CITY OF WALTHAM

Request for Proposals

58 Chestnut Street

Waltham, Massachusetts

I Introduction

The City of Waltham (Lessor) is currently offering for lease, "AS IS," the municipal building known known as 58 Chestnut Street, Waltham, Massachusetts, as generally identified on the site plan attached hereto as Appendix A. The building is currently occupied and used as an educational facility.

The parcel contains 22,610 square feet of land (.519 acres) and was built in 1902 as a school. The building exterior is red brick, the roof covering is slate and contains approximately 16,940 square feet of space. The building consists of two stories and a basement. Each floor contains 5,646 square feet of space. The first floor consists of a conference room, waiting room and administrative offices. The second floor contains a nurse's room, staff area and counselor's office. There is a full basement which contains separate men's and ladies' bathrooms, storage and mechanical room. The building is served by a semicircular drive, a three-person elevator, a wheelchair ramp, loading dock and wood deck in the rear. The parcel abuts a municipal metered parking lot to the east, but has little parking on site.

To encourage and assist with restoration of the building, the Mayor is willing to co-sponsor, with the Lessee, a Community Preservation Act (CPA) application for CPA funding for any items needing restoration which qualify for CPA funding, including any window restoration, exterior, roof or any other eligible items.

The City is seeking leases for uses allowed under current zoning - educational and/or recreational and/or institutional. See attached Zoning Table of Uses. Residential uses are prohibited under the terms of any Lease.

II Site Information

Located in the heart of Waltham's downtown, 58 Chestnut Street is close to Moody and Adams Streets and the Moody Street Business District.

Moody Street is a short distance from Main Street (Route 20), providing access to Boston (9 miles east), Route 128 (2 miles west) and the City of Newton providing access to the Massachusetts Turnpike in Weston, MA.

The building is a former school, the Robbins School which is on the National Register of Historic Places. The building is located in a Residence C Zoning District. The City makes no warranties or representations with regard to any zoning relief.

The building is being leased "AS IS", with no representation, no warranties, neither express or implied, as to the use(s) condition, etc. of the leased premises.

Further, the City is only leasing the building for certain uses currently allowed as-of-right under the zoning district, i.e., educational and/or recreational uses or institutional. Residential uses are prohibited under this RFP or any Lease of the premise.

The surrounding neighborhood has commercial and residential uses.

III Use

- A. Lease of the property is subject to a 2/3rd vote of the City Council and approval of the Mayor.
- B. The City of Waltham is rich in history. A leader in the Industrial Revolution, Waltham boasts an extraordinary number of historic properties, including the former Robbins School. Given that 58 Chestnut Street has a significant architectural and historic heritage, the historic exterior of the building needs to be preserved. Accordingly, the Lease of the property will have an historic restriction. The City intends to lease this property for uses allowed in a Residence C Zoning District per the attached Table of Uses and for a use that preserves the historic part of the building.
- C. The Mayor's recommendation for the use of this property is for a use that preserves the historic nature of the property, an education or recreation or institution use and for a use that does not derogate or harm the surrounding neighborhoods.
- D. The Mayor is willing to co-sponsor, with the Lessee, a Community Preservation Act (CPA) application for CPA funding for any items needing restoration which may qualify for CPA funding, including any window restoration, exterior, roof or any other eligible items.

IV Required Terms and Conditions

- A. The use of the subject property is subject to the Zoning Ordinances of the City of Waltham and subject to Section III above. See attached Table of Uses for uses that are allowed as of right in the Residence C Zone in which the property is located. Residential uses are prohibited by the terms of this RFP and will be prohibited under Lease of the premises executed hereto. The Lessee shall be responsible for complying with the requirements of the Zoning Ordinance for its intended use of the property, as well as state, federal and other local rules, regulations, laws and ordinances. Preservation of the historic part of the building is required.
- B. The term of the Lease shall be for a period of ten years (10), followed by an additional ten years (10) at the sole discretion of the City.
- C. The Lessee shall be responsible for rent payments that are due annually, payable in advance in monthly installments on the first of the month and to be made payable to the City of Waltham and submitted to the City's Director of Maintenance. See provisions regarding rent herein.
- D. The Lessor will work with the Lessee on delineating any parking on the site.
- E. Since the Building is on the National Historic Register, Lessee's plans must be submitted to and approved by the Waltham Historic Commission for any items within its jurisdiction, prior to submission to the Building Department for a building permit(s).
- F. All plans and specifications for improvements to the property must be submitted to and approved by the Building Inspector for the City of Waltham **prior to the commencement of any work** and shall be at Lessee's sole cost and expense. All improvements shall be performed by the Lessee in accordance with the City-approved plans and specifications.

- G. The Lessee shall be responsible for meeting the Building Code in order to secure an Occupancy Permit. The Lessee shall perform all improvements regarding tenant fit-up at its sole cost and expense, including any handicap accessibility that may be required.
- H. No additions or alterations may be made to the exterior or interior of the building without the Mayor's prior written approval.
- I. Over the term of the Lease, the Lessee, at its sole cost and expense, will be required to continue to maintain and repair the building, as well as any accessory building.
- J. Lessor, in addition to other rights and remedies, shall have the right to declare the terms of the Lease ended if Lessee:
 - 1. defaults in payment of a rental installment and such default continues for ten (10) days after written notice thereof; or
 - 2. defaults in performance of or observance of any other of the Lessee's covenants, obligations, agreements under the Lease and fails to correct such default within thirty (30) days after written notice thereof: or
 - 3. shall be declared bankrupt or insolvent, according to law, or if any assignment shall be made of the Lessee's property for the benefit of creditors; or
 - 4. fails to secure an occupancy permit no later than two years from the date the Lease is executed.
- K. Lessee shall not assign its proposal, the Lease agreement, nor its rights, nor sublet any or all of the Leased premises without the prior written approval of both the City Council (2/3 Vote) and Mayor. Such subletting may only be authorized, in the sole discretion of the City Council and Mayor, for a use that is compatible with the public purpose of the Lease agreement and identified allowed uses of this Request for Proposals.
- L. Lessee shall be required to purchase and maintain fire insurance with responsible companies qualified to do business in Massachusetts and in good standing for full replacement value of the property. Lessee will be required to present to the Lessor at the time of signing of the Lease and at other times as the Lessor shall request, a Certificate of Insurance identifying the City as an additional-named insured and requiring thirty (30) days' advance notice to the Lessor of any cancellation. The Lessee shall be required to maintain said insurance coverage during the entire Lease term. Lessee shall be responsible for the payment of all required premiums to maintain said insurance during the entire Lease term.
- M. Lessee shall be required to provide comprehensive public liability insurance in the amount one million dollars (\$1,000,000) per person/one million (\$1,000,000) per occurrence, with excess liability/umbrella coverage in the amount of three million dollars (\$3,000,000); and with property damage insurance in limits of one million dollars (\$1,000,000) with responsible companies qualified to do business in Massachusetts and in good standing therein insuring the Lessor as well as the Lessee against injury to persons or damage to property as provided and to be in effect during the entire Lease term. Lessee will be required to present to the Lessor at the time of the signing of the Lease and at other times as the Lessor shall request, a Certificate of Insurance identifying the City as an additional-named insured and requiring thirty (30) days advance notice to the Lessor of any cancellation. The Lessee shall be required to maintain said insurance coverage during the entire Lease term. Lessee shall be responsible for the payment of all required premiums to maintain said insurance during the entire lease term.
- N. Lessee shall be responsible for the cost of all repairs occasioned by or due to the fault or neglect of the Lessee, its agents, servants or independent contractors hired by it, visitors, guests, invitees, or any other source.

