

**MINUTES OF THE TRAFFIC COMMISSION MEETING
HELD: APRIL 12, 2018 AT 10:00 A.M.
HENRY HOOVER COMMITTEE ROOM, CITY HALL**

Voted to accept the minutes of the March 2018 meeting.

1. PETITIONED ITEMS:

A. Proposed Electric Car Charging Stations

Mayor McCarthy is requesting electric car charging stations in some of our public lots. Proposed is to install nine (9) electric vehicle charging stations in municipal parking lots (Central Sq. Parking Deck (2), Church St. (1), Crescent St. (2), Walnut St. (2), and Chestnut St (2)) at a cost of approximately \$22,000. The stations would allow two vehicles to be charged simultaneously. There will be no cost for electricity except the usual cost for parking. The posting of signs and pavement marking will indicate that parking spaces are restricted to Electric Cars Only and are limited to a maximum of two hours continuous parking. **Voted to authorize electric car charging stations and amend the Traffic Rules and Regulations by adding the following new schedule:**

Schedule 9 Parking Fines, under the \$50.00 Fine heading: Electric Car Parking Space

Central Square Parking Deck: Spaces 756 & 757 (upper level)

Chestnut Street Lot: Spaces 022 & 023

Church Street Lot: Space 594 (new space alongside building)

Crescent Street Lot: Spaces 258 & 259

Walnut Street Lot: Spaces 174 & 175

B. Crescent St. at Walnut St. – No Parking Here to Corner

Mayor McCarthy is requesting a No Parking Here to Corner on the northeast side of this intersection. A site visit showed there is a sight restriction on Crescent Street due to vehicles parking up to the intersection of Walnut Street. Presently, there is a 52 foot restriction on the east side of Crescent Street from Walnut Street, south. It was recommended a 30 foot restriction sign be placed on the east side of Crescent St. from Walnut St north. **Voted to approve this request.**

C. Eddy St. – Proposed Heavy Commercial Truck Restriction

Councillor LaCava is requesting a heavy truck restriction on Eddy St. even if during certain hours or make Eddy St. a one-way. Councillor LaCava attended this meeting and expressed his concerns to restrict Heavy Truck through traffic. He stated that mostly eastbound trucks on Weston Street use Eddy Street and often this occurs during the evening and early morning hours (7:00 PM – 7:00 AM). Traffic Engineer Mr. Garvin was requested to conduct a truck study and determine the alternate route. **Voted to table and conduct a study.**

D. Hovey Rd. – Proposed Traffic Study regarding Whittemore School

Councillor Harris is requesting a traffic study be done regarding the student drop-off and pick-up. A site meeting was held with Councillor Harris and others and the present drop-off and pick-up has created some undesirable results. In the afternoon idling vehicles extend to the intersection of Parmenter Rd/Ash St. interfering with traffic. Some thought should be given to making Hovey Road one-way northbound. **Voted to direct Traffic Engineer, Mr. Garvin, to study alternative student drop-off and pick-up areas.**

E. High St. at Parmenter Rd. – Proposed RRFB

Councillor Harris is requesting the installation of RRFB on High Street. Councillor Harris suggests this is needed when the School Traffic Supervisor have completed their shift. **Voted to have the Traffic Engineer, Mr. Garvin, conduct a pedestrian study and report his findings.**

F. Moody St. at Alder St. – Proposed RRFB

Councillor Harris is requesting the installation of RRFB on Moody St. Councillor Harris reports many near misses and congestion due to the Fire Station, Waltham Family School and Community Culture Center. **Voted to table item, pending the design of the fire station.**

G. Old South Street - Additional 15 Minute Drop-Off and Pick-Up Parking

Brandeis University is requesting additional drop-off and pick-up parking on Old South St.

Due to the success of their program there is a need to extend the drop-off and pick-up area. **Voted to approve this request and amend Schedule 1 Parking Old South Street (this adds 40 feet to the area)**

Delete present reference

Add:

Old South St, SE side, 110' S of Athletic Field Dr. to 125' N of Athletic Field Dr. No Parking Exc Student Drop-Off/pick-Up Mon – Fri 7:30 am-10am and 4:45pm – 6:15pm

H. 265 Bear Hill Road – Proposed Special Permit

Mr. Ron Muller with Ron Muller & Associates presented the traffic study for this proposed Relocation of Eastside Motoring and Used Car Sales.

