

# CITY OF WALTHAM

**Consolidated Plan for Housing & Community Development**

## **ANNUAL ACTION PLAN**

**Community Development**

**Block Grant (CDBG)**

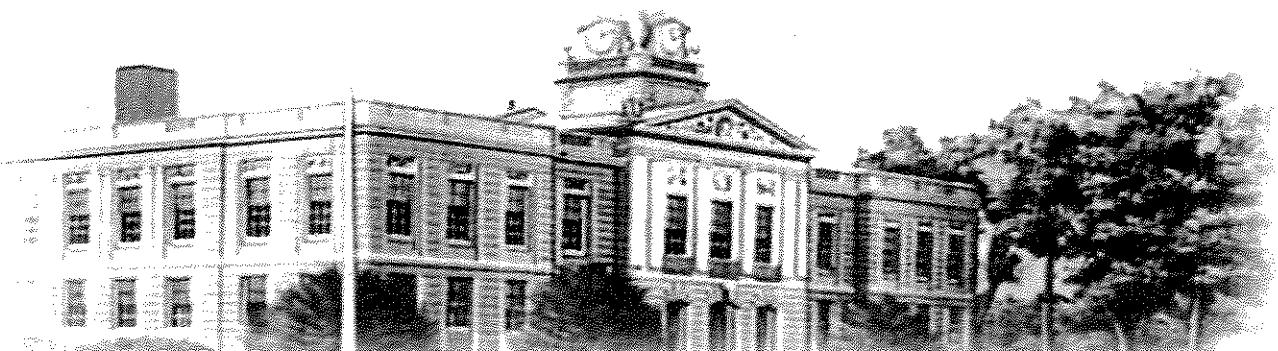
**PROGRAM YEAR 2014 - 2015**

*Submitted by*

*Waltham Planning Department*

*Mayor Jeannette A. McCarthy*

**May 1, 2014**



**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____
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<b>* 3. Date Received:</b> _____	<b>4. Applicant Identifier:</b> City of Waltham, Massachusetts
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<b>5a. Federal Entity Identifier:</b> _____	<b>5b. Federal Award Identifier:</b> B-13-MC25-0024
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**State Use Only:**

<b>6. Date Received by State:</b> _____	<b>7. State Application Identifier:</b> _____
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**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> City of Waltham	
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 04 6001416	<b>* c. Organizational DUNS:</b> 76619014

**d. Address:**

<b>* Street1:</b>	610 Main Street
<b>Street2:</b>	_____
<b>* City:</b>	Waltham
<b>County/Parish:</b>	_____
<b>* State:</b>	MA: Massachusetts
<b>Province:</b>	_____
<b>* Country:</b>	USA: UNITED STATES
<b>* Zip / Postal Code:</b>	02452

**e. Organizational Unit:**

<b>Department Name:</b> Planning Department	<b>Division Name:</b> Community Development Program
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**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b> Ms.	<b>* First Name:</b> Catherine
<b>Middle Name:</b>	_____
<b>* Last Name:</b> Cagle	_____
<b>Suffix:</b>	_____

<b>Title:</b> Planning Director
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<b>Organizational Affiliation:</b> _____
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<b>* Telephone Number:</b> 784-314-3370	<b>Fax Number:</b> 781-314-3375
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<b>* Email:</b> ccagle@city.waltham.ma.us
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**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing and Community Development (HUD)

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**\* 12. Funding Opportunity Number:**

14.218

\* Title:

CDBG Entitlement Grant

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

The City of Waltham Community Development Block Grant Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**Add Attachment**

**Delete Attachment**

**View Attachment**

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="959,093.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="50,000.00"/>
* g. TOTAL	<input type="text" value="1,009,093.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**Add Attachment**

**Delete Attachment**

**View Attachment**

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:



# Fifth Program Year Action Plan

The CPMP Fifth Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### **Executive Summary**

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

#### Program Year 5 Action Plan Executive Summary:

In FY2015 the City of Waltham expects to receive \$959,093.00 in Community Development Block Grant (CDBG) funds with an additional estimated \$50,000 in Program Income and \$323,239.00 in HOME funds from the Department of Housing and Urban Development, for use in projects that improve living conditions for low and moderate-income residents in the City of Waltham, Massachusetts.

The 2014-2015 Annual Action Plan is the City of Waltham's practical plan for accomplishing priority goals and objectives set forth in the City's 2011-2015 Consolidated Plan. The overall goal of Waltham's Consolidated Plan is to develop Waltham as a sustainable urban community by providing decent housing and a suitable living environment and with opportunities for economic advancement principally for low and moderate income persons.

The City is committed to easing the financial hardships that low and moderate income families face in finding affordable decent housing. Funds will be allocated in 2014-2015 to create a new rental assistance program through the WestMetro HOME Consortium and the Waltham Housing Authority. Through the inclusionary zoning ordinance the City will gain an additional 17 affordable rental units. The City of Waltham seeks through our programs and partnerships to be a leader in creating housing choice and providing opportunities for inclusive patterns of housing occupancy to all residents of the City. Our objective to ensure that all new and ongoing programs and policies affirmatively advance fair housing, promote equity, and maximize choice.

Waltham continues to face all of the same issues for low to moderate income households that affect the region and the Commonwealth of Massachusetts. These challenges include, increasing rental prices and less funding for homeowner rehabilitation for the elderly, disabled and the low-mod homeowners of Waltham. As it has in the past, the Planning Department and its Housing Division will concentrate our resources on:

- Increasing the stock of affordable rental housing by:
  - 1) Providing deferred, no interest loans to rehabilitate small (1-4 unit) rental dwellings, upgrading to more energy efficient heating systems, lead paint abatement and accessibility improvements;
  - 2) Providing grants for a tenant based rental assistance program that provides a security deposit and first month's rent for permanent affordable rental housing for low and very-low income residents;
  - 3) Providing educational opportunity to employees, residents and business on Fair Housing Law.
  
- Increasing the stock of affordable owner-occupied housing by:
  - 1) Providing deferred, no interest downpayment assistance loans to low and moderate income homebuyers;
  - 2) Providing deferred, no interest loans to rehabilitate small owner-occupied dwellings.
  
- Addressing the shelter needs of the homeless by:
  - 1) Providing grants to local social service agencies to provide emergency and transitional shelter, as well as social services, to the homeless;
  - 2) Providing grants to rehabilitate / expand emergency and transitional housing facilities for the homeless.
  
- Addressing the shelter needs of people with special needs by:
  - 1) Providing grants to local social service agencies providing supportive housing and services to people with special needs;
  - 2) Providing grants to rehabilitate / expand the stock of supportive housing for people with special needs.

Based on recent need surveys conducted by the Planning Department, Waltham plans to concentrate CDBG funding in the following high priority areas:

- Providing social services to low and moderate-income residents;
- Rehabilitating/reconstructing municipal parks, playgrounds and public spaces;
- Reconstructing public streets and sidewalks;
- Implementing accessibility improvements at public facilities for people with disabilities.

Additionally, CDBG funds will be directed to these priority areas:

- Rehabilitating/reconstructing public facilities;
- Preserving historic properties of all types.

#### Evaluation of Past Performance

The goals and objectives for the 2013-2014 reporting period are based on priority needs identified in the Five-Year Consolidated Plan of 2011-2015. The Five-Year Plan also recognized strategic areas that correspond to the HUD priority needs categories.

The City of Waltham reviews its past year performance as it relates to a physical number of housing units rehabbed or park projects completed. In addition we review the number of people assisted through public service grants and those who benefit from the improved parks and public facilities. All Program Year 39 projects are proceeding in a timely manner and are expected to come to completion by the end of the current fiscal year.

In 2014 (July 1, 2012-June 30, 2013) the Waltham CDBG Program funded \$1,104,250 for housing and community development activities during the fourth year of the five-year 2011-2015 Consolidated Plan. The following activities were funded:

*Social Services* – Twelve percent (12%) of funds (\$134,137) provided public services, including emergency shelter, transitional housing and drop-in centers for at-risk youth, violence prevention and educational services.

*Housing Rehabilitation*– Sixteen percent (16%) of funds (\$177,263) allocated to the Rehabilitation Loan Program to provide interest free, deferred loans to low to moderate income households city wide. Ten loans have been completed to date.

*Public Facilities* – Sixty percent (60%) of funds (\$670,000) provided accessibility improvements to the Community Cultural Center, the creation of a new community center in public housing, and energy improvements to the boys & girls club.

*Economic Development* – A total of four percent (4%) or \$54,000 of the funds was allocated for technical assistance to local business in the CDBG Target Area.

*Administration* – A total of seventeen percent (17%) of the funds (\$188,850) was allocated for general administrative costs of running the CDBG Program.

The HOME Program projects ongoing and active in 2013-2014 included:

*Winchester Crane Elderly Apartments:* \$468,099 HOME Grant awarded to the Waltham Housing Authority for the replacement of the heat/hot water system for 59 units. Common area flooring replacement throughout the building, painting and accessibility improvements. Replacement of all 59 stove/ranges to current code requirements with electrical upgrades to accommodate new ranges and new bathroom exhaust fans. This project is scheduled for completion for July 2014.

*Myrtle Street Elderly Housing:* HOME Grant of \$238,226 for the replacement of the heating hot water system for 32 Family Units in the CDBG Target Area. Common area flooring, railing replacement and 24 new stoves/ranges have been installed with required electrical improvements to bring the buildings up to code.

*Dana Court Family Housing:* HOME Grant of \$144,142 for the replacement of the heating hot water system for 32 Family Units in the CDBG Target Area.

At the end of each program year, a Comprehensive Annual Performance and Evaluation Report (CAPER) will be submitted to HUD. The CAPER gives an actual account of the activities that occurred during the previous program year, and how the City maintained and expended the funds outlined in the Annual Action Plan for that program year.

## **General Questions**

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.



Program Year 5 Action Plan General Questions response:

1. According to the 2010 U.S. Census, Waltham is an urban community of 60,632 people located nine miles west of Boston bordered by Route 128 to the west and Route 2 to the north and bordered by the towns of Lexington, Lincoln, Weston, Belmont, Watertown and the city of Newton. It is diverse for a community of its size, with large numbers of small to medium-sized high-technology firms along Route 128 as well as an older, dense downtown commercial area along the Charles River. Due to its proximity to Boston and major highways, Waltham has become largely developed with commercial, industrial and residential uses, leaving little vacant land. In this sense, Waltham's development over the past 150 years from farming community to manufacturing center to a "high tech" suburb has yielded a diverse housing stock. Older multi-unit dwellings on small lots predominate around the downtown and south of the Charles River, while single family homes and newer condominium complexes cluster in the former farmlands around Trapelo Road, Beaver Street and Lake Street in North Waltham. This housing has been home to a multi-ethnic population over the century, due to immigration of people from northern and southern Europe, and, more recently, from the Caribbean, Central America and Southeast Asia. The low and moderate income residents ranged from 44.8 to 72.7 percent in the 14 eligible block groups. The block groups that fall into the highest percentage category (60.1 to 72.7 percent) of low and moderate income residents are clustered around the central part of the city, in close proximity to the rail station and public surface transportation. On average, the 14 block groups, or CDBG Target Area, have a higher racial minority population compared with the City's overall minority population. While the City has 13.6% Hispanic population overall, the target area averages about 10% more ethnically Hispanic/Latino households than the city-wide population. The city's strong manufacturing and commercial base have also yielded a diverse job pool, with numbers of both entry-level and technical blue and white-collar positions. This, combined with continued immigration, has produced a wide range of income groups in Waltham, with more than 40% of all households earning low or moderate incomes. Lower-income residents are concentrated in South Waltham, where the older housing stock is more affordable. As a result, Waltham's CDBG Target Area continues to be focused in the southern part of the city along the Charles River, encompassing most of the southside neighborhood and the downtown Moody Street area.

2. The CDBG rehabilitation program is available to low to moderate income households city-wide and not confined to the CDBG Target Area. Fifty percent of the rehabilitation loan program applicants are elderly residents. The maintenance of property for the elderly allows them to stay in their homes longer. The interest-free deferred loans, payable on sale or transfer of the property allows the homeowner to maintain their own funds while on fixed incomes. Homeownership costs have narrowed housing options for the majority of Waltham residents, keeping them in rental units and keeping the demand high for the rental stock. This has squeezed the low-moderate

income households by forcing them to pay more than they can afford or to make equally less desirable choices, like overcrowding. About half of Waltham renters spend more than 30% of their gross income on housing. This means that roughly 5,000 renter households are currently experiencing a rent burden. Fifty percent of all renters living in large families are overcrowded.

These trends are reflected in recent needs analyses conducted by the Waltham Planning Department with local social service and housing development organizations. Based on these studies, the Waltham Community Development Program has allocated CDBG funding for 2014-2015 based on the following priorities:

- | <u>Housing Rehabilitation:</u>          | <u>Priority:</u> |
|---|------------------|
| • Rehabilitation of single-family homes | HIGH             |
| • Rehabilitation of multi-family homes  | HIGH             |
| • Lead paint abatement                  | HIGH             |
| • Rehabilitation administration         | HIGH             |

- | <u>Housing Development (HOME funds):</u> |        |
|--|--------|
| • Rental assistance                      | HIGH   |
| • New housing construction               | Medium |

- | <u>Public Services:</u>              |        |
|--------------------------------------|--------|
| • Homeless services                  | HIGH   |
| • Abused victim services             | HIGH   |
| • Disabled services                  | HIGH   |
| • Senior services                    | HIGH   |
| • Substance abuse counseling         | HIGH   |
| • Lead paint hazard testing          | HIGH   |
| • Youth services                     | Medium |
| • Child-care services                | Medium |
| • Health & health insurance services | Medium |
| • Employment training                | Medium |
| • Tenant/landlord counseling         | Medium |
| • Homeownership counseling           | Medium |

- | <u>Public Facilities:</u>        |        |
|----------------------------------|--------|
| • Park/playground reconstruction | HIGH   |
| • Street reconstruction          | HIGH   |
| • Sidewalk reconstruction        | HIGH   |
| • ADA-related improvements       | HIGH   |
| • Street tree planting           | Medium |
| • Youth center construction      | Medium |

- | <u>Program Administration:</u> |      |
|--------------------------------|------|
| • General administrative costs | HIGH |

3. The City will continue to provide The CDBG Rehabilitation Loan Program to low-moderate income households in 2014-2015.

The City will use HOME program funds to assist low to very low income households with a new Tenant Based Rental Assistance Security Deposit Program beginning in July of 2014 providing an opportunity for permanent housing.

The City of Waltham Municipal Housing Trust has developed and will affirmatively market and lease 19 units of accessible elderly housing in North Waltham at the Nahum Hardy Residences.

The City of Waltham Municipal Housing Trust will continue to develop the former Banks School into ownership condominiums for the elderly in 2014-2015.

The City will continue to assist social service agencies with CDBG funds in their efforts to assist the homeless, persons with disabilities, persons with language barriers, the elderly, and victims of domestic violence.

The City will work in co-operation with the Waltham Housing Authority to apply for Community Preservation Funding to implement a new TBRA rental assistance program in 2014-2015 that will assist current wait listed Section 8 applicants and provide them with permanent housing without jeopardizing their placement on the waitlist.

## **Managing the Process**

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

### Program Year 5 Action Plan Managing the Process response:

1. The Waltham Planning Department's administration of federal CDBG and HOME funding involves dozens of agencies, local officials, private lenders, non-and for-profit housing developers, businesses and individuals throughout the greater Waltham area to support low and moderate-income housing, community facilities and services, and homelessness prevention. Planning staff frequently coordinates with the staff of other municipal departments to ensure that the various municipal departments

work together on issues that directly affect the provision of housing, neighborhood improvements, accessibility improvements and human service programs. The Housing Division of the Planning Department administers the federal HOME Program through the WestMetro HOME Consortium. The Conservation Commission, The Community Preservation Committee and the Historical Commission are also offices that under the supervision of the Planning Department.

2. The Annual Action Plan was developed over a period of months. Two public meetings along with assistance from the City Council and the Mayor's Office, helped the Planning Department to gauge local needs and develop spending priorities. Close liaison with City Councillors, particularly those elected from wards within the City's CDBG Target Area in the Moody Street downtown area and South Waltham neighborhoods, helped to hone priorities for funding public facility improvements. In addition, the following local social service agencies provided detailed information on local human service and housing needs:

- *Homeless/Hunger Assistance* - Middlesex Human Service Agency, Salvation Army;
- *Elderly* - Waltham Council on Aging, Neighbors Who Care, Waltham Housing Authority;
- *Disabled* - Greater Waltham Association of Retarded Citizens, Waltham Committee Inc. (dba Work, Community, Independence), The Waltham Disability Commission;
- *Victims of Violence* - REACH (aka Support Committee for Battered Women), Middlesex Human Service Agency;
- *Youth* - Partnership for Youth, Boys & Girls Club, YMCA, South Community Cultural Center, Communities United, Boys & Girls Club, Salvation Army, School Department, Newton Community Services Center, Waltham Daycare Center;
- *Employment Training* - Power Program;
- *Health Care* - Wayside Youth and Family Support Network;
- *Housing* - Waltham Housing Authority

3. In FY15 the Planning Department will continue to participate with the local Homeless Coalition. The Coalition is members include the Waltham Police Department, Local Shelter Officials, Court Officers, Social Service agency staff and the Planning Department. These partner agencies are part of a referral network that has developed over the years. In addition Waltham is a member of the Brookline, Newton, Waltham, Watertown Continuum of Care which is administered by the City of Newton.

The City and the Waltham Housing Authority (WHA) will continue to cooperate in several areas including community policing, development and rehabilitation of affordable housing, recreational activities for at-risk youth,

and applications to HUD for Section 8 certificates and vouchers for families, homeless and disabled persons.

The Housing Division's innovated new Fair Housing training in FY14. The trainings were attended by nearly 70 staff members and department heads from all City of Waltham Departments and the Waltham Housing Authority. Municipal governments, including planning and zoning boards, city councils, mayors and professional staff, have responsibilities to promote Fair Housing by ensuring their policies do not have a disproportionate impact on protected categories. The trainings enable municipal decision makers to help prevent housing discrimination. The FY15 continuing education with the Fair Housing Center of Greater Boston will contribute to efforts to promote fair housing opportunity, protect people's rights and achieve countless other goals, such as economic, social, and environmental vitality. As part of our 2013-2018 Analysis of Fair Housing Choice, a survey was distributed through Waltham elementary schools in three languages. The overwhelming response was that citizens have no knowledge of Fair Housing Law or what to do if they have been discriminated against. The Housing Division will continue its relationship with the Fair Housing Center of Greater Boston providing training for employees and residents to provide education and resources to the residents of Waltham. Mailings specific to Fair Housing Law and resources for housing consumers will be distributed through the Waltham Public Schools.

One of Waltham's objectives continues to be serving residents with special needs and to help develop more affordable housing appropriate to their living requirements, including barrier-free units and dwellings with integrated support services. This work will continue in FY15 with federal CDBG and HOME funds disbursed through the Waltham Planning Department to local social-service agencies, such as WCI Inc. (formerly the Waltham Committee) and the Greater Waltham Association of Retarded Citizens (GWARC) and the WHA. According to 2010 Census data Waltham is home to more than 3,487 people between ages of 5 and 64 who have disabilities, including 2,085 residents with a cognitive disability, 1,256 residents with ambulatory difficulties and 2,251 over the age of 65 with disabilities. Unemployment is very high (58%) among disabled residents of working age. These people require support with job training, life skills support, daytime rehabilitation, and recreational services.

GWARC provides extensive employment opportunities and training, counseling, rehabilitation and recreational programs to mentally disabled people, mostly Waltham residents. WCI serves a similar clientele as GWARC, but focuses on providing counseling and therapy for mentally-disabled people, combined with residential services. This agency requires additional funds to help subsidize utility costs for dwellings inhabited by its clients.

The Housing Division will continue to work closely with the WestMetro Consortium in its administration of Waltham's HOME funding. The City looks

forward to working with the Consortium members on a more regional approach to affordable housing development. Waltham will loan the Town of Brookline \$373,707 of its HOME funding in FY15 to The Planning Department will continue to utilize local, state and federally funded municipal services and programs through cross-departmental efforts and across public and private sectors in FY15.

## **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

### Program Year 5 Action Plan Citizen Participation response:

1. This AAP was developed in accordance with a comprehensive and detailed Citizen Participation Plan to obtain citizen views and comments concerning proposed activities. Comments were elicited from citizens, municipal departments, other agencies, and non-profit organizations, that provide housing and supportive services within the City of Waltham. Waltham's 2014-2015 Annual Action Plan Draft was made available for public review and comment on April 1, 2014. Three public meetings were held to solicit input for the plan, the first on December 18, 2013 (to update needs analyses and review project proposal processes) and March 5, 2014 to amend the Consolidated Plan for the HOME and CDBG Programs to include a TBRA Security Deposit Program for assistance to low income rental community and on March 19 (to review the Mayor's proposed Year 40 CDBG budget and Annual Action Plan comment period notification).

The City of Waltham follows a detailed Citizen Participation Plan which:

- Provides for and encourages citizen participation, with particular emphasis on participation by residents in CDBG "target areas" (those areas with over 44.8% low to moderate-income population), and residents of low, very low, and extremely low income, taking special actions to encourage the participation of all its residents, including minorities and non-English speaking persons, as well as persons with mobility, visual or hearing impairments in all stages of the process;

- Provides citizens with reasonable and timely access to local meetings, information, and records relating to the City of Waltham's proposed use of funds, as required by the regulations of the Secretary, and relating to the actual use of funds;
- Provides for technical assistance to groups representative of persons of low, very low and extremely low income that request assistance under the consolidated submission;
- Provides for conveniently timed public hearings in the City Government Center to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for people with disabilities;
- Provides for a non-English speaking interpreter, should one be requested, for public meetings with non-English speaking participants;
- Provides for participation with the Waltham Housing Authority to encourage the participation of public and assisted housing residents;
- Provides for a timely written answer to written complaints and grievances, within 15 working days where practicable.

