

# City of Waltham

*Jeannette A. McCarthy*  
*Mayor*

May 15, 2017

TO: The City Council  
RE: FY 2018 Budget Summary

Dear Councillors:

I would like to thank the City Auditor, Assistant City Auditor and Business Manager for their hard work in assembling the Departmental requests which totaled \$267,117,281.00, and for formulating the Mayor's Recommendations in the amount of \$261,920,392.00 for programs and services contained within the 29 program budgets.

Again this year, the budget is available on disc, and uses less paper as it is two-sided. The FY 2018 Department budgets continue to highlight requested changes and provide explanations for the same within each program budget.

The FY 2018 budget has a net increase of \$11,629,914.00, which is a net 4.6% increase over last year's budget according to the attached budget-to-budget comparison and revenue/expenditure pie charts.

Some of the major increases are as follows:

Education	\$3,684,487.00
Debt – Principal & Interest (GENERAL)	\$1,463,000.00
Medical Insurance	\$1,075,000.00
Police	\$ 957,111.00
Solid Waste/Recycling	\$ 860,000.00
Debt – Principal & Interest (WATER/SEWER)	\$ 787,700.00
Consolidated Public Works	\$ 597,090.00
Pensions (PERAC mandate)	\$ 501,411.00
Collective Bargaining Contingency (municipal)	\$ 350,000.00
Fire	\$ 305,671.00

The local aid figures are based upon the House Budget which could change with the adoption of the state budget.

Public Safety: The complement for firefighters is maintained at 166; the complement for police officers is also maintained at 147, but with the addition of 2 E-911 dispatchers.

The FY 2018 Library budget will not require a state waiver. A new full-time Literacy Librarian, a full-time A.V. Librarian, a full-time Library

Assistant I, and increased funding for weekend staff have been recommended.

In Engineering, a Jr. Civil Engineer position with the sole requirement of a professional land surveyor license, has been funded to better enable filling the vacancy.

In the School Department, based upon my review and analysis of its current year budget, I have made two cuts to the School Committee's request in the total amount of \$825,000.00 (special education circuit breaker reserve of \$500,000.00 and a technology request of \$325,000.00 that will be funded from its FY17 funds.)

Increased funding for the materials for the sidewalk crew in the Consolidated Public Works Department has been recommended to repair and replace more sidewalks in the City.

In the Recreation Department, a new Assistant Superintendent position is recommended. This position will oversee rink operations, Veterans' Field Complex, Prospect Hill Park, and supervise the recreation facilities and building maintenance staff. A Park Ranger has not been recommended in lieu of this recommendation by the new Director.

I have also made reductions, and where necessary, reallocations to Departments' existing line items based upon historical trends.

With regard to vacancies, I have only funded them for ten months knowing that the department heads don't fill their vacancies right away.

I am available to provide more detail with regard to the full budget at my hearing.

