



**CITY OF WALTHAM
MASSACHUSETTS**

119 SCHOOL STREET, WALTHAM, MASSACHUSETTS 02451
781-314-3355 FAX 781-314-3358
E-MAIL – kmurphy@city.waltham.ma.us

Kristin Murphy
Human Resources Director
Workers' Compensation Agent

**Recreation Facilities Maintenance
Temporary/Part-time
Recreation Department
City of Waltham**

Job Responsibilities: Under the supervision of the Recreation Facilities Supervisors, the purpose of this position is to assist the full-time staff with the operation and maintenance of the ice rink. Perform facility maintenance; knowledge of safety standards, emergency procedures and relative codes to operate and maintain equipment and machinery such as Zamboni, recommended. Monitors events and patrols facilities to ensure appropriate behavior and respect for facilities. Perform related duties as needed or if situation dictates. Full job description available in Human Resources.

Qualifications: High school diploma. One to three years' experience in building maintenance and/or ice rink maintenance. Must have certification in CPR & First Aid and a valid driver's license. Ability to respond to the general public's inquiries and interacting effectively and diplomatically. Ability to assist as needed and ability to lift and carry heavy objects. Dependable work history. Subject to passing C.O.R.I. (Criminal Offender Record Information).

Salary: \$15.00 hr. – No Benefits

Hours: Varied shifts with weekend hours starting 8/23/2021-4/8/2022

Application deadline: Open until filled

If interested, apply in person or email to:

City of Waltham
Human Resources
119 School Street
Waltham, MA 02451

mgullotti@city.waltham.ma.us

Req 2022-23

Qualified candidates should submit a City of Waltham application to:

**City of Waltham/Human Resources Dept.
119 School St./Waltham, MA. 02451
781-314-3355**

mgullotti@city.waltham.ma.us

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