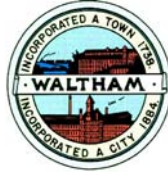


*City of Waltham
Waltham, Massachusetts
Purchasing Department*

*Joseph P. Pedulla, MCPPO
Chief Procurement Officer*

*610 Main Street
Waltham, MA 02452
Tel: 781-314-3244*



BID AWARD LETTER

May 20, 2013

Mr. Robert Livermore
Livermore Edwards & Associates
14 Spring Street
Waltham, MA 02451

RE: High School Servery

Dear Mr. Livermore

This is to notify you that your proposal for the **“Design Services for the Partial Renovation of the High School Cafeteria’s Servery”** submitted to the City of Waltham has been accepted by the Superintendent of Schools and the Mayor and awarded to your Company. Congratulations!

This contract is for the project **Amount of \$20,000.00.** Please note that the construction project, if running into the Scholastic year, may be suspended while classes are in session and will resume during school breaks and the summer months. You have acknowledged and agreed that you will remain with the project, regardless of the suspension periods, until it is completed.

Contracts are being prepared for your signature and will be sent to you shortly. In the mean time please submit to my office a copy of the insurance certificate showing your compliance with the insurance requirement including the following description in the Service Box: *“The City of Waltham is a named additional insured for all insurances under the contract, excluding Automobile and Workers Compensation coverage”*.

No work is to commence until the contract between our two organizations is signed by Mayor McCarthy.

Thank you for your response and interest in conducting business with the City of Waltham.

Very truly yours,

Joseph P. Pedulla,
Chief Procurement Officer

CC: Susan Nicholson
John Pinzone