

**MINUTES OF THE TRAFFIC COMMISSION MEETING  
HELD: OCTOBER 20, 2016 AT 10:00 A.M.  
HENRY HOOVER COMMITTEE ROOM, CITY HALL**

**The Chair accepted a motion to approve the minutes of the previous meeting.**

**1. PETITIONED ITEMS:**

**A. Lincoln Street – Proposed Crosswalk and No Parking**

Councillor Fowler is requesting a crosswalk be installed across Lincoln Street near College Farm Rd. and No Parking in front of # 346 and 356. Councillor Fowler attended this meeting and spoke in favor of the request. CPW recently installed a new sidewalk on the west side of Lincoln Street from Gregory St. to Blossom St. A new sidewalk had been installed on the east side last year. A crosswalk is needed to allow these two sidewalks to connect. ADA ramps were installed, there is adequate street lighting and the sight distance is good. T.E. Mr. Garvin recommended a crosswalk. Parking in this area was due to no sidewalk. With the new installation, the road width does not allow for on street parking. T.E. Mr. Garvin recommended the present existing regulation be deleted (7AM to 6PM No Parking) and No Parking anytime restriction be added. **Voted to approve this request and install a crosswalk on Lincoln Street at the northeast corner with College Farm Road. Also, approved No Parking on the west side of Lincoln Street as follows:**

**Schedule 1**

**delete: Lincoln Street, west side, from Pine Hill Circle to Blossom St No Parking 7AM-6PM**

**delete: Lincoln Street, west side, from Blossom St. to Gregory St., No Parking**

**Add: Lincoln Street, west side, from Pine Hill Circle, to Gregory St, No parking**

A third part of this request was for No Engine Braking on Lexington Street.

T.E. Mr. Garvin stated that these signs should only be used in areas where trucks would use “engine braking” due to downgrades and not add to unnecessary sign usage. Member Tim Kelly asked if any yellow warning signs should go up if not enforceable. Maybe look into future policy on these types of signs. **Voted to Place on File.**

**B. Small Business Saturday – November 26, 2016**

City Councillors are requesting free parking all day in the parking lots to promote Downtown Revitalization. **Voted to approve this request in municipal parking lots only. Signs will be mounted at all municipal parking lots and also at all pay stations located in the municipal lots. Parking Control Officers will be directed to only issue Restricted Area, HP and Bus Stop violations. On-Street free parking time limits will still be enforced.**

**C. Trapelo Road – No Engine Braking**

Councillor Darcy is requesting No Engine Braking signage at near Hobbs Brook Rd./Candlewood Dr. and Clocktower Dr./Marguerite Ave. After a site visit, T.E. Mr. Garvin recommended the following locations for these signs due to the steep grades:

1: Hobbs Brook Rd & Candlewood Dr. Area (east & west)

2: Clocktower Dr. & Marguerite Ave. area (east & west)

**Voted to approve and install No Engine Braking at these locations. As mentioned in Item 1A, we may have to look into a policy regarding these types of signs. It would make since**

to install where hills are located and not straight roadways. Again, these signs are not enforceable.

**D. Lowell St. at Ash St. – Traffic Study for All-Way STOP**

Councillor Rourke is requesting a vehicular and pedestrian study be done at this intersection to determine if an All-Way STOP or any other improvements. T.E. Mr. Garvin agreed that this intersection should be reviewed. **Voted to direct Traffic Engineering to conduct a vehicle and pedestrian study at this location.**

**E. Early Voting – Parking on Elm Street**

City Clerk's Office is requesting use of the time metered parking spaces on Elm Street for use during the two week duration from October 24 – November 4. **Voted to approve the eight (8) metered parking spaces on Elm Street, west side (along the Common) be reserved for the early voting. In addition, T.E. Mr. Garvin was directed to work with the City Clerk's office to add, or adjust any other parking measures necessary to assist with parking.**

**F. YMCA Five to Thrive 5K**

Ms. Janelle Gee with Waltham YMCA is requesting permission to hold this event on Saturday, November 5, 2016 from 7:00 am – 11:00 am. Lt. Cavallaro recommended approval of this event. No streets will be blocked; 200 participants are anticipated; and there will be Police presence. **Voted to recommend a permit be issued.**

**G. 1025-1075 Main Street Bank of America – Zone Change**

Attorney Michael Connors attended this meeting on behalf of the petitioner. He explained a previous Special Permit issued in 1989 allowed for an encroachment into a residential zone; however, the zoning had not been changed from Residence B to Business B. Now the developer is looking to correct the zoning, to officially allow what exists. A zone change needs to be implemented. **Traffic Commission voted to accept the traffic memorandum prepared for the zone change request, and forward to City Council.**