2. There have been no citizen comments or views on the plan as stated.

3. All advertisements for public meetings related to Waltham Community Development Program include contact information for translation services and special accommodation requests. The Planning Department will accommodate all requests for assistance with language barriers and accessibility needs when they occur.

The Planning Departments Housing Division provided a survey through the Waltham Public Schools for citizen input on housing issues within the City. Twenty four hundred surveys were provided in English, Spanish and French Creole. 484 surveys were returned and evaluated for citizen input on housing issues.

4. N/A

### **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

#### Program Year 5 Action Plan Institutional Structure response:

The Planning Department will focus on committing and spending older, unexpended CDBG and HOME funds in FY 2015. While significant progress has been made, specifically in relation to CDBG, and HOME funding reservation, commitment, and expenditure ratios, these efforts will be

strengthened in 2015. This strategy includes the cancellation of projects that have not progressed and the reallocation of their unexpended funds to other eligible activities. Increased monitoring and enforcement of project requirements will provide better management's and ensure future compliance with the timeliness standard.

The Housing Division will continue to work together with the Waltham Housing Authority to innovate, lead, develop, and execute community-wide strategies that meet the broad range of housing needs for families who cannot otherwise attain conventional housing. A joint application for Community Preservation Funding will be completed in FY15 that will provide funding to assist the Housing Authority with a rental subsidy program that will provide a rental subsidy to Section 8 waitlisted applicants, allowing the applicants to remain on the section 8 wait list while providing permanent housing. The Housing Division will continue to administer an \$850,000 CPA award to the HA for historic preservation of a subsidized elderly housing property.

Education and the community-wide empowerment that increased educational opportunity creates, form a crucial component of community development and certainly for communities that have limited general educational and professional training resources. The Housing Division will continue to offer Fair Housing Training in FY15 through the Fair Housing Center of Greater Boston to City Staff, social service organizations, local business and Waltham residents

The City of Waltham continues to be a member of the Brookline-Newton-Waltham-Watertown Continuum of Care, one of 19 Continuums in Massachusetts formed as a result of HUDs annual competitive application process for Continuum of Care funds. These Continuums are made up of the geographic area of one or more contiguous cities and/or towns. The purpose of forming these continuums is to bring communities together in a coordinated planning effort to work towards alleviating homelessness. Within the Brookline-Newton-Waltham-Watertown Continuum of Care geographic area, the entity that meets regularly to carry out this goal is the Homelessness Consortium. The Homelessness Consortium, which was formed in the mid-1990s, is composed of representatives of nonprofit organizations, municipal government, state agencies, businesses and religious organizations, as well as homeless and formerly homeless people.

The Waltham Community Development Block Grant program began in 1976, with one Planning Department staff person and an initial grant of approximately \$193,000. Today, the Waltham Planning Department has a staff of 6 and an annual combined Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) allocation of approximately \$1.5 million. For the past 37 years, the department has



developed and managed a number of programs that help improve the economic, social, physical and housing environments for low-and moderate-income families and individuals living in Waltham. Currently, the Planning Department administers 2 programs that involve dozens of agencies, local officials, private lenders, non-and for-profit housing developers, businesses and individuals throughout the greater Waltham area to support low- and moderate-income housing, community facilities and services, and homelessness prevention.

Planning staff frequently coordinates with the staff of other municipal departments to ensure that the various municipal departments work together on issues that directly affect the provision of housing, neighborhood improvements, accessibility improvements and human service programs. These departments include the Recreation Department, the Public Works Department, the School Department, Health Department, the Public Buildings Department, and the Inspectional Services Department.

The Planning Department will continue to utilize local, state and federally funded municipal services and programs through cross-departmental efforts and across public and private sectors to provide equal access in transitional and permanent housing opportunities.

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

### Program Year 5 Action Plan Monitoring response:

All projects and activities undertaken with CDBG or HOME funds will be consistent with the priorities and strategies in the Consolidated Strategy and Plan. The Planning Department and Housing Division will monitor all projects to ensure compliance with applicable federal, state and local regulations.

Monitoring procedures will vary depending on the type of project or activity undertaken; however, a risk analysis will be conducted annually to determine the proper level of monitoring (i.e. desk review, remote monitoring, on-site visit, etc.) for each project. Regulatory monitoring checklists that were formerly sent to sub-recipients for remote monitoring were incorporated into Waltham's standard CDBG and HOME contracts.

The Waltham Planning Department conducts client counts for all social service projects funded with CDBG funds quarterly, to ensure that the goals and objectives of the Consolidated Plan are continually met, or can be reconfigured in Annual Action Plans to adjust to changing circumstances. Similarly, service areas for public facilities that may be improved with CDBG

funds are periodically examined with the assistance of the Waltham Parks & Recreation and Engineering Departments.

The Housing Division will continue to assist the Planning team in administering Waltham's CDBG grant. Drawdowns of CDBG funds and the flow of program income are monitored regularly and reviewed monthly. The rate of CDBG expenditures is monitored closely as part of this process. CDBG accounts are reconciled twice per year.

The Waltham Housing Division administers HOME funding received through the West Metro HOME Consortium, with the assistance of the Newton Planning Department, which is the lead agency in the Consortium. Housing staff from Waltham and Newton annually monitor all HOME-funded housing developments to ensure compliance with federal, state and local standards.

## **Lead-based Paint**

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

### Program Year 5 Action Plan Lead-based Paint response:

The City will continue to implement HUD and State requirements for identification and mitigation of lead-based paint hazards in housing. Lead inspections, testing, risk assessments, safe work practices, resident notification, and clearance have all been integrated into the housing rehabilitation programs. When necessary, the City also provides technical assistance to nonprofit agencies that are performing housing activities with City CDBG, HOME, or CPA funds. These activities will reduce the number of housing units with lead paint hazards and increase the City's inventory of lead safe housing for low- and moderate-income persons. Waltham's Health Department conducts determination inspections for lead paint during all code enforcement inspections if a child less than six years resides in the unit. If lead is detected, the Health Department will order that the apartment or home be delead, supply the tenant or owner with a list of certified deleading contractors, and refer them to the Housing Division.

## **HOUSING**

### **Specific Housing Objectives**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

**Priority #1:** Support local non-profit organizations that shelter and provide services to homeless in Waltham, to promote and enhance access to decent housing.

Proposed Projects/1-year goals: The Housing Division has researched a TBRA security deposit program which it will begin to implement with HOME funding in FY15. In reviewing the housing market, homeless count population, increasing and current economic conditions, the Housing Division certifies that the use of HOME funds for Tenant Base Rental Assistance should be an essential element of the jurisdiction's annual housing strategy. The first phase of funding TBRA will begin in FY15. Ninety percent of the HOME funds used will assist families at or below sixty percent of the median income, adjusted for family size. Ten percent of the HOME funds may be used at eighty percent of the median income, adjusted for family size. The City will provide this financial assistance to lease market-rate units by offering a TBRA Security Deposit Program that will provide the first month rent and security deposit as a grant. By using HOME funds for TBRA, The City will be able to serve homeless households and those households most at risk of becoming homeless because insufficient start-up funds to lease housing in Waltham.

**Priority #2:** Housing needs of small family renters with incomes between 0 and 30 percent of the AMI.

Proposed Projects/1-year goals: The City will continue to support the Waltham Housing Authority in its role of providing subsidized housing to very low income clients with CDBG funding for rehabilitation of existing units. The City will also move forward with the development of Tenant Based Rental Assistance Program with the Waltham Housing Authority. The Program would assist current wait listed households from the Section 8 List and provide them with a TBRA rental subsidy so that no household will pay more than 30% of income towards rent. While receiving the subsidy from the City TBRA program they would continue to stay on the section 8 wait list. The Housing Division and the WHA will complete the Program Design in FY 2015 for full implementation in FY16. The implementation of the TBRA Security Deposit program in FY15 will also assist small families at 0-30% of AMI.

**Priority #3:** Housing needs of elderly with incomes between 0 and 30 percent of the AMI.

Proposed Projects/1-year goals: The demand for affordable senior housing is far greater than the number of subsidized rental units available. There are

many senior citizens with low annual incomes who find it very difficult to locate an affordable place to live. The current wait time for subsidized elderly housing in Waltham is one to two years. The City and the Municipal Housing Trust have begun the lottery process for the leasing of the Hardy School in 2014. The lottery will provide 11 units of affordable elderly housing. The former Hardy Elementary School consists of 19 one and two-bedroom units on the north side of Waltham. The northern section of Waltham currently offers no affordable senior housing. The Housing Division continues to administer three HOME program rehabilitation grants for the WHA totaling \$850,467 for the replacement of the current heating/hot water systems in three state-assisted housing developments, two of which are elderly. Over 95 percent of the current elderly units are leased to elderly tenants below 30 percent AMI. The HOME funded project will be completed in FY15.

2. The following table provides the funding sources that will be used in FY15 by the Planning Department to address identified needs:

CDBG	Housing Rehabilitation Loan Program	\$102,263.00
CDBG	Public Facilities Improvement	\$466,188
HOME	TBRA Programs	\$306,372
CPA	Housing Preservation	\$800,000

### Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

#### Program Year 5 Action Plan Public Housing Strategy response:

The Waltham Housing Authority (WHA) owns and operates 23 developments with 811 dwellings, including 484 units for seniors, 295 units for families and 31 dwellings for people with disabilities. 265 of these units were subsidized

by the U.S. Department of Housing and Urban Development (HUD), the remaining units were subsidized by the Commonwealth of Massachusetts. Over half (484) of the Authority's dwellings are one bedroom, about one-seventh (122) are two or more bedrooms. The needs for rehabilitation of public housing units can be broken down into two major categories. The federal elderly public housing units are in good to excellent condition and will require periodic update of building systems reaching the end of their planned life expectancy. The State housing developments vary in condition from fair to excellent. The older, larger developments built in the 1940s and early 1950s will require the most modernization work. Those built in the 1980s and 1990s will require the least amount of work.

The Waltham Housing Authority is continuing to work with the Massachusetts Chapter of the National Association of Housing and Redevelopment Officials (MASSNAHRO) to maintain an internet-based centralized waiting list for the federal Section 8 leased housing program. In April 2004 HUD made major changes to the method in which it funds the Section 8 Voucher Program. Nationally, many housing authorities were forced to reduce the number of subsidies they were able to offer to eligible families due to the retroactive change of policy made in the middle of their budget years. The Waltham Housing Authority (WHA) is unable to maintain its existing level of section 8 vouchers due to state budget cuts. However, future initiatives, that may be instituted by the City and the WHA in the coming year, could result in a change to that situation.

**1a) Actions planned during the next year to address the needs of public housing:**

The City will continue to work with the WHA in addressing its priority needs in all WHA housing. CDBG funding will be used to assist the WHA with ADA upgrades to two elderly housing sites in FY15. ADA renovations to balconies, walkways and hallways at Orange Street and Myrtle Street elderly housing will be completed with FY15 CDBG funding totaling \$366,188. The City is providing \$200,000 in FY14 and FY15 CDBG funding to create a Community Center located within the Prospect Terrace family housing site.

The City and the WHA will work together to develop a HOME funded TBRA Program, that will assist those at 60% of AMI or below with rental assistance. The program design will provide TBRA to eligible section 8 waitlisted applicants. The assistance will not affect their standing on the section 8 waitlist and will renew annually.

The City and Municipal Housing Trust will begin to lease 19 newly-renovated elderly units at the Hardy School in North Waltham, an area of the City where previously no elderly housing existed. Eleven of the units will be affordable to elderly applicants at or below 80 percent of the AMI.

**1b) Actions to encourage public housing residents to become more involved in management and participate in homeownership:**

The successful management by the Waltham Housing Authority of its local public housing developments requires participation and cooperation from all WHA tenants in the overall mission and operation of public housing in order to create a positive living environment. The existence and recognition of viable, representative, and democratic local tenant organizations is critical for achieving participation and cooperation from WHA tenants. To encourage public housing residents to become more involved in management, the Housing Authority will continue to work with the resident advisory group to involve residents.

**3) If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance:**

N/A

**Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 5 Action Plan Barriers to Affordable Housing response:

1. The City of Waltham seeks to be a leader in creating housing choice and providing opportunities for inclusive patterns of housing occupancy through its programs and partnerships to all residents of the City, regardless of income, race, religious creed, color, national origin, sex, sexual orientation, age, ancestry, familial status, veteran status, or physical or mental impairment. It shall be our objective to ensure that new and ongoing programs and policies affirmatively advance fair housing, promote equality, and maximize choice. In order to achieve our objective we shall be guided by the following principles;

- **Encourage Equity:** Support public and private housing and community investment proposals that promote equality and opportunity for all residents. Increase diversity and bridge differences among residents regardless of race, disability, social, economic, educational, or cultural background, and provide integrated social, educational, and recreational experiences.
- **Be affirmative:** Direct resources to promote the goals of fair housing. Educate all housing partners of their responsibilities under the law.
- **Promote housing choice:** Create quality affordable housing opportunities that are geographically and architecturally accessible to all residents. Establish policies and mechanisms to ensure fair housing practices in all aspects of marketing.

- **Enhance Mobility:** Enable all residents to make informed choices about the range of communities in which to live. Provide information and assistance to residents with respect to availability of affordable homeownership and rental opportunities and how to access them.
  - **Promote Greater Opportunity:** Utilize resources to stimulate private investment that will promote a desirable and diverse community. Foster neighborhoods that will improve the quality of life for existing residents. Make each neighborhood a place where any resident could choose to live, regardless of income.
- **Reduce Concentrations of Poverty:** Ensure an equitable geographic distribution of housing and community development resources. Coordinate allocation of housing resources with employment opportunities, as well as availability of public transportation and services.
- **Preserve and Produce Affordable Housing Choices:** Encourage and support rehabilitation of existing affordable housing while ensuring that investment in new housing promotes diversity, and economic, educational, and social opportunity. Make housing preservation and production investments that will create a path to social and economic mobility.
- **Measure Outcomes:** Collect and analyze data on households including the number of applicants and households served. Utilize data to assess the fair housing impact of housing policies and their effect over time, and to guide future housing development policies.
- **Rigorously Enforce All Fair Housing and Anti- Discrimination Laws and Policies:** Direct resources to projects that adhere to the spirit, intent, and letter of applicable fair housing laws, civil rights laws, disability laws, and architectural accessibility laws. Ensure that policies allow resources to be invested only in projects that are wholly compliant with such laws.

2) The City of Waltham will use the following tools to further fair housing and assist in the removal of barriers to affordable housing.

*Inclusionary zoning ordinance:* (Article 9.0). This Article applies to any proposed multifamily development of ten or more units that requires a special permit to exceed the Floor Area Ratio allowed by right in that district. If the Article applies to a proposed development, the City Council determines if the applicant must provide affordable housing onsite, off-site, or by paying a fee in lieu of dwelling units. Since 1995, the ordinance has been invoked eight times.

*Community Preservation Committee:* purpose is to raise local and state funds to build affordable housing, protect open space, preserve historic properties and develop recreation facilities. Combined with a 100 percent state match, nearly \$3,500,000 is raised per year in Waltham.

*Introduction of a HOME Funded TBRA Security Deposit Program:* Program will eligible low income households with a first month's rent and security deposit grant. Program will target those households at 60% of below of AMI.

*Affirmative Marketing:* All development of affordable housing will be monitored by the City of Waltham for compliance with the terms of the regulatory agreements to ensure housing affordability.

## **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
  - a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.



- c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 5 Action Plan HOME/ADDI response:

(See WestMetro HOME Consortium Annual Action Plan response)

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 5 Action Plan Special Needs response:

1. The City of Waltham is committed to assisting people who are homeless or are at-risk of homelessness and allocates funding from the U.S. Department of Housing and Urban Development (HUD) grants to programs that address homelessness through the Community Development Block Grant Program. These programs are funded through the 15 percent of the City's CDBG grant that is allocated to human service programs.

Programs Funded	CDBG Funds Awarded	Target Population
MHSA - Bristol Lodge Homeless Shelter	\$8,209	Homeless
MHSA - Bristol Lodge Soup Kitchen	\$8,471	Homeless and people at risk for homelessness
MHSA -Mary's Housing Family Shelter	\$8,875	Homeless families
Waltham Salvation Army	\$9,118	Homeless and people at risk for homelessness
Community Day Center	\$20,000	People at risk for homelessness

The City of Waltham is a member of the Brookline-Newton-Waltham-Watertown Continuum of Care, one of 19 Continuums in Massachusetts formed as a result of HUDs annual competitive application process for Continuum of Care funds. These Continuums are made up of the geographic area of one or more contiguous cities and/or towns. The purpose of forming these continuums is to bring communities together in a coordinated planning effort to work towards alleviating homelessness. Within the Brookline-Newton-Waltham-Watertown Continuum of Care (BNWW CoC) geographic area, the entity that meets regularly to carry-out this goal is the Homelessness Consortium. The Homelessness Consortium, which was formed in the mid-1990s, is composed of representatives of nonprofit organizations, municipal government, state agencies, businesses and religious organizations, as well as homeless and formerly homeless people. As the lead entity of the Consortium Newton Housing and Community Development staff coordinates the annual application for HUD Continuum of Care. These funds are awarded annually through an extensive, highly competitive application process. Agencies that receive funds contract directly with HUD. FY15 awards have not been announced.

2. In FY14, the BNWW CoC finalized its 10-Year Plan to End Homelessness. The focus of the plan is to effectively end homelessness within 10 years via strategies that focus on prevention, permanent housing alternatives, and supportive services as well as engagement of key stakeholders and public education and awareness. The 10-Year Plan identified the following goals to be achieved within the ten-year time frame:

**Goal 1: Prevention:** Prevention is key to ending the social atrocity of homelessness. Our goal is to reduce the number of individuals and

families becoming homeless through the provision of appropriate supportive services and financial assistance.

**Goal 2: Housing for Homeless and Chronically Homeless Individuals and Families:** Homelessness will not end without increasing the availability of affordable housing. We must reduce the number of homeless and chronically homeless individuals and families by creating opportunities for permanent housing, including supportive housing.

**Goal 3: Supportive Services:** We recognize that for a significant number of homeless individuals and families, appropriate supportive services are key to their success in successfully transitioning from homelessness to permanent housing. We must work with providers to improve effectiveness and coordination of supportive services.

**Goal 4: Engagement of Key Stakeholders:** We must advance the profile and agenda of the CoC among key stakeholders, including homeless and social service organizations throughout the CoC geographic area, in order to ensure and maintain a CoC that is strong, inclusive, and reflects our shared commitment to end homelessness.

**Goal 5: Public Education and Awareness:** We must inform and educate the public on issues regarding homelessness in the CoC geographic area in order to engage them in our plans to end it.

3. Waltham has a fairly large population of chronically homeless people (estimated between 55 and 60 people at any one time) due to the concentration of emergency shelters and state institutions in the city. Most of these people are periodically housed in one or more of the city's shelters, but, for a variety of reasons, are unable to transition to a permanent abode. Local shelter operators, particularly the Middlesex Human Services Agency (MHSA), keep careful track of these individuals as they move into and around Waltham, and are knowledgeable about the difficulties they face in moving out of homelessness.

The Waltham Community Development Program will strive to mitigate chronic homelessness in the city by the following means:

- Work with shelter providers such as MHSA to develop permanent housing for homeless people.
- Continue to provide CDBG grants to local social-service programs that help to prevent homelessness, such as the soup kitchens and food pantries run by MHSA, Community Day Center and the Salvation Army.
- Continue to work with the Continuum of Care with the communities of

Brookline, Newton and Watertown. The purpose of forming the Continuum was to bring communities together in a coordinated effort to work towards alleviating homelessness.

- Work with the local Homeless Coalition that is administered through the Waltham Police Department. The Coalition meets monthly with members from the Police Department, Court Officers, Planning Department, and the social service agencies that deal directly with the homeless population of Waltham. The Homeless Coalition recently assisted the Continuum of Care with the unattended Youth Count being conducted through the CoC.

4. Prevention of homelessness is as important , if not more so, as treating its symptoms through shelters and transitional housing. Waltham's Community Day Center supports homeless individuals and those in need to shape and meet their life goals by providing the necessary tools and services to move toward stability. According to The Community Day Center Waltham's near-homeless will be best served by the following policies:

- Use institutional or municipal land for affordable housing development,
- Revise and enforce Waltham's inclusionary zoning ordinance,
- Increase funding for affordable housing and open space in Waltham,
- Pass state legislation to allow rent protections in buildings with "expiring use" subsidies,
- Strengthen partnership between the City of Waltham, community development corporations and other community-based organizations.

The Waltham Community Development Program has traditionally funded local social service programs that attempt to prevent homelessness among city residents. This commitment will continue during FY15. Specifically, the City will provide support to the following programs by subsidize operation of homelessness prevention programs with CDBG funds:

- Bristol Lodge Soup Kitchen
- Salvation Army HOPE Kitchen / Food Pantry
- Salvation Army Fuel Assistance Program
- Subsidize the operation of programs that indirectly help reduce the incidence of homelessness in Waltham:
- MHSA Project Outreach (substance abuse counseling)
- Wayside Youth Network HIV Prevention Program
- WCI Residential Supports Program
- Pursue other actions that indirectly help reduce the incidence of homelessness in Waltham:
- Work with the Commonwealth of Massachusetts to devise a rational, inclusive reuse plan for the 200-acre Fernald Center
- Complete revision and strengthening of Waltham's Inclusionary Zoning Ordinance.
- Work with the Massachusetts Housing Finance Agency and the owners of the Cabot Lowell Mill complex to keep 238 "expiring use" units in the development affordable to low income residents.

5. As a member of the BNWW CoC, Waltham follows the discharge planning policies developed by the MA Interagency Council on Housing and Homelessness (MA ICHH) and the other state agencies that have discharge planning responsibilities including the State Departments of Mental Health, Corrections, Public Health, Children and Families and Veterans' Services.