- O. The Lessee shall also be required to indemnify and hold the City harmless against any and all claims of whatever nature for any injury or damage attributable to the Lessee's use of the Leased premises or to any actions of the Lessee, its agents, servants or employees which may cause or contribute to any injury or damage to any person or entity's property.
- P. The Lessee shall be required to purchase and maintain tenant's insurance in an amount sufficient to replace Lessee's personal belongings contained in the Leased premises during the lease term and shall be required to present a Certificate of Insurance identifying the City as a co-insured and required thirty (30) days advance notice of any cancellation, to the Lessor at the time of the signing of the Lease and at such other times as the Lessor shall request.
- Q. The Lessee shall be responsible for the cost of installing, using, maintaining and repairing all utilities to the property. Lessee is responsible for its/their own air-conditioning needs subject to approval of the City's Maintenance Department.
- R. The Lessee, at its sole cost and expense, shall be responsible for all custodial/janitorial services for the Leased premises during the Lease term. Lessee shall also be responsible, at its sole cost and expense, for all trash removal from the property, any snow removal, landscaping, maintenance etc.
- S. The Lessee shall be responsible for complying with the laws of Massachusetts regarding all entrances and exits, including but not limited to, shoveling all walkways into the Leased premises, ensuring that all exits and entrances are not obstructed and ensuring that the property is handicapped accessible.
- T. Lessee shall be responsible for maintaining the Leased premises in good condition, reasonable wear and tear excluded.
- U. Lessee will be responsible to maintain the exterior of the building and grounds during its tenancy.
- V. Lessee shall not interfere with Lessor's right to access for emergencies or maintenance or repairs.
- W. The Lessor is prohibited from any activity that would constitute a violation of the conflict of interest law (G.L.M. 268A).
- X. Other than documents necessary to effectuate signing of this Lease, the Lease, along with this RFP and the Lessee's response thereto, shall constitute the entire agreement for the Lease of the property. Any amendment to the Lease must be in writing and must be approved in the same manner as the original Lease by both the City Council and Mayor.
- Y. The Lessee shall be responsible for securing all municipal, state and federal permits, including but not necessarily limited to, building and occupancy permits. Lessor makes no representations or warranties with regard to the above or the condition of the property.
- Z. The Lessee is obligated to secure an occupancy permit for the premises no later than two years from the date on which the Lease is effective. As noted above, the Lessee will be taking the building "AS IS" and the Lessee will be responsible for taking all actions necessary to secure an occupancy permit.
- AA. The Lessor with Lessee's review, shall be responsible for delineating the parking spaces on the ground, which parking spaces shall be sized and located in accordance with the requirements of the Zoning Ordinance.
- BB. The Lessee shall use the property in such manner and for such allowed purposes as are compatible with the neighborhood and/or the current use(s) of the land by existing tenants/owners as determined at

the sole discretion of the City, including the adjacent spray park. No residential use of the Leased premises shall be permitted.

- CC. Lessee agrees to execute any documents necessary to effectuate the Lease of the property.
- DD. The provisions of this Proposal will be incorporated by reference into the provisions of the Lease.
- EE. Lessee will be required to provide CORI checks where required by Massachusetts Law where children and/or senior citizens are involved. Lessee will have the responsibility for supervising or ensuring that activities are supervised during the Lease term.
- FF. Lessee will be responsible for implementing its own COVID-19 safety plan for the building.
- GG. All obligations of the Lessee shall be performed at its sole cost and expense.

V Submission Requirements

In addition to Articles I, II, III and IV incorporated herein by reference, Submission Requirements are:

- A. All proposals must be delivered to the Office of the City Purchasing Agent, Crystal Philpott, City Hall, 610 Main Street, Waltham, MA no later than Monday March 7th, 2022 at 10:00 a.m.
- B. All proposals (include 3 copies) shall be in sealed envelopes marked, "Proposal for Lease of 58 Chestnut Street, Waltham."
- C. All proposals not received at the Purchasing Agent's office by the date and time specified shall be rejected.
- D. Each proposal (3 copies) must include the following:
 - 1. A completed Disclosure of Beneficial Interests form, which complies with the requirements of G.L.M. Chapter 7, section 40J. During the lease term, a new disclosure must be filed within 30 days of any change in beneficial interests
 - 2. A signed affidavit of non-collusion in the form attached hereto.
 - 3. A certification of tax compliance (G.L.M. Chapter 62C, section 49A).
 - 4. If the Lessee is other than a natural person, evidence of its legal existence and status, including any recent amendments thereto. Such evidence may include the following:
 - a. Articles of Incorporation
 - b. Trust Agreements
 - c. Partnership Agreements
 - 5. If the Proposer is a corporation, a Certificate of Authority conveying a certified vote of the Board of Directors authorizing a designated individual to submit the proposal.
 - 6. A statement of the intended use of the Leased premises and how it preserves the historic building, advances/is consistent with the downtown, does not derogate or harm the surrounding neighborhoods and is an educational, recreational, or institutional use.
 - 7. A statement of the amount of rent the Lessee proposes to pay over the course of the Lease and the specific Lease term requested.
 - 8. Evidence of the Lessee's ability to cover the cost of all rent to be paid, all capital improvements to be made and all other financial obligations relating to the rental of the property during the rental

period. Evidence of the Lessee's ability to enter into a lease and to pay the rental price including support letter(s) from a financial institution licensed to do business within the Commonwealth of Massachusetts.

- A proposed detailed program of capital repairs and replacements, if any and other improvements/repairs proposed. Said program shall be attached to and become a part of the Lease.
- 10. Resumes and position descriptions of all personnel of Lessee who will be responsible for supervising construction work to be performed under the Lease.
- 11. A list of past projects in which the Lessee has been involved.
- 12. An inventory of any and all personal property that will be stored or maintained in the Leased premises. Such list shall be updated by the Lessee as such personal property is added or removed.
- 13. The Lessee shall be responsible for maintaining its own insurance covering any personal property located on or in the Leased property during the Lease term and the Lessee shall indemnify and hold the City harmless from any claims for damages or loss relating to any such personal property.
- 14. Insurance Certificate showing the required limits and with the following text in the Description of Service Box: "The City of Waltham is Named Additional Insured for fire, comprehensive public liability, and property Insurance."
- 15. For a corporation, a certified copy of the most recent Annual Report and any Amendments subsequent to the most recent filing as recorded with the Secretary of State.