Attorney Bret Francis appeared on behalf of the petitioner and submitted a report from Ron Muller & Associates, Traffic Engineering & Consulting Services concerning the expected traffic generation of the proposed Eastside Motoring project to be located at 265 Bear Hill Road. Proposed is to relocate the current existing customization shop at 1019 Main Street but also include the sale of used cars. The existing building of 20,000 square feet will be renovated and remodeled with approximately 2,300 square feet of space dedicated to the sale of used cars. The used car operation is expected to generate five vehicle trips in the AM peak hour and 9 vehicle trips in the PM peak hour. These trips will not have a noticeable impact to traffic operations at any intersection in the vicinity of the site. **Voted to accept the traffic impact memorandum and allow the proponent to proceed to the City Council for their deliberations on issuing a Special Permit**

I. 23rd Annual Boston Brain Tumor Ride

Ms. Katie Federico is requesting permission to hold this ride on Sunday, May 20, 2018. The Police Department reported no streets will be closed; there will be an estimated 800 participants; and police presence will be provided. **Voted to recommend to the Mayor that a permit be issued.**

2. TABLED ITEMS: Voted to remove Items 2J, 2K, and 2 M off the table.

- A. Highland St. "Spur" at Curtis St. – Removal of "No Right Turn" Restriction (9/12)(10/12)(5/16)(6/16)
- B. Valet Parking in Downtown Area (11/15)
- C. Amend Art. 5, Sec. 18 GVW (3/16)
- D. Trapelo Road at Waverley Oaks Road – Proposed Right Turn Lane (4/17)(5/17)
- E. Main Street at Newton Street – Proposed Right Turn Lane (4/17)(5/17)
- F. Trapelo Rd. at Pine Vale Rd. – Proposed Intersection Improvements (9/17)(10/17)
- G. 48 Pine St. – Crosswalk Safety Improvements (9/17)(10/17)

H. Cabot St. Area – Traffic Calming Measures (10/17)(12/17)

I. Lowell St. at Ash St. – Traffic Calming Study (2/18)

J. MBTA Bus Stop Accessibility Improvement Project (2/18). Ms. Sandra Cleary, McMahon Associates gave a presentation for review and upgrade to meet ADA compliance for some bus stops. Construction is expected to be in the 2018 – 2019 construction season.

1: Carter Street: with the recent construction of wheelchair ramps and relocation of a crosswalk, the MBTA will improve bus stop pavement markings, new bus stop signs and relocate existing shelter

2: Lincoln Street opposite Graymore Road – MBTA will install a new crosswalk across Lincoln Street, with a wheelchair ramp on each side and will construct a short section of sidewalk connecting the crosswalk to the bus stop. The area has excellent lighting and advance warning signs will be installed. **Voted to approve this bus stop**

3: 400 Totten Pond Road: MBTA proposes to install a sidewalk from the driveway at 400 Totten Pond Road easterly to Winter Street; new wheelchair ramps, two new crosswalks, and a new pedestrian signal head at the traffic signal. Signal phasing will be revised to introduce an exclusive pedestrian phase. Street lighting in this area is very good. **Voted to approve these revisions.**

K. Totten Pond Rd. at Veterans Memorial Ice Rink – Proposed Traffic Signal (2/18)

Mayor McCarthy recommended a full actuated signal for the long term solution, and Mr. Abruzzi concurred. Member Mr. Kelly agreed with Mayor McCarthy that a full signal should be installed.

Traffic Engineering conducted a pedestrian survey during a Youth Hockey Tournament, week of February 19 through February 22. The highest pedestrian count was 105 on Monday 4:15–5:15 pm. The traffic volumes (both directions) at that time was 1,800 vehicles. Under MUTCD requirements, for a full traffic signal to be warranted the number of pedestrians to cross must exceed 133 during the peak hour of an average day. Rectangular Rapid Flashing Beacons (RRFB) was evaluated during the hours of the pedestrian study. Pedestrians used the RRFB 68 times, vehicles came to a stop 51 times (75% compliance). Many who failed to stop were traveling eastbound, which has a horizontal curve in the road approaching the RRFB. A fully actuated signal does not meet the warrants for installation. An advance warning sign such as “Red Signal Ahead” when the RRFB is flashing is appropriate. The parking lot is being considered (see item 3G) for additional parking and this may show a need to move the existing RRFB. Also, consideration should be given to have a median strip installed.

Voted to install the advance warning signal, Traffic Engineering revisit the site to study pedestrian crossing, consider relocation of the RRFB and if installing a medium strip should be considered.

L. Tomlin/Prentice/Irving/Prospect Hill Rd./Dale – Proposed 25 MPH Limit (3/18)

M. Various cross streets along Lexington and Bacon Sts. – Proposed Crosswalks (3/18)

Conditions exist for (ADA ramps and adequate street lighting) to warrant new crosswalks at the following:

1: Lincoln Street (two crosswalks) 2: Worcester Lane 3: Clark Lane.