### **Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

#### Program Year 5 Action Plan ESG response:

Waltham does not administer an ESG Grant program. ESG Grants are awarded to Waltham nonprofit agencies through an open grant application process through the City of Newton Housing and Community Development Program. Grant applications from homeless shelters, transitional housing programs or homeless prevention programs are screened by the Newton Human Service Advisory Committee (HSAC), a citizen advisory group. Grants are awarded to the agencies that demonstrate an outstanding capacity to meet documented needs. MHSA, Community Day center and REACH will receive funding through the ESG Grant process in FY15.

The City of Newton, in coordination and collaboration with the Human Service Advisory Committee and the Brookline-Newton-Waltham-Watertown (BNWW) Continuum of Care (CoC), developed standards for providing Emergency Solutions Grant (ESG) assistance, a description of the CoC's centralized assessment system, policies and procedures for making sub-awards, and approach for meeting the homeless participation requirement within the CoC, performance standards for evaluating ESG activities, and ESG consultation with the CoC. The following sections discuss these various aspects of the ESG program.

#### **Centralized Assessment System**

The CoC's centralized assessment system is through Waltham's Middlesex Human Service Agency (MHSA) and their Bristol Lodge Shelters (BLS), the CoC's single point of entry into the individual shelter system. MHSA has a complete intake, assessment, and referral process but does not coordinate the status of their clients once the clients exit shelter. The BNWW CoC is working with the Massachusetts Department of Housing and Community Development (DHCD), which is the lead agency in creating a statewide HMIS system. This centralized assessment system is scheduled to be functional in August 2014.

### **Addressing the Homeless Participation Requirement**

A homeless individual is a member of the BNWW CoC and that person's participation has been beneficial in providing insight regarding the needs of the homeless population.

### **Agency, Group, Organizational Participation in Consultation Process**

Entities participating in the process include multiple providers of services from various disciplines. These include agencies, organizations, groups with expertise in case management, life skills, alcohol and/or drug abuse, mental health, education and adult education, housing, employment assistance, child care, transportation, legal, elderly, food/clothing, domestic violence, physical and allied health care.

The jurisdiction's consultation with these providers involved information sessions with numerous government committees, boards, task forces which all operate through citizen participation. The sessions not only imparted information to the various working groups but also presented opportunities for criticisms, questions and feedback. Consultation was also achieved through presentations to local provider networks with which the CoC has developed relationships. Anticipated outcomes include improved lines of communication, increased collaboration, and enriched citizen participation.

## **COMMUNITY DEVELOPMENT**

### **Community Development**

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 5 Action Plan Community Development response:

**PUBLIC IMPROVEMENT NEEDS**

**South School Community & Cultural Center**

Waltham is in the process of completion of the development of the South Community Cultural Center, in the building formerly known as the South Middle School, in south Waltham in the heart of the CDBG Target Area. CDBG funds have been used to renovate this former school building for use by social service agencies, performing arts groups, youth groups and the neighborhood residents. CDBG funds have been used to convert the building to this use and will continue in FY15.

The City has aggressively renovated this former junior-high school into classroom space, recreational facilities, learning centers, arts and performance space and daycare and summer camp space, all for the residents of the south side of Waltham. The daycare facilities serve a large percentage of children from the neighborhood, where the household income is substantially below 80% of AMI. This new center has been upgraded with renovated recreational facilities and renovated performance space (photos attached) that will be used by the social service agencies within the building as well as other nonprofits working with the targeted households across Waltham.

The City of Waltham has an ongoing policy of planting street trees on public rights-of-way where CDBG funds are used to rebuild roadways and sidewalks. When streets are reconstructed with CDBG funds, trees are planted where possible in sidewalk wells. In some years, a separate budget item has been reserved in the CDBG budget for street tree plantings in the Target Areas. These trees are planted, where conditions permit, along streets with no existing trees or where trees need to be replaced. Trees are also planted in CDBG-eligible schools, open spaces, and playgrounds.

Over the past ten years Waltham has been awarded numerous ReLEAF grants from the State Department of Environmental Management for shade tree planting, which have supplemented CDBG funds used for this purpose. The cost-effectiveness of the Street Tree Planting Program, combined with recent intensification of development within the CDBG Target Area, make it a high priority for CDBG spending.

Waltham's downtown is centered along Moody and Main Streets in the center of the City, which is also the heart of the city's CDBG Target Area and is home to a large number of low and moderate-income residents. Since the early 1990's the Waltham Community Development Block Grant program has focused on implementing the city's Downtown Revitalization Program using municipal revenues and grant resources. CDBG funds have been used to install new historic street lights on Main and Moody Streets, brick sidewalks benches, trash receptacles, and street trees on Moody Street, construct a

new multi-level garage (the Embassy Parking Deck), build a mini-plaza on Moody Street heightening access for people with disabilities, construct a municipal Riverwalk on the south bank of the Charles River with accessible links to the abutting DCR walkway, renovate of the Moody Street bridge with new railings, sidewalks and street lights.

In the next four years, the Mayor intends to attract more retail and commercial development into Waltham's downtown business district, boosting job growth in the CDBG Target Area. The Planning Department has worked with local city councilors, the West Suburban Chamber of Commerce, the Downtown Revitalization Initiative and Bentley University to study Waltham's downtown business community and develop methods for attracting new businesses into the area. CDBG funds have been allocated for FY15 to the Downtown Waltham partnership for a Planning and Business analysis for downtown revitalization initiatives.

## **PUBLIC FACILITY NEEDS**

### **Parks and Playgrounds**

The Waltham Planning Department conducted an Open Space and Recreation Survey in January 2005 which asked residents to choose their five top recreational priorities. Returns indicated that neighborhood parks and recreational trails were top needs. National Park and Recreation Association standards recommend that Waltham should possess 300 acres of active recreational parkland (approximately five acres per 1000 residents). Currently, municipal parks and playgrounds total 170 acres, although the City has purchased over seventy (70) acres of land for passive recreation space since 2005.

The Waltham Community Development Program has always viewed renovation of existing and construction of new parks, playgrounds and playing fields as a high priority, and has traditionally used CDBG funds to improve eligible municipal facilities. Over the next year, CDBG funds will be used to complete improvements to Peter Gilmore Playground. The improvements will include the design and construction of renovations to landscape, signage, shade canopy and restoration of land.

### **Community Facilities**

Waltham's young people require space for free or low-cost social, recreational, and educational events. The Waltham Boys & Girls Club, Salvation Army and the Waltham Family YMCA provide low-cost recreational and educational opportunities for children, but offer few activities geared towards teens. CDBG funds are allocated in FY15 to the Boys & Girls Club for a new heating, dehumidifier system at their headquarters facility on Exchange Street, within the 2000 CDBG Target Area.



The South Community Cultural Center renovations will continue in FY15 with improvements being made with the installation of a new roof with FY14 CDBG funds and, ADA improvements to the building with new railings and door mechanisms and the design and completion of an ADA parking lot with \$300,000 in FY15 CDBG funding.

#### Access Improvements for People with Disabilities

In FY15 the City will begin an ADA Self Evaluation report for ADA compliance. The Disability Commission has allocated \$20,000 in funding to begin this process. Almost all City offices, schools, and libraries are accessible to people with disabilities. Exceptions include Police Headquarters and the Paine Estate, all of which did not have access to the second floor for the disabled. CDBG funds have been allocated to heighten access to both the Paine Estate and the Police station.

Several non-profit social service facilities are not accessible to people with disabilities and may require other improvements to serve disabled clients. The Salvation Army, the Waltham Boys and Girls Club are inaccessible to the handicapped externally and do not have accessible restrooms. The Waltham Committee, which serves adults with developmental disabilities, needs to install/upgrade the signaling flasher systems in their homes for the deaf and provide accessible restrooms and kitchen in their facility. Communities United (Head Start) only requires accessible restrooms. Other agencies have become handicapped accessible with funding from the CDBG Program.

The City has allocated \$20,000 in 2014-2015 CDBG funding for ADA improvements to the Community Day Center. Improvements will be made for the installation of an ADA bathroom for the facility that serves the areas homeless.

#### **PUBLIC SERVICE NEEDS (beyond housing and homelessness-related needs)**

The Waltham Planning Department canvassed its public service providers in 2010 to help analyze public service needs. Twenty social service agencies serve specific needs of the low income and special needs residents of Waltham. Public/social service needs in Waltham are currently as follows:

- **Children and Youth:** In Waltham, 23 percent of all households have one or more people under the age of 18. In 2010-2012, 10 percent of people were in poverty. Eleven percent of related children under 18 were below the poverty level. The city's children and youth need recreational activities, child care, counseling, and after-school programs. Several local agencies provide services to this constituency, including:

*Communities United:* Operates Waltham Creative Start, a Head Start program providing child care for preschool age children from low-income families. Reports need for more literacy and English as a Second Language (ESL) programs and extended day child care;

*Waltham Boys & Girls Club:* Administers a 1500+ member club for boy and girls ages 7-18, most from disadvantaged backgrounds, including several Waltham Housing Authority developments. Cites needs for expanded programs, particularly for older teens and youth living in public housing;

*Waltham Partnership for Youth:* Assists the Waltham School Department in operating two After School Learning Centers for low-income elementary students. The Partnership also provides administrative, organizational and fund-raising assistance to local non-profit agencies for providing children and youth services. They list a community center(s) and after-school activities, particularly for non-English speaking children and youths, are the largest needs among Waltham's young people;

*Waltham Daycare Center:* Provides daycare services for low and moderate-income families;

*Wayside Youth and Family Network:* Operates an HIV prevention program geared towards teens at Waltham Housing Authority developments;

*Waltham Family School:* Operates the Even Start Literacy program at the Fitch School in Waltham's CDBG Target Area, which provides early childhood English classes to children from income-eligible families where English is not the primary language spoken;

- **Victims of Abuse:** According to the Massachusetts Department of Public Health, Waltham had 803 single-parent households with children in 2002, as well as 23 residents under the age of 20 who gave birth to children. These families, especially those headed by teens, need assistance with daycare, job training, and parenting support. Battered women require much more help, in the form of emergency shelters, counseling, employment support and eventually, transitional and permanent housing.

*Newton Community Service Center (NCSC):* Operates the Parents Program which provides counseling and support services for low-income adolescents who are either parents or pregnant. The claim that additional day care vouchers, job training, domestic violence prevention, parenting support, counseling and affordable housing are major needs;

*REACH (formerly Waltham Support Committee for Battered Women):* Operates a 24 hour emergency phone hotline, emergency shelters, and child care, advocacy, parenting education programs and support. Cite a need for increased staffing and additional shelter space.

- **Seniors** (People 65+ years old): Over 7,236 of Waltham's residents are age 65 or older. 3,770 of these people are older than 74 years. Given that the average social security is \$12,800, provision of affordable senior housing is the paramount need faced by the Waltham Council on Aging, along with better access to basic and advanced medical services, in the wake of the closure of Waltham Hospital in 2002.

*The Waltham Council on Aging:* Provides home delivered meals and transportation as well as a handyman service for basic household maintenance. The Waltham Senior Citizen Center, newly located on Main Street in a former school building, provides an extensive array of recreational and social events for Waltham's seniors. The Council mentioned affordable elderly housing as the biggest need it faced, along with additional staff and more funds to assist elderly people with fuel oil and utility bills, particularly during the winter.

- **Residents with disabilities:** Waltham is home to over 10,992 people between ages of 5 and 64 who have disabilities, including 2,716 residents with cognitive and 2,925 residents with physical disabilities. Unemployment is very high (38%) among disabled residents of working age. These people require support with job training, life skills support, daytime rehabilitation, and recreational services.

*The Greater Waltham Association of Retarded Citizens (GWARC):* Provides extensive employment opportunities and training, counseling, rehabilitation and recreational programs to mentally disabled people, mostly Waltham residents. Over the next five years GWARC needs additional staff, as well as more affordable, supportive housing for people with disabilities.

*WCI, formerly the Waltham Committee:* Serves a similar clientele as GWARC, but focuses on providing counseling and therapy for mentally-disabled people, combined with residential services. This agency requires additional funds to help subsidize utility costs for dwellings inhabited by its clients.

- **Employment Training / Adult Education:** In 2000, nearly 12,000 Waltham residents, or 27% of the city's population, were foreign born. Nearly 15,000 residents spoke a language besides English, with almost 2,100 people lacking basic fluency in the native language. These figures point to a need for English as a Second Language classes, particularly for low-income residents and recent immigrants. These trends, combined with a decade long shift in the city's economy from manufacturing to service-oriented employment, also highlight needs for job training, especially classes in math, reading and study skills.

*POWER Program:* Provides newcomers from over 42 countries with pre-literacy, GED, job training, and ESL classes. With a waiting list of over 100, the Power Program needs more staff hours, more classes, and coordination/collaboration with other service providers in the area.

*Breaking Barriers:* Operates through the Educational Development Center, provides esteem classes, job training and employment counseling to low-income Latina women. This program likewise requires additional funds and staffing to expand their clientele.

- **Increased crime fighting** and counseling in CDBG target areas: There is a need for more police presence and neighborhood policing in CDBG target areas, mainly the downtown Waltham area, to increase quality of life and protect neighborhoods. The Waltham Neighborhood Policing Program has a police substation in downtown Waltham and provides counseling services to the downtown neighborhood. The Program is in need of increased staffing.
- **Increased housing services** for low-income residents: As rents and property values rise in Waltham, the city's low and moderate-income residents require more assistance in finding affordable housing, as well as help in maintaining residence in their current dwellings. The Waltham Alliance to Create Housing (WATCH) provides counseling and mediation services to low-income renters and homeowners. This organization requires more staff to help all of its clients meet their housing needs, and more funds to develop affordable housing for a variety of needy clientele.

### **Economic Development Needs**

Waltham is committed to supporting local businesses and attracting new employers. The city's past Five Year Plan focused on consolidating the revitalization of the Moody Street corridor, which was plagued by physical deterioration, reduced consumer activity and declining property values up until the early 1990's. The concerted efforts of the City and local entrepreneurs have substantially revitalized lower Moody Street with new infrastructure, parking facilities, open spaces, and commercial/residential development, which has additionally generated substantial employment growth within the city's CDBG Target Area.

A critical component of the planning process has been and continues to be the Committee on Downtown Revitalization. Established in 1989 by the Mayor, the Committee consists of representatives of the business community and City who joined in a public-private partnership to reverse the economic decline endemic to the downtown. The Committee has been instrumental in helping to identify priority needs. Under its direction, "The Moody Street Revitalization Plan" was prepared and presented to the City in 1991.

Although a significant number of recommendations have already been implemented by the City, more remains to be done, as evidenced by the needs identified above. Waltham has allocated \$54,000.00 of CDBG funding for 2014-2015 for the Downtown Waltham Partnership for economic development activities to benefit low-moderate income persons in the CDBG Target Area and downtown revitalization initiatives, to be used concurrently with CDBG funds allocated in the past year for the updating of a survey to judge the areas where our downtown is lacking.

While the City's economic development efforts are concentrated on the downtown area, there are several strategies being explored on a citywide level to improve employment opportunities and encourage private investment, including:

- Promotion of job training programs
- Working with local businesses for hiring local talent
- Provision or facilitation of small business loans
- Promotion of tourism
- Promotion of the use and enjoyment of the Charles River in Waltham

## **Antipoverty Strategy**

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

### Program Year 5 Action Plan Antipoverty Strategy response:

The 2008-2012 American Community Survey 5 year estimates that 10.9 percent of its 23,488 households live below the poverty level in Waltham. 987 (11.6%) of these people were children under 18. Over 6.5% are seniors over 65; 3,453 (8.3%) of the city's poor were white; 1,487 (18%) were Hispanic. The Census also counted 1,019 households in Waltham that received supplemental Social Security income, as well as 657 households that received public assistance payments. According to the Massachusetts Department of Transitional Assistance (DTA), 160 families in Waltham received Transitional Aid to Families with Dependant Children payments in 2004, while 419 children in the city received WIC assistance.

In the next year the City will be funding the following indirect activities:

- Housing rehabilitation including energy efficiency improvements
- Health services – both physical and mental
- Revitalization and economic development activities

CDBG programs which can be used and which directly influence household income levels include: job training, job counseling and placement, education and business development.

All projects and programs awarded CDBG and HOME funds from the Waltham Community Development Program primarily serve low and moderate-income households. The City strives to fund programs that increase the incomes of poor residents, thereby reducing the number of poverty stricken households. Several local social service agencies such as the Power Program, Breaking Barriers Inc., Waltham Alliance To Create Housing (WATCH) and the Middlesex Human Service Agency (MHSA) receive CDBG funds to offer classes in remedial education, English, and job training to heighten the employability of low-income people and bolster their incomes.

CDBG programs can be used and can indirectly influence the impact of household living by those at or below the poverty level, by reducing other costs include, affordable housing, energy efficiency, public transportation and health care assistance. Waltham funds social service programs that provide health services to low income people such as the Community Health Center's ABC Program and Wayside Youth Center's HIV Prevention Project. The City's HOME Program, will enable low-income households obtain permanent housing by providing a TBRA Program. The Housing Division will begin to implement a HOME TBRA program in FY15. The Housing Rehabilitation Loan Program funded through CDBG stabilizes and boost the stock of affordable housing units in the city. CDBG and HOME funded housing programs will allow lower-income residents to pay reasonable rents while preserving some amount of disposable income.

## **NON-HOMELESS SPECIAL NEEDS HOUSING**

### **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

#### Program Year 5 Action Plan Specific Objectives response:

**Priority #1:** Housing needs of victims of domestic violence.

Proposed Projects/1-year goals: REACH (Refuge, Education, Advocacy, and Change), formerly the Waltham Support Committee for Battered Women, operates an emergency shelter in Waltham for women and children who are victims of domestic violence. REACH staff voices a major need for affordable housing so that women and their children may move from the shelters to housing at the appropriate time, especially as housing subsidies and public

assistance (Aid to Families with Dependent Children and EDC) have been cut. The City will continue to support REACH with CDBG funding in 2015. The HOME TBRA Security Deposit Program that will be implemented in FY15 will assist Reach clients with first month's rent and security deposit payments.

**Priority #2:** Housing needs of the elderly.

Proposed Projects/1-year goals: The City will continue to work with the WHA in finding alternative funding for upgrades/rehabilitation to its aging elderly housing units. WHA's priority is updating and replacement of original mechanical systems within its buildings, including heating and plumbing systems, as well as roofing, flooring, and appliances. In FY15 the City's Housing Division will continue to administer a Community Preservation Award of \$850,000 for the slate roof replacement on the Winchester Crane Apartments. The ongoing project will be completed in FY15. In addition the HA will complete the \$850,000 HOME funded improvements at the Winchester Crane Apartments and Myrtle Street Elderly Housing. Improvements include, heating system replacements, common area flooring and accessibility walkways and railings. DHCD has approved the local action units at the Hardy School. The Hardy School site provides 19 one and two bedroom elderly apartments in North Waltham, eleven affordable will be leased in Lottery for occupancy by the summer of 2014.

## **Housing Opportunities for People with AIDS**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.

6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 5 Action Plan HOPWA response:

N/A

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 5 Specific HOPWA Objectives response:

N/A

### **Other Narrative**

Include any Action Plan information that was not covered by a narrative in any other section.