Sincerely,



Jeannette A. McCarthy

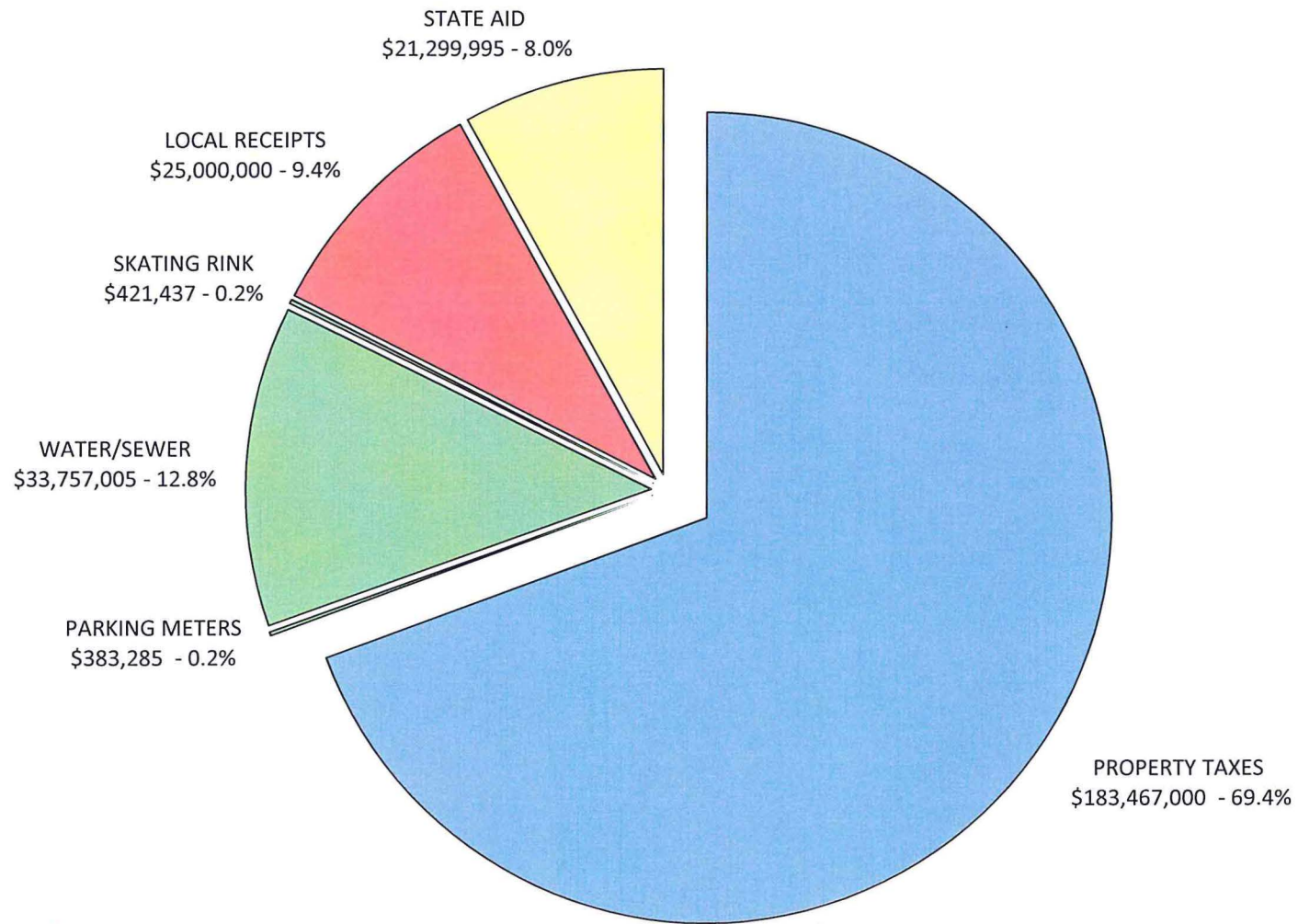
JAM/ccb

Enclosures

cc: Paul Centofanti

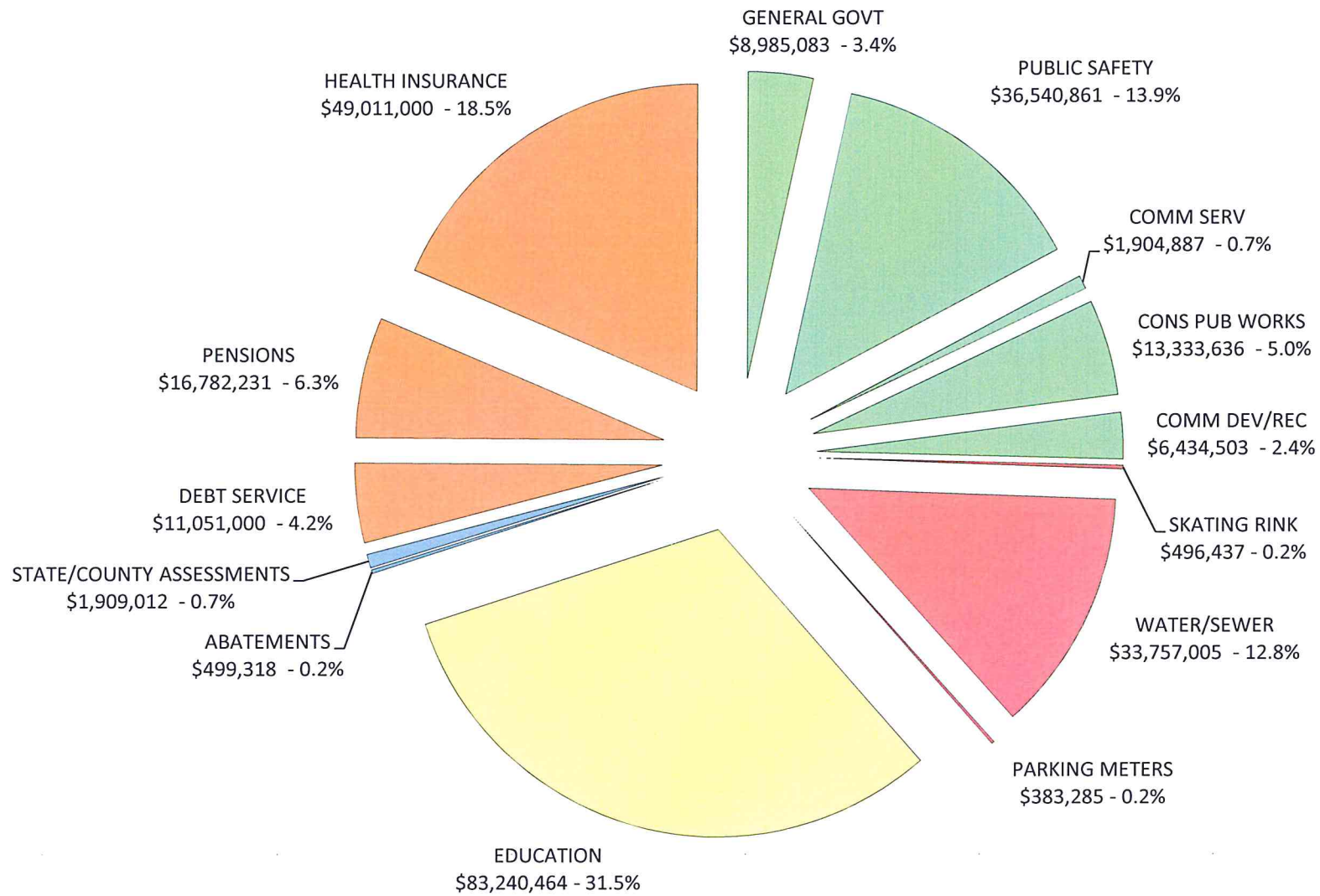
CLASSIFICATION	FY2017 APPROVED BUDGET	FY2018 MAYOR'S RECOMMENDATION	DOLLAR INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
<b>M U N I C I P A L</b>				
SALARY & WAGES	52,410,619	54,795,541	2,384,922	
OTHER EXPENSE	7,492,423	7,840,915	348,492	
EQUIPMENT & UNUSUAL	1,136,890	1,429,949	293,059	
INSURANCE, UNIFORMS	608,900	701,150	92,250	
<b>TOTAL - MUNICIPAL DEPARTMENTS</b>	<b>61,648,832</b>	<b>64,767,555</b>	<b>3,118,723</b>	<b>5.1%</b>
<b>FIXED COSTS</b>	<b>80,043,520</b>	<b>83,933,931</b>	<b>3,890,411</b>	<b>4.9%</b>
<b>INDIRECT COSTS ALLOCATION</b>	<b>(4,275,000)</b>	<b>(4,275,000)</b>	<b>0</b>	
<b>TOTAL - MUNICIPAL</b>	<b>137,417,352</b>	<b>144,426,486</b>	<b>7,009,134</b>	<b>5.1%</b>
<b>S C H O O L</b>				
<b>TOTAL - SCHOOL</b>	<b>79,555,977</b>	<b>83,240,464</b>	<b>3,684,487</b>	<b>4.6%</b>
<b>TOTAL - GENERAL BUDGET</b>	<b>216,973,329</b>	<b>227,666,950</b>	<b>10,693,621</b>	<b>4.9%</b>
<b>ENTERPRISE FUND WATER/SEWER/RINK</b>				
SALARY & WAGES	2,408,667	2,408,343	(324)	
OTHER EXPENSE	957,075	1,015,900	58,825	
MWRA ASSESSMENT & EQUIPMENT	23,090,107	23,180,199	90,092	
DEBT SERVICE	2,586,300	3,374,000	787,700	
INDIRECT COSTS ALLOCATION	4,275,000	4,275,000	0	
<b>TOTAL - ENTERPRISE BUDGET</b>	<b>33,317,149</b>	<b>34,253,442</b>	<b>936,293</b>	<b>2.8%</b>
<b>GRAND TOTAL</b>	<b>250,290,478</b>	<b>261,920,392</b>	<b>11,629,914</b>	<b>4.6%</b>

