

**MINUTES OF THE SPECIAL TRAFFIC COMMISSION MEETING
HELD ON: OCTOBER 25, 2018 AT 10:00 A.M.
PUBLIC MEETING ROOM, GOVERNMENT CENTER**

Motioned to have Lisa Gerlach be Clerk of the meeting. Voted and approved.

1. DEPARTMENT REPORT:

A. Delegate Authority for Involuntary Retirement

Clarification as to who has the authority to initiate the process for Involuntary Retirement for an employee of Traffic Engineering. A written request dated August 30, 2018 from the Traffic Commission was sent to the Law Department on whether a vote of the Traffic Commission is required to initiate the process of an Involuntary Retirement for a Parking Control Officer. A response dated October 19, 2018 from Michelle Learned in the Law Department was received. In her response she replied that after reviewing the relevant state law, special acts, provisions of the City's General Ordinances, minutes of the Traffic Commission, and concerns expressed, she recommends that the Traffic Commission vote to delegate the duty and responsibility of initiating the process of filing for Involuntary Retirement for employees who are performing Parking Control Enforcement activates to either the Traffic Engineer or Police Chief, as Chair of the Traffic Commission.

A roll call vote of the Traffic Commission showed all in favor of the following:

Delegate the duties and responsibilities of initiating the process of filing for Involuntary Retirement for employees performing Parking Control Enforcement to the Police Chief, as Chair of the Traffic Commission.

All members present except Catherine Cagle.

Meeting Adjourned: 10:37 AM

Submitted by

Lisa Gerlach
Clerk