Housing Needs Table (Table 2A)		Grantee: Waltham, MA: Community Development Program													* Red Text = Mid-year project completion data													
Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems		Only complete blue sections. Do NOT type in sections other than blue.																										
Municipality	Age Group	Current % of Households	Current Number of Households	5-Year Projections										Households with a Disabled Member	% of Households with a Disabled Member	# of Households in Back Housing Program	Median Income, HUD, Area											
				Year 1	Year 2	Year 3	Year 4	Year 5	Multi-Year	Year 6	Year 7	Year 8	Year 9					Year 10										
				2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030					
City of Waltham	Elderly	NUMBER OF HOUSEHOLDS	100%	433																								
		With Any Housing Problems	43.3	340	1	1	2	0	2	0	0	2	4	3	4	30%	H	Y	C									
		Cost Burden > 30%	42.3	340												#DIV/0!	H											
		Small Families	Cost Burden > 50%	49.4	205											#DIV/0!	H											
	NUMBER OF HOUSEHOLDS		100%	104																								
	With Any Housing Problems		77.4	82	1	1	1	0	1	0	0	1	0	1	0	0%	H	Y	C	N								
		Small Families	Cost Burden > 30%	77.4	82											#DIV/0!	H											
			Small Families	Cost Burden > 50%	47.9	72											#DIV/0!	H										
	NUMBER OF HOUSEHOLDS			100%	8																							
	With Any Housing Problems	100.0		8	1	0	1	0	1	0	0	1	0	1	0	0%	H	Y	C	N								
		Small Families	Cost Burden > 30%	100.0	8											#DIV/0!	H											
			Small Families	Cost Burden > 50%	100.0	8											#DIV/0!	H										
	NUMBER OF HOUSEHOLDS			100%	107																							
	With Any Housing Problems	86.9		93	2	0	2	0	2	0	0	2	0	2	0	0%	H	Y	C	N								
		Small Families	Cost Burden > 30%	86.9	93											#DIV/0!	H											
	Small Families		Cost Burden > 50%	77.4	83											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	433																								
With Any Housing Problems		81.3	340	1	1	1	1	1	1	0	1	1	1	1	10%	H	Y	C	N									
	Small Families	Cost Burden > 30%	81.3	340											#DIV/0!	H												
		Small Families	Cost Burden > 50%	49.4	205											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	104																								
With Any Housing Problems	77.4		82												#DIV/0!	H	Y	C	N									
	Small Families	Cost Burden > 30%	77.4	82											#DIV/0!	H												
		Small Families	Cost Burden > 50%	47.9	72											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	8																								
With Any Housing Problems	100.0		8	1	1	1	1	1	0	1	0	1	1	100%	H	Y	C	N										
	Small Families	Cost Burden > 30%	100.0	8											#DIV/0!	H												
		Small Families	Cost Burden > 50%	100.0	8											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	107																								
With Any Housing Problems	86.9		93	2	2	2	2	2	0	2	0	2	2	100%	H	Y	C	N										
	Small Families	Cost Burden > 30%	86.9	93											#DIV/0!	H												
		Small Families	Cost Burden > 50%	77.4	83											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	433																								
With Any Housing Problems	81.3		340	1	1	1	1	1	1	0	1	1	1	1	10%	H	Y	C	N									
	Small Families	Cost Burden > 30%	81.3	340											#DIV/0!	H												
		Small Families	Cost Burden > 50%	49.4	205											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	104																								
With Any Housing Problems	77.4		82												#DIV/0!	H	Y	C	N									
	Small Families	Cost Burden > 30%	77.4	82											#DIV/0!	H												
		Small Families	Cost Burden > 50%	47.9	72											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	8																								
With Any Housing Problems	100.0		8	1	1	1	1	1	0	1	0	1	1	100%	H	Y	C	N										
	Small Families	Cost Burden > 30%	100.0	8											#DIV/0!	H												
		Small Families	Cost Burden > 50%	100.0	8											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	107																								
With Any Housing Problems	86.9		93	2	2	2	2	2	0	2	0	2	2	100%	H	Y	C	N										
	Small Families	Cost Burden > 30%	86.9	93											#DIV/0!	H												
		Small Families	Cost Burden > 50%	77.4	83											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	433																								
With Any Housing Problems	81.3		340	1	1	1	1	1	1	0	1	1	1	1	10%	H	Y	C	N									
	Small Families	Cost Burden > 30%	81.3	340											#DIV/0!	H												
		Small Families	Cost Burden > 50%	49.4	205											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	104																								
With Any Housing Problems	77.4		82												#DIV/0!	H	Y	C	N									
	Small Families	Cost Burden > 30%	77.4	82											#DIV/0!	H												
		Small Families	Cost Burden > 50%	47.9	72											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	8																								
With Any Housing Problems	100.0		8	1	1	1	1	1	0	1	0	1	1	100%	H	Y	C	N										
	Small Families	Cost Burden > 30%	100.0	8											#DIV/0!	H												
		Small Families	Cost Burden > 50%	100.0	8											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	107																								
With Any Housing Problems	86.9		93	2	2	2	2	2	0	2	0	2	2	100%	H	Y	C	N										
	Small Families	Cost Burden > 30%	86.9	93											#DIV/0!	H												
		Small Families	Cost Burden > 50%	77.4	83											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	433																								
With Any Housing Problems	81.3		340	1	1	1	1	1	1	0	1	1	1	1	10%	H	Y	C	N									
	Small Families	Cost Burden > 30%	81.3	340											#DIV/0!	H												
		Small Families	Cost Burden > 50%	49.4	205											#DIV/0!	H											
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With Any Housing Problems	77.4		82												#DIV/0!	H	Y	C	N									
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NUMBER OF HOUSEHOLDS			100%	8																								
With Any Housing Problems	100.0		8	1	1	1	1	1	0	1	0	1	1	100%	H	Y	C	N										
	Small Families	Cost Burden > 30%	100.0	8											#DIV/0!	H												
		Small Families	Cost Burden > 50%	100.0	8											#DIV/0!	H											
NUMBER OF HOUSEHOLDS			100%	107																								

City of Waltham

note blue sections

Housing and Community Development Activities (Table 2B)		Needs	Current	Gap	5-Year Quantities										Cumulative	% of Goal	Executed (Y/N)	Dollars to Address	Funds to Fund?	Fund Source	
					Year 1		Year 2		Year 3		Year 4		Year 5								
					Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual							
01	Acquisition of Real Property 570.201(a)	0	0	0											0	0	#DIV/0!	N/A			
02	Disposition 570.201(b)	0	0	0											0	0	#DIV/0!	N/A			
03	Public Facilities and Improvements (General) 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03A	Senior Centers 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03B	Handicapped Centers 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03C	Homeless Facilities (not operating costs) 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03D	Child Care Centers 570.201(c)	3	0	3	1	0	1	1	1	1	1	2	5	5	100%	M	\$200,000	Y	C		
03E	Neighborhood Facilities 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03F	Parks, Recreational Facilities 570.201(c)	5	0	5	1	1	1	1	1	1	1	1	5	10	200%	H	\$250,000	Y	C		
03G	Parking Facilities 570.201(c)	1	0	1											0	0	#DIV/0!	N/A			
03H	Solid Waste Disposal Improvements 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03I	Flood Drain Improvements 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03J	Water/Sewer Improvements 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03K	Streets Improvements 570.201(c)	8	0	8	1	2	1	0	1	0	1	0	1	5	2	40%	H	\$2,000,000	Y	C	
03L	Streets 570.201(c)	5	0	5	1	1	1	0	1	0	1	0	1	5	1	20%	H	\$250,000	Y	C	
03M	Child Care Centers 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03N	Trees Planting 570.201(c)	8	2	6	1	1	0	1	0	1	0	1	0	5	1	20%	M		Y	C	
03O	Fire Stations/Equipment 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03P	Health Facilities 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03Q	Abused and Neglected Children Facilities 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03R	Asbestos Removal 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03S	Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0											0	0	#DIV/0!	N/A			
03T	Operating Costs of Homeless/AIDS Patients Programs	20	0	20	4	0	4	0	4	4	4	3	4	3	20	10	50%	H	\$37,175	Y	C
04	Clearance and Demolition Sites 570.201(d)	0	0	0											0	0	#DIV/0!	N/A			
04A	Clean-up of Contaminated Sites 570.201(d)	1	0	1	1	0	1	0	1	0	1	0	1	0	0	0%	M	\$1,000,000	Y	C	
05	Public Services (General) 570.201(e)	0	0	0											0	0	#DIV/0!	N/A			
05A	Senior Services 570.201(e)	10	0	10	2	2	2	2	2	2	2	2	2	10	11	110%	H	\$800,000	Y	C	
05B	Handicapped Services 570.201(e)	20	0	20	4	6	4	6	4	3	4	6	4	2	20	23	115%	H	\$22,432	Y	C
05C	Legal Services 570.201(e)	0	0	0											0	0	#DIV/0!	N/A			
05D	Youth Services 570.201(e)	20	0	20	4	8	4	8	4	12	4	6	4	7	20	41	205%	M	\$40,839	Y	C
05E	Transportation Services 570.201(e)	0	0	0											0	0	#DIV/0!	N/A			
05F	Substance Abuse Services 570.201(e)	5	0	5	1	0	1	1	1	1	1	1	1	5	4	80%	H	\$120,000	Y	C	
05G	Business and Allied Services 570.201(e)	10	0	10	2	1	2	1	2	2	1	2	2	10	7	70%	H	\$20,000	Y	C	
05H	Employment Training 570.201(e)	10	0	10	2	4	2	4	2	1	2	4	2	10	15	150%	M	\$190,000	Y	C	
05I	Crime Awareness 570.201(e)	0	0	0											0	0	#DIV/0!	N/A			
05J	Fair Housing Activities (if CDBG, then subject to 570.201(e))	0	0	0											0	0	#DIV/0!	N/A			
05K	Tenant/Landlord Counseling 570.201(e)	5	0	5	1	0	1	1	1	1	0	1	1	5	3	60%	M	\$5,000	Y	C	
05L	Child Care Services 570.201(e)	10	0	10	2	1	2	1	2	2	2	2	2	10	9	90%	M	\$55,000	Y	C	
05M	Health Services 570.201(e)	10	0	10	2	1	2	1	2	2	2	2	2	10	8	80%	M	\$15,000	Y	C	
05N	Abused and Neglected Children 570.201(e)	10	0	10	2	0	2	1	2	2	2	2	2	10	5	50%	H	\$5,000	Y	C	
05O	Mental Health Services 570.201(e)	0	0	0											0	0	#DIV/0!	N/A			
05P	Screening for Lead-Based Paint/Lead Hazards/Poison 570.201(e)	25	0	25	5	0	5	0	5	0	5	0	5	5	25	5	20%	H	\$50,000	Y	C
05Q	Subsistence Payments 570.204	0	0	0											0	0	#DIV/0!	N/A			
05R	Homeownership Assistance (not direct) 570.204	1	0	1	1	0	1	1	0	1	0	1	0	1	0	0%	M		Y	C	
05S	Rental Housing Subsidies (if HOME, not part of 5% 570.204)	0	0	0											0	0	#DIV/0!	N/A			
05T	Security Deposits (if HOME, not part of 5% Admin c)	0	0	0											0	0	#DIV/0!	N/A			
06	Interim Assistance 570.201(f)	0	0	0											0	0	#DIV/0!	N/A			
07	Urban Renewal Completion 570.201(h)	0	0	0											0	0	#DIV/0!	N/A			
08	Relocation 570.201(i)	0	0	0											0	0	#DIV/0!	N/A			
09	Loss of Rental Income 570.201(j)	0	0	0											0	0	#DIV/0!	N/A			
10	Removal of Architectural Barriers 570.201(k)	5	0	5	1	0	1	1	1	2	1	0	1	2	5	5	100%	H	\$20,000	Y	C
11	Privately Owned Utilities 570.201(l)	0	0	0											0	0	#DIV/0!	N/A			
12	Construction of Housing 570.201(m)	0	0	0											0	0	#DIV/0!	N/A			
13	Direct Homeownership Assistance 570.201(n)	0	0	0											0	0	#DIV/0!	N/A			
14A	Rehab: Single-Unit Residential 570.202	100	0	100	20	14	20	10	20	16	12	7	20	6	92	53	58%	H	\$84,530	Y	C
14B	Rehab: Multi-Unit Residential 570.202	15	0	15	3	0	3	0	3	2	2	3	3	14	8	57%	H	\$28,400	Y	C	
14C	Public Housing Modernization 570.202	0	0	0											0	0	#DIV/0!	N/A			
14D	Rehab: Other Publicly-Owned Residential Buildings 570.202	0	0	0											0	0	#DIV/0!	N/A			
14E	Rehab: Publicly or Privately-Owned Commercial/Indu 570.202	0	0	0											0	0	#DIV/0!	N/A			
14F	Energy Efficiency Improvements 570.202	0	0	0											0	0	#DIV/0!	N/A			
14G	Acquisition - for Rehabilitation 570.202	0	0	0											0	0	#DIV/0!	N/A			
14H	Rehabilitation Administration 570.202	0	0	0											0	0	#DIV/0!	N/A			
14I	Lead-Based Paint Hazard Test/Abate 570.202	20	0	20	4	0	4	4	4	4	3	3	4	4	19	11	58%	H	\$52,840	Y	C
15	Code Enforcement 570.202(c)	0	0	0											0	0	#DIV/0!	N/A			
16A	Residential Historic Preservation 570.202(d)	1	0	1											0	0	#DIV/0!	N/A			
16B	Non-Residential Historic Preservation 570.202(d)	1	0	1	0	1	0	1	1	0	1	0	1	0	0	0%	M				
17A	CI Land Acquisition/Disposition 570.203(a)	0	0	0											0	0	#DIV/0!	N/A			
17B	CI Infrastructure Development 570.203(a)	0	0	0											0	0	#DIV/0!	N/A			
17C	CI Building Acquisition, Construction, Rehabilitat 570.203(a)	0	0	0											0	0	#DIV/0!	N/A			
17D	Other Commercial/Industrial Improvements 570.203(a)	0	0	0											0	0	#DIV/0!	N/A			
18A	ED Direct Financial Assistance to For-Profits 570.203(b)	0	0	0											0	0	#DIV/0!	N/A			
18B	ED Technical Assistance 570.203(b)	0	0	0											0	0	#DIV/0!	N/A			
18C	Micro-Enterprise Assistance	0	0	0											0	0	#DIV/0!	N/A			
19A	HOME Admin/Planning Costs of PI (not part of 5% Ad	0	0	0											0	0	#DIV/0!	N/A			
19B	HOME CHDO Operating Costs (not part of 5% Admin ca	0	0	0											0	0	#DIV/0!	N/A			
19C	CDBG Non-profit Organization Capacity Building	0	0	0											0	0	#DIV/0!	N/A			
19D	CDBG Assistance to Institutes of Higher Education	0	0	0											0	0	#DIV/0!	N/A			
19E	CDBG Operation and Repair of Foreclosed Property	0	0	0																	

**TABLE 3B ANNUAL HOUSING COMPLETION GOALS**

ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
Acquisition of existing units	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Production of new units	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	50	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Rental Goals</b>	67	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)</b>					
Acquisition of existing units	1		<input checked="" type="checkbox"/>		
Production of new units	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	15	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Owner Goals</b>	18	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>					
Homeless	60	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-Homeless	32	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Needs	23	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Affordable Housing</b>	115	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL HOUSING GOALS</b>					
Annual Rental Housing Goal	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	15	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Annual Housing Goal</b>	65	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.

<b>Project Name:</b> Program Administration				
<b>Description:</b>	IDIS Project #: 830 UOG Code: MA252544 WALTHAM			
Costs of salary, benefits, legal services, equipment and supplies for the Waltham Planning and Housing Departments. The majority of these costs are borne by the City of Waltham from municipal revenues.				
<b>Location:</b>	<b>Priority Need Category:</b> Planning/Administration			
Waltham Government Center - 119 School Street Waltham, MA 02453	<b>Select one:</b>			
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b>			
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	CDBG funds pay salary and benefits for one planner in the Planning Department, a housing rehabilitation loan specialist in the Housing Department, and half of the salary/benefits of the office manager in the Planning Department.			
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	<b>Specific Objectives:</b>			
	1			
	2			
	3			
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed	Accompl. Type: Proposed		
	Underway	Underway		
	Complete	Complete		
	Accompl. Type: Proposed	Accompl. Type: Proposed		
	Underway	Underway		
	Complete	Complete		
<b>Proposed Outcome</b>		<b>Performance Measure</b>	<b>Actual Outcome</b>	
21A General Program Administration 570.206		Matrix Codes	Matrix Codes	
Matrix Codes		Matrix Codes	Matrix Codes	
Matrix Codes		Matrix Codes	Matrix Codes	
<b>2010-11: Program Year 1</b>	CDBG	Proposed Amt. \$160,000.00	Fund Source:	Proposed Amt.
		Actual Amount \$130,204.24		Actual Amount
	Other	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units
		Actual Units		Actual Units
<b>2011-12: Program Year 2</b>	CDBG	Proposed Amt. \$203,040.00	Fund Source:	Proposed Amt.
		Actual Amount \$117,466.96		Actual Amount
	Other	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units
		Actual Units		Actual Units
<b>2012-13: Program Year 3</b>	CDBG	Proposed Amt. \$188,263.00	Fund Source:	Proposed Amt.
		Actual Amount \$122,368.56		Actual Amount
	Other	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units
		Actual Units		Actual Units
<b>2013-14: Program Year 4</b>	CDBG	Proposed Amt. \$188,250.00	Fund Source:	Proposed Amt.
		Actual Amount \$132,691.00		Actual Amount
	Other	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units
		Actual Units		Actual Units
<b>2014-15: Program Year 5</b>	CDBG	Proposed Amt. \$188,850.00	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Other	Proposed Amt.	Fund Source:	Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type:	Proposed Units	Accompl. Type:	Proposed Units
		Actual Units		Actual Units





<b>Project Name:</b> Waltham Housing Rehabilitation Fund																																																	
<b>Description:</b>	IDIS Project #: 828 UOG Code: MA252544 WALTHAM																																																
No-interest and deferred loan program for non-cosmetic housing rehabilitation, including de-leading. CDBG funds will recapitalize loan fund.																																																	
<b>Location:</b> Residences throughout Waltham owned and/or occupied by income-eligible people.	<b>Priority Need Category:</b> Select one: Owner Occupied Housing																																																
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> Low/moderate-income owners of 1-4 family homes can receive no-interest, deferred loans for renovations to cure code violations, increase energy efficiency, remove lead paint and enhance ADA accessibility. Multi-family properties (2-4 family homes) can be a																																																
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b>																																																
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the quality of owner housing 2 Improve the quality of affordable rental housing 3																																																
<b>Project-level Accomplishments</b>	<table border="1"> <tr> <td>10 Housing Units</td> <td>Proposed</td> <td>20</td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> </table>	10 Housing Units	Proposed	20	Accompl. Type:	Proposed		Underway			Underway		Complete			Complete	Accompl. Type:	Proposed		Accompl. Type:	Proposed		Underway			Underway		Complete			Complete	Accompl. Type:	Proposed		Accompl. Type:	Proposed		Underway			Underway		Complete			Complete			
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<b>Proposed Outcome</b>	<b>Performance Measure</b>																																																
Improve housing occupied by low or moderate-income people	Certification by Fund that housing rehabilitated as specified																																																
<b>Actual Outcome</b>	Benchmark: Rehabilitate 16+ housing units over the program year																																																
14A Rehab; Single-Unit Residential 570.202	Matrix Codes																																																
14B Rehab; Multi-Unit Residential 570.202	Matrix Codes																																																
Matrix Codes	Matrix Codes																																																
<b>2010-11: Program Year 1</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$100,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$39,418.84</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td>\$50,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$50,000.00</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>10 Housing Units</td> <td>Proposed Units</td> <td>20</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>16</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	\$100,000.00	Fund Source:	Proposed Amt.			Actual Amount	\$39,418.84		Actual Amount		Other	Proposed Amt.	\$50,000.00	Fund Source:	Proposed Amt.			Actual Amount	\$50,000.00		Actual Amount		10 Housing Units	Proposed Units	20	Accompl. Type:	Proposed Units			Actual Units	16		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units	
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<b>2011-12: Program Year 2</b>	<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>\$75,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$82,690.48</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>10 Housing Units</td> <td>Proposed Units</td> <td>20</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>11</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	Fund Source:	Proposed Amt.	\$75,000.00	Fund Source:	Proposed Amt.			Actual Amount	\$82,690.48		Actual Amount		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		10 Housing Units	Proposed Units	20	Accompl. Type:	Proposed Units			Actual Units	11		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units	
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<b>2013-14: Program Year 4</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$75,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$75,000.00</td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>10 Housing Units</td> <td>Proposed Units</td> <td>15</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td>10 (ytd)</td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	\$75,000.00	Fund Source:	Proposed Amt.			Actual Amount	\$75,000.00		Actual Amount		Other	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		10 Housing Units	Proposed Units	15	Accompl. Type:	Proposed Units			Actual Units	10 (ytd)		Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units	
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Grantee Name: **City of Waltham**

CFRRF Version 2.0

<b>Project Name:</b> Downtown Waltham Partnership Facade Improvement Program		
<b>Description:</b>	<b>IDIS Project #:</b> 827 <b>UOG Code:</b> MA252544 WALTHAM	
Educate business owners on the positive impact that storefront appearance can have on business revenue and provide Grants for facade Improvemnets.		
<b>Location:</b> Portions of Waltham CDBG Target Area in the Central Business District.	<b>Priority Need Category:</b> <b>Select one:</b> Economic Development	
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> Working with low-mod micro-enterprises and ethnic businesses on Moody and Main Streets, the Partnership will foster best business practices as well as offer facade improvement grants.	
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1 Improve economic opportunities for low-income persons 2 3	
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		
<b>Project-level Accomplishments</b>	08 Businesses <b>Proposed</b> 10 <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
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<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
Improve housing occupied by low or moderate-income people	Certification by Fund that housing rehabilitated as specified	Benchmark: Rehabilitate 16+ housing units over the program year
18B ED Technical Assistance 570.203(b)	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
<b>2010-11: Program Year 1</b>	CDBG <b>Proposed Amt.</b> \$4,000.00 <b>Actual Amount</b> \$4,000.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> \$0.00 <b>Actual Amount</b> \$0.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	10 Housing Units <b>Proposed Units</b> 20 <b>Actual Units</b> 0	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
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<b>2011-12: Program Year 2</b>	Fund Source: <b>Proposed Amt.</b> \$22,125.00 <b>Actual Amount</b> \$22,125.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	10 Housing Units <b>Proposed Units</b> 20 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
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	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2012-13: Program Year 3</b>	CDBG <b>Proposed Amt.</b> \$25,000.00 <b>Actual Amount</b> \$21,000.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	10 Housing Units <b>Proposed Units</b> 10 <b>Actual Units</b> 10 (ytd)	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
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<b>2013-14: Program Year 4</b>	CDBG <b>Proposed Amt.</b> \$54,000.00 <b>Actual Amount</b> \$54,000.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	10 Housing Units <b>Proposed Units</b> 10 <b>Actual Units</b> 10 (ytd)	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
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<b>2014-15: Program Year 5</b>	CDBG <b>Proposed Amt.</b> \$50,000.00 <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	10 Housing Units <b>Proposed Units</b> 10 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
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<b>Project Name:</b> Learning Center at Prospect Terrace		
<b>Description:</b>	IDIS Project #: 826 UOG Code: MA252544 WALTHAM Recreation program providing computer training, after-school activities and mentoring to children and youth from Waltham Housing Authority developments.	
<b>Location:</b> Prospect Terrace Project Hanson Road, Waltham, MA 15	<b>Priority Need Category:</b> Select one: Public Services	
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> The Chesterbrook Learning Center provides daily after-school computer training, homework assistance, art classes and mentoring to children and youth from Waltham Housing Authority developments.	
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b>	
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve the services for low/mod income persons	
<b>Project-level Accomplishments</b>	01 People Proposed: 35 Underway: Complete: Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
<b>Proposed Outcome:</b> Provides recreation programs to low and moderate-income children/youth	<b>Performance Measure:</b> Clients participating in program	<b>Actual Outcome:</b> Benchmark: Serve 30+ low and moderate-income people over pgm. year
05D Youth Services 570.201(e)	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
<b>2010-11: Program Year 1</b>	CDBG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
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<b>2011-12: Program Year 2</b>	CDBG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
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	01 People Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>2012-13: Program Year 3</b>	CDBG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
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<b>2013-14: Program Year 4</b>	CDBG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
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<b>2014-15: Program Year 5</b>	CDBG Proposed Amt. \$100,000.00 Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 35 Actual Units	Accompl. Type: Proposed Units Actual Units
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<b>Project Name:</b> WHA-Prospect Hill Community Center																																																	
<b>Description:</b>	IDIS Project #: 825 UOG Code: MA252544 WALTHAM																																																
Renovation and conversion of the former South Middle School into a community center serving predominantly low and moderate-income people in the center of Waltham's CDBG Target Area.																																																	
<b>Location:</b> South Middle School property, Moody, Maple and High Streets.	<b>Priority Need Category</b> <b>Select one:</b> Public Facilities																																																
<b>Expected Completion Date:</b> 5/30/2015	<b>Explanation:</b> Renovation of former South Middle School into a multi-service community center serving Waltham's Southside neighborhood (which encompasses most of Waltham's CDBG Target Area). <b>More than 51% of clients served will be CDBG eligible. Service Area: 49.3% of residents in the Southside (7330 out of 14,880) had low or moderate-incomes in 2000 (&gt; LowMod exception threshold of 44.8%)</b>																																																
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1. Improve quality / increase quantity of neighborhood facilities for low-income persons 2. Improve quality / increase quantity of public improvements for lower income persons 3.																																																
<b>Outcomes Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability																																																	
<b>Project-level Accomplishments</b>	<table border="1"> <tr> <td>11 Public Facilities</td> <td>Proposed</td> <td>1</td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td>1</td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> </table>	11 Public Facilities	Proposed	1	Accompl. Type:	Proposed		Underway	1		Underway		Complete			Complete	Accompl. Type:	Proposed		Accompl. Type:	Proposed		Underway			Underway		Complete			Complete	Accompl. Type:	Proposed		Accompl. Type:	Proposed		Underway			Underway		Complete			Complete			
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<b>Proposed Outcome</b> Conversion and on-going rehabilitation of South Middle School into a community center with ADA	<b>Performance Measure</b> Certification from Clerk of Works that work is completed as specified.																																																
<b>Actual Outcome</b> Rehabilitation of facility, as specified.																																																	
03E Neighborhood Facilities 570.201(c)	Matrix Codes																																																
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<b>2014-15: Program Year 5</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$25,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>11 Public Facility:</td> <td>Proposed Units</td> <td>1</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	\$25,000.00	Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		Other	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		11 Public Facility:	Proposed Units	1	Accompl. Type:	Proposed Units			Actual Units			Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units	
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Project Name: Koutoujian Playground Improvements design					
Description:	IDIS Project #: 824 UOG Code: MA252544 WALTHAM Renovations and addition of recreational facilities, including undeveloped land and creation of parking lot area on site. Project proposed phases. First year cost for research development and design.				
Location:	Priority Need Category				
City of Waltham Recreation Dept. Mody Street Waltham, MA 02453	519 Select one: Public Facilities				
Expected Completion Date:	Explanation: Playground improvements and renovations in CDBG Target Area.				
6/30/2015					
Objective Category					
<input type="radio"/> Decent Housing					
<input checked="" type="radio"/> Suitable Living Environment					
<input type="radio"/> Economic Opportunity					
Outcome Categories	Specific Objectives				
<input checked="" type="checkbox"/> Availability/Accessibility	1. Improve quality / increase quantity of public improvements for lower income persons				
<input type="checkbox"/> Affordability	2.				
<input type="checkbox"/> Sustainability	3.				
Project-level Accomplishments	11 Public Facilities	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete	0		Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Proposed		Accompl. Type:	Proposed	
	Underway			Underway	
	Complete			Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
Renovation of Koutoujian Playground		Certification from Clerk of Works that work is completed as required		Renovation of facility, as specified.	
03F Parks, Recreational Facilities 570.201(c)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Program Year 2	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
11 Public Facilities	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Program Year 3	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
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	Actual Units			Actual Units	
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	Actual Units			Actual Units	
Program Year 4	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
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	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	

