

**MINUTES OF THE TRAFFIC COMMISSION MEETING  
HELD: FEBRUARY 21, 2013 AT 10:00 A.M.  
HENRY HOOVER COMMITTEE ROOM, CITY HALL**

**Minutes of the January 2013 meeting voted and accepted**

**1. PETITIONED ITEMS:**

**A. #215 Lexington Street – Traffic Impact Study for Proposed Special Permit**

Conley Associates has compiled a Traffic Impact Study for the property which will be shared for new and used motor vehicles. Member Mr. Malone stated the location is zoned for this type of commercial use. Attorney McCourt summarized for the Commission that the project will need a Special Permit from the City Council. A portion of the property, approximately 1,000 s.f., will be utilized for the sales of new and used cars. T.E. Mr. Garvin agreed that the project will have no noticeable impact to traffic operations along Lexington Street and there is sufficient on-site parking. Chief Ciconne was assured that there will be no car carriers unloading on the street. **VOTED to accept the Traffic Impact Study and forward the Commission's findings to the City Council for their use in deliberations on the granting of a Special Permit.**

**B. # 275 Wyman Street Redevelopment-Traffic Impact Study for Proposed Special Permit**

Vanasse & Associates, Inc. (VAI) has compiled a Traffic Impact Study for Hobbs Brook Management for the redevelopment of 300,000 sf. of office space within the existing development. Attorney Robert Connors appeared on behalf of the proponent. He informed the Commission that a Zone Change and a Special Permit is required for this project. He also stated the Traffic Commission along with other Department Heads are required by means of the Development Prospectus process, to respond to his request for a review of the project that it will be presented to the City Council for a Special Permit if the Zone Change is granted. The property is "limited commercial zone" and the present building will be demolished; a new building, of approximately 300,000 s.f. of space will be erected. Mitigation consists of signal timing improvements along Wyman Street at all the signalized intersections and contribution to the funding of roadway improvements and sidewalks along Wyman Street. The proponent's report does not appear to have considered the developments' occurring along Totten Pond Road (470-476-& 504 Totten Pond Road) at Boston Properties and additional information will be required when the developer returns for the Special Permit process. Chief MacPherson stated the Commission should be cautious in responding to this request and an opinion from the Law Department should be requested relative to the Traffic Commission's review of project's that need a Zone Change. **Voted to forward the TIAS to the City Council for their review. Also, the Commission voted to forward a request to the Law Department for an opinion relative to the Commission commenting on proposed projects that require a Zone Change.**

**C. Western Greenway Trail 5K Run/Walk (RAW Series)**

Tim & Kathy Irving are requesting permission to host this race on Saturday, October 5, 2013 at 10:00 AM. No streets to be closed and police will be present. It is expected that there will be 150-200 participants. The route is from Elsie Turner field (Trapelo Road) through Beaver Brook reservation. **Voted to recommend a permit to issue.** The organizers need to be informed that the Forest Street and Trapelo Road intersection reconstruction will be underway and anticipated parking will not be allowed on the Met State property, because the roadways will be obstructed (closed). (Note: e-mail sent to Tim & Kathy Irving, cc to Lt. Cavarallo & Ms. Monahan. Mayor's Office)

**D. Bandit 5K Run (RAW Series)**

Tim & Kathy Irving are requesting permission to host this race on Saturday, September 7, 2013 at 3:00 PM. The Commission voted to recommend approval. Anticipated participants is about 100 and the police will monitor the event which travels through Prospect Hill Park. **Voted to recommend a permit to issue.**

**E. Saint Jude 2<sup>nd</sup> Annual Family 5K Road Race**

Ms. Norma Newell is requesting permission to host this race on Saturday, June 1, 2013 at 9:00 AM.

will be closed and the police will monitor. **Voted to recommend a permit to issue**

**2. TABLED ITEMS:**

- A. Traffic Commission Policy – Revised Petition Policy (11/10)
- B. Review of Overnight Parking Enforcement & Policy – (2/11)(10/12)(12/12)
- C. Smith Street at Trapelo Road – Change in Lane Use (9/11)
- D. High St. at Newton St. – Traffic Signal Changes (3/12)
- E. Highland St. “Spur” at Curtis St. – Removal of “No Right Turn” Restriction (9/12)(10/12)
- F. Auxiliary Police (10/12)(1/13)
- G. 60 Turner Street – Proposed Pedestrian Crosswalk (11/12)

**No items discussed**

**3. DEPARTMENT REPORTS:**

- A. Parking Meter Report – T.E. Mr. Garvin reported a slight increase over last January
- B. Forest Street at Trapelo Road Update – contract awarded to A.F. Amarello
- C. Main Street at Lyman./Heard Sts. Signal Issues – timing to be coordinated with Main & Newton Street signal
- D. Lyman Street at Summer Street – Traffic Signal Study (5/12)(12/12) – determining R.O.W. still pending
- E. Main St. at Newton St. – Right Turn Lane Design (9/12)(12/12) – pre-bid meeting set pending
- F. Transportation Master Plan (12/12) – gathering data from other communities
- G. CIP funding request for Main/Newton – update – Approval of \$137,000. (Dec’s meeting) could not be used because that money is for “design only”; a loan order was approved by the City Council.

**AND ANY LATE FILED ITEM(S) THAT MAY COME BEFORE THE TRAFFIC COMMISSION.**

**4: Underwood Park and Auburn Street – Obstruction of emergency Vehicles**

Fire Chief Ciccone reported that his department has had difficulties passing through these two streets due to vehicles parking on both side of the street (opposite each other). Due to the recent snow fall the street is to narrow for fire apparatus to pass safely. **Voted to post one side of the street, until the Fire Department determines it is safe to pass (maximum of 60 days).** Ward Councilors to be notified as soon as possible and to be posted on the City’s Web site as soon as possible.

**Attendance: All members present  
Adjourned @ 10.53 am**

**Respectfully Submitted**

**Frank S. Lombardo, Clerk**

**Off Committee Speakers**

**Waltham Traffic Commission**

**Date of the Meeting: February 21, 2013**

**Please Print**

<b>Name of Speaker</b>	<b># Street, City</b>	<b>Affiliation i.e. Attorney - Abutter Interested party - Petitioner</b>	<b>For/Against Item No:</b>
<b>Philip McCourt</b>	<b>15 Church Street Waltham</b>	<b>Attorney – 215-217 Lexington Street</b>	<b>For Item 1A</b>
<b>Jennifer Conley</b>	<b>40 Warren St Charlestown, MA</b>	<b>Traffic Engineer 215-217 Lex. St</b>	<b>For Item 1A</b>
<b>Bob Connors</b>	<b>6 Lexington St</b>	<b>Attorney 275 Wyman St</b>	<b>For Item 1B</b>
<b>Giles Ham</b>	<b>Vannasse &amp; Asso</b>	<b>Traffic Engineer 275 Wyman Street</b>	<b>For Item 1B</b>
<b>Scott Doty</b>	<b>John G Crowe Asso</b>	<b>275 Wyman Street</b>	<b>For Item 1B</b>
<b>John Mirabito</b>	<b>62 Hillcrest St</b>	<b>Transportation Master Plan</b>	<b>Item 3G</b>