

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

Parks Maintenance, 2024-2026

ADDENDUM NO. 1

January 18th, 2024

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 1) MUST BE ACKNOWLEDGED ON YOUR BID FORM.

ITEM 1: ANSWERS TO QUESTIONS

Q1. Do companies have to actually list the town of Waltham as additional insured. Prior to bid submittal? It cost money to add additional insured. What if we do not win the bid??

A1. The Insurance Certificate is only required from the Awarded Contractor after selected. It must state "The City of Waltham is a named additional insured for all Insurance."

Q2. There is only a bid deposit? No performance bond needed?

A2. Yes, only a 5% Bid Bond is required.

Q3. Is there a specific type of mulch that is preferred for these properties?

A3. There is no specific mulch, just color. Not real dark and not red. The CPW will want to see what the vendor will use before the application is put down.

Q4. For the second group of Parks (receiving 26 cuttings & trimmings): Could you please confirm that only a Fall Clean-up is required and no Spring clean-up as indicated on bid form? Will a Spring clean-up be performed by others or is it typically not needed at these locations? And if mulch is required at these locations, should that be worked into the weekly cut number if there is no Spring Clean-up required?

A4. For the second group of Parks (receiving 26 cuttings & trimmings) the Fall Clean -up column should also say **Spring and Fall**. Please see attached **REVISED BID PRICE FORM**. All Spring Cleanup work listed in the Specifications should be for these parks as well.

Q5. The bid solicitation on CommBuys states that the Parks Maintenance Bid can be sent electronically, but the RFP package states bids must be delivered to your office. Please let me know if we can submit our bid electronically.

A5. No, Bids must be submitted as an original hard copy delivered to the Purchasing Office by the Due Date.

Q6. which parks needed fresh mulch, whereas veterans and Falzone, etc. don't have fresh mulch and Bobby Connors and McDonald etc. do

A6. All existing beds must be mulched. Veterans and Falzone do not have mulch.

ITEM 2: DELETE AND REPLACE

- **DELETE Bid Price Form (pgs 25-26) and REPLACE with the attached "Revised – Addendum 1 Bid Price Form"**

End of Addendum 1

Bid Price Form

The City of Waltham Consolidated Public Works is seeking bids to maintain city parks for the 2024-2026 season. Below is a list of the parks. Please price each park individually and then add as a unit including all parks listed for a total.

The parks below will be cut a total of 17 cuttings and trimmings following all Specifications.

Park Name & Location	17 Cuttings & Trimmings	Spring & Fall Clean-up
Logan Playground - 120 Woerd Avenue	\$ _____	\$ _____
Prospect Hill Base - 314 Totten Pond Road (All areas from Totten Pond to Base of ski slope.	\$ _____	\$ _____
Koutoujian Playground - 901 Moody Street	\$ _____	\$ _____
Totten Pond - Skating Rink	\$ _____	\$ _____
Falzone Playground - 901 Trapelo Road	\$ _____	\$ _____
Parking Lot Area at Metropolitan Parkway & around Dog Park	\$ _____	\$ _____
Total for above 6 Parks (17 cuttings and trimmings)	\$ _____	\$ _____

TOTAL COST 6 PARKS \$ _____
(Combined cuttings/ trimmings and spring/fall cleanup)

The parks below will be cut a total of 26 cuttings and trimmings following all Specifications.

Park Name & Location	26 Cuttings & Trimmings	Spring & Fall Clean-up
Veterans Memorial Field - Forest Street	\$ _____	\$ _____
Hillcroft Playground - 25 Hillcroft Road	\$ _____	\$ _____
Cornelia Warren Field - 210 Waverly Oaks Road	\$ _____	\$ _____
Graverson Playground - 16 Pine Vale Road	\$ _____	\$ _____
Roberts Playground - 20 Sunnyside Street	\$ _____	\$ _____
Elsie Turner Playground - 421 Trapelo Road	\$ _____	\$ _____
Gilmore Playground - 90 Hall Street	\$ _____	\$ _____
Cedarwood Playground - 25 Intervale Road	\$ _____	\$ _____
Chemistry Park - Newton Street	\$ _____	\$ _____
Lowell Field - 190 Grove Street	\$ _____	\$ _____

McDonald Playground - 8 Dutter Street \$ _____ \$ _____

Drake Playground - 3 Hazel Street \$ _____ \$ _____

Pond End Tot Lot - 93 Winter Street \$ _____ \$ _____

Veterans Memorial Field - Forest Street \$ _____

Trim branches hanging over walk way around the fields when necessary.

Total for above 14 Parks (26 Cutting and Trimmings) \$ _____ \$ _____

TOTAL COST 14 PARKS \$ _____

(Combined cuttings/ trimmings and spring/fall cleanup)

TOTAL COMBINED BID Cutting & Trimming and Spring & Fall Clean-Up:
for ALL 6 PARKS and 14 PARKS \$ _____

TOTAL COMBINED Bid Amount in Words: _____

Company Recognized Addenda _____, _____, _____, _____, _____, _____

Signature of Bidder

Title of Bidder

Company Name

Address of Company