Grantee Name: City of Waltham

CPMP Version 2.0

<b>Project Name:</b> Waltham Boys & Girls Club - Teen Initiative Program																																																	
<b>Description:</b>	<b>IDIS Project #:</b> 821 <b>UOG Code:</b> MA252544 WALTHAM																																																
Boys & Girls Club dehumidifier and heating system upgrade to Boys & Girls Club facility that serves children of low and moderate income families in Waltham.																																																	
<b>Location:</b> 20 Exchange Street Waltham, MA 02451	<b>Priority Need Category:</b> <b>Select one:</b> Public Services																																																
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> <i>The rehabilitation of a recreation center that enables the center to serve more people and provide a wider variety of recreational programs. System upgrade for the heating dehumidifier system for energy efficiency in Club headquarters servicing low mod youth city wide providing leadership development, education and career training, sports, fitness and recreation, health &amp; lifestyle skills and the Arts.</i>																																																
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1 Improve the services for low/mod income persons 2 Improve quality / increase quantity of neighborhood facilities for low-income persons 3																																																
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability																																																	
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<b>Proposed Outcome</b>	<b>Performance Measure</b>																																																
Serve low and moderate-income youth in Waltham	Youth served in Waltham																																																
	<b>Actual Outcome</b>																																																
	Benchmark: Treat/serve 400+ youth over the program year																																																
05D Youth Services 570.201(e)	Matrix Codes																																																
03E Neighborhood Facilities 570.201(c)	Matrix Codes																																																
Matrix Codes	Matrix Codes																																																
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<b>2014-15: Program Year 5</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$65,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>1</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	\$65,000.00	Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		Other	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		01 People	Proposed Units	1	Accompl. Type:	Proposed Units			Actual Units			Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units	
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<b>Project Name:</b> Latinos en Accion de Waltham ESL program																																																	
<b>Description:</b>	IDIS Project #: 820 UOG Code: MA252544 WALTHAM Program offers adult education classes in English as a second language, computer literacy, GED prep and citizenship.																																																
<b>Location:</b> 20 Exchange Street Waltham, MA 02451	<b>Priority Need Category:</b> <b>Select one:</b> Public Services																																																
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> Free classes in English proficiency, citizenship, computer training and GE preparation. The Program will teach 50 students.																																																
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b>																																																
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3																																																
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<b>Proposed Outcome</b>	<b>Performance Measure</b>																																																
Educating/training students with low and moderate incomes	Students matriculating through the program year																																																
	<b>Actual Outcome</b>																																																
	Benchmark: matriculate >17 students																																																
05H Employment Training 570.201(e)	Matrix Codes																																																
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<b>2014-15: Program Year 5</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$3,000.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> <td></td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>50</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> <td></td> </tr> </table>	CDBG	Proposed Amt.	\$3,000.00	Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		Other	Proposed Amt.		Fund Source:	Proposed Amt.			Actual Amount			Actual Amount		01 People	Proposed Units	50	Accompl. Type:	Proposed Units			Actual Units			Actual Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units			Actual Units			Actual Units	
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<b>Project Name:</b> WATCH/Breaking Barriers - Paths to Success Program	
<b>Description:</b>	IDIS Project #: 819 UOG Code: MA252544 WALTHAM
WATCH's Breaking Barriers program increases the self-sufficiency of low-income immigrant families while helping them increase their connection to the larger community. This unique pairing gives participants the confidence required to succeed financially and socially.	
<b>Location:</b> 517 Moody Street Waltham, MA 02451	<b>Priority Need Category</b> <b>Select one:</b> Public Services
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> The greatest need for low-income immigrants in Waltham is basic English proficiency. Annually, Breaking Barriers at WATCH will graduate a total of 115 students from the Breaking Barriers at WATCH classes: - Offer 2 levels of Community English Class three times a year, graduating 56 total students; - Offer the Tutoring Program in an ongoing manner, providing instruction for 30 adult English learners per year; - Offer Power of a Mother two times a year, with childcare, graduating 30 total students
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1 Improve the services for low/mod income persons 2 3
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	01 People Proposed 90 Underway Complete Accompl. Type: Proposed Underway Complete Proposed Underway Complete Accompl. Type: Proposed Underway Complete Proposed Underway Complete Accompl. Type: Proposed Underway Complete
<b>Proposed Outcome</b> Provide English as a Second Language classes to clients	<b>Performance Measure</b> Clients participating in program
	<b>Actual Outcome</b> Benchmark: Serve 90+ low and moderate-income clients over pgn. year
05H Employment Training 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>2010-11: Program Year 1</b>	Fund Source: Proposed Amt. \$4,525.00 Actual Amount \$4,525.00 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 115 Actual Units Accompl. Type: Proposed Units Actual Units
<b>2011-12: Program Year 2</b>	CDBG Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>2012-13: Program Year 3</b>	CDBG Proposed Amt. \$1,699.00 Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units 85 Actual Units Accompl. Type: Proposed Units Actual Units
<b>2013-14: Program Year 4</b>	CDBG Proposed Amt. \$3,652.00 Actual Amount Other Proposed Amt. Actual Amount 01 People Proposed Units 90 Actual Units Accompl. Type: Proposed Units Actual Units
<b>2014-15: Program Year 5</b>	CDBG Proposed Amt. \$3,652.00 Actual Amount Other Proposed Amt. Actual Amount 01 People Proposed Units 90 Actual Units Accompl. Type: Proposed Units Actual Units

<b>Project Name:</b> Edinburg Center - Opportunities Day Treatment	
<b>Description:</b>	IDIS Project #: 818 UOG Code: MA252544 WALTHAM
Purchase and installation of four computers and two video software programs for Peter Place and the Opportunities Day Treatment program.	
<b>Location:</b> 867 Main Street Waltham, MA 02451	<b>Priority Need Category:</b> <b>Select one:</b> Public Services
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> The Edinburg Center provides services to over 2,000 consumers per month, providing a Comprehensive Continuum of care for clients, most who are disabled by the severity of their mental health conditions. As a result, all consumers served have extremely low incomes. Warm Line consumer operators make and receive over 50 calls per week from clients, totaling over 2,550 calls on an annual basis. All of the consumers served through the Warm Line are low-income persons.
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1 Improve the services for low/mod income persons 2 3
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	01 People <b>Proposed</b> 20 Accompl. Type: <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b> <b>Actual Outcome</b>
Provide mental health counseling and job training low and moderate-income people in need in Waltham	Clients provided assistance in Waltham. Benchmark: Serve 20+ clients over the program year with job training
05 Public Services (General) 570.201(e)	Matrix Codes
050 Mental Health Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
<b>2010-11: Program Year 1</b>	CDBG <b>Proposed Amt.</b> <b>Actual Amount</b> Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2011-12: Program Year 2</b>	CDBG <b>Proposed Amt.</b> <b>Actual Amount</b> Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2012-13: Program Year 3</b>	Fund Source: <b>Proposed Amt.</b> \$1,720.00 <b>Actual Amount</b> \$1,720.00 Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b> Accompl. Type: <b>Proposed Units</b> 25 <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2013-14: Program Year 4</b>	CDBG <b>Proposed Amt.</b> \$1,634.00 <b>Actual Amount</b> \$1,634.00 Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> 8 <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2014-15: Program Year 5</b>	CDBG <b>Proposed Amt.</b> \$1,634.00 <b>Actual Amount</b> Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> 20 <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>

<b>Project Name:</b> Waltham Daycare Center - Teacher Mentoring & Coaching	
<b>Description:</b>	IDIS Project #: 817 UOG Code: MA252544 WALTHAM
Admin costs for Teacher to facilitate a teachers workshop involving issues in literacy development for young pre schoolers. Three hour teachers workshop with 6 hours observation time in each classroom and 12 hours of coaching for three teaching teams for 4 weeks.	
<b>Location:</b> 50 Church Street Waltham, MA 02452	<b>Priority Need Category</b> <b>Select one:</b> Public Services
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> The Waltham Daycare Center is licensed to care for 39 children, including 9 toddlers. Over 86% of clients are low or moderate-income, and 88% are from Waltham. The Center consists of three classrooms offering structured, unstructured, active and quiet activities.
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1. Improve the services for low/mod income persons 2. 3.
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	01 People Proposed 30 Underway Complete Accompl. Type: Proposed Underway Complete Accompl. Type: Proposed Underway Complete Accompl. Type: Proposed Underway Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b> <b>Actual Outcome</b>
Serve low and moderate-income children in Waltham	Children served in Waltham Benchmark: Treat/serve 33+ children over the program year
OSD Youth Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>2010-11: Program Year 1</b>	CDBG Proposed Amt. \$1,000.00 Actual Amount \$1,000.00 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 39 Actual Units Accompl. Type: Proposed Units Actual Units
<b>2011-12: Program Year 2</b>	CDBG Proposed Amt. \$885.00 Actual Amount \$885.00 Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units 39 Actual Units Accompl. Type: Proposed Units Actual Units
<b>2012-13: Program Year 3</b>	CDBG Proposed Amt. \$850.00 Actual Amount \$850.00 Other Proposed Amt. Actual Amount Accompl. Type: Proposed Units 19 Actual Units Accompl. Type: Proposed Units Actual Units
<b>2013-14: Program Year 4</b>	CDBG Proposed Amt. \$808.00 Actual Amount \$808.00 Other Proposed Amt. Actual Amount 01 People Proposed Units 20 Actual Units Accompl. Type: Proposed Units Actual Units
<b>2014-15: Program Year 5</b>	CDBG Proposed Amt. \$840.00 Actual Amount Other Proposed Amt. Actual Amount 01 People Proposed Units 30 Actual Units Accompl. Type: Proposed Units Actual Units

Grantee Name: City of Waltham

CPMP Version 2.0

<b>Project Name:</b> Wayside Youth & Family Network - Violence Prevention Program	
<b>Description:</b>	IDIS Project #: 816 UOG Code: MA252544 WALTHAM
Operating expenses for program offering violence and substance abuse prevention services in Dana Court family public housing developments.	
<b>Location:</b>	<b>Priority Need Category</b>
Dana Court 19 Gardner Street Waltham, MA 02453	Select one: Public Services
<b>Expected Completion Date:</b>	<b>Explanation:</b>
6/30/2015	Youth Are Our Future is a project in which youth from Waltham Housing Authority developments counsel their peers on how to prevent violence, HIV/AIDS and substance abuse.
<b>Objective Category</b>	
<input type="radio"/> Decent Housing	
<input checked="" type="radio"/> Suitable Living Environment	
<input type="radio"/> Economic Opportunity	
<b>Outcome Categories</b>	<b>Specific Objectives</b>
<input checked="" type="checkbox"/> Availability/Accessibility	1 Improve the services for low/mod income persons
<input type="checkbox"/> Affordability	2
<input type="checkbox"/> Sustainability	3
<b>Project-level Accomplishments</b>	
01 People	Proposed 10 Underway Complete
Accompl. Type:	Proposed Underway Complete
Accompl. Type:	Proposed Underway Complete
Accompl. Type:	Proposed Underway Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>
Counsel at-risk low and moderate-income youth in violence prevention	Clients counseled in Waltham
	<b>Actual Outcome</b>
	Benchmark: Counsel 32+ youth over the program year
05D Youth Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>2010-11: Program Year 1</b>	
CDBG	Proposed Amt. \$1,800.00 Actual Amount \$1,800.00
Fund Source:	Proposed Amt. Actual Amount
01 People	Proposed Units 40 Actual Units
Accompl. Type:	Proposed Units Actual Units
<b>2011-12: Program Year 2</b>	
CDBG	Proposed Amt. \$1,593.00 Actual Amount \$1,593.00
Fund Source:	Proposed Amt. Actual Amount
01 People	Proposed Units 20 Actual Units
Accompl. Type:	Proposed Units Actual Units
<b>2012-13: Program Year 3</b>	
CDBG	Proposed Amt. \$1,529.00 Actual Amount \$1,529.00
Other	Proposed Amt. Actual Amount
Accompl. Type:	Proposed Units 20 Actual Units
Accompl. Type:	Proposed Units Actual Units
<b>2013-14: Program Year 4</b>	
CDBG	Proposed Amt. \$1,453.00 Actual Amount \$1,453.00
Other	Proposed Amt. Actual Amount
01 People	Proposed Units 10 Actual Units 10 (ytd)
Accompl. Type:	Proposed Units Actual Units
<b>2014-15: Program Year 5</b>	
CDBG	Proposed Amt. \$1,453.00 Actual Amount
Other	Proposed Amt. Actual Amount
01 People	Proposed Units 10 Actual Units
Accompl. Type:	Proposed Units Actual Units



<b>Project Name:</b> Learning Center at Dana Court		<b>IDIS Project #:</b> 815		<b>UOG Code:</b> MA252544 WALTHAM	
<b>Description:</b> Recreation program providing computer training, after-school activities and mentoring to children and youth from Waltham Housing Authority developments.					
<b>Location:</b> Dana Court 19 Gardner Street, Waltham, MA 02453		<b>Priority Need Category:</b> <b>Select one:</b> Public Services			
<b>Expected Completion Date:</b> 6/30/2015		<b>Explanation:</b> The Dana Court Learning Center provides daily after-school computer training, homework assistance, art classes and mentoring to children and youth from Waltham Housing Authority developments.			
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives:</b>			
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1. Improve the services for low/mod income persons			
		2.			
		3.			
<b>Project-level Accomplishments</b>	01 People	Proposed	16	Accmpl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accmpl. Type:	Proposed		Accmpl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accmpl. Type:	Proposed		Accmpl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
Provide recreation programs to low and moderate-income children/youth		Clients participating in program		Benchmark: Serve 16+ low and moderate-income people over pgm. year	
05D Youth Services 570.201(e)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
<b>2010-11: Program Year 1</b>	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
01 People	Proposed Units		Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	
<b>2011-12: Program Year 2</b>	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
01 People	Proposed Units		Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	
<b>2012-13: Program Year 3</b>	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
01 People	Proposed Units		Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	
<b>2013-14: Program Year 4</b>	CDBG	Proposed Amt.	\$3,847.00	Fund Source:	Proposed Amt.
		Actual Amount	\$3,847.00		Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
01 People	Proposed Units	16	Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	
<b>2014-15: Program Year 5</b>	CDBG	Proposed Amt.	\$5,000.00	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Other	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
01 People	Proposed Units	16	Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accmpl. Type:	Proposed Units		Accmpl. Type:	Proposed Units	
	Actual Units			Actual Units	

<b>Project Name:</b> Learning Center at Chesterbrook Gardens	
<b>Description:</b>	<b>IDIS Project #:</b> 814 <b>UOG Code:</b> MA252544 WALTHAM
Recreation program providing computer training, after-school activities and mentoring to children and youth from Waltham Housing Authority developments.	
<b>Location:</b>	<b>Priority Need Category</b>
Chesterbrook Gardens 685 Lexington Street, Waltham, MA	Select one: Public Services
<b>Expected Completion Date:</b> 6/30/2015	
<b>Objective Category</b>	<b>Explanation:</b>
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	The Chesterbrook Learning Center provides daily after-school computer training, homework assistance, art classes and mentoring to children and youth from Waltham Housing Authority developments.
<b>Outcome Categories</b>	<b>Specific Objectives</b>
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve the services for low/mod income persons
	2.
	3.
<b>Project-level Accomplishments</b>	
01 People	Proposed 30
	Underway
	Complete
Accompl. Type:	Proposed
	Underway
	Complete
Accompl. Type:	Proposed
	Underway
	Complete
	Accompl. Type:
	Proposed
	Underway
	Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>
Provide recreation programs to low and moderate-income children/youth	Clients participating in program
	Benchmark: Serve 30+ low and moderate-income people over pgm. year
05D Youth Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>2010-11: Program Year 1</b>	
CDBG	Proposed Amt. \$4,800.00
	Actual Amount \$4,800.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units 35
	Actual Units
Accompl. Type:	Proposed Units
	Actual Units
<b>2011-12: Program Year 2</b>	
CDBG	Proposed Amt. \$4,248.00
	Actual Amount \$4,248.00
Fund Source:	Proposed Amt.
	Actual Amount
01 People	Proposed Units
	Actual Units
Accompl. Type:	Proposed Units
	Actual Units
<b>2012-13: Program Year 3</b>	
CDBG	Proposed Amt. \$4,247.00
	Actual Amount \$4,247.00
Other	Proposed Amt.
	Actual Amount
01 People	Proposed Units
	Actual Units
Accompl. Type:	Proposed Units
	Actual Units
<b>2013-14: Program Year 4</b>	
CDBG	Proposed Amt. \$4,035.00
	Actual Amount \$4,035.00
Other	Proposed Amt.
	Actual Amount
01 People	Proposed Units 16
	Actual Units
Accompl. Type:	Proposed Units
	Actual Units
<b>2014-15: Program Year 5</b>	
CDBG	Proposed Amt. \$6,378.00
	Actual Amount
Other	Proposed Amt.
	Actual Amount
01 People	Proposed Units 30
	Actual Units
Accompl. Type:	Proposed Units
	Actual Units

<b>Project Name:</b> Neighbors Who Care Program		
<b>Description:</b>	IDIS Project #: 813 UOG Code: MA252544 WALTHAM	
The Neighbors Who Care Program is an outreach project to isolated elderly residents of Waltham.		
<b>Location:</b> 174 Moody Street Waltham, MA 02453	<b>Priority Need Category:</b> Select one: Public Services	
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> Interfaith outreach program of volunteers who assist homebound elders and chronically ill adults in Waltham under the direction of a Registered Nurse. The program does NOT discriminate on the basis of race, color, creed, national origin, sex, age, religio	
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b>	
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3	
<b>Project-level Accomplishments</b>	01 People Proposed 45 Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
<b>Proposed Outcome</b> Assist homebound elders and chronically ill adults in Waltham	<b>Performance Measure</b> Clients assisted in Waltham	<b>Actual Outcome</b> Benchmark: Assist 30+ elders over the program year
05A Senior Services 570.201(e)	Matrix Codes	
Matrix Codes	Matrix Codes	
Matrix Codes	Matrix Codes	
<b>Program Year 1</b>	CDBG Proposed Amt. \$2,000.00 Actual Amount \$2,000.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 55 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	01 People Proposed Units 55 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 2</b>	CDBG Proposed Amt. \$1,770.00 Actual Amount \$1,770.00	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 55 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	01 People Proposed Units 55 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 3</b>	CDBG Proposed Amt. \$1,699.00 Actual Amount \$1,699.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 45 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	01 People Proposed Units 45 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 4</b>	CDBG Proposed Amt. \$1,614.00 Actual Amount \$1,614.00	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 40 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	01 People Proposed Units 40 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>Program Year 5</b>	CDBG Proposed Amt. \$1,614.00 Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 45 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	01 People Proposed Units 45 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units