**FY2018**  
**MAYOR'S RECOMMENDATION --- REVENUE BUDGET**  
**\$264,328,722**



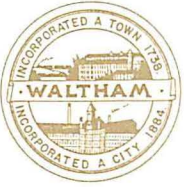


**FY2018**  
**MAYOR'S RECOMMENDATION --- EXPENDITURE BUDGET**  
**\$264,328,722**



FY2018 Local Aid Estimates					
	Waltham				
	FY2017	FY2018 Governor Proposal	FY2018 House Proposal	FY2018 Senate Proposal	FY2018 Conf Comm Proposal
Education:					
Chapter 70	10,863,166	11,377,927	11,436,351		
School Transportation	0	0	0		
Charter Tuition Reimbursement	110,437	43,334	13,395		
Smart Growth School Reimbursement	0	0	0		
Offset Receipts:					
School Choice Receiving Tuition	0	0	0		
Sub-total, All Education Items:	10,973,603	11,421,261	11,449,746		
General Government:					
Unrestricted Gen Gov't Aid	9,233,209	9,593,304	9,593,304		
Local Sh of Racing Taxes	0	0	0		
Regional Public Libraries	0	0	0		
Urban Revitalization	0	0	0		
Veterans Benefits	110,044	79,269	69,552		
State Owned Land	6,126	6,126	6,120		
Exemp: VBS and Elderly	176,343	181,273	181,273		
Offset Receipts:					
Public Libraries	69,600	70,769	74,112		
Sub-Total, All General Government	9,595,322	9,930,741	9,924,361		
Total Estimated Receipts	20,568,925	21,352,002	21,374,107		

FY2018 Local Aid Assessments			
	Waltham		
	FY2017	FY2018 Governor Proposal	FY2018 House Proposal
			FY2018 Senate Proposal
			FY2018 Conf Comm Proposal
<b>County Assessments:</b>			
County Tax	0	0	0
Suffolk County Retirement	0	0	0
Essex County Reg Comm Center	0	0	0
<b>Sub-Total, County Assessments:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>State Assessments and Charges:</b>			
Retired Employees Health Insurance	6,663	10,847	10,847
Retired Teachers Health Insurance	0	0	0
Mosquito Control Projects	0	0	0
Air Pollution Districts	20,845	21,209	21,209
Metropolitan Area Planning Council	31,558	32,431	32,431
Old Colony Planning Council	0	0	0
RMV Non-Renewal Surcharge	66,820	63,560	63,560
<b>Sub-Total, State Assessments:</b>	<b>125,886</b>	<b>128,047</b>	<b>128,047</b>
<b>Transportation Authorities:</b>			
MBTA	1,345,802	1,367,736	1,367,736
Boston Metro. Transit District	0	0	0
Regional Transit	0	0	0
<b>Sub-Total, Transp Authorities:</b>	<b>1,345,802</b>	<b>1,367,736</b>	<b>1,367,736</b>
<b>Annual Charges Against Receipts:</b>			
Multi-Year Repayment Program	0	0	0
Special Education	14,569	0	0
STRAP Repayments	0	0	0
<b>Sub-Total, Annual Charges:</b>	<b>14,569</b>	<b>0</b>	<b>0</b>
<b>Tuition Assessments:</b>			
School Choice Sending Tuition	73,700	109,800	109,800
Charter School Sending Tuition	411,868	398,078	303,429
<b>Sub-Total, Tuition Assessments:</b>	<b>485,568</b>	<b>507,878</b>	<b>413,229</b>
<b>Total Estimated Charges:</b>	<b>1,971,825</b>	<b>2,003,661</b>	<b>1,909,012</b>



# *City of Waltham*

*Jeannette A. McCarthy*  
*Mayor*

May 15, 2017

TO: The City Council  
RE: FY 2018 Budget

Dear Councillors:

In accordance with the provisions of General Laws Chapter 44, Sections 31-A, 32 and 33 as amended, I respectfully request the several sums designated for the various accounts in the attached fiscal year 2018 budget schedules and municipal budget books.

I respectfully request the appropriation of \$178,296,643.00 be raised in the revenue of fiscal year 2018.

Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure – CD

City Council Order

Municipal Budget Book with attachments





# CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham, Massachusetts 02452

Order # \_\_\_\_\_

## Ordered:

That the amount of \$178,296,643 be appropriated to the accounts designated in the attached budget schedule to fund the fiscal year 2018 Municipal budget and said amount be assessed in the Revenue of 2018.