The City reserves the right to request additional documentation and may independently verify information provided.

VI Evaluation Criteria

All proposals shall be evaluated based on the following criteria:

- A. <u>Submission Requirements</u>: All proposals must be properly submitted and contain all of the completed documents and forms as set forth above in V—Submission Requirements. The City shall determine if the Submission Requirements have been satisfied. The Purchasing Agent shall refer all proposals that meet the Submission Requirements to the Evaluation Committee, as expanded upon below in VI B. Any proposal, which does not contain all the completed documents and forms set forth in Section V-Submission Requirements, shall be rejected.
- B. <u>Comparative Evaluation Criteria:</u> An Evaluation Committee, consisting of one representative from the Building Department, Planning Department and Maintenance Department will evaluate all proposals referred to it by the Purchasing Agent. The Evaluation Committee's review will be based on the relative merits of the proposals in terms of the proposed use, the amount of rent to be paid, and capital improvements to be made. The Evaluation Committee's review will be based on the relative merits of the proposals in terms of:

For the First Five Years of the Lease

- 1 Proposed Use (10% of total points). Each proposal shall be given a score of 1 to 5 (with 5 being the highest score) based on the extent to which it preserves the historic nature of the building, for a use which is education, recreation, or institutional and for a use that does not derogate or harm the surrounding neighborhoods.
- 2 Rental Stream (10% of total points). The Evaluation Committee will determine the present value of the rental stream to be generated by each proposal. Each proposal will be given a score of 1 to 5 (with 5 being the highest score) based upon the present value of rental payments and the financial strength of the proposal.

3 Proposed Capital Improvements (80% of total points). The Evaluation Committee will determine the value of the Capital Improvements that will be performed by Lessee and paid for by Lessee, not the City, nor any City program. Each Proposal will be given a score of 1 to 5 (with 5 being the highest score) based upon the present value of the capital improvements to be paid by Lessee.

For the Second Five years of the Lease and Thereafter

- 4 Rental Stream (50% of total points). The Evaluation Committee will determine the present value of the rental stream to be generated by each proposal. Each proposal will be given a score of 1 to 5 (with 5 being the highest score) based upon the present value of rental payments and the financial strength of the proposal.
- Proposed Capital Improvements (50% of total points). The Evaluation Committee will determine the value of the Capital Improvements that will be performed by Lessee and paid for by Lessee, not the City, nor any City program. Each Proposal will be given a score of 1 to 5 (with 5 being the highest score) based upon the present value of the capital improvements to be paid by Lessee.
- C. <u>Evaluation</u>: Once points are established for the use, rental stream and capital improvements for each proposal, the Evaluation Committee will weigh these criteria as listed above. Based on the final scores assigned to each proposal, the Evaluation Committee shall make its recommendation to the Mayor and City Council of the City of Waltham who shall identify the most advantageous proposal.

VII Award

The Lease between the City and the successful respondent is subject to the approval of both the Mayor and the City Council (2/3 vote).

VIII Miscellaneous

- A. The City reserves the right to reject any and all proposals at any time prior to the execution of the Lease.
- B. All renovations shall become fixtures and property of the City of Waltham.
- C. The City of Waltham will conduct one pre-proposal site visit of the property on Thursday February 24th,2022 at 10 AM. Interested parties should meet in front of 58 Chestnut Street at said date and time. This will be the only opportunity to conduct a detailed inspection of the property before the RFP due date.
- D. All questions regarding the RFP should be submitted in writing to the Purchasing Agent who will respond via addenda to all interested parties. Addenda will also be posted on the City's website.

 LAST DAY FOR WRITTEN QUESTION Friday February 25th at Noon to cphilpott@city.waltham.ma.us

QUESTIONS SHOULD NOT BE SUBMITTED TO CITY COUNCILLORS OR THE MAYOR
AS THE RFP PROCESS REQUIRES A SEALED BID PROPOSAL FROM ALL BIDDERS. THE MAYOR AND CITY
COUNCILLORS ARE SUBJECT TO MASSACHUSETTS CONFLICT OF INTEREST LAWS.

Central Register - Acquisition or Disposition of Real Property

Authority: Description of Property:

City of Waltham 58 Chestnut Street, Waltham, MA 02453

610 Main Street Building Area: 16,940 sq. ft. of space all floors:

Waltham, MA Land area 22,610 sq. feet

(781) 314-3242

Any parking on site to be delineated

Proposal Deadline: Estimated Value, Source of Valuation – Board of Assessors March 7, 2022 at 10 am

Assessed Value: Total \$1,317,400 - Land \$470, 700 and

Building \$846,700

Appraised Value – \$4.50 per sq. ft. as of January 13, 2022

(Warehouse Value)

Additional Information:

See attached Assessor's Card

The City plans to lease the building and land. The building is being leased "AS IS". The City intends to lease this property for a use that preserves the historic exterior of the property, for an education, recreation, or institutional use, for a use that does not derogate or harm the surrounding neighborhood and for a use that is allowed by right under current zoning. No residential use of the property shall be allowed. It is the responsibility of the successful Proposer/Lessee to secure any necessary municipal approvals and perform any improvements necessary to occupy the property.

The City is willing to co-sponsor a Community Preservation Act (CPA) application for eligible items needing restoration or repairs.

Copies of the Request for Proposals are available at www.city.waltham.ma.us/open-bids

THE CITY RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS.

CITY OF WALTHAM, MASSACHUSETTS REQUEST FOR PROPOSALS PROPERTY FOR LEASE

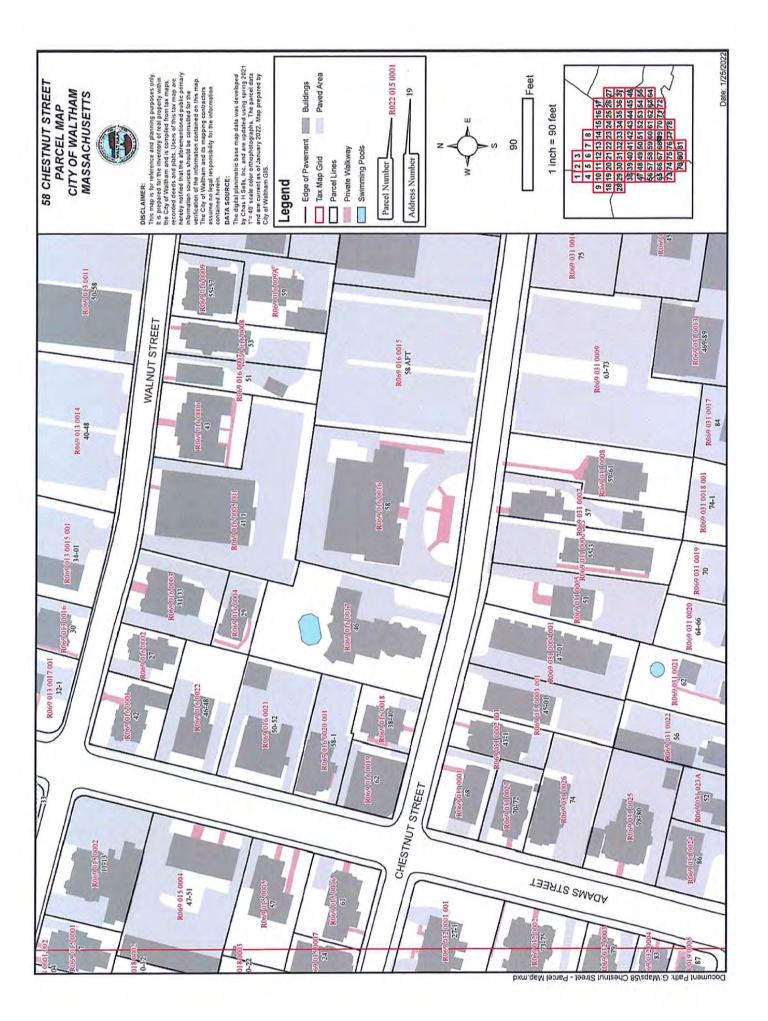
SEALED PROPOSALS for the lease of the building and lot located at 58 Chestnut Street will be received at the Office of the Purchasing Agent, City Hall, 610 Main Street, Waltham, MA 02452, until 10 a.m. Monday March 7th, 2022, at which time they will be opened and read. Proposal specifications may be obtained by visiting the City of Waltham's website at https://www.city.waltham.ma.us/open-bids.