<b>Project Name:</b> Work, Community, Independence Inc. (WCI) - Residential Supports Program	
<b>Description:</b>	IDIS Project #: 812 UOG Code: MA252544 WALTHAM
Program provides 24-hour residential services for adults with severe developmental disabilities at four locations in Waltham.	
<b>Location:</b> 15 Townsend Street, 146-148 Hammond Street, 19-21 Central Street & 28-30 Heard Street Waltham, MA	<b>Priority Need Category</b>  <b>Select one:</b> Non-homeless Special Needs
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> The seven homes operated by WCI house 23 people with developmental disabilities who require and receive 24 hour supportive services. Four dwellings are owned by WCI, the other three are leased from the Waltham Housing Authority. Services provided by WCI s
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1 Increase range of housing options & related services for persons w/ special needs 2 3
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	01 People <b>Proposed</b> 25 Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b> <b>Actual Outcome</b>
Provide supportive housing to disabled adults in Waltham	Residents of WCI-operated housing Benchmark: House/support 20+ disabled adults over the program year
DSB Handicapped Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>Program Year 1</b>	Fund Source: <b>Proposed Amt.</b> \$5,050.00 <b>Actual Amount</b> \$5,050.00 Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 25 Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 2</b>	CDBG <b>Proposed Amt.</b> \$5,113.00 <b>Actual Amount</b> \$5,113.00 Other <b>Proposed Amt.</b> <b>Actual Amount</b>
	Accompl. Type: <b>Proposed Units</b> 25 <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 3</b>	CDBG <b>Proposed Amt.</b> \$4,969.00 <b>Actual Amount</b> \$4,969.00 Other <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 25 Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 4</b>	CDBG <b>Proposed Amt.</b> \$4,721.00 <b>Actual Amount</b> \$4,721.00 Other <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 25 Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 5</b>	CDBG <b>Proposed Amt.</b> \$4,721.00 <b>Actual Amount</b> Other <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 25 Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>

<b>Project Name:</b> N.C.S.C. - Parents' Program		
<b>Description:</b>	<b>IDIS Project #:</b> 811 <b>UOG Code:</b> MA252544 WALTHAM	
The Parents Program services 50+ low-income families from Waltham and Newton with a comprehensive set of counseling services.		
<b>Location:</b> Newton Community Service Center 492 Waltham Street Newton, MA 02465	<b>Priority Need Category</b> <b>Select one:</b> Public Services	
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> The Parents' Program serves a wide range of low and moderate-income families, mostly from Waltham, many of whom have suffered from trauma or abuse in the past. The program offers the following: Home visiting, individual psychotherapy, counseling, parentin	
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1 Improve the services for low/mod income persons 2 3	
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		
<b>Project-level Accomplishments</b>	04 Households <b>Proposed</b> 70 <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
<b>Proposed Outcome</b> Provide counseling and training to low and moderate-income parents	<b>Performance Measure</b> Households participating in programs	<b>Actual Outcome</b> Benchmark: Serve 60+ households over program year
05 Public Services (General) 570.201(e) Matrix Codes		
050 Mental Health Services 570.201(e) Matrix Codes		
05M Health Services 570.201(e) Matrix Codes		
<b>Program Year 1</b>	Fund Source: <b>Proposed Amt. \$3,800.00</b> <b>Actual Amount \$3,800.00</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units 65</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 2</b>	Fund Source: <b>Proposed Amt. \$3,363.00</b> <b>Actual Amount \$3,363.00</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	04 Households <b>Proposed Units 25</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 3</b>	CDBG <b>Proposed Amt. \$3,228.00</b> <b>Actual Amount \$3,228.00</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units 40</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 4</b>	Fund Source: <b>Proposed Amt. \$3,067.00</b> <b>Actual Amount \$3,067.00</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Accompl. Type: <b>Proposed Units 20</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 5</b>	CDBG <b>Proposed Amt. \$3,067.00</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Accompl. Type: <b>Proposed Units 20</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>

<b>Project Name:</b> Communities United - Waltham Creative Start Program	
<b>Description:</b>	<b>IDIS Project #:</b> 810 <b>UOG Code:</b> MA252544 WALTHAM
Head Start, toddler care and extended care programs in Waltham.	
<b>Location:</b> 80 Hall Street Waltham, MA 02453	<b>Priority Need Category:</b> <b>Select one:</b> Public Services
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> Waltham Creative Start, a subsidiary of Communities United Inc., serves a diverse array of Waltham residents in its Head Start programs. 65% of their pupils speak Spanish as their primary language, requiring bi-lingual staff. Head Start classes are held f
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1 Improve the services for low/mod income persons 2 3
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	01 People <b>Proposed</b> 176 <b>Underway</b> <b>Complete</b> Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b> Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b> <b>Actual Outcome</b>
Provide daycare to low and moderate-income children	Children participating in programs Benchmark: Serve 112+ children over program year.
05L Child Care Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>Program Year 1</b>	CDBG <b>Proposed Amt.</b> \$7,000.00 <b>Actual Amount</b> \$7,000.00 Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> 140 <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 2</b>	CDBG <b>Proposed Amt.</b> \$6,195.00 <b>Actual Amount</b> \$6,195.00 Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> 120 <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 3</b>	CDBG <b>Proposed Amt.</b> \$5,947.00 <b>Actual Amount</b> \$5,947.00 Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> 72 <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 4</b>	CDBG <b>Proposed Amt.</b> \$5,650.00 <b>Actual Amount</b> \$5,650.00 Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> 160 <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 5</b>	CDBG <b>Proposed Amt.</b> \$5,650.00 <b>Actual Amount</b> Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> 176 <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>

<b>Project Name:</b> REACH (Support Committee for Battered Women) - Womens Services		
<b>Description:</b>	<b>IDIS Project #:</b> 809 <b>UOG Code:</b> MA252544 WALTHAM	
Services for battered women and their children, consisting of: Child, Outreach and Hotline programs.		
<b>Location:</b> Offices: 296 Newton Street Waltham, MA Shelters: Confidential	<b>Priority Need Category</b> <b>Select one:</b> Public Services	
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> Hotline referral service: ~ 260 clients. This project fields 200 emergency calls per day, providing referrals to emergency shelters and support services. Advocacy services: ~ 25 clients. Provides legal and counseling to victims.	
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1 Improve the services for low/mod income persons 2 3	
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		
<b>Project-level Accomplishments</b>	01 People <b>Proposed</b> 115 <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
<b>Proposed Outcome</b> Provide referral and support services to battered women and their children	<b>Performance Measure</b> Clients participating in programs	<b>Actual Outcome</b> Benchmark: Serve 400+ battered women / children over program year
05G Battered and Abused Spouses 570.201(e) Matrix Codes		
05N Abused and Neglected Children 570.201(e) Matrix Codes		
Matrix Codes Matrix Codes		
<b>Program Year 1</b>	CDBG <b>Proposed Amt.</b> \$5,000.00 <b>Actual Amount</b> \$5,000.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 500 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 2</b>	CDBG <b>Proposed Amt.</b> \$4,425.00 <b>Actual Amount</b> \$4,425.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 260 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 3</b>	CDBG <b>Proposed Amt.</b> \$4,248.00 <b>Actual Amount</b> \$4,248.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 265 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 4</b>	CDBG <b>Proposed Amt.</b> \$4,035.00 <b>Actual Amount</b> \$4,035.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 90 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Years</b>	CDBG <b>Proposed Amt.</b> \$4,035.00 <b>Actual Amount</b> \$4,035.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 115 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>

Grantee Name: City of Waltham

Project Name: Salvation Army - FEAST Program	
Description:	IDIS Project #: 808 UOG Code: MA252544 WALTHAM
The Kids FEAST program provides after-school tutoring, meals and recreation to elementary and middle school students from low and moderate-income families.	
Location: 33 Myrtle Street Waltham, MA 02453	Priority Need Category: Public Services
Expected Completion Date: 6/30/2015	Explanation: After-school program for low and moderate-income children in grades 1-8, operating between 3-6 pm from Monday to Thursday throughout the Waltham school year. Character building recreation is offered, as is tutoring and free snacks and dinner. Local busine
Objective Category: <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives: 1 Improve the services for low/mod income persons 2 3
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
Project-level Accomplishments	01 People Proposed 40 Accompl. Type: Underway Complete Proposed Underway Complete Accompl. Type: Underway Complete Proposed Underway Complete
Proposed Outcome	Performance Measure
Provide after-school recreation to low and moderate income children	Children served by program
Actual Outcome	Benchmark: Serve 55+ low and moderate-income children over pgm.
OSD Youth Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
Program Year 1	Fund Source: Proposed Amt. \$3,100.00 Actual Amount \$3,100.00 Accompl. Type: Proposed Units 85 Actual Units
Program Year 2	CDBG Proposed Amt. \$2,744.00 Actual Amount \$2,744.00 01 People Proposed Units 39 Actual Units
Program Year 3	CDBG Proposed Amt. \$2,634.00 Actual Amount \$2,634.00 Other Proposed Amt. Actual Amount 01 People Proposed Units 38 Actual Units
Program Year 4	CDBG Proposed Amt. \$2,502.00 Actual Amount \$2,502.00 Other Proposed Amt. Actual Amount 01 People Proposed Units 38 Actual Units
Program Year 5	CDBG Proposed Amt. \$2,502.00 Actual Amount Other Proposed Amt. Actual Amount 01 People Proposed Units 40 Actual Units



<b>Project Name:</b>	Salvation Army - Fuel Assistance Program		
<b>Description:</b>	<b>IDIS Project #:</b> 807	<b>UOG Code:</b> MA252544 WALTHAM	
Payments of heating fuel or utility bills for needy residents under 60 threatened by service termination.			

<b>Location:</b> 33 Myrtle Street Waltham, MA 02453	<b>Priority Need Category</b> <b>Select one:</b> Public Services
<b>Explanation:</b>	

<b>Expected Completion Date:</b> 6/30/2015	The Salvation Army's Fuel Assistance Program provides low and moderate-income residents in need assistance in paying up to one monthly utility bill, preventing service termination.
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<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>
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<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve the services for low/mod income persons
	2.
	3.

<b>Project-level Accomplishments</b>	01 People	Proposed	60	Accompl. Type:	Proposed	
		Underway			Underway	
		Complete			Complete	
		Accompl. Type:	Proposed		Accompl. Type:	Proposed
			Underway			Underway
			Complete			Complete

<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
Provide emergency fuel/utility payments to low and moderate income people	Low and moderate-income people served by program	Benchmark: Serve 48+ low and moderate-income people over pgm.
05 Public Services (General) 570.201(e)	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes

Program Year	CDBG	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount
Program Year 1		\$5,000.00	\$5,000.00			
	Fund Source:	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount
	01 People	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units
	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units
Program Year 2		\$4,425.00	\$4,425.00			
	Fund Source:	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount
	01 People	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units
	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units
Program Year 3		\$4,417.00	\$4,417.00			
	Other	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount
	01 People	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units
	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units
Program Year 4		\$4,195.00	\$4,195.00			
	Other	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount
	01 People	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units
	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units
Program Year 5		\$9,118.00				
	Other	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount
	01 People	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units
	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units

<b>Project Name:</b> Healthy Waltham	
<b>Description:</b>	IDIS Project #: 806 UOG Code: MA252544 WALTHAM Community Outreach, education and engagement project at Waltham Housing Authority family housing developments nutrition program.
<b>Location:</b> 510 Moody Street Waltham, MA 02451	<b>Priority Need Category</b> <b>Select one:</b> Public Services
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> Promoting health in the community using education, community farming, nutrition classes working with best practices from the state-wide Mass in Motion Program.
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1. Improve the services for low/mod income persons 2. 3.
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	01 People <b>Proposed</b> 70 Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b> Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b> Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b> <b>Actual Outcome</b> Provide education and food to low and moderate-income people in need in Waltham. Clients served during program year in Waltham. Benchmark: Serve 100+ clients over the program year.
05 Public Services (General) 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>Program Year 1</b>	CDBG <b>Proposed Amt.</b> <b>Actual Amount</b> Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 2</b>	CDBG <b>Proposed Amt.</b> <b>Actual Amount</b> Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 3</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b> Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 4</b>	CDBG <b>Proposed Amt.</b> <b>Actual Amount</b> Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>Program Year 5</b>	CDBG <b>Proposed Amt.</b> \$4,035.00 <b>Actual Amount</b> Other <b>Proposed Amt.</b> <b>Actual Amount</b> 01 People <b>Proposed Units</b> 70 <b>Actual Units</b> Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>

Grantee Name: City of Waltham

CPMP Version 2.0

<b>Project Name:</b> Waltham Family School - Even Start Literacy Program																																														
<b>Description:</b>	<b>IDIS Project #:</b> 805 <b>UOG Code:</b> MA252544 WALTHAM																																													
Literacy Program for children from low and moderate-income immigrant families.																																														
<b>Location:</b> Fitch School building 14 Ash Street Waltham, MA	<b>Priority Need Category:</b> <b>Select one:</b> Public Services																																													
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> The Even Start Literacy Program provides low and moderate-income families who are learning English with pre-school and child care services for children from 0-5 years of age, English, parenting and life skills classes.																																													
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1 Improve the services for low/mod income persons 2 3																																													
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability																																														
<b>Project-level Accomplishments</b>	<table border="1"> <tr> <td>01 People</td> <td>Proposed</td> <td>35</td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> </table>	01 People	Proposed	35	Accompl. Type:	Proposed		Underway			Underway		Complete			Complete	Accompl. Type:	Proposed		Accompl. Type:	Proposed		Underway			Underway		Complete			Complete	Accompl. Type:	Proposed		Accompl. Type:	Proposed		Underway			Underway		Complete			Complete
01 People	Proposed	35	Accompl. Type:	Proposed																																										
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<b>Proposed Outcome</b>	<b>Performance Measure</b>																																													
Provide English training to low and moderate-income families in Waltham	Clients served in Waltham																																													
	Benchmark: Serve 100+ people (30+ families) over the program year.																																													
OSL Child Care Services 570.201(e)	Matrix Codes																																													
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<b>Program Year 1</b>	<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> </table>	Fund Source:	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount	Fund Source:	Proposed Amt.	Actual Amount	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																					
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<b>Program Year 2</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$6,018.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td>\$6,018.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>120</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> </table>	CDBG	Proposed Amt.	\$6,018.00	Fund Source:	Proposed Amt.	Actual Amount	Other	Proposed Amt.	\$6,018.00	Fund Source:	Proposed Amt.	Actual Amount	01 People	Proposed Units	120	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																					
CDBG	Proposed Amt.	\$6,018.00	Fund Source:	Proposed Amt.	Actual Amount																																									
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01 People	Proposed Units	120	Accompl. Type:	Proposed Units	Actual Units																																									
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<b>Program Year 3</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$2,804.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td>\$2,804.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>120</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> </table>	CDBG	Proposed Amt.	\$2,804.00	Fund Source:	Proposed Amt.	Actual Amount	Other	Proposed Amt.	\$2,804.00	Fund Source:	Proposed Amt.	Actual Amount	01 People	Proposed Units	120	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																					
CDBG	Proposed Amt.	\$2,804.00	Fund Source:	Proposed Amt.	Actual Amount																																									
Other	Proposed Amt.	\$2,804.00	Fund Source:	Proposed Amt.	Actual Amount																																									
01 People	Proposed Units	120	Accompl. Type:	Proposed Units	Actual Units																																									
Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																																									
<b>Program Year 4</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$2,260.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td>\$2,260.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>35</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> </table>	CDBG	Proposed Amt.	\$2,260.00	Fund Source:	Proposed Amt.	Actual Amount	Other	Proposed Amt.	\$2,260.00	Fund Source:	Proposed Amt.	Actual Amount	01 People	Proposed Units	35	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																					
CDBG	Proposed Amt.	\$2,260.00	Fund Source:	Proposed Amt.	Actual Amount																																									
Other	Proposed Amt.	\$2,260.00	Fund Source:	Proposed Amt.	Actual Amount																																									
01 People	Proposed Units	35	Accompl. Type:	Proposed Units	Actual Units																																									
Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																																									
<b>Program Year 5</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$2,260.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>Actual Amount</td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>35</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> <td>Accompl. Type:</td> <td>Proposed Units</td> <td>Actual Units</td> </tr> </table>	CDBG	Proposed Amt.	\$2,260.00	Fund Source:	Proposed Amt.	Actual Amount	Other	Proposed Amt.		Fund Source:	Proposed Amt.	Actual Amount	01 People	Proposed Units	35	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																					
CDBG	Proposed Amt.	\$2,260.00	Fund Source:	Proposed Amt.	Actual Amount																																									
Other	Proposed Amt.		Fund Source:	Proposed Amt.	Actual Amount																																									
01 People	Proposed Units	35	Accompl. Type:	Proposed Units	Actual Units																																									
Accompl. Type:	Proposed Units	Actual Units	Accompl. Type:	Proposed Units	Actual Units																																									

Project Name: Waltham Partnership for Youth, Inc.		
Description:	IDIS Project #: 804 UOG Code: MA252544 WALTHAM	
The Waltham Partnership for Youth assists local non-profit service agencies and the School Department in operating seven assorted programs and projects that assist children from low and moderate-income households.		
Location: Government Center 119 School Street, Waltham, MA 02451	Priority Need Category <b>Select one:</b> Public Services	
Expected Completion Date: 6/30/2015	Explanation: The Partnership provides technical, administrative and fundraising assistance to small social service projects that serve low and moderate-income youth. In 2006-2007, the Partnership proposes to assist the Even Start Literacy Program, Mall Mania, Family L	
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives	
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3	
Project-level Accomplishments	01 People Proposed: 100 Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Proposed Outcome	Performance Measure
	Actual Outcome	
	Serve low and moderate-income people in programs assisted by the Partnership Benchmark: Serve 250+ low and moderate income people.	
03D Youth Services 570.201(e) Matrix Codes		
Matrix Codes Matrix Codes		
Matrix Codes Matrix Codes		
Program Year 1	Fund Source: Proposed Amt. \$3,300.00 Actual Amount \$3,300.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 300 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
Program Year 2	CDBG Proposed Amt. \$6,018.00 Actual Amount \$6,018.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 120 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
Program Year 3	CDBG Proposed Amt. \$2,804.00 Actual Amount \$2,804.00	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 120 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
Program Year 4	CDBG Proposed Amt. \$2,664.00 Actual Amount \$2,664.00	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 100 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
Program Year 5	CDBG Proposed Amt. \$2,664.00 Actual Amount	Fund Source: Proposed Amt. Actual Amount
	ESG Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 100 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units

<b>Project Name:</b> Waltham Partnership for Youth, Inc. Out Of School Time Learning Center	
<b>Description:</b> IDIS Project #: 894-163 UOG Code: MA252544 WALTHAM Educational Programming at four (4) Waltham Schools; Three elementary, Plympton, Stanley & Whittemore and McDevitt Middle School.	
<b>Location:</b> Government Center 119 School Street, Waltham, MA 02451	<b>Priority Need Category:</b> Select one: Public Services
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> OST learning Centers at the target elementary and middle schools will continue to provide academic support programs in suitable learning environments, which enhance the availability and access to services for children from low and moderate income families.
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1 Improve the services for low/mod income persons 2 3
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	01 People Proposed 100 Accompl. Type: Proposed Underway Complete Accompl. Type: Proposed Underway Complete Accompl. Type: Proposed Underway Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>
Serve low and moderate-income people in programs assisted by the Partnership	Number of clients served in assisted programs
<b>Actual Outcome</b>	Benchmark: Serve 250+ low and moderate income people.
05D Youth Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>Program Year 1</b>	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>Program Year 2</b>	CDBG Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>Program Year 3</b>	CDBG Proposed Amt. Actual Amount Other Proposed Amt. Actual Amount 01 People Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>Program Year 4</b>	CDBG Proposed Amt. Actual Amount Other Proposed Amt. Actual Amount 01 People Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>Program Year 5</b>	CDBG Proposed Amt. \$5,649.00 Actual Amount ESG Proposed Amt. Actual Amount 01 People Proposed Units 120 Actual Units Accompl. Type: Proposed Units Actual Units

Grantee Name: **City of Waltham**

CPMP Version 2.0

<b>Project Name:</b> Waltham Parks & Recreation Dept. / GWARC - Summer Camp Program		
<b>Description:</b>	<b>IDIS Project #:</b> 802 <b>UOG Code:</b> MA252544 WALTHAM	
An inclusive summer day camp program for mentally-disabled youths.		
<b>Location:</b> 56 Chestnut Street Waltham, MA 02453 Prospect Hill Park camp sites	<b>Priority Need Category:</b> <b>Select one:</b> Public Services	
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> GWARC's Inclusive Summer Camp is an award-winning model for recreational programming for mentally-disabled adults. GWARC staff support campers on a 1:1, transitional and spot basis, depending on need. The program is co-sponsored by the Waltham Parks & Recreation Department.	
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1. Improve the services for low/mod income persons	
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	2. 3.	
<b>Project-level Accomplishments</b>	01 People <b>Proposed</b> 10 <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
Provision of recreation to local residents with disabilities.	Number of clients served	Benchmark: Serve >= 17 clients
05B Handicapped Services 570.201(e)	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes	Matrix Codes
<b>2010-11: Program Year 1</b>	CDBG <b>Proposed Amt.</b> \$10,800.00 <b>Actual Amount</b> \$10,800.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 22 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2011-12: Program Year 2</b>	CDBG <b>Proposed Amt.</b> \$9,558.00 <b>Actual Amount</b> \$9,558.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 22 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2012-13: Program Year 3</b>	Fund Source: <b>Proposed Amt.</b> \$9,342.00 <b>Actual Amount</b> \$9,342.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 23 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2013-14: Program Year 4</b>	CDBG <b>Proposed Amt.</b> \$8,875.00 <b>Actual Amount</b> \$8,875.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 7 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2014-15: Program Year 5</b>	CDBG <b>Proposed Amt.</b> \$8,875.00 <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 10 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>