Read & Adopted:

Approved:

Attest:

**COUNCIL ORDER**  
**MAYOR RECOMMENDATION**  
**FISCAL YEAR 2018 BUDGET**

<b>CITY COUNCIL</b>				
	SALARIES	111	302,095	
	EXPENSES		69,800	
	EQUIPMENT & UNUSUAL		17,300	389,195
<b>MAYOR'S OFFICE</b>		121		
	SALARIES		312,074	
	EXPENSES		24,750	
	EQUIPMENT & UNUSUAL		378,000	714,824
<b>AUDITOR</b>		135		
	SALARIES		591,773	
	EXPENSES		4,800	
	EQUIPMENT & UNUSUAL		1,450,000	2,046,573
<b>INTEREST &amp; CERTIFICATION</b>				
	EXPENSES	750	2,549,000	2,549,000
<b>REDEMPTION OF BONDS</b>				
	EXPENSES	710	8,502,000	8,502,000
<b>TREASURER &amp; COLLECTOR / PAYMASTER</b>		145		
	SALARIES		968,114	
	EXPENSES		312,600	1,280,714
<b>ASSESSMENTS</b>		141		
	SALARIES		495,612	
	EXPENSES		110,120	605,732
<b>PURCHASING SERVICES</b>		138		
	SALARIES		252,267	
	EXPENSES		5,200	
	SPECIAL ITEMS		304,000	561,467
<b>ADMINISTRATION OF TRUST FUNDS</b>		149		
	SALARIES		4,000	4,000
<b>LAW DEPARTMENT</b>		151		
	SALARIES		945,328	
	EXPENSES		94,500	
	EQUIPMENT & UNUSUAL		58,500	1,098,328
<b>BUILDINGS GENERAL/ MAINTENANCE/ REPAIR/CODE ENFORCE</b>		192		
	SALARIES		1,719,386	
	EXPENSES		392,000	2,111,386
<b>PUBLIC BUILDING UTILITIES</b>		193		
	EXPENSES		1,075,700	1,075,700

**COUNCIL ORDER  
MAYOR RECOMMENDATION  
FISCAL YEAR 2018 BUDGET**

<b>CENTRAL TELEPHONE SERVICE</b>	156		
SALARIES		28,538	
EXPENSES		190,000	218,538
<b>WORKER'S COMPENSATION</b>	912		
EXPENSES		520,000	520,000
<b>CONTRIBUTORY RETIREMENT/NON CONTRIBUTORY</b>	911 / 918		
EXPENSES		16,782,231	16,782,231
<b>HOSPITAL &amp; MEDICAL INSURANCE &amp; OME</b>	914 / 917		
EXPENSES		48,811,000	48,811,000
<b>GROUP LIFE INSURANCE &amp; SOCIAL SECURITY</b>	915 / 917		
EXPENSES		118,000	118,000
<b>HUMAN RESOURCES</b>	152/153/913		
SALARIES		323,613	
EXPENSES		36,450	
EQUIPMENT & UNUSUAL		28,000	388,063
<b>CITY CLERK</b>	161		
SALARIES		351,214	
EXPENSES		89,300	440,514
<b>INFORMATION TECHNOLOGY</b>	155		
SALARIES		1,134,733	
EXPENSES		339,639	
EQUIPMENT & UNUSUAL		30,000	1,504,372
<b>VOTER REGISTRATION</b>	163		
SALARIES		200,227	
EXPENSES		172,450	372,677
<b>GENERAL MANAGEMENT AND SUPPORT</b>			
<b>TOTAL (A)</b>			<b>90,094,314</b>
<b>POLICE WAGES</b>	210		
SALARIES / WAGES		16,265,530	16,265,530
<b>POLICE</b>	210		
EXPENSES		311,400	
EQUIPMENT & UNUSUAL		187,600	
SPECIAL ITEMS		212,825	711,825

**COUNCIL ORDER**  
**MAYOR RECOMMENDATION**  
**FISCAL YEAR 2018 BUDGET**

<b>POLICE DISPATCH</b>		215		
	WAGES		1,859,061	
	EXPENSES		39,941	
	SPECIAL ITEMS		12,000	1,911,002
<b>FIRE WAGES</b>		220		
	SALARIES / WAGES		15,273,543	15,273,543
<b>FIRE</b>		220		
	EXPENSES		482,907	
	EQUIPMENT & UNUSUAL		69,500	
	SPECIAL ITEMS		166,425	718,832
<b>FIRE - AUXILIARY</b>		292		
	EXPENSES		9,000	
	SPECIAL ITEMS		3,500	12,500
<b>EMERGENCY MANAGEMENT</b>		291		
	SALARIES		77,407	
	EXPENSES		3,400	
	EQUIPMENT & UNUSUAL		6,300	
	SPECIAL ITEMS		400	87,507
<b>WIRES SUPPORT/ INSPECTION/ ELECTRICIANS / SIGNAL MAINT</b>		245		
	SALARIES		736,622	
	EXPENSES		286,000	
	EQUIPMENT & UNUSUAL		7,500	1,030,122
<b>WIRES STREET LIGHTING</b>		424		
	EXPENSES		530,000	530,000
<b>LICENSING</b>		165		
	SALARIES		15,600	
	EXPENSES		3,875	19,475
<b>PROTECTION OF PERSONS AND PROPERTY</b>				
<b>TOTAL (B)</b>				<b>36,560,336</b>
<b>OFFICE OF PUBLIC HEALTH/ CODE ENFORCEMENT /W &amp; M</b>		510		
	SALARIES		776,994	
	EXPENSES		45,496	
	EQUIPMENT & UNUSUAL		600	823,090
<b>CONSERVATION OF HEALTH</b>				
<b>TOTAL (C)</b>				<b>823,090</b>

