

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

**DESIGN SERVICES for Logan Park, McKenna Playground,
Prospect Terrace and Prospect Hill Parks**

ADDENDUM NO. 2

December 21, 2011

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 2) MUST BE ENTERED IN THE APPROPRIATE SPACE PROVIDED AT THE END OF THE PRICE SHEET.

ITEM NO.: 1 ANSWERS TO POSED QUESTIONS

- Q1.** Is the City obliged to accept the low bidder, and if not, under what circumstances would a higher-than-low bidder be accepted? [The city is obligated to accept the low bidder that is qualified and responsive](#)
- Q2.** Are you requesting that bidders should not make recommendations in their proposal to correct deficiencies noted at the four parks during their site visits that are not included in the scope of work? [The respondent should first address the specifications as requested. The respondent may address other matters as optional](#)
- Q3.** We assume pre-2009 improvements surveys of Logan Park and McKenna Playground were done. Are surveys of Prospect Terrace and Prospect Hill Park available? If not, can you please provide us with a scope of survey for these two areas? We will need this information so we can get a price from our survey consultant. [No surveys are needed for Prospect Terrace and Prospect Hill Park](#)
- Q4.** Are the compliance forms that are required to be submitted as part of the bid package available as Word Documents so they can be filled out by computer? [These forms can only be made available in a pdf format. Please fill out forms manually](#)

Q5. How many meetings with the community will be required as part of Task 3, Community Outreach?
There are no limits to the number of meetings that your company maybe required to attend.

Q6. Is there a limit to the amount or type of data we submit in support of our qualifications for this work?
No, but please keep your response limited in size

Q7. Will you be selecting a consultant based solely on the proposal, or will you short-list a number of firms for interviews? This is based on the number of responses we receive. If the responses are many a short list will be created

Q8. Logan Park:

a. Please confirm that the doggie rings are the play structure with seven rings hanging from it.

Yes

b. If that is the case, would adjusting the height of the rings to enable shorter children solve that issue, or are you looking to replace that structure with a different one? No, replace the structure or possible add to the existing structure w/new element that's more appropriate.

Q9. McKenna Playground:

a. Guardrail: Do you intend to replace the existing guardrail posts with new ones, or will mounting a new guardrail on the existing posts be acceptable, as was done at Logan Park? New Guardrail, however if costs become an issue then alternative solutions will be sought out at a later date.

b. Land Restoration: Is this area limited to the small parcel of land at the end of Whitcomb Street, between the street and the new galvanized fence that separates the cleared from the un-cleared land? Yes, the land behind the Right Field fence, which is distinguished by a small guardrail along the bikeway path and galvanized fencing running perpendicular to the outfield 10' fence. This also includes the paving up and to the City of Waltham's property line.

c. Can the service gate and foul poles be repainted (as was done with the existing fence posts and rails), or do you want them replaced? New service Gates, however if funding became an issue then painting of the outfield gate is acceptable, the gate within the parking lot does need to be replaced regardless. The Foul Poles we may just repaint but if the funding is available then a heavy duty single pole with a steel mesh wing banner is more accepting given the league of play which occurs on this field.

d. Playground surfacing: do you want the surfacing replenished, as was done for the 2008 renovation, or do you intend to replace the wood chip mulch with a synthetic product? Ideally the city would rather have a synthetic surface; however, if funds are limited the mulch will be fine.

e. Outside outfield improvements: Are bench seating and clearing being considered for property between the outfield fence and the Greenway along the river? Yes both are possible given the funding.

Q10. Prospect Terrace:

a. Basketball court: is a "new surface" a removal of the existing surface and replacement with new asphalt, or is it a repair of the existing cracks and top coat resurfacing of the existing asphalt, as was done at McKenna in 2008? New surface

b. Walkway improvements: Is it possible to confirm all the locations where walkway

- improvements are requested? Does it include the walkway above the courts, and behind courts where it is striped in yellow? Will improvements include retaining walls and/or guardrails in addition to walkway surface improvements? A walkway leading to the basketball court from the existing "sloped" walkway was discussed by our Housing Authority as being possible to implement. This DOES NOT include the Walkways above and behind the court. The improvements could involve retaining walls and guardrails depending on the additional funding available.
- c. Is the area for which land restoration is desired limited to the area up-gradient from the basketball court on two sides? Yes the land on each side of the court is the desired limit, however not something we are focusing on at this time. This we will discuss in more depth following the selection of the consultant.

Q11. Prospect Hill Park:

Part A- Comfort Station

1. Presuming the comfort Station is a pre-fab product or a stick-built product that will be provided by a sole source vendor, please provide the scope of work for which the consultant will be responsible. For instance, will an electrical engineer be required to provide lighting and power to the structure, and if so, from what point within the park? Will other consultants be required? The responsibility of the hired consultant in dealing with a "sole source" vendor for the Comfort Stations would be to work alongside this particular company in preparing what is necessary, if anything, leading up to the install of the product(s). As I'm being informed, this is a "turnkey" operation putting most of the work load on the Vendor Clivus. Bringing electricity to the Comfort Stations once installed will fall on the Consultant (all coordination). There is electricity very close to the site.

Part B- General Park Improvements

1. If the existing play structure, tables, and seating are relocated to the base of the ski-slope, is the location of those current improvements to be returned to lawn, or mulch, or something else? **Yes**
2. How large do you anticipate the new play structure to be relative to the existing structure? **The new play structure should be larger than the existing structure.**
3. General Building Improvements
 - a. With the exceptions of the small storage shed and pump house, are all other buildings remaining? **Yes**
 - b. Will replacement steps be wood (or granite or conc., etc.)? **Wood Composite**
 - c. If windows, doors, painting, and foundation work are required for all buildings, will any buildings need new roofs? **No**
 - d. Do you wish to replace the old garage door, and if so, with what size and type of door? Something with an automatic door opener? **No**
 - e. Does "painting" of all these buildings mean prep work (scraping and sanding) plus two coats? **Yes**
 - f. Is the large red building staying? Is it being repainted? **No**
 - d. Is the small red building surrounded by fencing the "small storage shed/building that is being demoed? **Unable to identify**

ITEM NO 2.: CLARIFICATIONS

Part B

1. The design fee for Part B should be included in total design fee for all projects. The construction budget for part B is approx. \$150,000.00.
2. The land should be restored to its natural state with picnic tables, park benches, trash receptacles, etc.
3. The exact location of the new structure is TBD upon recommendations and discussions with the selected designer.

For all Locations

1. The City will make every effort to make available to the selected consultant all survey plans. At this point in the process it is very difficult for the city to find or retrieve old records.

END OF ADDENDUM 2