**H. 17 Prospect Street – Proposed West End Hotel Special Permit**

Ms. Jennifer Conley with WSP/Parsons Brinckerhoff will be submitting their Traffic Study for this project. **This item was withdrawn without comment.**

**I. The Merc – Designated Loading Zone**

Mr. Kent Gonzales, Vice Pres. of Northland Investment Corp. is requesting a designated loading zone on Moody Street for one of their prospective tenants. (Member Ms. Cagle recused herself on this item) Mr. Kent Gonzales appeared on behalf of the request. There is a possibility of Brothers Market Place becoming a tenant and they would need an on-street loading zone. The request was for Moody Street, west side, north of Charles Street a Loading Zone from 6:00 AM to 5:00 PM weekdays and Sunday from 7:00 AM to 1:00 PM. Members expressed concern with the requested times, which could create "Noise" violations. Mr. Joe Pini, Manager for Brothers Market Place, stated that a 7:00 AM delivery time would be acceptable. In addition, changing to 9:00 AM on Sundays would also be acceptable. **Voted to remove five (5) metered spaces and install a Loading Zone on Moody Street as follows:**

Delete in Schedule 1 Moody St, west side, from 190'south of Main Street to a100' north of Charles St. 2 Hr. Parking 8am-6pm exc Sun \* Holiday

Add: Moody St., west side, from 190'south of Main Street to 52' north of Charles Street, No Parking Loading Zone Mon-Sat 7am-5pm; Sun 9am-1pm,; Moody St, west side from 52' north of Charles Street to Charles Street, 2 Hr. parking 8am-6pm exc Sun & Holiday

**2. TABLED ITEMS:**

- A. Highland St. "Spur" at Curtis St. – Removal of "No Right Turn" Restriction (9/12)(10/12)(5/16)(6/16)
- B. Main Street at Warren Street – Proposed Pedestrian Signal (10/13)
- C. Valet Parking in Downtown Area (11/15)
- D. Forest Street – Crosswalks and Bicycle Markings (11/15)(5/16)
- E. Amend Art. 5, Sec. 18 GVW (3/16)
- F. Parking Near Driveways (4/16)
- G. Massasoit Street – Proposed Truck Restriction (9/16)
- H. Winter St. & Wyman St. area – Traffic Improvements (9/16)
- I. Whittemore Elementary School – Student Drop-off and Pick-up (9/16)

**3. DEPARTMENT REPORTS:**

- A. Parking Meter Report - - collections up (+18K). The six new VenTek machines were installed this week to replace the Parkeon machines in the Chestnut and Crescent Street Lots.
- B. Transportation Master Plan – Update draft shortly; next week
- C. **Children Playing Symbols - Voted as a policy not to accept these requests**
- D. Main St. and Moody St. Sidewalk Project – Update Sign inventory should be completed shortly by Mayor.
- E. South St. at Highland St. – Accept Traffic Signal Voted to accept

**AND ANY LATE FILED ITEM(S) THAT MAY COME BEFORE THE TRAFFIC COMMISSION.**

**4. Bicycle Signal Loops**

**Mr. James Allen has requested we review the possibility of using quadrupole loop detectors at intersections for bicyclists. Mr. Kelly will explore the use and costs for this item.**

**Attendance: All members present; also Councillors Rourke and Fowler. Several petitioners and representatives attended (Ms. Kara Wilson, Mr. James Allen, Mr. Wander Rezende, Mr. James Sperber, Mr. Joe Pini, and Attorney Michael Connors).**

**Adjourned @ 11:07 AM  
Respectfully Submitted**

**Frank S. Lombardo  
Clerk**

# Waltham Traffic Commission

Date of the Meeting: October 20, 2016

Please Print

Name of Speaker	Address # Street, City	Item of Interest	Affiliation i.e. Attorney Abutter Interested party – Traffic Engineer Petitioner
Kara Rooney Wilson	Waltham City Clerk's Office	Early Voting	Petitioner
James S. Allen	7 University Park	Bicycles	Waltham Bicycle Comm.
Wander Rezende	305 Plain Street Mansfield	MERC	
James Sperber	70 Hastings St Wellesley	MERC	Attorney
Joe Pini	70 Hastings St Wellesley	MERC	
Bill Fowler	54 Lincoln St	Lincoln St Crosswalk/Parking	City Councillor
Michael R. Connors	6 Lexington St Waltham	1025-1075 Main St	Attorney/co-Petitioner