A property inspection date is set for: Thursday February 24th, 2022 at 10:00AM

The City reserves the right to reject any and all proposals.

Crystal Philpott, MCPPO
Purchasing Agent, CPO
781-314-3244
cphilpott@city.waltham.ma.us

Advertisement



ZONING CODE

Z Attachment 4

City of Waltham

Ord. No. 27909; 5-13-1996 by Ord. No. 28125; 5-28-1996 by Ord. No. 28135; 8-4-1997 by Ord. No. 28403; 2-26-2001 by Ord. No. 29197; 5-28-2002 by Ord. No. 29513; 12-23-2002 by Ord. No. 29628; 3-1-2005 by Ord. No. 30012; 4-28-2008 by Ord. No. 30876; 12-22-2008 by Ord. No. 31011; 6-23-2009 by Ord. No. 27503; 5-9-1994 by Ord. No. 27715; 5-23-1994 by Ord. No. 27732; 1-11-1995 by Ord. No. 27853-A; 3-28-1995 by Ord. No. 27884; 5-22-1995 by Ord. No. 31147; 6-27-2011 by Ord. No. 31583; 10-16-2013 by Ord. No. 32037; 12-9-2013 by Ord. No. 32080; 1-13-2014 by Ord. No. 33106; 3-14-2016 by Ord. No. 33408; 3-27-2017 by Ord. No. 33702; 8-1-2017 by Ord. No. 33817; 9-10-2018 by Ord. No. 34192; 12-10-2018 by Ord. No. 34282; 4-22-2019 by Ord. No. 34437; 5-28-2019 by Ord. No. 34472] [Amended 6-10-1991 by Ord. No. 27154; 6-10-1991 by Ord. No. 27156; 12-12-1991 by Ord. No. 27265; 12-23-1991 by Ord. No. 27265; 3-8-1993 by Sec. 3.4. Table of Uses.

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KEY:
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YI

= Permitted use as of right

Not permitted 11

Pennitted by right and additional intensity of use permitted by special permit from the City Council

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Use permitted only by special permit by City Council
Use permitted only by special permit by Board of Appeals u u

Use Reference	3.218A	3.218B	3,219	3.220	3.221		3.222, 3.27	2.347	3.223	3.224	3.224A	3.225	3.226	3.227	3.228	3.228C	3.228D	3.229	3.230	3.228A	3.231	3.232	3.233	3.234	3.234
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RA-4	SI	SI	S2	SI	z		N	z	N	z	z	z	z	Z	Z	Z	Z	z	Z	z	Z	z	Z	z	z
RA-3	SI	S1	S2	SI	z		Z	z	N	z	N	z	Z	N	Z	Z	Z	Z	N	Z	Z	z	N	z	z
RA-2	N	SI	S2	SI	z		N	z	N	z	z	z	Z	z	Z	z	z	z	N	z	Z	z	N	z	z
RA-1	N	SI	S2	SI	z		z	z	N	z	Z	z	z	z	Z	Z	Z	z	Z	z	z	z	Z	z	z
Use With Special Permit Reference	Assisted living facilities	Cat shelter	Public service corporations (Sec. 3.614)	Membership clubs (Sec. 3.608)	Garages, public	Commercial	Retail stores (Sec. 3.634)	Body art establishments (Sec. 3.222A)	Laundromats	Business and professional offices and banks	Organ procurement organization	Drive-in customer service (Sec. 3.635)	Arcades	Retail gasoline stations (Sec. 3.634)	Restaurants	Retail bakery	Delicatessen	Fast-food establishments (Sec. 3.620)	Tavems	Micro-brewery restaurant	Catering establishments	Funeral homes	Private schools	Radio and television broadcasting studios	Radio, television, microwave, communication, radar or other

KBY:

Y = Permitted use as of right

N = Not permitted

Y1 = Permitted by right and additional intensity of use permitted by special permit from the City Council

Use permitted only by special permit by City Council
 Use permitted only by special permit by Board of Appeals

S2 S2

Z Attachment 4:2

Supp 16, May 2019

ZONING CODE

Sec. 3.4. Table of Uses.

