

*City of Waltham
Waltham, Massachusetts
Purchasing Department*

RECEIVED
PURCHASING DEPT.
2016 MAY 20 PM 2:28



TRANSMITTAL/RECORD RECEIPT OF BID

The bid and/or proposal for the following solicitation:

PAPER GOODS & SUPPLIES 10:00 A.M. JUNE 1, 2016

Was received by the Waltham Purchasing Department on the date and time stamped.

Company: _____

Unipak

Joseph D. Pedulla

Joseph Pedulla, MCPPO
Chief Procurement Officer

COMPLIANCE FORMS

(PLEASE COMPLETE AND SUBMIT THESE FORMS WITH YOUR RESPONSE)

This invitation to Bid is issued in accordance with the provisions of MGL Chap. 30b, Section 5.

CITY OF WALTHAM, MASSACHUSETTS
Joseph Pedulla, Chief Procurement Officer
PURCHASING DEPARTMENT
610 MAIN STREET
WALTHAM, MA 02452

BID FOR FURNISHING PAPER GOODS AND SUPPLIES
Special Bid Conditions

The undersigned, hereafter called the bidder, having fully familiarized himself with all of the bid documents, hereby agrees and declares:

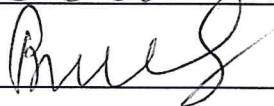
1. That prices inserted cover all labor, materials, transportation, insurance, and all other necessary expenses to fulfill the conditions of the contract with the time slated.
2. That if a substitute manufacturer's name or model number is not inserted by the bidder under the appropriate column, it is understood that the bidder will furnish only the specified item, and no substitute will be accepted.
3. Pursuant to MGL Chapter 62C, Section 49A, the bidder hereby certifies that the bidder has filed all state tax returns and paid all state taxes required under law.
4. The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.
5. The Bidder is required to submit with their response the price spread sheet and all the forms properly completed in the Compliance Section.

THE FOLLOWING ITEMS ARE TO BE COMPLETED BY THE BIDDER

TITLE OF BID: Paper Goods + Supplies

COMPANY NAME: Unipak Corp

COMPANY ADDRESS: POB 300027, Brooklyn, NY 11230

AUTHORIZED SIGNATURE: , PRINT NAME: BRIAN MARCUS

TELEPHONE: 718-677-1065

FAX: 718-677-9371

E-Mail: unipakcorp@aol.com

DISCOUNT TERMS: NET_% 30 DAYS

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity or group of individuals. The undersigned certifies that no representations made by any City officials, employees, entity, or group of individuals other than the Purchasing Agent of the City of Waltham was relied upon in the making of this bid

BMU _____, 5/19/16
(Signature of person signing bid or proposal) date

Unipak Corp
(Name of business)

TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. c. 62C, & 49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

BMU _____, 5/19/16
Signature of person submitting bid or proposal Date

Unipak Corp
Name of business

NOTE: Failure to submit any of the required documents, in this or in other sections, with your bid response package may cause the disqualification of your proposal.

CERTIFICATE OF VOTE AUTHORIZATION

Date: 5-19-16

I Brian Maras, Clerk of Unipak Corp hereby certify that at a meeting of the Board of Directors of said Corporation duly held on the 19 day of May 1986 at which time a quorum was present and voting throughout, the following vote was duly passed and is now in full force and effect:

VOTED: That Brian Maras (name) is hereby, authorized, directed and empowered for the name and on behalf of this Corporation to sign, seal with the corporate seal, execute, acknowledge and deliver all contracts and other obligations of this Corporation; the execution of any such contract to be valid and binding upon this Corporation for all purposes, and that this vote shall remain in full force and effect unless and until the same has been altered, amended or revoked by a subsequent vote of such directors and a certificate of such later vote attested by the Clerk of this Corporation.

I further certify that Brian Maras is duly elected/appointed Pres / Clerk of Unipak Corp of said Corporation whose signature appears below as an officer

Brian Maras
Signature of Authorized Officer

Brian Maras
Clerk of the Corporation:

(Corporate Seal)



Print Clerk's Name: Brian Maras

~~STATE OF NY~~
~~COMMONWEALTH OF MASSACHUSETTS~~

County of KINGS

Date: 5/19/16

Then personally appeared the above named and acknowledged the foregoing instrument to be his/her free act and deed before me, and provided to me through satisfactory evidence of identification which were Brian Maras to be the person whose name is signed on the preceding or attached document in my presence.

Notary Public; Stella Nikoloudakis

My Commission expires: October 1, 2017

STELLA NIKOLOUDAKIS
Notary Public, State of New York
No. 01NI6064862
Qualified in Kings County
Commission Expires Oct. 1, 2017

CORPORATION IDENTIFICATION

The bidder for the information of the Awarding Authority furnishes the following information.

If a Corporation:

Incorporated in what state NY
President BRIAN MARCUS
Treasurer _____
Secretary _____

Federal ID Number 113352957

If a foreign (out of State) Corporation – Are you registered to do business in Massachusetts?

Yes _____, No _____

If you are selected for this work you are required under M.G.L.ch. 30S, 39L to obtain from the Secretary of State, Foreign Corp. Section, State House, Boston, a certificate stating that you Corporation is registered, and furnish said certificate to the Awarding Authority prior to the award.