**COUNCIL ORDER**  
**MAYOR RECOMMENDATION**  
**FISCAL YEAR 2018 BUDGET**

<b>VETERANS BENEFITS &amp; SERVICES</b>	543		
SALARIES		190,121	
EXPENSES		192,325	382,446
<b>COUNCIL ON AGING/MEALS ON WHEELS</b>	541		
SALARIES		481,289	
EXPENSES		198,587	679,876
<b>CELEBRATION OF HOLIDAYS</b>	692		
EXPENSES		10,000	10,000
<b>DISABILITIES SERVICES</b>	560		
SALARIES		7,000	
EXPENSES		200	7,200
<b>IMPROVEMENT OF GENERAL WELFARE</b>			
<b>TOTAL (D)</b>			<b>1,079,522</b>
<b>CONSOLIDATED PUBLIC WORKS</b>	420 / 421 / 422		
SALARIES / WAGES		4,855,036	
EXPENSES		2,898,500	
EQUIPMENT & UNUSUAL		5,555,000	13,308,536
<b>SERVICES TO PROPERTY</b>			
<b>TOTAL (E)</b>			<b>13,308,536</b>
<b>LIBRARY</b>	610		
SALARIES / WAGES		2,387,328	
EXPENSES		367,875	
EQUIPMENT & UNUSUAL		71,329	2,826,532
<b>PARK &amp; RECREATION GENERAL SUPPORT</b>	630		
SALARIES / WAGES		843,966	
EXPENSES		16,875	
EQUIPMENT & UNUSUAL		42,000	902,841
<b>KALEIDOSCOPE, POOLS, SPRAY PARKS</b>	631		
WAGES		66,500	
EXPENSES		376,000	
EQUIPMENT & UNUSUAL		3,500	446,000
<b>SUMMER FUN AT PROSPECT HILL</b>	632		
WAGES		74,000	
EXPENSES		12,300	86,300



**COUNCIL ORDER**  
**MAYOR RECOMMENDATION**  
**FISCAL YEAR 2018 BUDGET**

<b>SUPPORT OF RECREATION ACTIVITIES</b>	<b>633</b>		
EXPENSES		107,000	
EQUIPMENT & UNUSUAL		10,500	117,500
<b>VETERAN'S MEMORIAL SKATING RINK</b>	<b>640-630</b>		
WAGES		142,537	
EXPENSES		245,900	
EQUIPMENT & UNUSUAL		21,000	
SPECIAL ITEMS		12,000	421,437
<b>CULTURAL AND RECREATIONAL ACTIVITIES</b>			
<b>TOTAL (F)</b>			<b>4,800,610</b>
<b>OFFICE OF CITY PLANNER</b>	<b>175</b>		
SALARIES		264,227	
EXPENSES		2,600	
EQUIPMENT & UNUSUAL		110,000	376,827
<b>HOUSING OFFICE</b>	<b>183</b>		
SALARIES		334,070	
EXPENSES		1,550	335,620
<b>BOARD OF SURVEY &amp; PLANNING</b>	<b>174</b>		
SALARIES		17,000	
EXPENSES		5,100	22,100
<b>ZONING BOARD OF APPEALS</b>	<b>176</b>		
SALARIES		23,000	
EXPENSES		34,000	57,000
<b>TRAFFIC ENGINEERING</b>	<b>480</b>		
SALARIES		409,395	
EXPENSES		62,500	
EQUIPMENT & UNUSUAL		50,000	521,895
<b>CONSERVATION COMMISSION</b>	<b>171</b>		
SALARIES		45,116	
EXPENSES		1,900	47,016
<b>HISTORICAL COMMISSION</b>	<b>691</b>		
SALARIES		35,694	
EXPENSES		4,380	
EQUIPMENT & UNUSUAL		12,000	52,074
<b>PAINE ESTATE FUNCTIONS</b>	<b>670</b>		
SALARIES		116,168	
EXPENSES		34,750	
EQUIPMENT & UNUSUAL		4,000	154,918

**COUNCIL ORDER  
MAYOR RECOMMENDATION  
FISCAL YEAR 2018 BUDGET**

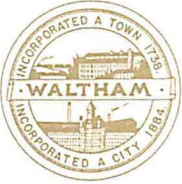
<b>ENGINEERING DESIGN &amp; SURVEY</b>	410		
SALARIES		493,480	
EXPENSES		9,300	502,780
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<b>COMMUNITY DEVELOPMENT</b>			
<b>TOTAL (G)</b>			<b>2,070,230</b>
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<b>WATER &amp; SEWER BILLING &amp; COMPLIANCE</b>	610-451		
SALARIES		177,650	
EXPENSES		53,100	230,750
<hr/>			
<b>WATER ADMINISTRATION</b>	610-450		
SALARIES		638,769	
EXPENSES		5,000	
EQUIPMENT & UNUSUAL		30,000	673,769
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<b>WATER MAINTENANCE &amp; OPERATIONS</b>	610- 452/454		
WAGES		751,816	
EXPENSES		293,600	
EQUIPMENT & UNUSUAL		9,294,300	10,339,716
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<b>REDEMPTION OF BONDS</b>	610-710		
EXPENSES		1,034,000	1,034,000
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<b>INTEREST &amp; CERTIFICATION</b>	610-750		
EXPENSES		161,000	161,000
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<b>CEMETERY COMMISSION</b>	491		
SALARIES		3,000	3,000
<hr/>			
<b>SEWER</b>	600-440		
WAGES		697,571	
EXPENSES		418,300	
EQUIPMENT & UNUSUAL		13,822,899	14,938,770
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<b>REDEMPTION OF BONDS</b>	600-710		
EXPENSES		1,660,000	1,660,000
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<b>INTEREST &amp; CERTIFICATION</b>	600-750		
EXPENSES		519,000	519,000
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<b>PUBLIC SERVICE ENTERPRISES</b>			
<b>TOTAL (H)</b>			<b>29,560,005</b>

COUNCIL ORDER  
MAYOR RECOMMENDATION

FISCAL YEAR 2018 BUDGET

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TOTAL MUNICIPAL	178,296,643
PUBLIC EDUCATION	83,240,464
PARKING METERS	383,285
GRAND TOTAL	261,920,392



# City of Waltham

*Jeannette A. McCarthy*  
*Mayor*

May 15, 2017

TO: The City Council  
RE: FY 2018 School Budget

Dear Councillors:

Please be advised that I made a cut in the amount of \$825,000.00 from the School's Committee's budget request of \$84,065,464.00, for a recommended budget of \$83,240,464.00. (I identified cuts - \$500,000.00 circuit breaker reserve and \$325,000.00 technology request that will be funded from the School Departments FY17 funds.)

Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure (Order with M.G.L. c. 44 §33B)



# CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham, Massachusetts 02452

Order # \_\_\_\_\_

## Ordered:

That the amount of \$83,240,464 be appropriated to fund the fiscal year 2018 School budget and said amount be assessed in the Revenue of 2018.

MGL, Chapter 44, Section 33B attached hereto.

Read & Adopted:

Approved:

Attest:



**Part I** ADMINISTRATION OF THE GOVERNMENT**Title VII** CITIES, TOWNS AND DISTRICTS**Chapter 44** MUNICIPAL FINANCE**Section** TRANSFER OF APPROPRIATIONS; RESTRICTIONS  
**33B**

*[ Subsection (a) effective until November 7, 2016. For text effective November 7, 2016, see below.]*

Section 33B. (a) On recommendation of the mayor, the city council may, by majority vote, transfer any amount appropriated for the use of any department to another appropriation for the same department. In addition, the city council may, by majority vote, on recommendation of the mayor, transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, an amount appropriated for the use of any department other than a municipal light department or a school department to the appropriation for any other department, but the amount transferred from 1 department to another may not exceed, in the aggregate, 3 per cent of the annual budget of the department from which the transfer is made. Except as provided in the preceding sentence, no transfer shall be made of any amount appropriated for the use of any city department to the appropriation for any other department except by a 2/3 vote of the city council on recommendation of the mayor and with the written approval of the amount of the transfer by the department having control of the appropriation from which the transfer is proposed to be made. No transfer involving a municipal light department or a school department shall be made under the previous sentence without the approval of the amount of the transfer by a vote of the municipal light department board or by a vote of the school committee, respectively.

*[ Subsection (a) as amended by 2016, 218, Sec. 75 effective November 7, 2016. For text effective until November 7, 2016, see above.]*

(a) On recommendation of the mayor, the city council may, by majority vote, transfer any amount appropriated for the use of any department to another appropriation for the same department. In addition, the city council may, by majority vote, on recommendation of the mayor, transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year, to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation. Except as provided in the preceding sentence, no transfer shall be made of any amount appropriated for the use of any city department to the appropriation for any other department except by a 2/3 vote of the city council on recommendation of the mayor and with the written approval of the amount of the transfer by the department having control of the appropriation from which the transfer is proposed to be made. No transfer involving a municipal light department or a school department shall be made under the previous sentence without the approval of the amount of the transfer by a vote of the municipal light department board or by a vote of the school committee, respectively.

*[ Subsection (b) effective until November 7, 2016. For text effective November 7, 2016, see below.]*

(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity establish under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated for the use of any department other than a municipal light department or a school department to the appropriation for any other department or within a department, but the amount transferred from 1 department to another or within a department may not exceed, in the aggregate, 3 per cent of the annual budget of the department from or within which the transfer is made or \$5,000, whichever is greater.

*[ Subsection (b) as amended by 2016, 218, Sec. 76 effective November 7, 2016. For text effective until November 7, 2016, see above.]*

(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.

(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.



## *Waltham Public Schools*

Drew M. Echelson, Ed.D, *Superintendent*  
[drewechelson@k12.waltham.ma.us](mailto:drewechelson@k12.waltham.ma.us)

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TO: Mayor Jeannette A. McCarthy  
FROM: Drew M. Echelson, Clerk  
DATE: May 10, 2017  
RE: FY18 School Committee Budget

At their May 3, 2017 meeting the Waltham School Committee took the following vote:

**VOTED:** On motion of Ms. Donnelly, seconded by Mr. Frassica, to request of the Mayor to request of the City Council, for the school department FY18 budget, the amount of \$84,065,464. Roll call: Mr. Rando, yes; Mr. Graceffa, yes; Ms. Donnelly, yes; Mrs. AlJammal, yes; Mr. Frassica, yes; Mr. Tarallo, yes.

CITY OF WALTHAM  
CITY vs SCHOOL COMPARISON  
FY 2018

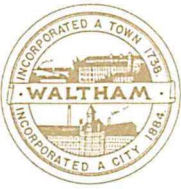
	CITY	SCHOOL	TOTAL
GENERAL FUND BUDGET	144,118,201	83,240,464	227,358,665
<hr/>			
SCHOOL COSTS INCLUDED IN CITY BUDGET			
<hr/>			
INDIRECT COSTS (HEALTH INSURANCE/PENSIONS/OTHER ADMINISTRATIVE)	(30,718,000)	30,718,000	0
<hr/>			
DEBT COSTS (PRINCIPAL/INTEREST PAYMENTS - SCHOOL CAPITAL PROJECTS)	(4,345,688)	4,345,688	0
<hr/>			
GENERAL FUND BUDGET (ADJUSTED)	109,054,513	118,304,152	227,358,665
<hr/>			
GENERAL FUND BUDGET (PERCENTAGE)	48.0%	52.0%	
<hr/>			

CITY OF WALTHAM  
SCHOOL BUDGET

FY 2018

SCHOOL BUDGET (NET OF TRANSPORTATION)	78,461,004
SCHOOL INDIRECT COSTS INCLUDED IN CITY BUDGET	30,718,000
TOTAL	109,179,004
NET SCHOOL SPENDING (REQUIRED)	65,525,894
EXCESS OVER NET SCHOOL SPENDING	43,653,110





# *City of Waltham*

*Jeannette A. McCarthy*  
*Mayor*

May 15, 2017

TO: The City Council

RE: Adoption of M.G.L., Chapter 40, Sections 22A, 22B and 22C

Dear Councillors:

I respectfully request acceptance of M.G.L., Chapter 40, Sections 22A, 22B and 22C that pertain to parking meter and other parking receipts. Under the Municipal Modernization Act, a city or town that wants to continue to treat parking revenues as "receipts reserved for appropriation," must have its legislative body accept the provisions of the aforementioned statutes.