<b>Project Name:</b> Waltham Parks & Recreation Dept. / GWARC - "Recreation Plus" Program	
<b>Description:</b>	<b>IDIS Project #:</b> 801 <b>UOG Code:</b> MA252544 WALTHAM
GWARC's "Rec Plus" program provides weekly recreation activities and events for disabled residents and respite services for their caretakers.	
<b>Location:</b> 56 Chestnut Street Waltham, MA 02453 & Girls Club, Waltham YMCA, Prospect Hill Park	<b>Priority Need Category:</b> <b>Select one:</b> Public Services
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> GWARC's "Recreation Plus" Program provides weekly, structured recreational programs for disabled people, serving their needs as well as providing a respite to their families and caretakers. Using a Whole Life service planning methodology, "Rec Plus" integrates.
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1. Improve the services for low/mod income persons
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	
01 People	Proposed 110 Underway Complete
Accompl. Type:	Proposed Underway Complete
Accompl. Type:	Proposed Underway Complete
Accompl. Type:	Proposed Underway Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>
Provision of recreation to local residents with disabilities	Number of clients served
	Benchmark: Serve >= 65 clients
05B Handicapped Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes
<b>2010-11: Program Year 1</b>	
CDBG	Proposed Amt. \$9,800.00 Actual Amount \$9,800.00
Fund Source:	Proposed Amt. Actual Amount
01 People	Proposed Units 60 Actual Units
Accompl. Type:	Proposed Units Actual Units
<b>2011-12: Program Year 2</b>	
CDBG	Proposed Amt. \$8,673.00 Actual Amount \$8,673.00
Fund Source:	Proposed Amt. Actual Amount
01 People	Proposed Units 60 Actual Units
Accompl. Type:	Proposed Units Actual Units
<b>2012-13: Program Year 3</b>	
CDBG	Proposed Amt. \$8,493.00 Actual Amount \$8,493.00
Fund Source:	Proposed Amt. Actual Amount
01 People	Proposed Units 60 Actual Units
Accompl. Type:	Proposed Units Actual Units
<b>2013-14: Program Year 4</b>	
CDBG	Proposed Amt. \$13,557.00 Actual Amount \$13,557.00
Other	Proposed Amt. Actual Amount
01 People	Proposed Units 110 Actual Units
Accompl. Type:	Proposed Units Actual Units
<b>2014-15: Program Year 5</b>	
CDBG	Proposed Amt. \$13,557.00 Actual Amount
Other	Proposed Amt. Actual Amount
01 People	Proposed Units 110 Actual Units
Accompl. Type:	Proposed Units Actual Units
Fund Source:	Proposed Amt. Actual Amount
Fund Source:	Proposed Amt. Actual Amount
Accompl. Type:	Proposed Units Actual Units
Accompl. Type:	Proposed Units Actual Units

<b>Project Name:</b> Waltham YMCA - Whittemore After-School Program			
<b>Description:</b>	IDIS Project #: 800 UOG Code: MA252544 WALTHAM		
This project will serve 18 children in grades kindergarten through fifth who attend the Whittemore Elementary School and come from low income families throughout the 2010-2011 school year (a total of 43 weeks). The after school program is located at the Whittemore elementary school and operates Monday through Friday from 3:00PM to 6:00PM during the academic year (Sept-June). The program also provides care to the children enrolled on school early release days and on most days in which school is closed.			
<b>Location:</b>	<b>Priority Need Category</b>		
Waltham Family YMCA 725 Lexington Street, Waltham, MA 02452	Select one: Public Services		
<b>Explanation:</b>			
<b>Expected Completion Date:</b>	According to data collected on the Massachusetts Department of Education website, 51% of the 278 children who attend the Whittemore elementary school come from families that are considered low income. The major components of the program include: Homework Support, Physical Fitness, Enrichment Activities and Parent Engagement.		
<b>Objective Category</b>			
<input type="radio"/> Decent Housing			
<input checked="" type="radio"/> Suitable Living Environment			
<input type="radio"/> Economic Opportunity			
<b>Specific Objectives</b>			
<b>Outcome Categories</b>	1 Improve the services for low/mod income persons		
<input checked="" type="checkbox"/> Availability/Accessibility	2		
<input type="checkbox"/> Affordability	3		
<input type="checkbox"/> Sustainability			
<b>Project-level Accomplishments</b>	01 People <input type="text"/> Proposed 18	Accompl. Type: <input type="text"/> Proposed	
	<input type="text"/> Underway	<input type="text"/> Underway	
	<input type="text"/> Complete	<input type="text"/> Complete	
	Accompl. Type: <input type="text"/> Proposed	Accompl. Type: <input type="text"/> Proposed	
	<input type="text"/> Underway	<input type="text"/> Underway	
	<input type="text"/> Complete	<input type="text"/> Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>	<b>Actual Outcome</b>
Provide after-school services to low & moderate-income children		Children served during program year	Benchmark: Serve >= 15 clients
05L Child Care Services 570.201(e)		Matrix Codes	
05D Youth Services 570.201(e)		Matrix Codes	
Matrix Codes		Matrix Codes	
<b>2010-11: Program Year 1</b>	Fund Source: <input type="text"/> Proposed Amt. \$5,800.00	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount \$5,800.00	<input type="text"/> Actual Amount	
	Fund Source: <input type="text"/> Proposed Amt.	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount	<input type="text"/> Actual Amount	
01 People <input type="text"/> Proposed Units 18	Accompl. Type: <input type="text"/> Proposed Units		
<input type="text"/> Actual Units	<input type="text"/> Actual Units		
Accompl. Type: <input type="text"/> Proposed Units	Accompl. Type: <input type="text"/> Proposed Units		
<input type="text"/> Actual Units	<input type="text"/> Actual Units		
<b>2011-12: Program Year 2</b>	CDBG <input type="text"/> Proposed Amt.	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount \$5,133.00	<input type="text"/> Actual Amount	
	Fund Source: <input type="text"/> Proposed Amt. \$5,133.00	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount	<input type="text"/> Actual Amount	
01 People <input type="text"/> Proposed Units 18	Accompl. Type: <input type="text"/> Proposed Units		
<input type="text"/> Actual Units	<input type="text"/> Actual Units		
Accompl. Type: <input type="text"/> Proposed Units	Accompl. Type: <input type="text"/> Proposed Units		
<input type="text"/> Actual Units	<input type="text"/> Actual Units		
<b>2012-13: Program Year 3</b>	CDBG <input type="text"/> Proposed Amt. \$4,928.00	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount \$4,928.00	<input type="text"/> Actual Amount	
	Other <input type="text"/> Proposed Amt.	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount	<input type="text"/> Actual Amount	
01 People <input type="text"/> Proposed Units 18	Accompl. Type: <input type="text"/> Proposed Units		
<input type="text"/> Actual Units	<input type="text"/> Actual Units		
Accompl. Type: <input type="text"/> Proposed Units	Accompl. Type: <input type="text"/> Proposed Units		
<input type="text"/> Actual Units	<input type="text"/> Actual Units		
<b>2013-14: Program Year 4</b>	Fund Source: <input type="text"/> Proposed Amt. \$4,682.00	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount \$4,682.00	<input type="text"/> Actual Amount	
	Fund Source: <input type="text"/> Proposed Amt.	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount	<input type="text"/> Actual Amount	
01 People <input type="text"/> Proposed Units 18	Accompl. Type: <input type="text"/> Proposed Units		
<input type="text"/> Actual Units	<input type="text"/> Actual Units		
Accompl. Type: <input type="text"/> Proposed Units	Accompl. Type: <input type="text"/> Proposed Units		
<input type="text"/> Actual Units	<input type="text"/> Actual Units		
<b>2014-15: Program Year 5</b>	Fund Source: <input type="text"/> Proposed Amt. \$4,682.00	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount	<input type="text"/> Actual Amount	
	Other <input type="text"/> Proposed Amt.	Fund Source: <input type="text"/> Proposed Amt.	
	<input type="text"/> Actual Amount	<input type="text"/> Actual Amount	
Accompl. Type: <input type="text"/> Proposed Units 18	Accompl. Type: <input type="text"/> Proposed Units		
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Accompl. Type: <input type="text"/> Proposed Units	Accompl. Type: <input type="text"/> Proposed Units		
<input type="text"/> Actual Units	<input type="text"/> Actual Units		



<b>Project Name:</b> Waltham Council on Aging - Senior Center Elder Services Program		
<b>Description:</b>	IDIS Project #: 799 UOG Code: MA252544 WALTHAM	
The Waltham Council on Aging operates the Stanley Senior Center on Main Street in Waltham's downtown, from which it provides numerous services to the city's elderly residents.		
<b>Location:</b> William F. Stanley Senior Center, 488 Main Street Waltham, MA 02451	<b>Priority Need Category</b>  <b>Select one:</b> Public Services	
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> The Council on Aging provides the following services to seniors at the Stanley Center: a) Fitness classes, b) Crafts classes, c) Recreation/socialization events, d) Emergency Fuel/Utility Payment Assistance, e) Emergency Housing Assistance.	
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1 Improve the services for low/mod income persons	
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2 3	
<b>Project-level Accomplishments</b>	01 People <b>Proposed</b> 404 <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	<b>Proposed Outcome</b>	<b>Performance Measure</b>
	Elders assisted by programs based in the Stanley Senior Center	Clients served
	05A Senior Services 570.201(e)	Benchmark: >= 1200 elders served over program year
Matrix Codes	Matrix Codes	
Matrix Codes	Matrix Codes	
Matrix Codes	Matrix Codes	
<b>2010-11: Program Year 1</b>	CDBG <b>Proposed Amt.</b> \$9,300.00 <b>Actual Amount</b> \$9,300.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 1500 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	<b>2011-12: Program Year 2</b>	CDBG <b>Proposed Amt.</b> \$8,231.00 <b>Actual Amount</b> \$8,231.00
Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	
01 People <b>Proposed Units</b> 1,500 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	
Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	
<b>2012-13: Program Year 3</b>	CDBG <b>Proposed Amt.</b> \$8,068.00 <b>Actual Amount</b> \$8,068.00	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 1,200 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	<b>2013-14: Program Year 4</b>	Fund Source: <b>Proposed Amt.</b> \$7,665.00 <b>Actual Amount</b> \$7,665.00
Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>		Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
01 People <b>Proposed Units</b> 250 <b>Actual Units</b>		Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>		Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
<b>2014-15: Program Year 5</b>		CDBG <b>Proposed Amt.</b> \$7,665.00 <b>Actual Amount</b>
	Other <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 404 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>

<b>Project Name:</b> MHSA: Mary's House Family Shelter		
<b>Description:</b>	IDIS Project #: 798 UOG Code: MA252544 WALTHAM	
Transitional shelter with for homeless families. Clients can stay up to four months while they receive counseling (employment/mental health/substance abuse, etc.) and assistance in looking for permanent housing.		
<b>Location:</b> 62 Church Street, Waltham, MA 02451	<b>Priority Need Category:</b> Select one: Homeless/HIV/AIDS	
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> Shelter provides 18 beds of transitional housing for homeless women and their children (except boys over 12). Clients can stay up to four months, and must address issues contributing to homelessness during their stay, including legal and mental health references for counseling. All clients are homeless, and 60% have special needs (substance abuse and mental health issues).	
<b>Objective Category:</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1 Increase the number of homeless persons moving into permanent housing	
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	2 3	
<b>Project-level Accomplishments</b>	01 People Proposed 18 Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
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	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
	Accompl. Type: Proposed Underway Complete	Accompl. Type: Proposed Underway Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
Provision of transitional housing for homeless families	People served and bednights provided	Benchmark: Average Utilization Rate >= 80% (5,250 Bed-Nights)
05 Public Services (General) 570.201(e)	05O Mental Health Services 570.201(e)	
05G Battered and Abused Spouses 570.201(e)	Matrix Codes	
05F Substance Abuse Services 570.201(e)	Matrix Codes	
<b>2010-11: Program Year 1</b>	CDBG Proposed Amt. \$10,800.00 Actual Amount \$10,800.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 18 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>2011-12: Program Year 2</b>	CDBG Proposed Amt. \$10,800.00 Actual Amount \$10,800.00	Fund Source: Proposed Amt. Actual Amount
	Fund Source: Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 18 Actual Units	Accompl. Type: Proposed Units Actual Units
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	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>2012-13: Program Year 3</b>	CDBG Proposed Amt. \$9,342.00 Actual Amount \$9,342.00	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 18 Actual Units	Accompl. Type: Proposed Units Actual Units
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	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>2013-14: Program Year 4</b>	CDBG Proposed Amt. \$8,875.00 Actual Amount \$8,875.00	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 18 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
<b>2014-15: Program Year 5</b>	Fund Source: Proposed Amt. \$8,875.00 Actual Amount	Fund Source: Proposed Amt. Actual Amount
	Other Proposed Amt. Actual Amount	Fund Source: Proposed Amt. Actual Amount
	01 People Proposed Units 18 Actual Units	Accompl. Type: Proposed Units Actual Units
	Accompl. Type: Proposed Units Actual Units	Accompl. Type: Proposed Units Actual Units
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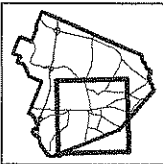
<b>Project Name:</b> MHSAs: Bristol Lodge Soup Kitchen																																														
<b>Description:</b>	<b>IDIS Project #:</b> 797 <b>UOG Code:</b> MA252544 WALTHAM Food kitchen providing hot meals, bag lunches and service referrals to people in need (primarily the homeless).																																													
<b>Location:</b> 545 Moody Street Waltham, MA 02453 (Immanuel Methodist Church)	<b>Priority Need Category:</b> <b>Select one:</b> Public Services																																													
<b>Expected Completion Date:</b> 6/30/2015	<b>Explanation:</b> Facility serves hot lunches and dinners to 60-100 clients per night, 365 days per year. Many clients are homeless, and about 15% have special needs. A food pantry dispenses bagged meals to clients as well. The facility generally serves 25,000 meals (68.5 meals/day) per year.																																													
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1. Improve the services for low/mod income persons 2. 3.																																													
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability																																														
<b>Project-level Accomplishments</b>	<table border="1"> <tr> <td>Other</td> <td>Proposed</td> <td>75</td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed</td> <td></td> <td>Accompl. Type:</td> <td>Proposed</td> </tr> <tr> <td></td> <td>Underway</td> <td></td> <td></td> <td>Underway</td> </tr> <tr> <td></td> <td>Complete</td> <td></td> <td></td> <td>Complete</td> </tr> </table>	Other	Proposed	75	Accompl. Type:	Proposed		Underway			Underway		Complete			Complete	Accompl. Type:	Proposed		Accompl. Type:	Proposed		Underway			Underway		Complete			Complete	Accompl. Type:	Proposed		Accompl. Type:	Proposed		Underway			Underway		Complete			Complete
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<b>Proposed Outcome</b> Provision of hot meals and bag meals to low and moderate-income people	<b>Performance Measure</b> Meals and individuals served																																													
	<b>Actual Outcome</b> Benchmark: Average # of meals provided > 60/day (21,900 / year)																																													
05 Public Services (General) 570.201(e)	Matrix Codes																																													
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<b>2010-11: Program Year 1</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$10,300.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$10,300.00</td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td>75</td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> </table>	CDBG	Proposed Amt.	\$10,300.00	Fund Source:	Proposed Amt.		Actual Amount	\$10,300.00		Actual Amount	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Actual Amount			Actual Amount	01 People	Proposed Units	75	Accompl. Type:	Proposed Units		Actual Units			Actual Units	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Actual Units			Actual Units					
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<b>2011-12: Program Year 2</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$10,300.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$10,300.00</td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Units</td> <td>75</td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> <tr> <td>Accompl. Type:</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> </table>	CDBG	Proposed Amt.	\$10,300.00	Fund Source:	Proposed Amt.		Actual Amount	\$10,300.00		Actual Amount	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Actual Amount			Actual Amount	Other	Proposed Units	75	Accompl. Type:	Proposed Units		Actual Units			Actual Units	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Actual Units			Actual Units					
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<b>2012-13: Program Year 3</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$8,917.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$8,917.00</td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Units</td> <td>75</td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> </table>	CDBG	Proposed Amt.	\$8,917.00	Fund Source:	Proposed Amt.		Actual Amount	\$8,917.00		Actual Amount	Other	Proposed Amt.		Fund Source:	Proposed Amt.		Actual Amount			Actual Amount	Other	Proposed Units	75	Accompl. Type:	Proposed Units		Actual Units			Actual Units	01 People	Proposed Units		Accompl. Type:	Proposed Units		Actual Units			Actual Units					
CDBG	Proposed Amt.	\$8,917.00	Fund Source:	Proposed Amt.																																										
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<b>2013-14: Program Year 4</b>	<table border="1"> <tr> <td>Fund Source:</td> <td>Proposed Amt.</td> <td>\$8,471.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td>\$8,471.00</td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Units</td> <td>60</td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> </table>	Fund Source:	Proposed Amt.	\$8,471.00	Fund Source:	Proposed Amt.		Actual Amount	\$8,471.00		Actual Amount	Other	Proposed Amt.		Fund Source:	Proposed Amt.		Actual Amount			Actual Amount	Other	Proposed Units	60	Accompl. Type:	Proposed Units		Actual Units			Actual Units	01 People	Proposed Units		Accompl. Type:	Proposed Units		Actual Units			Actual Units					
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<b>2014-15: Program Year 5</b>	<table border="1"> <tr> <td>CDBG</td> <td>Proposed Amt.</td> <td>\$8,471.00</td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Amt.</td> <td></td> <td>Fund Source:</td> <td>Proposed Amt.</td> </tr> <tr> <td></td> <td>Actual Amount</td> <td></td> <td></td> <td>Actual Amount</td> </tr> <tr> <td>Other</td> <td>Proposed Units</td> <td>75</td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> <tr> <td>01 People</td> <td>Proposed Units</td> <td></td> <td>Accompl. Type:</td> <td>Proposed Units</td> </tr> <tr> <td></td> <td>Actual Units</td> <td></td> <td></td> <td>Actual Units</td> </tr> </table>	CDBG	Proposed Amt.	\$8,471.00	Fund Source:	Proposed Amt.		Actual Amount			Actual Amount	Other	Proposed Amt.		Fund Source:	Proposed Amt.		Actual Amount			Actual Amount	Other	Proposed Units	75	Accompl. Type:	Proposed Units		Actual Units			Actual Units	01 People	Proposed Units		Accompl. Type:	Proposed Units		Actual Units			Actual Units					
CDBG	Proposed Amt.	\$8,471.00	Fund Source:	Proposed Amt.																																										
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<b>Project Name:</b> Middlesex Human Services Agency (MHS): Bristol Lodge individual shelters		
<b>Description:</b>	IDIS Project #: 796 UOG Code: MA252544 WALTHAM	
Homeless shelters for individual men and women.		
<b>Location:</b> 27 Lexington Street / 205 Bacon Street - Waltham, MA 02451	<b>Priority Need Category</b> <b>Select one:</b> Homeless/HIV/AIDS	
<b>Expected Completion Date:</b> (06/30/2015)	<b>Explanation:</b> Men's and Women's shelters provide housing for 57 homeless individuals (45 men, 12 women) every night of the year. Over the last 90 days, they provided 4,872 bed-nights of shelter to 307 men and women (95% utilization per day). Approximately 15% of client	
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>	
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 End chronic homelessness 2 3	
<b>Project-level Accomplishments</b>	01 People Proposed 60 Underway Complete Accompl. Type: Proposed Underway Complete Accompl. Type: Proposed Underway Complete Accompl. Type: Proposed Underway Complete	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
Provision of shelter to homeless individuals	Number of people sheltered and the length of stay (Bed-Nights)	Benchmark: Average Utilization Rate > 80% (48 clients/day)
05 Public Services (General) 570.201(e)	Matrix Codes	
05F Substance Abuse Services 570.201(e)	Matrix Codes	
05O Mental Health Services 570.201(e)	Matrix Codes	
<b>2010-11: Program Year 1</b>	CDBG Proposed Amt. \$9,975.00 Actual Amount \$9,975.00 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 60 Actual Units 89 Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>2011-12: Program Year 2</b>	CDBG Proposed Amt. \$9,975.00 Actual Amount \$9,975.00 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 60 Actual Units Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>2012-13: Program Year 3</b>	CDBG Proposed Amt. \$8,641.00 Actual Amount \$8,641.00 Fund Source: Proposed Amt. Actual Amount 01 People Proposed Units 60 Actual Units Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>2013-14: Program Year 4</b>	CDBG Proposed Amt. \$8,209.00 Actual Amount \$8,209.00 Other Proposed Amt. Actual Amount 01 People Proposed Units 60 Actual Units Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units
<b>2014-15: Program Year 5</b>	CDBG Proposed Amt. \$8,209.00 Actual Amount Other Proposed Amt. Actual Amount 01 People Proposed Units 60 Actual Units Accompl. Type: Proposed Units Actual Units	Fund Source: Proposed Amt. Actual Amount Fund Source: Proposed Amt. Actual Amount Accompl. Type: Proposed Units Actual Units Accompl. Type: Proposed Units Actual Units



Waltham Planning Department 10.21.10

1 inch = 750 feet  
 0 500 1,000 Feet

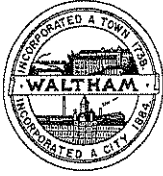


**Legend**

- 2010 CDBG Target Area
- Main streets
- Right of ways
- 2000 Census: % Pop. w. LMI status
- Municipal open space
- Community borders
- Census Block Groups



**WALTHAM PLANNING DEPARTMENT - ORTHOPHOTO CDBG TARGET AREA MAP, 2010**



# CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order #33034

**Ordered:**

Respectfully submit with recommendations the Community Development Block Grant Budget for 2014-15 be approved as submitted.

