**REQUEST FOR INFORMATION – ENGINEERING DEPARTMENT**

*\*All fields are required\**

Date: Click or tap here to enter text.

Property Address(s): Click or tap here to enter text.

For larger project areas, please provide a locus map showing limits of request

REQUESTED INFORMATION:

Click or tap here to enter text.

PROJECT DESCRIPTION:

Click or tap here to enter text.

CUSTOMER CONTACT INFORMATION:

Name: Click or tap here to enter text. Property Owner: Yes [ ]  No [ ]

Company Name: Click or tap here to enter text.

Telephone: Click or tap here to enter text.

E-mail: Click or tap here to enter text.

By submitting this form, the customer acknowledges that the City of Waltham may assess a fee for time spent collecting information in excess of 2 hours. The City of Waltham shall notify the Customer in advance if there are possible fees associated with this request.

To submit this request, please send a scanned electronic version of this form to ewong@city.waltham.ma.us and jmartino@city.waltham.ma.us or drop off a hard copy to the Engineering Department.

Revised 02/14/2023