The acceptance of this statute will allow the City to continue its current accounting method of a separate Parking Meter Fund. Alternatively, with non-acceptance of the statute, parking meter and other parking receipts would revert to the City's general fund.

Attached is a copy of the amended statute with the changes highlighted.

Sincerely,

Jeannette A. McCarthy

JAM/ccb

cc: Paul Centofanti



# CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street      Waltham, Massachusetts 02452

Order # \_\_\_\_\_

## Ordered:

That the City Council accepts MGL, Chapter 40, Sections 22a, 22b and 22c under the Municipal Modernization Act to continue treating parking revenues as a "receipts reserved for appropriation" special revenue fund.

Read & Adopted:

Approved:

Attest:

## PARKING REVENUES

### General Laws c. 40, §§ 22A-22C (218:25-30)

Section 22A. Any city or town, for the purpose of enforcing its ordinances, by-laws and orders, rules and regulations relating to the parking of vehicles on ways within its control and subject to the provisions of section two of chapter eighty-five, may appropriate money for the acquisition, installation, maintenance and operation of parking meters, or by vote of the city council or of the town may authorize a board or officer to enter into agreement for such acquisition, installation or maintenance of parking meters; provided, that the city of Boston, for the purpose of enforcing the rules and regulations adopted by its traffic and parking commission, or promulgated by its commissioner of traffic and parking, under chapter two hundred and sixty-three of the acts of nineteen hundred and twenty-nine, may appropriate money for the acquisition, installation, maintenance and operation of parking meters, or, by vote of the city council of said city, subject to the provisions of its charter, may authorize the traffic and parking commission of said city to enter into agreements for the acquisition, installation or maintenance of parking meters. In any city or town that accepts this sentence, the ~~An~~ agreement for the acquisition or installation of parking meters may provide that payments thereunder shall be made over a period not exceeding ~~five~~ five years without appropriation, from fees received for the use of such parking meters notwithstanding the provisions of section ~~53~~ 53 ~~fifty-three~~ of chapter ~~44~~ 44 ~~forty-four~~. Such fees shall be established and charged at such rates determined ~~that the revenue therefrom shall not exceed in the aggregate the necessary expenses incurred by such~~ the city or town. Rates may be set for the purpose of managing the parking supply. The revenue

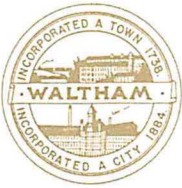
therefrom may be used for the acquisition, installation, maintenance and operation of parking meters **and other parking payment and enforcement technology**, the regulation of parking, **salaries of parking management personnel, improvements to the public realm, and transportation improvements, including, but not limited to, the operation of mass transit and facilities for biking and walking** and other traffic activities incident thereto. No fee shall be exacted and no penalty shall be imposed for the parking of any vehicle owned and driven by a disabled veteran or by a handicapped person and bearing the distinctive number plates authorized by section two of chapter ninety, or for any vehicle transporting a handicapped person and displaying the special parking identification plate authorized by said section two of said chapter ninety or for any vehicle bearing the official identification of a handicapped person issued by any other state or any Canadian Province. Any city or town may, in accordance with the provisions of this section, acquire and operate coin-operated locking devices for bicycle parking. A city or town may, in accordance with the provisions of this section, authorize the parking of more than one motorcycle in a single parking space and may impose a penalty for the full amount of a violation of an ordinance, by-law, order, rule or regulation related to the parking of vehicles on ways within its control and subject to section 2 of chapter 85 for each motorcycle so parked in violation of any such ordinance, by-law, order, rule or regulation. No motorcycle shall be parked in such a manner so as to inhibit the means of egress of another motorcycle currently parked in the same parking space.

Any city or town acting under this section shall further regulate the parking of vehicles on ways within its said control by restricting certain areas thereon for the parking of any vehicle owned and driven by a disabled veteran or handicapped person whose vehicle bears the distinctive number plates authorized by section two of chapter ninety or for any vehicle transporting a handicapped person and displaying the special parking identification plate authorized by said section two of said chapter ninety, or for any vehicle bearing the official identification of a handicapped person issued by any other state, or any Canadian Province, or by prohibiting the parking or standing of any vehicles in such a manner as to obstruct any curb ramp designed for use by handicapped persons. Parking spaces designated as restricted under this paragraph shall be identified by the use of above-grade signs with white lettering against a blue background and shall bear the words "Handicapped Parking: Special Plate Required. Unauthorized Vehicles May be Removed at Owner's Expense". The spaces shall be as near as possible to a building entrance or walkway, shall be adjacent to curb ramps or other unobstructed methods permitting sidewalk access to a handicapped person and shall be at least 8 feet wide, not including the cross hatch access aisle as defined by the architectural access board established in section 13A of chapter 22. If parking spaces designated as restricted under this paragraph are made temporarily unavailable due to a construction project or other planned event, the city or town shall ensure that the nearest available nonreserved parking space, if any, shall be temporarily designated as restricted under this paragraph. The cost of acquisition, installation and maintenance and operation of any signs or other regulatory devices used to designate such restricted areas shall be considered as a necessary expense for the regulation of parking and shall be paid from appropriations authorized by this section. Any such ordinance, by-law, order, rule or regulation promulgated pursuant to this paragraph shall contain a penalty of not less than \$100 nor more than \$300 and shall provide for the removal of a vehicle in accordance with section 22D. This penalty shall not be a surchargeable offense under section 113B of chapter 175.

