



BOARD OF LICENSE COMMISSIONERS
CITY OF WALTHAM
MASSACHUSETTS

WAYNE F. BRASCO, CHAIRMAN
KEVIN RITCEY
KENNETH W. SUMNER

MICHAEL S. RUSSO, ADMINISTRATIVE DIRECTOR

SPECIAL PERMIT APPLICATION

To the Board of License Commissioners-Special License for All Alcoholic Beverages:
Special Licenses for the sale or delivery of all alcoholic beverages, wine, or malt beverages, or any of these beverages, may be issued by the local licensing authorities only to a person acting on behalf of a non-profit organization. No other person may be issued a special license to sell or deliver all alcoholic beverages.

The undersigned Pursuant to Massachusetts General Law, Chapter 138, Section 14, a one-day permit is hereby requested by:

Representative Address Phone

Caterer

Event

Beverages

Please check one: All Alcohol _____ Beer & Wine _____

On the premises:

Between the Hours of

_____ to _____

Day Date/Month/Year

Group size

All licensed retail establishments, including holder of Special Licenses (so-called "One-Day" licenses), **must purchase** their alcoholic beverages from a licensed Massachusetts wholesaler, manufacturer, farmer winery, farmer brewery or holder of a Special Permit issued by the commission.

Waltham License Commission

Fee \$250.00

Checks made payable to: City of Waltham

Attendance is required for approval of all one-day permit requests 3 months prior. Please confirm meeting date, must have information to the License Commission the Thursday before meeting date by 1:00pm to be placed on the agenda per open meeting law. You will not be heard that particular month until contacting me at 781-314-3420 or at my email below.

dwansiewicz@city.waltham.ma.us

Thank you,

*Darlene Wansiewicz
Clerk of the Board*