

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

**Procurement, Installation and Configuration of Multimedia Equipment
for 3 City Locations: City Hall Conference Room, Government Center
Meeting Room and MUNI- Emergency Operation Center, 2021**

ADDENDUM NO. 1

September 14th, 2021

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted. Please acknowledge receipt in your Cover letter.

ITEM 1: ANSWERS TO POSED QUESTIONS:

Q1. The entire Industry is having difficulty acquiring equipment. 45 days from the Notice to Proceed cannot be guaranteed. Will the deadline for Final installation be flexible?

A1. Our goal is to have project completed by the end of December; however we are looking into whether the deadline can be extended because of Supply-Chain disruption.

Q2. How many monitors per Small Room?

A2. Minimum of 2 Monitors for City Hall Conference Room and Gov Center Meeting Room

Q3. What Input Source are you looking for?

A3. Industry-standard input sources to support audio-video teleconferencing & virtual meeting over the world-wide-web.

Q4. Will Microphones be consistent throughout all locations? Are they required to use telemetry position data from microphones to automatically direct cameras to the current lecturer, speaker, or presenter of the moment via preset tables?

A4. YES, see the links below to see the existence of the "Speaker Tracking" feature in a group video conference setting.

LINKS:

<https://www.youtube.com/watch?v=5ERnO8naxmc>

<https://www.youtube.com/watch?v=HAo6ZWpURbg>

https://www.youtube.com/results?search_query=%22video+conferencing%22+%22microphone+tracking%22+

<https://www.youtube.com/watch?v=tetcuOxQRvA>

Q5. Will Cameras be required on both sides of the room to capture Presenter and Audience?

A5. YES

Q6. Are you requesting White Board Functionality for the EOC?

A6. If Cost-prohibitive, a tablet computer with a pen and touch screen capabilities should suffice.

Q7. How many TV Boxes are you requesting for the EOC?

A7. 4

End of Addendum 1