

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

**DESIGN for the Field Survey, Repairs, Rehabilitation, Renovation
and Construction Administration for 6 Buildings**

ADDENDUM NO. 2

April 8, 2018

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 2) MUST BE ACKNOWLEDGED IN SECTION Price Sheet Page.

ITEM 1: ANSWERS TO POSED QUESTIONS

Q1. Are there any MBE/WBE-percentage goals for this project?

A1. There are no MBE/WBE requirements for this job as there is no State funding in the project

Q2. The sample contract states that the entire design duration, from NTP to bid-ready plans and specs, is 90-days. The scope of services, under "Specifications", states requirements for public review meetings, and approvals from City and State Agencies/Boards such as the City's Conservation Commission and Historic Commission, other City Departments, and the State Historic Commission. Given that there are 6 buildings in this project and the need for various public and government agency/board/department reviews, the 90-day design phase duration is most likely not long enough. Will the City consider a longer design phase duration to accommodate these various reviews and approval processes?

A2. Yes, the design completion date can be worked out if cause warrants it

Q3. The RFP states that Environmental services will be performed under a separate RFP by the City. Will this separate RFP include hazardous materials evaluations for the 6 buildings, such as lead-paint, asbestos, and PCBs, in addition to soil and ground water contamination?

Q4. The city will issue a separate Request for Bid for all environmental testing and reporting required. The extent of the testing will be determined by the city jointly with the selected designer

Q4. Scope Task 1 briefly describes a land survey as being included in this project. Does the City intend this land survey to be limited to only the land that each individual building sits on, including associated parking lots, which would also include underground utility survey and full topography survey localized to each of the 6 buildings? In order to provide an accurate bid price for land surveying services it will be helpful to have a more descriptive scope for the land surveying services desired.

A4. Please see Task 1 in the Scope of Work section

Q5. With regard to the required fee proposal; in order for the design consultants to provide competitive, apples-to-apples, fees for services, a more descriptive scope of services for each building would be helpful. Otherwise the design consultants will need to make their own assessments of the needed scope of services for each building thus providing fees that would not be easy to compare one against the other to determine which firm provides the best value. Also, could you please state what the Construction Duration for the project will be so that the A/E consultants providing fee-price bids will all be pricing the same duration of Construction Administration services?

A5. The full scope of the project is not yet known. It will fully developed with the selected designer driven by the financial limits. Once the full scope of the job is know we will have a better idea the time schedule

Q6. Does the City have a list of required design disciplines that they want to see included in the proposal or is that up to the Prime design consultant to decide? For example, would the City want a Landscape Architect and/or Site/Civil Engineer included on the design teams?

A6. It is up to the prime design consultant to determined and engage its sub-consultants.

Q7. Is there a required proposal format? How many copies of the proposal are required? Is an electronic copy of the proposal required? Does the City require the design consultants to fill out and include the State's DSB Application Form for Cities and Municipalities not subject to the MA Designer Selection Board?

A7. The city has no particular design format requirement. However your firm is required to submit with its response all the documents in the solicitation. Please provide 6 copies of your proposal stapled with ingle sided printing

Q8. Does the City have a construction budget established for the 6 buildings?

A8. The City is planning to spend well below 1 million dollars for the construction phase

Q9. Is it the City's intent that the design plans and specifications for the repairs/renovations for all 6 buildings be issued to construction contractor bidders under one construction contract or will this project be broken up into multiple bid packages? This will affect the design firms' fees for services.

A9. The Demolition/Repair/Renovation will be done in one step. All 6 building will be bid as on ejob

End of Addendum 2