

**MINUTES OF THE TRAFFIC COMMISSION MEETING  
HELD: JANUARY 17, 2013 AT 10:00 A.M.  
HENRY HOOVER COMMITTEE ROOM, CITY HALL**

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**Minutes of the previous meeting . . Voted & Accepted**

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**1. PETITIONED ITEMS:**

**A. 1019 Trapelo Road – Change in Original Special Permit**

Mr. Fredrick Keylor with HW Moore presented the revised traffic layout for this project. The change is to remove the drive-thru lane which was originally accepted by the Traffic Commission in April 2011. The proposed development essentially consists of the same uses in the report accepted in 2011 but with the drive-thru window removed; forty-seven (47) on-site parking spaces and two access drives. Trip generation will be slightly less without a drive-thru (Bank) window and other use is expected to be the same as presented in 2011. The mitigation measures are the same (Signal Coordination Plans and implementation for Lexington Street and upgrades to video detection at Lexington Street/Trapelo Road). T.E. Mr. Garvin recommended the Commission accept the report. **VOTED to accept the Traffic Impact Study and forward the Commission's findings to the City Council for their use in deliberations on the granting of a Special Permit.**

**B. Shifter's 5K Road Race**

Mr. Rich Horgan is requesting permission to host this race on Saturday, March 30, 2013 at 1:00 PM. The Police Department, Lt. Cavallaro, reported no streets will be closed to traffic; 250-300 participants expected and there will be Police presence. Lt. Cavallaro recommended approval of the event. **Voted to accept this recommendation and forward to the Mayor for a permit to be issued.**

**C. Villa Street at Cedarwood Avenue – Parking issue**

Ms. Keri Shaughnessy, # 8 Villa Street is requesting something be done with the parking which interferes with the school bus stop. The school bus is required to block the street and prevent vehicles from passing. A site visit showed that parked vehicles on the north side of Villa Street near the corner at Cedarwood Ave cause vehicles traveling westbound to move out toward the center of the street on Villa Street, effectively interfering with vehicles turning in from Cedarwood Ave. This is a safety issue that needs to be corrected. Traffic Engineering recommended the corner restriction be extended to 123 feet east of Cedarwood Ave.

**Voted to amend Schedule 1- Parking Restrictions as follows:**

**Villa Street, north side, from Cedarwood Ave. to a point 123' east No Parking**

**2. TABLED ITEMS:**

- A. Traffic Commission Policy – Revised Petition Policy (11/10)
- B. Review of Overnight Parking Enforcement & Policy – (2/11)(10/12)(12/12)
- C. Smith Street at Trapelo Road – Change in Lane Use (9/11)
- D. High St. at Newton St. – Traffic Signal Changes (3/12)
- E. Highland St. "Spur" at Curtis St. – Removal of "No Right Turn" Restriction (9/12) (10/12)

**F. Auxiliary Police (10/12) Voted to remove from the table**

A memorandum was received from the Law Department concerning this item. It was recommended that the use of "auxiliary officers" for enforcement of traffic rules and regulations go through a

Special Act of the State Legislature that would allow for the appointment of volunteer "Community Safety Officers". **Voted to approve this recommendation and have the sub-committee proceed with implementing this request with the appropriate procedures.**

G. 60 Turner Street – Proposed Pedestrian Crosswalk (11/12)

**3. DEPARTMENT REPORTS:**

- A. Parking Meter Report - Traffic Engineering reported an increase of approximately \$35K over last year
- B. Forest Street at Trapelo Road Update – Information Only  
A.F. Amarillo Construction has been awarded the contract
- C. Main Street at Lyman./Heard Sts. Signal Issues – Information Only  
Appears to be working better, no complaints at this time
- D. Lyman Street at Summer Street – Traffic Signal Study (5/12)(12/12)  
Work is being done to determine the "Right of Way" for possible mast arm installation.
- E. Main St. at Newton St. – Right Turn Lane Design (9/12)(12/12)  
Design funds have been approved by City Council.
- F. Transportation Master Plan (12/12) T.E. Mr. Garvin is gathering information for a plan and a request from Rep./Councilor Stanley for update report will be sent as soon as possible to the City Council
- G. ADA Ramp Request Update (12/12) - A request has been sent to the Disability Services Commission who will have a report shortly. Other funds may be available from the Planning Departments CBDG funds.

**AND ANY LATE FILED ITEM(S) THAT MAY COME BEFORE THE TRAFFIC COMMISSION.**

**No further Items Discussed**

**Adjourned @ 10:20 AM**

**Attendance: All Members except Chief Ciccone (vacation day) present.**

Off Committee Speakers

## Waltham Traffic Commission

Date of the Meeting: January 17, 2013

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Name of Speaker	# Street, City	Affiliation i.e. Attorney - Abutter Interested party - Petitioner	For/Against Item No:
Mr. Fred Keylor	H.W. Moore Associates Civil engineering 112 Shawmut Ave. Boston, MA 02118	Petitioner; Project Manager	1A