Use	3.235	3.236	3.237	3.238	3,239	3.240	3.267	3.241	3.228B	3.226D	3.226E	Use	Reference Article XI	Use	Reference Article XI	3.226G			3.222B		3.242	3.243	3.244	3.245	
C/R	Z	z	z	z	z	z	z	Y	z	z	z	z		SI	Ш	z	z	z	z		z	z	z	z	
1	S1	ΥΙ	SI	ΥΙ	>	SI	SI	Y	z	SI	SI	SI		SI		z	SI	SI	SI		}	٨	Ϋ́	>	
၁	SI	Ιλ	SI	ΥΙ	¥	SI	SI	¥		SI	SI	SI		SI	Ц	N	SI	SI	SI		X	Y	YI	z	
LC	SI	z	z	z	>	z	SI	Y	YI	IS	SI	z		IS		z	z	z	Z		Y	Y	z	z	
BC(1)	SI	ΥΙ	z	z	¥	z	SI	γ	YI	Z	Z	z		SI		Y	z	z	SI		Y	Y	Z	z	
BB	N	ΥΙ	SI	ΥΙ	>	SI	SI	Y	z	z	z	z		SI		Z	z	z	SI		Y	Y	1.k	z	
BA	Z	N	z	Z	¥	z	SI	Y	z	Z	N	z		SI		z	z	z	SI		z	Y	IX	z	
HR2	N	z	z	Z	Y (3.811)	Z	N	Y (3.811)		N	N	Z		SI		Z	Z	z	N		Y (3.811)	Y	Y	z	
HRI	N	z	Z	z	Y (3.811)	z	z	Y (3.811)		N	N	z		SI		N	z	z	N		Y (3.811)	٨	Y	z	
RD	N	z	z	z	SI	z	z	z	Z	Z	z	z		SI		z	z	z.	N		z	Y	Å	Z	
RC	N	z	z	z	SI	Z	z	Z	Z	Z	z	z		SI		Z	z	z	N		z	Y	Y	z	
RB	Z	z	z	Z	SI	z	Z	Z	N	Z	Z	z		IS		Z	z	z	Z		z	٨	Y	z	
RA-4	N	z	Z	Z	Y	z	N	N	N	Z	Z	z		SI		Z	z	z	Z		z	Y	Y	z	
RA-3	N	z	z	z	Y	z	Z	N	N	N	N	z		SI		N	z	z	N		z	Y	Y	N	
RA-2	N	z	N	z	Y	Z	Z	N	N	N	Z	z		SI		z	Z	z	N		Z	Y	Y	Z	
RA-1	N	z	z	z	Y	z	z	z	Z	N	Z	z		IS		N	z	z	N		z	Y	Y	Z	
Use With Special Permit Reference	Indoor theaters	Newspaper publishing and printing	Car wash (Sec. 3.622)	Wholesale, storage and warehousing	Off-street parking (Sections 3.601 through 3.605)	Used car lot (Sec. 3.632)	Associated commercial recreation (Sec. 3.636)	Accessory uses/commercial	Tea shop	Animal shelter (Sec 3.643)	Kennel (Sec. 3.644)	Medical marijuana treatment	center (Sec. 11,210)	Medical marijuana cultivation	(Sec. 11.28)	Electronic game center	Marijuana establishments (nonmedical marijuana)	Commercial marijuana cultivation (nonmedical marijuana)	Smoke shop (Sec. 3.647)	Industrial	Accessory off-street parking	Railroad and transit station	Windmills	Electric lighting, gas works and nower stations	

KEY:
Y = Permitted use as of right
N = Not permitted
YI = Permitted and additional intensity of use permitted by special permit from the City Council

SI

Use permitted only by special permit by City Council
 Use permitted only by special permit by Board of Appeals

CITY OF WALTHAM

Sec. 3.4. Table of Uses.

BC(1) LC C 1 C/R	N N SI SI N	NNNNNN	N N SI YI N	N YI YI N	N YI YI YI N	N Y! Y! N	N SI SI	N N SI N	N N N N YI N	N SI SI N	N N N SI N	NNNNN	l IS	N N SI SI N	N N SI SI N	N N N SI N	N Y Y Y N	N SI N		A A A A	S2 S2 S2 N	X X X X X X	YY		X X X	> z	z z
BB B	z	N	Z	SI	z	z	z	z	Z	z	Z	z	N	z	Z	z	Z	z		7	S2	Y	Y		z	z	z
BA	z	z	z	Z	z	z	z	z	z	z	z	z	Z	z	z	Z	N	z		Y	S2	¥	Y		z	z	z
HR2	Z	N	N	Z	SI	N	Z	z	N	SI	z	Z	Z	Z	Z	Z	Z	z		Å	S2	Y	Y		z	z	z
HRI	z	N	N	N	Y (3.811)	Z	z	z	N	SI	z	z	Z	z	Z	Z	Z	z		Y	S2	Y	Y		z	z	z
BD 03	z	Z	N	Z	z	z	z	z	z	z	Z	Z	Z	z	Z	z	Z	z		Å	SZ	Y	Y		z	z	z
RC	z	N	N	z	z	z	z	z	z	z	z	Z	N	z	z	z	N	z		¥	S2	Y	Y		z	z	z
RB	N	N	N	Z	z	Z	z	z	z	z	z	z	N	Z	z	z	z	z		Y	S2	X	Y		z	Z	z
RA-4	z	Z	N	Z	z	z	z	z	z	Z	Z	z	N	Z	Z	Z	N	z		Y	S2	Y	Y		z	z	z
RA-3	z	z	N	z	z	z	z	z	N	Z	Z	Z	Z	N	z	z	Z	z		Å	S2	Y	Y		z	z	z
RA-	z	Z	N	z	z	z	z	z	z	Z	N	Z	Z	N	Z	Z	Z	z		Ā	S2	Ā	Y		z	z	z
RA-1	z	z	N	z	z	z	z	z	z	Z	Z	Z	z	N	Z	Z	N	z		Y	S2	Å	Y		z	z	z
Use With Special Permit Reference	Heavy trucking and equipment storage (Sec. 3.628)	Open storage	Truck or private bus terminals	Light manufacturing (Sec. 3.623)	Research labs, structures and accessory	General manufacture	Autobody shop (Sec. 3.626)	Plastics manufacturing (Sec. 3.629)	Steam laundry	Heliports-airports (Sec. 3.627)	Junkyards (Sec. 3.633)	Garbage dumps and sanitary landfills	Composting facility (3.640)	Yard waste transfer station (3.641)	Organic products storage (3.642)	Automobile recycling center	Accessory uses/manufacturing	Adult entertainment enterprises (Sec. 2.303A)	Agriculture	Farms	Livestock farms under 5 acres (Scc. 3.612)	Livestock farms over 5 acres	Farm stands	Conservation/Recreation	Conservation, water and water supply	area Public outdoor recreation facility	Semipublic outdoor recreation facility

KEY:

Y = Permitted use as of right

N = Not permitted

Y = Permitted

N = Not permitted

Y = Permitted by right and additional intensity of use permitted by special permit from the City Council

S1 = Use permitted only by special permit by City Council
S2 = Use permitted only by special permit by Board of Appeals

Z Attachment 4:4

ZONING CODE

Sec. 3.4. Table of Uses.

Use With Special Permit Reference	RA-1	RA-2	RA-3 RA-4		RB	RC	B	HRI	HR2	BA	BB	BC(I) LC	IC	ပ	7	C/R	Use Reference
Conservation/Recreation																	
Nonprofit sports/recreational clubs with grounds for games and sports	z	z	z	z	z	z	z	Z	z	z	z	z	SI	SI	SI	۲۱	3.220A
Commercial recreational facilities, outdoor	Z	z	z	N	z	Z	N	z	z	Z	z	Z	IS	SI	IS	ΥΙ	3.226B
Commercial recreational facilities, indoor (Sec. 3.608A)	z	z	z	z	z	z	z	z	z	z	z	z	SI	SI	SI	SI	3.226A
Commercial conservation/nature facilities	N	Z	N	N	Z	z	Z	Z	N	z	N	N	SI	SI	SI	SI	3.226C
Small athletic and fitness facilities, indoor	z	z	Z	z	z	z	z	z	z	Y	¥	¥	¥	Y	*	z	Use Reference

KEY:

= Permitted use as of right

Not permitted = = = 5 × 5

Permitted by right and additional intensity of use permitted by special permit from the City Council

Use permitted only by special permit by City Council
 Use permitted only by special permit by Board of Appeals

