

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

Design, Cornelia Warren Park Improvements

ADDENDUM NO. 2

Feb 21, 2018

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 2) MUST BE ACKNOWLEDGED IN PRICE SHEET SECTION

ITEM 1: ANSWERS TO POSED QUESTIONS

Q1. Since the scope of work involved in creating construction documents and specifications for a synthetic turf field is more complicated than for a natural turf refurbishment, would the City prefer the consultant provide a fee proposal that covers exploring options for the field during the design process, but assumes the lower cost option for construction for the time being, with the potential for a contract amendment if the City opts to go with synthetic turf? Or provide a proposal on the form that covers that base scope, with an attachment to the form that sets out the fee change for including synthetic turf in tasks 4 and 6?

A1. Although the determination of the turf choice will be made following the input of community group meetings and city officials, it is difficult to forecast whether the selection will be that of a natural surface or a synthetic one. In formulating your price the designer should build in an expense equal to that of the more expensive turf choice

Q2. Will the City publicize the neighborhood-outreach meetings, or is the Consultant expected to conduct mailings, etc. to advertise the meetings to the public?

A2. The City will market and publicize the neighborhood-outreach meetings. The consultant is required to attend the scheduled community meetings.

Q3. It looks as though the RFP requests detail on exactly three relevant past projects; are we interpreting that correctly?

A3. The City is looking to receive and Check references of the consultant for work completed prior to this project with Cities and town of similar scope. See the Instructions to Bidders section- Evaluation and Ranking of Proposals - paragraph 11c and page 32 of the Compliance Section.

Q4. How many copies of the bid response should we submit to the City?

A4. Please submit one original and 3 additional copies of your bid response. The original must have “wet” signature in all spaces where a signature is required. Bind the response with a single staple, no binding is required and no double sided printing.

End of Addendum 2