

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

**36 MONTHS LEASE, MARKET RATE,
28 PHOTOCOPIERS**

ADDENDUM NO. 1

April 6, 2017

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 1) MUST BE ACKNOWLEDGED AS RECEIVED EITHER IN YOUR COVER LETTER OR IN THE BLANK SPACE AT THE BOTTOM OF THE PRICE SHEETS

ITEM 1: REMOVE AND DESTROY HARD DRIVES

At the end of the lease period the vendor is required to remove all hard drives from the machines and present them to the School Department for destruction. Photocopiers shall not be removed/replaced, even temporarily, unless the hard drives are first removed and destroyed.

End of Addendum 1