SI

NOTES:

intensity of use special permit, provided that in no case shall any first-floor residential unit or portion thereof be located on or within 50 feet of the street line of any of the followings streets: Eim Street, Main Street, Moody Street. Multiple residential and/or nonresidential principal buildings may be allowed in the BC District on the same lot when development occurs as part of an intensity of use special permit, provided that all other provisions of Section 4.215 shall be complied with. Further, in instances of new residential construction, excluding rehabilitation or remodeling of existing structures, said residential uses shall be permitted to abut other structures of any type on only one side, and all other sides shall be at least 25 feet (1) Residential uses shall only be allowed in the BC District on upper floors floors two through five) unless development occurs as part of a Riverfront Overlay District special permit (See Section 8.4.) or as part of an intensity of use special permit, provided that in no case shall any first-floor residential unit or portion thereof be located on or within 50 feet of the street line of any of the followings streets: Elm Street, Main Street, Moody Street. In the BC District, residential uses shall have separate and distinct entrances from any and all commercial uses, and commercial and residential uses shall not be located on the same floor, except that commercial and residential uses may be allowed on the first floor where development occurs as part of an from all other structures.

ZONING CODE

Z Attachment 5

City of Waltham

Sec. 4.11. Table of Dimensional Regulations (See Section 4.12 for footnotes)

[Amended 8-4-1997 by Ord. No. 28403; 3-3-1999 by Ord. No. 28735; 6-26-2000 by Ord. No. 29025; 5-28-2002 by Ord. No. 29513; 12-23-2002 by Ord. No. 29628; 6-13-2005 by Ord. No. 30180; 6-26-2006 by Ord. No. 3450; 6-24-2013 by Ord. No. 31971; 12-10-2018 by Ord. No. 34279; 12-10-2018 by Ord. No. 34279; 12-10-2018 by Ord. No. 34282]

														_	-		-							
	Minimum Lot Width	(feet)	1		100		100	2	1	1		100		1	1	I	100		1	1		100		ľ
Minimum Open	Space per Dwelling Unit (square	(teet)	1	1	200		200		1	1	1	200		1	1	1	200		1	1		200		
Minimum Lot Area	Per Dwelling Unit (square	(lect)	1	1	1.000		1 000		1	1	1	1,000		1	1	1	1,000		1	1		000'1		
	Lot Frontage (feet)	(10)	100	08	100	0	09		09			100	05	20			100		20	90		100	05	3
	Maximum Dwelling Units per	acre (12)	1	1	1 1		1 1			1	1	1			1	1	١	,	0	59		1	40	:
	Lot Area (square	feet)	75,000	000,01	40,000		40,000			000'9	00009	40,000		6,000	0000	0000	40,000		2 acres	10,000	40,000	40,000	10.000	
	Open Space (percent)	(9), (17)	1	1	1 1		1 1		1			1	15	2			1	31	C	1			1	
Median	Lot Coverage (percent)	(2) (23)(24)	700	0.7	9 -		0 1		30			1	30				ı	30	20	75			75	
FAR	Special Permit (17)(22)	(73)(74)			1 1		1 1		1			1	09.				1	08	00.	1	15	2	1.25	
	FAR by Right	(11)	1		1 1		1 1		1			ı	.20				1	30	2	8.1	10	2.1	1.0	
Ţ	Maximum Stories (23) (24)	25	25	36	3	36	3		3.0			m	3.0				3	40		9	9	,	9	
Building	(18) (21) (23) (24) (26)	35	35(11)	35/11)	35	35	35		40			35	40				35	20		74	74		74	
ing)(25)	Rear	40	40	30	40	30	40	00	30			40	20(4)				40	09		20	40		20	
Minimum Building Setback(s) (23)(24)(25)	Side	20	20	15	40	15	40	-	10			40	10(3)				40	45		01	40		01	
Mini	Front	40	40	35	40	35	40	31	2			40	10				40	75		10	40		10	
	District	RA-I	RA-2	RA-3	Assisted living	RA-4	Assisted living	PR	Cingle family	Single-idilliy	I wo-family	Assisted living facilities	RC	Single-family	Two-family	Multifamily	Assisted living facilities	RD	HRI	Except assisted	Assisted living	HR2	Except as to	multifamily and assisted living

Z Attachment 5:1

CITY OF WALTHAM

Sec. 4.11. Table of Dimensional Regulations (See Section 4.12 for footnotes)

		_	_	_	-	_	_	_		_		_	-	_	_	_			
	Minimum Lot Width	(feet)	1	100	1	1		100	1		100		1	1	1	1	1 1	1	1
Minimum Open	Space per Dwelling Unit (square	(teet)	1	20	j	1		200	ı		200		-	1	1	1	11	į	ı
Minimum Lot Area	Per Dwelling Unit (square	(teet)	1	1,000	1	i		1,000	1		1,000		1	1	1	1	1 1	1	i
	Lot Frontage (feet)	(01)	00	100	70	90		100	20		100	VV	004	400	20	00	20	0	0
	Maximum Dwelling Units per	acre (12)	1	1	Ī	1	,	0 1	l		2 1	30	2	1	1	1 <	- 1	ı	1
	Lot Area (square	10 000	10,000	40,000	009'6	0	0000	40,000	0	0003	40,000		Sacras	10 and	000,01	0	0	0	1
	Open Space (percent)	(2), (17)		1	ì	1	16	2 1	1	16	2 1		35(6)	(0)(7		10	1	1	0
Merita	Coverage (percent)	75	2	1	25	0	30	8 1	0	35	3 1	06	30	RI	1	,	0	0	1
FAR	Special Permit (17)(22)	175	1.25	(4.1	į	1.0	8u	1	2.5	1.0	1	2.5	99	2.0	2.0	0.10	1	1	0
	FAR by Right	10.0	0.5	3	ı	50(16)	20	1	500160	25	1	1.0	.25	(91)4	(91)4:	0.05	i	1	f.
Ĭ	Maximum Stories (23) (24)	9	9	,	2.5	E .	3		4	4	m	5	3.0	00	00	-	-	_	1
Maximum	Height (18) (21) (23) (24) (feet)	74	74		35(11)	36	36	35	48	40	35	65	40	80	08	20	P	(F	1
ing 24)	Rear (feet)	20	40		30	15	20	40	25	20	40	25	(5)001	25(7)	25(8)	100	E.	S	01
Minimum Building Setback(s) (23)(24)	Side (feet)	10	40		15	0	10	40	0	01	40	0(13)	100(5)	15(7)	15(8)	100	3	S	01
Minit	Front (feet)	10	40		25	10	10	40	0	10	40	0	150(5)	10(7)	10(8)	100	As required by district	As required by district	As required by district
	District	Multifamily	Assisted living	HRI	Single-family detached	BA	Res uses	Assisted living facilities	BB	Res uses	Assisted living facilities	BC	27	0	-	C/R	Detached garage	Accessory building	Swimming pool (19)



City of Waltham Massachusetts

Waltham Building Department William L. Forte Inspector of Buildings Superintendent of Public Buildings

January 5, 2022

The Honorable Jeannette A. McCarthy Waltham City Hall 610 Main Street Waltham, MA 02451

Dear Mayor McCarthy,

The building known as 58 Chestnut Street serves no useful purpose for the Building Department and/or, for the city, at this time.

