



**City of Waltham  
Massachusetts  
Changes To Business Certificate**

Office Use # _____
Amending Certificate # _____

Statement of Discontinuance, Change of Residence, Change Location of Business, Withdrawal, or Deceased from Business or Partnership. (In conformity with the provisions of Chapter 110, Section 5 of the Massachusetts General Laws)

**After the withdrawal / change is completed, if the business is planning to continue to operate in Waltham, it is necessary to file a new Business Certificate.**

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Filing Date: \_\_\_\_\_

Name of registered owner(s): \_\_\_\_\_

Addresses: \_\_\_\_\_

The following applies to the above named certificate:

- Discontinued
- Withdrawn from (i.e. owner's name change business address or home address change)
- The location of the business has changed to \_\_\_\_\_
- My residence as it appears on the business certificate has changed to: \_\_\_\_\_
- Executor / Administrator Discontinuance of business certificate – Change of ownership from the above-named to the following: \_\_\_\_\_  
New owner's Address: \_\_\_\_\_
- Executor / Administrator Withdrawal of the name of \_\_\_\_\_  
who died on \_\_\_\_\_ from the business certificate

**Signatures:**

\_\_\_\_\_  
\_\_\_\_\_

On \_\_\_\_\_ the above named person(s) personally appeared before me and made oath that the foregoing statement is true.

Identification Presented: Drivers License \_\_\_\_\_ Other \_\_\_\_\_ City Seal:

\_\_\_\_\_  
**Notary Public**

Commission Expiration Date \_\_\_\_\_

**Notary Seal**