If a Partnership: (Name all partners)

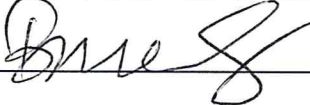
Name of partner _____
Residence _____
Name of partner _____
Residence _____

If an Individual:

Name _____
Residence _____

If an Individual doing business under a firm's name:

Name of Firm _____
Name of Individual _____
Business Address _____
Residence _____
Date _____
Name of Bidder _____
By _____

Signature 

Title Pres.

2766 E. 63RD ST. BROOKLYN

Business Address (POST OFFICE BOX NUMBER NOT ACCEPTABLE)

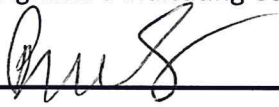
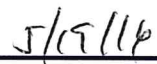
NY 11234 718-677-1065

State Telephone Number Today's Date

RIGHT TO KNOW LAW

Any vendor who receives an order or orders resulting from this invitation agrees to submit a Material Safety Data Sheet (MSDS) for each toxic or hazardous substance or mixture containing such substance, pursuant to M.G.L. c. 111F, §§8,9 and 10 and the regulations contained in 441 CMR 21.06 when deliveries are made. The vendor agrees to deliver all containers properly labeled pursuant to M.G.L. c. 111F §7 and regulations contained in 441 CMR 21.05. Failure to furnish MSDS and/or labels on each container may result in civil or criminal penalties, including bid debarment and action to prevent the vendor from selling said substances, or mixtures containing said substances within the Commonwealth. All vendors furnishing substances or mixtures subject to Chapter 111F or M.G.L. are cautioned to obtain and read the laws, rules and regulations referenced above. Copies may be obtained from the State House Bookstore, Secretary of State, State House, Room 117, Boston, MA (617) 727-2834.

Authorized Signature Indicating Compliance with the Right-to-know laws:

Signature Date

BRIAN MARCUS

Print Name

NOTE

Failure to submit any of the required documents, in this or in other sections, with your bid response package may cause the disqualification of your proposal.

DEBARMENT CERTIFICATION

In connection with this bid and all procurement transactions, by signature thereon, the respondent certifies that neither the company nor its principals are suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from the award of contracts, procurement or non procurement programs from the Commonwealth of Massachusetts, the US Federal Government and /or the City of Waltham. "Principals" means officers, directors, owners, partners and persons having primary interest, management or supervisory responsibilities with the business entity. Vendors shall provide immediate written notification to the Purchasing Agent of the City of Waltham at any time during the period of the contract of prior to the contract award if the vendor learns of any changed condition with regards to the debarment of the company or its officers. This certification is a material representation of fact upon which reliance will be placed when making the business award. If at any time it is determined that the vendor knowingly misrepresented this certification, in addition to other legal remedies available to the City of Waltham, the contract will be cancelled and the award revoked.

Company Name

Unipak Corp

Address

POB 300027

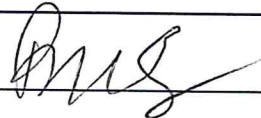
City Brooklyn, State NY, Zip Code 11230

Phone Number (718) 677-1065

E-Mail Address

unipakcorp@aol.com

Signed by Authorized Company Representative:



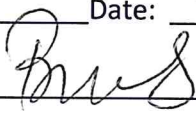
Print name. BRIAN MARCUS, Date 5/18/16

BID PROPOSAL

PROPOSAL: The undersigned, cognizant of the specifications, rules, and regulations contained herein this bid proposal document, proposes to furnish PAPER PRODUCTS AND SUPPLIES at the prices quoted on the hereto attached "Bid Quotation Form(s)," subject to all conditions recorded on this solicitation for the duration of this contract, beginning with when the contract is offered, through August 31, 2017 Unipak Corp (Name of firm) proposes to supply and deliver to the Cooperative Political Subdivisions/The Urban Ring, PAPER PRODUCTS AND SUPPLIES FOR FOOD SERVICE as defined within this bid.

The prices quoted herein include all product costs, packaging, delivery, storage, and any other costs associated with the furnishing of PAPER PRODUCTS AND SUPPLIES FOR FOOD SERVICE. The undersigned understands and agrees that the Cooperative Political Subdivisions/The Urban Ring will not receive any separate charges other than those clearly recorded in this bid proposal.

In compliance with the above, and subject to all terms and conditions thereof, the undersigned offers and agrees, if this bid is accepted, to furnish all PAPER PRODUCTS AND SUPPLIES FOR FOOD SERVICE at the quoted prices, delivered to the designated schools. It is understood and agreed that this bid will constitute a formal contract upon acceptance below.

Name of Firm: Unipak Corp Date: 5/15/16
By: BRIAN MARCUS, Signature: 
(Type or Print name of person signing this document)
Address: P.O.B 300027 Brooklyn, NY 11230
Email: unipakcorp@aol.com
Telephone Number: 718-677-1065 Fax Number: 718-677-9371

The bidder shall insert on the form provided the price of PAPER PRODUCTS AND SUPPLIES FOR FOOD SERVICE per stated unit, which he proposes to furnish and deliver. In the event of a discrepancy between the unit price and the extension, the unit price will govern. The prices inserted must be net, and include inside delivery. No charge will be allowed for federal, state or municipal sales and excise taxes, for the Cooperative Political Subdivisions/The Urban Ring are exempt. Exemption certificates, if requested, will be furnished on forms.

My company recognizes receipt of Addenda #: _____.

**BID PRICE FORM
AND
PRODUCT SPECIFICATION**

