



**CITY OF WALTHAM  
MASSACHUSETTS**

119 SCHOOL STREET, WALTHAM, MASSACHUSETTS 02451  
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Kristin Murphy  
Human Resources Director  
Workers' Compensation Agent

**Recreation Facilities Maintenance Person(s)  
Recreation Dept.  
City of Waltham**

**Job responsibilities:** Under the supervision of the Recreation Facilities Supervisors, the purpose of this position is to assist the full-time staff with the operation and maintenance of the ice rink. Perform facility maintenance; knowledge of safety standards, emergency procedures and relative codes to operate and maintain equipment and machinery such as Zamboni, recommended. Monitors event and patrols facilities to ensure appropriate behavior and respect for facilities. Assist full-time staff with ice arena facility maintenance Perform related duties as needed or if situation dictates. Full job description available through Human Resources.

**Qualifications:** High School Diploma. One to three years' experience in building maintenance and/or rink maintenance. Must have certification in CPR & First Aid and a valid driver's license. Ability to respond to the general public's inquires and interacting effectively and diplomatically. Ability to assist as needed and ability to lift and carry heavy objects. Dependable work history. Subject to passing CORI (Criminal Offenders Record Information).

**Salary: \$16 hr. No benefits Hours: Schedule to be discussed with supervisor  
This is a part-time, temporary position ending April 5, 2024  
Deadline to apply: Open until filled**

Qualified applicants should submit a completed City of Waltham application to:

Human Resources  
City of Waltham  
119 School St.  
Waltham, MA. 02451  
Req. # 2024-06

[mgullotti@city.waltham.ma.us](mailto:mgullotti@city.waltham.ma.us)