Respectfully,

William L. Forte

Inspector of Buildings

Superintendent of Public Buildings

1,317,400/ 1,317,400 1,317,400/ 1,317,400 1,317,400/ 1,317,400	1	Datriot	USER DEFINED	Prior Id # 2: Prior Id # 3:			ASR Man	Fact Dist; Reval Dist; Year: LandReason: BlidReason: CivilDistrict: Ratio:	By Name 45 JAMES HALL		Notes Notes		AOT OCK
APPRAISED: 1,317 USE VALUE: 1,317 ASSESSED: 1,317	Jser A 2341 GIS R	GIS Ref Insp Date	123414!	PRINT Date Time	프라	07/14/11 14:11:41	23414			the desire the field in deligible.	Fact Use Value	9900	Total
	Legal Description	Entered Lot Size Total Land: Land Unit Type:	16 0016 Date	11/29		11/8/2019	PA	Notes	ACTIVITY INFORMATION Date Result S/13/2005 MEASBINSP	Sign:	- 6	92	470 678 Sol Crodit
City of Waltham	Total Value 1,317,400	1,317,400 1,317,400 Parcel: 77.78 Land	Parcel ID R069 016 0016 Asses'd Value Notes	Year End Year End Year End	1,195,900 palch 1,195,900 Year End Roll	1,195,900 Year End Roll 1,158,300 Year End Roll		V Tst Verif	Comment		% Infl3 % Appr	14	Total
CARD	Land Value T7 470,700	8.8	Land Value Total Value As	1,317,400				Sale Code Salo Price	ail Fed Code F. Descrip		h Infl % Infl2		SOM AVG
MMARY	Building Value Yard Ilems 846,700	846,700 470,70 846,700 470,70 Total Value per SQ unit /Card: 77,78	Yrd Nems Land Size La			0 22,610.	TAX DI	Type Date 871/1900	Amount C/O Last Visit 78,500 C		Adj Neigh Neigh Neigh		Prime NB DescICOM AVG
Unit IN PROCESS APPRAISAL SUMMARY	Land Size Build 22610.000	Card 0.519 Parcel 0.519 Source: Market Adj Cost	SESSMENT Bldg Value	FV 846,700 NC 846,700 FV 846,700			RMATION	Legal Ref HAM 2837-271	Number Descrip 2 ALTERATI		Base Unit A		Parcel LUC: 903 MUNICPL
Lot IN PROCESS	Use Code	Total Card Total Parcel Source: N	PREVIOUS /	903	2021 903 P 2020 903 2020 903	2020 903	SALES	GITY OF WALTHAM	BUIL DING Date 2/3/2005 6		Land Type Factor	SATE	Total ACIHA: 0.51905 Total SF/SM: 22610 Parcel LUC; 903 MUNICPL Prime NB D
	CHESTNUT ST, WALTHAM [Mrite:			iype;			N	If his parcel contains 22,610 SQ. FT. of land mainly classified as MUNICPL with a SCHOOL Building built about 1900, having primanly BRICK Exterior and 16938 Square Feet, with 0 Unit, 0 Bath, 0 3/4 Bath, 6 HallBaths, 0 Rooms, and 0 Bdrm. OTHER ASSESSMENTS Code Description Amount Com. Int	% Item Code Description water Sewer Electri	Exmpt	h/ nits Unit Type		Total SF/SM: 22610
Map PROPERTY LOCATION	OWNERSHIP Owner 1: CITY OF WALTHAM Owner 2:	Owner 3: Street 1: 610 MAIN ST. Street 2:	SuProv: MA Cntry	PREVIOUS OWNER Owner 1:	Owner 2: Street 1: Two/City	St/Prov: Cntry Postal:	NARRATIVE DESCRIPTION	NUNICPL with a SCHOOL Build WINICPL with a SCHOOL Build primarily BRICK Exterior and 16: Bath, 0 3/4 Bath, 6 HallBaths, 0 1 OTHER ASSESSMENTS Code DescriptNo	FACTORS Description	Flood Haz: Exmpt Exmpt	Use Description LUC No of Units		Total AC/HA: 0.51905



WIKIPEDIA

Royal E. Robbins School

The Royal E. Robbins School is a historic school building at 58 Chestnut Street in Waltham, Massachusetts. The two story brick Georgian Revival building was built in 1901, during a period of rapid growth on the city's South Side. It is named for Royal E. Robbins, a major figure in the founding of the Waltham Watch Company, a major economic force in that area. It is now a community center. [2]

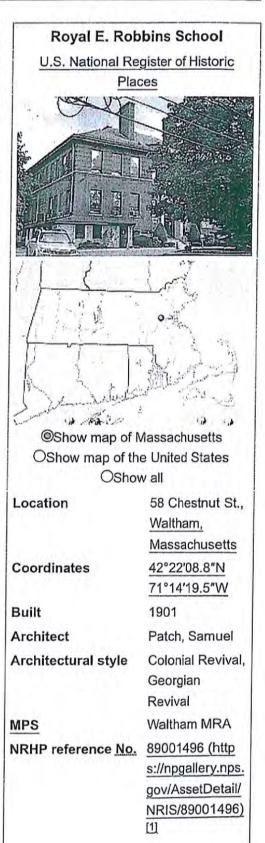
The building was listed on the National Register of Historic Places in 1989. [1]

See also

 National Register of Historic Places listings in Waltham, Massachusetts

References

- "National Register Information System" (https://npgallery.n ps.gov/NRHP). National Register of Historic Places. National Park Service. April 15, 2008.
- "NRHP nomination for Royal E. Robbins School" (http://mhc-macris.net/Details.aspx?Mhcld=WLT.564).
 Commonwealth of Massachusetts. Retrieved 2014-04-30.



