

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

TRAPELO ROAD
RECONSTRUCTION, DESIGN

ADDENDUM NO. 1

November 17, 2015

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 1) MUST BE ENTERED IN THE BID PRICE FORM, LAST PAGE OF THE BID DOCUMENT.

ITEM 1: ANSWERS TO POSED QUESTIONS

Q1. PROJECT SCOPE, #1 states bid documents are to include Protection of existing Public Shade Trees and Tree Plantings. Is it anticipated that existing trees will be removed due to the addition of sidewalks? How many new trees are to be planted?

A1. The City tree Warden will determine if the existing trees must stay or if they can be removed. I do not know how many new trees will be planted. Based on the design we will have to determine where tree pits will fit based on ADA requirements.

Q2. PROJECT SCOPE, #4 states "Utilize plans provided by the city for a basis of design". Are these plans available for review now?

A2. Street layout plans will be provided after the award of the service.

Q3. Are plans that show available layout width available now? I believe we do.

A3. They are available but not in time to retrieve them before the bid deadline.

Q4. Are there survey plans with all topographic information available now?

A4. Topo plans are available.

Q5. PROJECT SCOPE, #5 states “attend neighborhood meetings”. How many meeting are to be budgeted?

A5. The number of required meetings are not known. Respondents are required to use their best estimate based on previous projects managed by the respondent. The City will not be limited in its involvement with the community.

Q6. DELIVERY TO THE CITY, states the services shall be performed and delivered within sixty days of Notice to Proceed. It then states 50% is due in 40 days and the remainder is due 30 days later, contradicting the sixty days stated earlier. Please clarify.

A6. The remaining 50% design balance is to be delivered 30 days following the first 40 day-period. 100% design is to be delivered in total within 70 days

Q7 SCHEDULE OF PROPOSAL SELECTION PROCESS, it states that answers will be released November 23rd and the deadline for proposals is November 25th. Can the deadline be extended to provide time to incorporate the answers into the proposals?

A7. No. This addendum is dated 11-17-15

Q8 EVALUATION AND RANKING OF PROPOSALS, it states that Cost is 40 points. Please explain the formula used to assign points for this criteria.

A8. The lowest cost proposal receives 40 Points, higher cost proposals will receive a lower score in proportion to the high score

End of Addendum 1