The following locations have ADA ramps but lack adequate street lighting

1: Curve Street 2: Greenwood Lane 3: Kendal Park

Wires Inspector Mr. Kelly stated that Wires Department will add additional street lighting at these locations and the crosswalks could be installed if approved.

Voted to accept this recommendation and paint crosswalks as indicated above.

3. DEPARTMENT REPORTS:

A. Parking Meter Report – Parking collections are up (+\$10K) slightly over last year

B. Main St. and Moody St. Sidewalk Project – Update – all regulatory signs have been installed; some warning signs to be installed. Mr. Kelly and Mr. Garvin will review remaining signs missing, and report at the May meeting.

C. River St./Farwell St./Seyon St. – Update – Signal installation week of April 15

D. Piety Corner – Update – Historic Commission review

E. Rules & Regulations – Schedule 9 Parking Fines – Change in titles – amended the fine schedule to Group violations according to the fine

F. Embassy Parking Deck – Review of WHA reserved spaces on upper level. Voted to reduce the number of spaces from seven (7) to three (3) due to the lack of use.

G. Veterans Memorial Ice Rink – Proposed additional parking in lot – At the request of the Public Works & Public Safety Committee Mr. Garvin reported that if the existing west parking lot were expanded 24 additional spaces would be acquired and three spaces good be acquired in the southeast parking lot. In addition, parking on Winter Street could be amended and allow parking on the south side of Winter Street from Smart Street to Malvern Street. **Voted to approve this recommendation and amend Schedule 1 as follows:**

Delete Winter Street, south side – No parking Lincoln St to Dead End

**Add: Winter Street, south side No parking Lincoln Street to Malvern Street
Winter Street, south side no parking Smart Street to Dead End**

H. Railroad Lot – Proposed additional parking at former Dog Pound. Additional lighting is required and a complete survey of the MBTA property is needed. Voted to forward this information to the Public Works & Public Safety Committee.

I. Request design services for High/Joyce/Hamblin intersection. Voted to forward a request to the Mayor for the design of this intersection.

J. Proposed Budget. Mr. Magno recused himself from deliberations concerning salaries. The proposed budget was approved and included a request for two office (2) computers to be submitted in the budget.

AND ANY LATE FILED ITEM(S) THAT MAY COME BEFORE THE TRAFFIC COMMISSION.

4A Embassy Lot Air Rights

The developer for 210 Moody Street has revised the parking plan above the surface of the Embassy Parking Facility and is seeking approval. The developer has proposed a hotel at 210 Moody Street and will build a deck over the surface parking spaces. This upper level 946 parking spaces) will be accessed by a new curb cut on Moody Street that will require removal of some on-street parking. All city parking spaces will be clearly identified. **Voted to approve this request and allow revised parking layout.**

Adjourned @ 11:47 AM

Attendance: All members (Acting Fire Chief Thomas McInnis) present. Mayor McCarthy, (Electric Car Charging Stations, Crescent @ Walnut, Eddy St., Hovey Rd., High St @ Parmenter Rd., Moody St @ Alder St., and Totten pond Road) Councillor Joseph LaCava and Mr. Brian Dudley (Eddy St.); Mr. Michael Colomba and Att. Phillip McCourt (210 Moody St); Ms. Sandra Cleary (MBTA Bus Stops); Att. Bret Francis (265 Bear Hill Rd.); and Recreation Director Mr. Nick Abruzzi

Respectfully Submitted

**Frank S. Lombardo
Clerk**

Waltham Traffic Commission**Date of the Meeting: April 12, 2018**

Please Print

Name of Speaker	Address # Street, City	Item of Interest	Affiliation i.e. Attorney Abutter Interested party – Traffic Engineer Petitioner
Mayor Jeannette A. McCarthy	610 Main Street	1A – 1B – 1D – 1E 2K – 4A	Mayor
Councillor Joseph LaCava	11 Kenmore Terr.	Eddy St	Ward 5 Counillor
Michael Colomba	20 Felton Street Waltham	210 Moody St	Developer
Sandra Cleary	McMahon Asso	MBTA Bus Stops	Consultant
Bret Francis	10 Hammer St	265 Bear Hill Road	Attorney
Phillip McCourt	15 Church Street	210 Moody St and 265 Bear Hill Road	Attorney
Brian Dudley	33 Eddy St #2	Eddy St	Resident
Nick Abruzzi	510 Moody St	Totten Pond Rd	Waltham Parks & Recreation