Section 22B. In any city or town that accepts this section and installs ~~Any city or town having installed parking meters or coin-operated locking devices for bicycle parking under section 22A,~~ the city or town may acquire off-street parking areas and facilities by purchase, gift, eminent domain under chapter seventy-nine or chapter eighty A, by lease not to exceed five years, or otherwise, and may pay for such acquisition or lease, including the cost of policing, constructing or reconstructing, surfacing, operating and maintaining such areas and facilities, and including any debt together with interest thereon incurred for such acquisition, in whole or in part and pay for the removal of architectural barriers in public facilities in accordance with the provisions of section thirteen A of chapter twenty-two, from any receipts from said parking meters or such devices and may in each year transfer or pay into its general funds from said receipts a sum or sums in lieu of taxes for the year in question upon the average assessed valuation of said areas and facilities for the three years immediately prior to the date of said acquisition, determined by multiplying each one thousand dollars of such average valuation or fraction thereof by the tax rate set for said city or town for that year; provided, that the off-street parking areas and facilities are located not more than six hundred feet from a building in which the principal activity is business, commercial, manufacturing or industrial in character, and which building is in a business, commercial, manufacturing or industrial zone, but is not more than six hundred feet from the nearest parking meter of any group of not less than thirty parking meters approved by the department of highways, or are located not more than six hundred feet from a public beach area.

Section 22C. Any city or town, having installed parking meters or coin-operated locking devices for bicycle parking under section 22A, may install parking meters in municipally owned or leased off-street parking lots and other devices for controlling the off-street parking lots. In any city or town that accepts this paragraph sentence, the ~~These city or~~ ~~ies and towns~~ may use any receipts from those parking meters and other devices for the purpose of purchase or lease of additional parking lots, the care and maintenance of the parking lots, the purchase or lease of a commuter shuttle or commuter shuttle services between the parking lots and available public transportation, the care and maintenance of public transportation station accessibility improvements and in general for traffic control or traffic safety purposes, including payment for public liability coverage in connection with the purchase, lease and use of the municipally owned or leased parking lots and commuter shuttles or commuter shuttle services or any of the purposes and used listed in section 22A.





# City of Waltham

*Jeannette A. McCarthy*  
*Mayor*

May 15, 2017

TO: The City Council  
RE: FY 2018 Parking Meter Budget

Dear Councillors:

I respectfully request an appropriation in the amount of \$383,285.00 to fund the parking meter budget for fiscal year 2018.

From: Parking Meter Receipts Reserves

To: Parking Meter – Salaries	232-480-5100	\$202,420.00
Parking Meter – Expenses	232-480-5200	\$115,545.00
Parking Meter – Equipment/Unusual	232-480-5400	\$ 63,320.00
Parking Meter – Uniforms	232-480-5500	\$ 2,000.00

Sincerely,

Jeannette A. McCarthy  
JAM/ccb

Enclosure – City Council Order  
cc: Paul Centofanti



# CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham, Massachusetts 02452

Order # \_\_\_\_\_

## Ordered:

That the amount of \$383,285 be appropriated to fund the Parking Meter budget for fiscal year 2018.

### FROM:

Parking Meter Receipts Reserve	\$383,285
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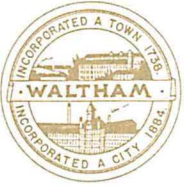
### TO:

Parking Meter - Salaries	#232-480-5100	\$202,420
Parking Meter - Expenses	#232-480-5200	\$115,545
Parking Meter - Equipment & Unusual	#232-480-5400	\$ 63,320
Parking Meter - Uniforms	#232-480-5500	\$ 2,000

Read & Adopted:

Approved:

Attest:



# *City of Waltham*

*Jeannette A. McCarthy*  
*Mayor*

May 15, 2017

TO: The City Council  
RE: Revolving Accounts

Dear Councillors:

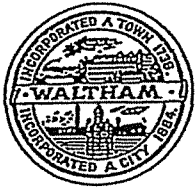
I respectfully request the City Council reauthorize three department Revolving Accounts under the provisions of Massachusetts General Law Chapter 44, Section 53e ½ for the City Clerk, Council on Aging and the Recreation Departments.

Revolving accounts require an annual report of all revenues and expenditures in the fund and must be authorized by the Mayor and City Council each fiscal year.

The City Auditor will be available during budget hearings to answer any questions you may have concerning this request.

Sincerely,

Jeannette A. McCarthy  
JAM/ccb  
cc: Paul Centofanti



# CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham, Massachusetts 02452

Order # \_\_\_\_\_

## Ordered:

That the City Council re-authorizes three department revolving accounts under the provisions of Massachusetts General Laws, Chapter 44, Section 53e ½ for the City Clerk, Council on Aging and Recreation Departments

Read & Adopted:

Approved:

Attest:

City of Waltham  
City Clerk Revolving Fund

Balance - July 1, 2016	59,142
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Revenues	13,715
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Public Notices	
Bright School Rental	

Expenditures - Expenses	5,853
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Public Notices	
Bright School Rental	

Balance - May 5, 2017	67,005
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City of Waltham  
Council on Aging Revolving Fund

Balance - July 1, 2016	98,760
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Revenues	85,243
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COA Programs	
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Expenditures - Expenses	55,262
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COA Programs	
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Balance - May 5, 2017	128,741
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City of Waltham  
Recreation Revolving Fund

Balance - July 1, 2016	516,937
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Revenues	284,317
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Recreation Programs
Community Center
Chill Zone
Veterans Fields

Expenditures - Wages	46,378
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Recreation Programs
Community Center
Chill Zone
Veterans Fields

Expenditures - Expenses	168,914
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Recreation Programs
Community Center
Chill Zone
Veterans Fields

Balance - May 5, 2017	585,962
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