

THE CITY OF WALTHAM
MASSACHUSETTS
PURCHASING DEPARTMENT

**ENGINEERING SERVICES – ILLICIT DISCHARGE DETECTION
AND ELIMINATION PROGRAM COORDINATOR (IDDE)**

ADDENDUM NO. 4

May 12, 2020

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 4) MUST BE ACKNOWLEDGED IN PRICE SHEET SECTION.

ITEM 1: ANSWERS TO POSED QUESTIONS

Q1. Does the City own license for software, or should Consultant proposal include provisions for obtaining software license.

A1. The selected consultant will enter into an agreement for services contract with the City. In the agreement it will be determined what if any software licenses will be needed to be included.

Q2. Will sampling 85 drain outfalls be required?

A2. Sampling of 85 outfalls will be required.

Q3. Is there dye testing and smoke testing available for area SIB-6?

A4. Whatever data is available for SIB- 6 will be provided to the selected consultant.

Q4. Does the City have their own smoke testing equipment?

A4. The City does not have smoke testing equipment.

Q5. The status reports dates are outdated in Task 4. Are there specific dates to be updated or will these be based on the Notice to Proceed?

A5. Under normal circumstances the City is required to update EPA on IDDE progress twice a year, at end of January and at end of July. This will be determined based upon in the "Agreement" between the City and selected

consultant, considering. updated reporting dates were given out previously, they are subject to change based upon the current Emergency declaration in the State due to COVID – 19.

Q6. Task 5 meetings, can they be virtual?

A6. Yes.

Q7. CCTV as part of Task 1 or Task 2 does the City have any CCTV? Can CCTV be included in the cost proposal as per – day cost and operated on an as needed basis?

A7. The City will provide whatever CCTV is available to the selected consultant. There are no provisions in the cost proposal sheet for a separate CCTV as needed item.

Q8. Can smoke testing costs be included on an as needed basis?

A8. There are no provisions in the cost proposal sheet for a separate smoke testing as needed item.

Q9. Is a Certificate of Insurance required in our bid response and/or by mail? If so, is it acceptable for the Additional Insured box to say “For Proposal Only” for this bid phase?

A9. The certificate of insurance, with the proper language and supported by a policy amendment, must be submitted to the Purchasing Office upon the award of the contract. For the bid requirements, it suffices to submit a generic certificate.

Q10. In the Submission list on page 25, the first item, “Cost Proposal,” is to be submitted in a separate sealed envelope. However, should items 2 and 3 from that list also be in the cost proposal envelope and Items 4 through 9 in the Technical Proposal envelope?

A10. Please submit ONLY the cost proposal in a sealed envelope. The listed Items 2 and 3 will have no bearing on the determination of the BASE best value

END OF ADDENDUM 4