

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

**DESIGN SERVICES – 380 LEXINGTON STREET. INTERSECTION
OF LEXINGTON STREET,
BACON STREET AND TOTTEN POND ROAD (Piety Corner)**

ADDENDUM NO. 1

Sept 13, 2017

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 1) MUST BE ACKNOWLEDGED IN THE COVER LETTER

ITEM 1: ANSWERS TO POSED QUESTIONS

1. Question: Please clarify the anticipated project funding.
Answer: The funding has not been determined as the city does not have the complete scope of the construction cost. Please assume this project may have to comply with MASS DOT standards.
2. Question: How many design submissions does the City want to review during the design process (assuming it is not MassDOT funded)?
Answer: Five each at 25%, 75% & 100%
3. Question: The plan does not define sidewalks being reconstructed. Please specify the limit of new sidewalks on Lexington and Bacon to be reconstructed as part of this project.
Answer: All sidewalks within the project scope/area are to be reconstructed.
4. Question: The plan does not define if a pavement mill and overlay will be Required on Lexington Street and Bacon Street. Please specify the limit of mill and overlay on Lexington and Bacon to be performed as part of this project.

- Answer: All roadwork within the project scope area that is not being reconstructed is to be milled and overlaid.
5. Question: Please identify the bicycle accommodations that are to be included with the intersection and improvements. The plan does not show any.
- Answer: See the Master Traffic Plan on the City website for details and accommodations.
6. Question: Will the AutoCAD version of the survey included in the RFP be made available to the Consultant to reduce the amount of area to be surveyed by the Consultant?
- Answer: The AutoCAD of the existing conditions plan in the RFP is not available.
7. Question: Is a traffic study or technical memo required as part of the design scope? (other than obtaining counts and performing an analysis to develop signal timing)
- Answer: A project justification technical memorandum is required at 25%. This memorandum will involve updated traffic counts.
8. Question: Scope item 17 says to provide scenarios for the removal or relocation of the existing house. Can you please elaborate on the required deliverables for this item? Also, if the City determines that the house being relocated is the preferred alternative, will the consultant also be required to design the relocation and home improvements necessary for the relocation? Designing the house relocation will require a different amount of effort than demolishing the house.
- Answer: All that is required for this RFP is a feasibility analysis and technical memorandum for relocating the existing house/structure on the lot at 380 Lexington Street that shall be submitted at 25%. This report will be limited to a determination of whether there is sufficient land area to relocate the existing structure/house on the property at 380 Lexington Street, respective of zoning, wetlands, city utility easements, flood plan protection, etc.
9. Question: Will any sort of Functional Design Report (FDR)/Project Justification Report/Traffic analysis need to be prepared to justify the proposed design?
- Answer: A project justification technical memorandum is required at 25%. This memorandum will involve updated traffic counts.
10. Question: Clarify how many design submissions will be required and the expected level of completeness of each design submission (for example: preliminary plans = 30% Design, final plans = 100% Design)
- Answer: See question number 2 above

11. Question: Clarify the bid phase and construction phase services to be provided by the selected Consultant.
Answer: This RFP is inclusive of bid phase services. No construction phase services are requested at this time.
12. Question: Will the City be solely responsible for preparing assembling and advertising the bid documents with only plans, special provisions, quantity estimate provided by the selected Consultant, or will the Consultant prepare the bid package?
Answer: The consultant is to be responsible for providing stamped (RPE) plan, specifications and a probable construction cost estimates, answering technical questions during the bid phase and compiling bid results, with a recommendation of a contractor for the City's Chief Procurement Officer to award the project.
13. Question: When evaluating the feasibility for relocating the house structure at 380 Lexington Street, clarify what type of studies need to be completed to determine the feasibility of relocation? Is the evaluation merely whether there is enough space to relocate the house structure within the property given all the other constraints (easements, wetlands, roadways, zoning setbacks, etc.) or will a structural evaluation of the house or other detailed evaluation need to be completed?
Answer: No structural evaluation is required just feasibility of relocation memo at 25%.
14. Question: If the house structure can be relocated, will the design of the relocation be the responsibility of the selected Consultant or will the relocation be a separate contract and not part of the intersection improvements design work?
Answer: The designer will be required to determine if it is feasible to relocate the existing building footprint on the lot after the realignment of Totten Pond Road right of way through the lot.
15. Question: If the house structure cannot be relocated, will the demolition design be the responsibility of the selected Consultant or will the demolition be a separate contract and not part of the intersection improvements design work?
Answer: If the feasibility relocation memo, after acceptance by the City, indicates relocation of the building is not feasible, the designer will be responsible for including plans and specifications to demolish the building.
16. Question: Has the City consulted with the Waltham Historic Commission and Massachusetts Historical Commission regarding potentially relocating the house structure at 380 Lexington Street?
Answer: The City has informed the Waltham Historic Commission relative

- to this project. The City has not notified the Massachusetts Historical Commission.
17. Question: Will the building relocation evaluation only include the 380 Lexington site – or are other off-site locations being considered?
Answer: The designer is responsible to prepare a feasibility relocation report for the lot at 380 Lexington, only.
18. Question: Is there a potential for the project to receive any state or federal funding?
Answer: To be determined
19. Question: How will the City evaluate the price proposals if one firm believes they can relocate the house at 380 Lexington and includes engineering costs for such, while another does not include these costs because it believes relocating the house is not feasible?
Answer: All perspective designers are asked to include in their proposal the feasibility relocation memo due at 25% submission. Should the memo, after acceptance by the City, determine relocation of the building on the lot is feasible, relocation plans and specifications would be requested separately from the Intersection Improvement Project.
20. Question: Will utility coordination be part of the consultant's responsibility or will that be handled by the City?
Answer: Utility relocations within the project scope/area/limits will be the responsibility of the design engineer.
21. Question: Will reviewing shop drawings be part of the base price?
Answer: The review of submittals/shop drawings are not required.
22. Question: Does the City have preference for signal installation for instance decorative mast arms?
Answer: The design of the mast arms will comply with all local, state, and federal standards.
23. Question: Currently there are "sharrows" along Lexington Street; the proposed concept does not indicate any bike markings on the roadway. Will Lexington Street still be used by bicyclists?
Answer: Yes, bicyclists will be permitted to travel on the completed Intersection Improvement Project.
24. Question: Based on the wording in the scope, can you please clarify if an ANRAD being requested?
Answer: The selected designer will be responsible for the Intersection Improvement Project to comply with the Wetland Protection, Chapter 131, Section 40.

25. Question; Has there been any correspondence or finding of no adverse effect regarding demolition or movement of the house at 380 Lexington?
- Answer: There are no findings regarding adverse effect of demolition or movement of the building at 380 Lexington Street.
26. Question: From which location on Totten Pond Road should the proposed re-alignment commence?
- Answer: The designer will determine in the project justification report the recommended alignment of Totten Pond Road

End of Addendum 1