

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

Owner's Project Management (OPM) Services for the New Police Station

ADDENDUM NO. 4

March 7, 2022

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 4) MUST BE ACKNOWLEDGED ON YOUR COVER LETTER.

ITEM 1: ANSWERS TO POSED QUESTION

Q1. Is there a budget for this project?

A1. Funding has not yet been determined.

Q2. Have there been any previous feasibility studies done?

A2. The City does not have any studies on the location.

Q3. What size building is the City looking into?

A3. Approximately 70,000 square feet.

Q4. How many parking spaces would be needed?

A4. Approximately 180 parking spaces, preferably covered.

Q5. How many cells would the department need?

A5. This is still being determined.

Q6. Is the City looking to have a firing range?

A6. Yes.

Q7. How should sustainability be incorporated into these plans?

A7. The City of Waltham is a Green Community and proposals should represent a standard of LEED Platinum.

Q8. Will the Public Works department remain behind the station?

A8. Yes.

Q9. Can you speak to accessibility around the site?

A9. There will remain a need for sufficient access including the gas station located in the lot.

Q10. Will there be any building permit fees?

A10. All building permit fees are to be waived.

Q11. What is the City's decision on traffic details?

A11. All traffic details are to be waived.

Q12. Is there a mandate in place for the conversion to electric vehicles?

A12. There is no current mandate in place for electric vehicles at this time.

Q13. Please clarify what needs to be included for Evaluation purposed?

A13. Please include in your Proposal the Criteria listed on pg 14-15, # 1-5, excluding #4 Resumes of Designers (see replacement below)

Q14. Please clarify Attachment D in the RFP that refers to CERTIFIED AVERAGE HOURLY RATES OF DESIGNER'S AND DESIGNER'S CONSULTANTS' PERSONNEL

A14. DELETE Attachment D for your Proposal (See below)

Q15. When is the Wayside trail construction set to begin?

A15. We are working on Funding now, however the project is to be completed by June 30, 2023.

ITEM 1: DELETE and REPLACE

- **DELETE #4** “Resume of Designers Involved” on pg 15 under Evaluation Criteria and **REPLACE** with:
#4) Resume and Qualifications of Consultants Involved (10 Points)
 - a. **Unacceptable:** No proposed consultants.
 - b. **Not Advantageous:** The proposed consultants do not instill confidence by the Owner in the firm to be able to complete the project in a well thought out manner.
 - c. **Acceptable:** The proposed consultants are less than two and indicate a reduced understanding of the project, its scope and its timeframes for completing the work adequately.
 - d. **Advantageous:** The proposed consultants provided are more than two and indicate a good understanding of the project and the work required.
 - e. **Highly Advantageous:** The proposed consultants are more than three, including a senior member of the firm, which indicates a proficient understanding of the project and work required.
- **DELETE** Attachment D