	Name on the Register	lmage	Date listed ^[4]	Location	City or town	Description
73	The Oxford		September 28, 1989 (#89001483 (https://npg allery.nps.gov/AssetDet ail/NRIS/89001483))	4 Adams St.		
74	Robert Treat Paine Jr. House		October 7, 1975 (#75000291 (https://npg allery.nps.gov/AssetDet ail/NRIS/75000291))			
75	John M. Peck House	4	September 28, 1989 (#89001559 (https://npg allery.nps.gov/AssetDet ail/NRIS/89001559))	27 Liberty St. 42°22'40"N 71°14'00"W		
76	Piety Corner Historic District		March 9, 1990 (#89001499 (https://npg allery.nps.gov/AssetDet ail/NRIS/89001499))	Roughly Bacon and Lexington Sts. 42°23'20"N 71°14'19"W		
77	Potter–O'Brian House		September 28, 1989 (#89001538 (https://npg allery.nps.gov/AssetDet ail/NRIS/89001538))	206 Newton St. 42°22'12"N 71°13'48"W		Demolished.
78	Prospect House		September 28, 1989 (#89001568 (https://npg allery.nps.gov/AssetDet ail/NRIS/89001568))	11 Hammond FSt. 42°22′36″N 71°14′46″W		
79	Royal E. Robbins School		September 28, 1989 (#89001496 (https://npg allery.nps.gov/AssetDet ail/NRIS/89001496))	58 Chestnut St. 42°22'08"N 71°14'21"W		
80	John Sanderson House		September 28, 1989 (#89001563 (https://npg allery.nps.gov/AssetDet ail/NRIS/89001563))	564 Lexington St. 42°23'41"N 71°14'15"W		
81	Nathan Sanderson I House		September 28, 1989 (#89001556 (https://npg allery.nps.gov/AssetDet ail/NRIS/89001556))	107 Lincoln St. 42°23'37"N 71°14'35"W		
82	Nathan Sanderson II House		September 28, 1989 (#89001513 (https://npg allery.nps.gov/AssetDet ail/NRIS/89001513))	111 Lincoln St. 42°23'36°N 71°14'36"W		

THE FOLLOWING DOCUMENTS MUST BE COMPLETED AND RETURNED WITH YOUR OFFER
4

NON-COLLUSION FORM AND TAX COMPLIANCE FORM

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity or group of individuals. The undersigned certifies that no representations made by any City officials, employees, entity, or group of individuals other than the Purchasing Agent of the City of Waltham was relied upon in the making of this bid

	(Signature of pers	on signing bid or proposal)	Date
	(Name of business	5)	
I. TAX COMPLIANCE CERTIFI	CATION		
Pursuant to M.G.L. c. 62C, & 49A knowledge and belief, I am in co reporting of employees and cont	mpliance with all laws	of the Commonwealth relati	ng to taxes,
Signature of person submitting b	id or proposal D	ate	
Name of business			
Note:			

Failure to submit any of the required documents, in this or in other sections, with your bid response

package will be cause for the disqualification of your company.

CORPORATION IDENTIFICATION The bidder for the information of the Awarding Authority furnishes the following information. If a Corporation: Incorporated in what state _____ President _____ Secretary _____ Federal ID Number_______(Required) If a foreign (out of State) Corporation - Are you registered to do business in Massachusetts? Yes No _____ If you are selected for this work you are required under M.G.L.ch. 30S, 39L to obtain from the Secretary of State, Foreign Corp. Section, State House, Boston, a certificate stating that you Corporation is registered, and furnish said certificate to the Awarding Authority prior to the award. If a Partnership: (Name all partners) Name of partner _____ Residence _____ Name of partner _____ Residence If an Individual: Name _____ Residence If an Individual doing business under a firm name: Name of Firm _____ Name of Individual _____

Residence Date Name of Bidder By Signature Title
Name of Bidder By Signature Title
Signature Title
Title
Title
usiness Address (POST OFFICE BOX NUMBER NOT ACCEPTABLE)
City State Telephone Number, Date

CERTIFICATE OF VOTE OF AUTHORIZATION

Date:	
1-1-1-1-1	, Clerk of (corporation)
hereby certify that at a m the day of	eeting of the Board of Directors of said Corporation duly held on at which time a quorum was present and voting ote was duly passed and is now in full force and effect:
acknowledge and deliver a of any such contract or or purposes, and that this vot been altered, amended or	(name) is hereby authorized, directed and empowered for of this Corporation to sign, seal with the corporate seat, execute, ill contracts and other obligations of this Corporation; the execution obligation to be valid and binding upon this Corporation for all e shall remain in full force and effect unless and until the same has revoked by a subsequent vote of such directors and a certificate of the Clerk of this Corporation.
I further certify that of said corporation. SIGNED:	is duly elected/appointedis
	(Corporate Seal)
Clerk of the Corporation:	
Print Name:	
cor	MMONWEALTH OF MASSACHUSETTS
County of	Date:
Then personally appeared t free act and deed before me	he above named and acknowledged the foregoing instrument to be their
Notary Public;	
My Commission expires:	

DEBARMENT CERTIFICATION

In connection with this bid and all procurement transactions, by signature thereon, the respondent certifies that neither the company nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from the award of contracts, procurement or non procurement programs from the Commonwealth of Massachusetts, the US Federal Government and /or the City of Waltham. "Principals" means officers, directors, owners, partners and persons having primary interest, management or supervisory responsibilities with the business entity. Vendors shall provide immediate written notification to the Purchasing Agent of the City of Waltham at any time during the period of the contract of prior to the contract award if the vendor learns of any changed condition with regards to the debarment of the company or its officers. This certification is a material representation of fact upon which reliance will be placed when making the business award. If at any time it is determined that the vendor knowingly misrepresented this certification, in addition to other legal remedies available to the City of Waltham, the contract will be cancelled and the award revoked.

Company Name				
Address				
City	, State	, Zip Code		
Phone Number ()			
E-Mail Address				
Signed by Authorized	Company Representative:			
Print name				

PROVIDE THREE (3) SERVICE APPROPRIATE REFERENCES

1. Company Name:

Contact Name:

2. Company Name:

Address:

Type of service/product provided to this Company:

Dollar value of service provided to this Company:

Address:

Phone #

Contact Name:	
Phone #	
Type of service/product provided to th	is Company:
Dollar value of service provided to this	Company:
3. Company Name:	
Address:	
Contact Name:	
Phone #	
Type of service/product provided to thi	s Company:
Dollar value of service provided to this	Company:
MERIE	
Failure to submit any of the required documents	
package will be cause for the disqualification of	your company.

Disclosure of Beneficial Interests in Real Property Transaction

This form contains a disclosure of the names and addresses of all persons with a direct or indirect beneficial interest in the real estate transaction described below. This form must be filed with the Massachusetts Division of Capital Planning and Operations, as required by M.G.L. c. 7, §40J, prior to the conveyance of or execution of a lease for the real property described below. Attach additional sheets if necessary.

(Name of jurisdiction)	
he property:	
B Lease or rental for	(1)
	(lerm):
isted except that, if the stock of the block	ne corporation is
Address	
,	
-	
	he property: Lease or rental for persons who have or will have a perty described above. Note: If a peneficial interest in the real property described except that, if the stock of the blic, the name of any person holding shares need not be disclosed.

(Continued on next page)

٠	None of the persons listed in this section is an official elected to public office in the Commonwealth of Massachusetts except as noted below:					
,	Name	Title or position				
6.	real property transaction	ned by the individual(s) or organization(s) entering into this with the public agency named in item 1. If this form is poration, it must be signed by a duly authorized officer of				
	The undersigned acknowledges that any changes or additions to item 4 of this form during the term of any lease or rental will require filing a new disclosure with the Division of Capital Planning and Operations within 30 days following the change or addition.					
	The undersigned swea form is complete and a	rs under the pains and penalties of perjury that this courate in all respects.				
	Signature:	N. H. S.				
	Printed name:	<u> </u>				
	Title:					
	Date:					

5. Continued