

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

Payroll and Vendor Banking Services, 2018

ADDENDUM NO. 1

June 21, 2018

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 1) MUST BE ACKNOWLEDGED ON PAGE 1 OF APPENDIX B.

ITEM 1: ANSWERS TO POSED QUESTIONS

Q1. Must each appendix and criteria grid (and the copies) have an original “wet” signature or just Appendix F – Debarment Certification?

A1. ALL forms must bear and original “wet” signature by the authorized company officer.

Q2. Will the City accept a link to our financial statements?

A2. Yes, the Link will be accepted.

Q3. Can we refer the “proof” of our ratings to a website?

A3. No proof pf your ratings/ qualifications shall be provided in print format.

Q4. Proposals are due Monday July 9 but at different times. Can we submit all by 1:00?

A4. All proposal must be submitted BEFORE the due date and Time. Proposals can be submitted earlier than the due date. No proposal will be accepted past the due date and time.

End of Addendum 1