Read & Adopted: April 28, 2014

Approved: April 29, 2014  
Jeannette A. McCarthy, Mayor

Attest: Rosario C. Malone, CMC, City Clerk



# City of Waltham

*Jeannette A. McCarthy*  
Mayor

March 20, 2014

TO: The City Council  
RE: CDBG Budget Year 40

Dear Councillors:

Enclosed please find the Mayor's recommendations with regard to the 2014-15 Community Development Block Grant Budget.

A representative of the Planning Department will be available to answer any questions you may have regarding this matter.

Sincerely,

Jeannette A. McCarthy

JAM/ns

Enclosure

cc: Catherine Cagle

RECORDED  
2014 MAR 20 A 10:52  
CITY OF WALTHAM  
CITY CLERK'S OFFICE

## Waltham Community Development Program (CDBG)

YEAR 40 (2014-2015) FINAL BUDGET

Y40#	Proposing Agency/Person	Project Name	Project Description	Approved Budget
<b>SOCIAL SERVICE PROJECTS:</b>				
1	MHSA	<i>Bristol Lodge Homeless Shelter</i>	Shelter for homeless individuals (night only)	\$8,209.00
2	MHSA	<i>Bristol Lodge Soup Kitchen</i>	Soup kitchen serving primarily homeless people	\$8,471.00
3	MHSA	<i>Mary's House Family Shelter</i>	Shelter for homeless families	\$8,875.00
4	Council on Aging	<i>Waltham Senior Center - Staff</i>	Receptionist assisting with transportation & home visiting prgms for needy seniors	\$7,665.00
5	Waltham Family YMCA	<i>Whittemore After School Program</i>	After-school tutoring and recreation program for income-eligible youth @ Whittemore School	\$4,682.00
6	GWARC	<i>Inclusive Supports Programs</i>	Recreation program/school to work job opportunities/community field trips	\$13,557.00
7	GWARC/Recreation Dept.	<i>Inclusive Summer Camp</i>	Inclusive summer camps for people with disabilities	\$8,875.00
8	Partnership for Youth	<i>Out of School Time (OST) Learning Centers</i>	Tutoring for income-eligible children at Whittemore School	\$5,649.00
9	Partnership for Youth	<i>Staff and operating costs</i>	Staff person raises funds for and administers several programs for needy youth	\$2,664.00
10	PFY/ Family School	<i>Even Start Program</i>	Family literacy program for low-income immigrant adults and their children	\$2,260.00
11	Healthy Waltham, Inc.	<i>Community Outreach, Ed and Engagement</i>	Operation expenses for nutritional and active lifestyle programs	\$4,035.00
12	Waltham Salvation Army	<i>Emergency Assistance Program</i>	Meals for Homeless and Emergency Fuel assistance programs	\$9,118.00
13	Waltham Salvation Army	<i>Kids FEAST Program</i>	After-school recreation, tutoring and mentoring for income-eligible children	\$2,502.00
14	REACH	<i>Victims services programs</i>	Comprehensive direct services; Children's programs, Community Advocacy & Hotline	\$4,035.00
15	Communities United Inc.	<i>Waltham Creative Start Program</i>	Bi-lingual staffing for daycare provider for low and moderate-income children	\$5,650.00
16	Newton Community Svc Center	<i>Parents' Program</i>	Family counseling for income-eligible Waltham families	\$3,067.00
17	WCI Inc.	<i>Residential Supports Program</i>	Utility costs for 23 units of supportive housing for disabled people	\$4,721.00
18	Neighbors Who Care	<i>Homebound Elder Program</i>	Visitation program for homebound seniors and the blind.	\$1,614.00
19	Chesterbrook Learning Ctr.	<i>Computer and Tutoring Programs</i>	After-school recreation, tutoring and mentoring for children living in public housing	\$6,378.00
20	Dana Court Learning Ctr.	<i>Computer and Tutoring Programs</i>	After-school recreation, tutoring and mentoring for children living in public housing	\$6,000.00
21	Wayside Center	<i>Youth Are Our Future Program</i>	Violence prevention counseling for low and moderate income youth	\$1,453.00
22	Waltham Daycare Center	<i>Teacher Training Program</i>	Teacher mentoring by early childhood specialist	\$840.00
23	Edinburg Center	<i>Opportunities Day Treatment Program</i>	Operation expenses for Opportunities Day Treatment Program	\$1,634.00
24	WATCH/Breaking Barriers	<i>Path to Success Program</i>	English, GED and life skills training for low and moderate income women	\$3,652.00
25	Latinos En Accion de Waltham	<i>ESL for Adults</i>	ESL classes to integrate new residents into Waltham	\$3,000.00
<b>Limited to 15% cap</b>				<b>\$128,606</b>
<b>PUBLIC FACILITY IMPROVEMENT PROJECTS:</b>				
26	Boys & Girls Club	<i>East Wing Dehumidifier</i>	Building improvements	\$65,000
27	City of Waltham- Planning Dept.	<i>ADA Accessible Pedestrian Curb Cuts</i>	Target existing streets & crossings focused but not limited to the CDBG area	\$10,000
28	City of Waltham -Recreation Dept.	<i>Peter Gilmore Playground</i>	Building demo, clean up and seed.	\$190,000
29	City of Waltham Recreation Dept.	<i>Koutoujian Playground improvements</i>	Current and future Koutoujian/Woerd Ave landfill visions & recreation facilities	\$80,000
30	City of Waltham Recreation Dept.	<i>Waltham Cultural Community Center</i>	ADA Accessible Parking Lot @Waltham Cultural Community Center	\$25,000
31	WHA/Chesterbrook Comm. Foundation	<i>Prospect Hill Community Center</i>	Building Improvements-renovate second floor	\$100,000
<b>Total Public Facilities:</b>				<b>\$470,000</b>
<b>ECONOMIC DEVELOPMENT:</b>				
32	Downtown Waltham Partnership	<i>Downtown Econ Development</i>	Facade Grant Program only (construction costs/no design costs/no match required by business/coordinate Planning Department) (they have sufficient salary for YR40)	\$50,000
<b>Total Economic Development:</b>				<b>\$50,000</b>
<b>HOUSING REHABILITATION:</b>				
33	Housing Division	<i>Housing Rehabilitation Fund</i>	Capital for housing rehabilitation loans to needy homeowners	\$96,637
34	Housing Division	<i>Housing Rehabilitation Administration</i>	Staff costs for administering Housing Rehabilitation Program	\$75,000
<b>Total Housing Rehabilitation:</b>				<b>\$171,637</b>
<b>PROGRAM ADMINISTRATION:</b>				
35	Planning Department	<i>Administrative Costs (Planning Dept.)</i>	Staff, operating and equipment costs for Community Development Program	\$188,850
<b>Total Program Administration:</b>				<b>\$188,850</b>
CDBG Forecast for (7/1/2014-6/30/2015) \$959,093. +50,000. PI=				<b>\$1,009,093</b>



**IN THE CITY COUNCIL**

**WHEREAS:**

Title I of the Housing and Community Development Act of 1977 (hereinafter called the Act) provides for the making of grants by the Secretary of the U.S. Department of Housing and Urban Development (hereinafter called the Department) to states and units of general local government for the development of viable communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low income; and

**WHEREAS:**

The City of Waltham (hereinafter sometimes referred to as the Applicant) desires to develop such a viable community through the formulation and implementation of a Community Development Program throughout the City, but particularly in areas in which persons of low income reside; and

**WHEREAS:**

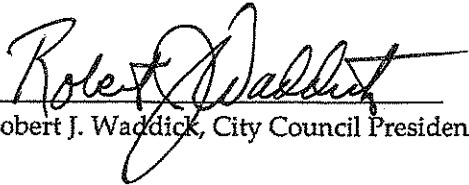
It is recognized that in applying for a grant under the Act the Applicant undertakes certain assurances, obligations, and responsibilities including, but not limited to, the following:

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WALTHAM:**

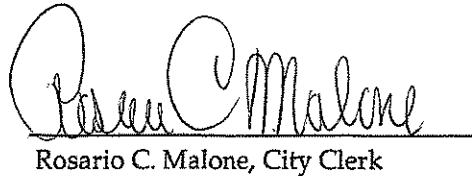
1. That an application (hereinafter called the Application) be made to the U.S. Department of Housing and Urban Development for a grant authorized by the Act;
2. That the Mayor is hereby authorized and directed to execute and file such Application with the U.S. Department of Housing and Urban Development, to make any amendments to the Application as may be required, to provide additional information, to furnish such documents and execute such contracts as may be required, and to act as the authorized correspondent and representative of the Applicant in connection with the Application;
3. That the United States of America and the Secretary of the U.S. Department of Housing and Urban Development be and are hereby assured of full compliance by the Applicant with all assurances and understandings as may be required including, but not limited to, those set forth above.

**READ AND ADOPTED:**

**APPROVED:**



Robert J. Waddick, City Council President



Rosario C. Malone, City Clerk



Jeannette A. McCarthy, Mayor

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** - The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

- The latest Analysis of Impediments to Fair Housing is contained in the 2011-2015 Five Year Plan.

**Anti-displacement and Relocation Plan** - It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and- Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has, in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** - It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about
  - (a) The dangers of drug abuse in the workplace
  - (b) The grantee's policy of maintaining a drug-free workplace
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) Penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction-
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

## CERTIFICATIONS

- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

*Anti-Lobbying* - To the best of the jurisdiction's knowledge and belief:

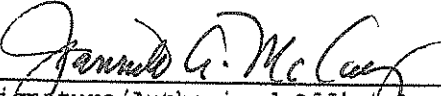
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions-, and
3. It will require that the language of paragraph (n) of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

*Authority of Jurisdiction* - The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

*Consistency with plan* - The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

- The housing activities described in this plan are consistent with the goals and objectives of the 2011-2015 Five Year Plan.

*Section 3* - It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official \_\_\_\_\_ Date 4/29/14  
MAYOR  
Title \_\_\_\_\_

## CERTIFICATIONS

### SPECIFIC CDBG CERTIFICATIONS

The Entitlement Community certifies that:

**Citizen Participation** - It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

- Waltham's latest Citizen Participation Plan is included with the 2011-2015 Five Year Plan.

**Community Development Plan** - Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing and expands economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570).

- Waltham's 2011-2015 Five Year Plan identifies community development and housing needs and specifies both short-term and long-term community development objectives for assisting low and moderate-income residents.

**Following a Plan** - It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

- HUD has approved Waltham's 2013 Action Plan, as well as its 2011-2015 Consolidated Strategy and Plan.

**Use of Funds** - It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities that benefit low and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2013 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period,
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital

## CERTIFICATIONS

costs oil public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** - It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights - demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** - The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** - Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR §570.608;

**Compliance with Laws** - It will comply with applicable laws.

  
Signature/Authorized Official

4/29/14  
Date

Mayor  
Title

# CERTIFICATIONS

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies. (This is the information to which jurisdictions certify).
4. For grantees who are individuals, Alternate 11 applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the Performance work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

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## CERTIFICATIONS

Check \_\_\_\_\_ if there are workplaces on file that are not identified here; The certification with regard to the drug-free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
- (a) "Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);
  - (b) "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;
  - (c) "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;
  - (d) "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees, (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll.

This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).



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CITY OF WALTHAM

**CITIZEN PARTICIPATION PLAN**

for

**Consolidated Strategy and Plan**

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**I. Introduction**

This Citizen Participation Plan (CPP) provides specific time frames and procedures pertinent to the City's Community Development Block Grant (CDBG) Program and the Home Investments Partnership (HOME) Program. In 1994, the City of Waltham CPP was modified to reflect the new HUD Consolidated Plan requirements. Public meetings for both the HOME and CDBG programs are part of an effort to comprehensively plan for federal entitlement grants.

Waltham is a member of the West Metro Consortium for the HOME Program. Citizen Participation meetings will be held on the Consortium level in Newton to plan for regional elements of the HOME program in the Consolidated Plan. However, separate citizen participation meetings will be held for the both the CDBG and HOME programs.

**II. Goals and Objectives for Citizen Participation**

The City of Waltham is following a detailed Citizen Participation Plan which:

- Provides for and encourages citizen participation, with particular emphasis on participation by residents in CDBG "target areas" (those areas with over 44.8% low to moderate-income population), and residents of low, very low, and extremely low income, taking special actions to encourage the participation of all its residents, including minorities and non-English speaking persons, as well as persons with mobility, visual or hearing impairments in all stages of the process;
- Provides citizens with reasonable and timely access to local meetings, information, and records relating to the City of Waltham's proposed use of funds, as required by the regulations of the Secretary, and relating to the actual use of Funds;
- Provides for technical assistance to groups representative of persons of low, very low and extremely low income that request assistance under the consolidated submission;
- Provides for conveniently timed public hearings in the City Government Center to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times

and locations convenient to potential or actual beneficiaries, and with accommodation for people with disabilities;

- Provides for a non-English speaking interpreter, should one be requested, for public meetings with non-English speaking participants;
- Provides for participation with the Waltham Housing Authority to encourage the participation of public and assisted housing residents;
- Provides for a timely written answer to written complaints and grievances, within 15 working days where practicable.

### **III. Access to Meetings**

All public hearings held by the City of Waltham for the Consolidated Plan will be advertised at least 10 days prior to each meeting in the Waltham News Tribune.

In addition to advertisements, notices of each meeting and proposal information and forms will be mailed to the Interested Persons and Agencies List for the CDBG and HOME Programs. Any person or agency may request to be placed on this mailing list.

At least three Public Meetings will be held by the City of Waltham during the Consolidated Planning Process. Two meetings may be combined and conducted jointly in one hearing.

- *Housing and Community Development Needs Public Hearing : Early December.*

Housing and Community Development needs will be analyzed; time schedules and assistance in proposal development will be provided. This meeting will also review the Citizen Participation Process and comments and suggestions will be taken by the Planning Departments.

- *Proposed Consolidated Strategy and Plan Public Hearing: Early March.*

Proposed use of funds will be reviewed and questions will be taken on the upcoming program year.

Public Hearings will be held in the evening at the Waltham Government Center Auditorium or Public Meeting Room, which are accessible to the handicapped. Please see the attached Consolidated Plan Schedule for dates and times of Public Hearings.

### **IV. Access to Information**

Any citizen, public agency, non-profit organization, or other interested party may request information, and review and submit comments on any proposed Consolidated Plan activity, including the estimated amount proposed to benefit low, very low, and extremely low income residents. In addition, the City of Waltham will make available its plan to minimize displacement and assist those displaced as a result of these activities. Citizens and citizen groups will have access to records for at least five years.

## V. Publishing the Consolidated Plan

A summary of the proposed Consolidated Plan and Strategy as well as the CDBG proposed budget will be published in the Waltham Edition of the *News Tribune* in Mid-February. Copies of the Consolidated Plan will be made available at the Waltham Planning Department and the Waltham Public Library.

## VI. Comments and Timely Response

Citizens and citizen groups will have at least 30 days from the public hearing on the proposed Consolidated Plan to comment on the Plan prior to its submission to HUD. The City of Waltham will consider all comments from citizens, public agencies, non-profit organizations, and other interested parties in preparing its final Consolidated Plan submission. A summary of any comments made during the planning process will be attached to the final submission. The summary will include an explanation of any comments not accepted and the reasons these comments were not accepted. The Waltham Planning Department will give written answers to written complaints and grievances within 15 days, where practical.

## VII. Amendments

If there are any *substantial changes* to the proposed use of funds, a Public Hearing will be held in the City of Waltham on the revised proposed use of funds with notice of the hearing and the procedure for comments published in the Waltham News Tribune at least ten days prior to the hearing date.

*Substantial Change* is defined, in accordance with 24 CFR part 91.505(a), as:

1. A substantial change in its allocation priorities (e.g., a change greater than 25% in an individual project budget) or a substantial change in the method of distribution of funds;
2. An activity (including those funded exclusively with program income) not previously covered by the consolidated plan; or a
3. Substantial change in the purpose, scope, location, or beneficiaries of an activity.

CDBG & HOME PROGRAMS  
**LEGAL NOTICE**  
**NOTICE OF PUBLIC MEETING**  
**CONCERNING CITY OF WALTHAM**  
**CDBG AND HOME PROGRAMS**

The Waltham Planning Department will host two public meetings regarding the City of Waltham's Federal Community Development Block Grant (CDBG) Program and Housing Investment Partnership (HOME) program on:

**Wednesday, December 18, 2013**  
**3:30 – 4:30 pm or 6:30 – 7:30pm**  
**Waltham Government Center –**  
**Public Meeting,**  
**Room #06 (Ground Floor)**  
**119 School Street, Waltham**

Please note the afternoon and evening sessions will be identical and are being offered to help more people attend and learn about Waltham's CDBG.

Planning Department staff will review requirements for submitting a CDBG funding proposal for the upcoming (2014-2015) Program Year and answer questions about CDBG regulations at these meetings.

Input will also be solicited on Waltham's housing and community development needs for the city's 2014-2015 Annual Plan, and the performance of the Waltham CDBG and HOME Programs over the just completed 2012-2013 Program Year will be reviewed.

If your organization is interested in submitting a CDBG proposal for funding, or to learn more about CDBG and HOME, please attend. Attendance at this meeting is not mandatory for submission of a CDBG funding request.

The location of this meeting is accessible to people with disabilities and reasonable accommodations will be provided to persons requiring assistance. If you know of anyone who is unable to read or understand this notice or needs a special accommodation, please contact the Planning Department at 781.314.3370.

La ubicación de esta reunión es accesible a las personas con discapacidad y las adaptaciones razonables se proporcionará a las personas que necesitan ayuda. Si usted sabe de alguien que no puede leer o entender este aviso o necesita una adaptación especial, por favor póngase en contacto con el Departamento de Planificación al 781.314.3370.

AD#13046071  
Waltham News Tribune 12/6/13





CITY OF WALTHAM  
PLANNING DEPARTMENT

119 SCHOOL STREET  
WALTHAM, MASSACHUSETTS 02451  
781-314-3370      781-314-3376 (fax)

CATHERINE CAGLE  
PLANNING DIRECTOR

MEETING AGENDA

Public Meeting CDBG Funding Proposal Process

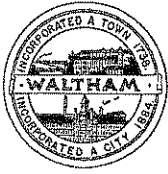
Wednesday, December 18, 2013 at 3:30 p.m. and 6:30 p.m.

Government Center Public Meeting Room, Lower Level

1. Welcome & Introduction
2. Overview of CDBG Program
3. Review of CDBG Proposal Packet
  - Proposal Schedule
  - Important Proposal Information
  - CDBG Facts
  - Income Eligibility Standards
  - CDBG Target Area
  - Eligible Activities
  - CDBG Proposal Form
4. Review of Key Milestones & Questions

The location of this meeting is accessible to people with disabilities and reasonable accommodations will be provided to persons requiring assistance. If you know of anyone unable to read or understand this notice or needs a special accommodation please contact the Planning Department by phone at 781-314-3370. Email: [nchiacchio@city.waltham.ma.us](mailto:nchiacchio@city.waltham.ma.us).





CITY OF WALTHAM  
PLANNING DEPARTMENT

119 SCHOOL STREET  
WALTHAM, MASSACHUSETTS 02451  
781-314-3370 781-314-3376 (fax)

CATHERINE CAGLE  
PLANNING DIRECTOR

## Waltham Community Development Block Grant Program

Fiscal Year 2014-2015 (Year 40) Public Meeting #1: December 18, 2013

### Staff

Catherine Cagle, Planning Director Waltham Planning Department 781.314.3370

Deborah Flanagan

Nancy Chiacchio

### Attendees

Laurie Lindstrom	M.H.S.A.	781.894.6110
Joanne Raymond	G.W.A.R.C.	781.899.1344
Kathy Chaplowski	Power Program	781-314-5586
Susan Sklar	Parents Program	617.969.5906 x 125
Gina Marciano	Center for Women & Enterprise	617-532-0257
Martha Creedon		781-899-0324
Daria Gere	W.A.T.C.H.	781.891.6689 x 200
Judy Fallows	Healthy Waltham	781-891-4700
Charnan Bray	Downtown Waltham Partnership	617-512-5332

### Minutes

Catherine Cagle, Director, opened the meeting at 3:30 pm by briefly describing the Waltham Community Development Program's mission and operations, and explained that moving forward into the 2014-2015 proposal year we expected to be level funded.

Ms. Cagle described the Program's the CDBG funding and HUD requirements on the distribution of funds into separate areas for Public Services, Public Facility Improvements, Economic Development, Housing Rehabilitation and Program Administration and access-improvements for people with disabilities. It was explained that HUD caps each activity and that one activities awards do not reduce the awards of the other.

Nancy Chiacchio explained in detail the process for submitting project proposals to the Planning Department for CDBG funding.

Deborah Flanagan emphasized the Mayor's traditional policy of level-funding existing social service programs before distributing funds to new projects or increasing support for current programs. Deborah reviewed eligibility requirements for projects funded with CDBG funds.

Nancy emphasized the need for social service agencies to submit current insurance binders as well as the most recent version of their audit with their CDBG proposals. It was also emphasized the need for social service agencies to spend their CDBG grants as soon as possible in the program year. It was noted that the awards are contracted for one year and each program must also be in existence for the one year contract period. If a program does not provide the services for the contract length the agency would be responsible for a prorated repayment of CDBG funds. Unspent funds can no longer be "rolled over" into succeeding years, but are instead "recaptured" for allocation to other projects at the discretion of the Planning Department and the

Mayor.

Attendees asked the following questions:

*Can CDBG funds be used for economic development and training of local business owners?* Deborah confirmed this use was eligible, and spoke about how to document the number of businesses served and how to identify that the project was indeed serving low-moderate residents needed to be reviewed. The Planning department would require that actual business address and DUNS numbers would have to be provided in the quarterly reporting to properly identify that we are meeting the national objective.

*Can CDBG funds be used as a match for a program that will assist SNAP (Food Stamp Program) clients with the purchase of groceries?* Ms. Flanagan said that she was unsure if this was an eligible use of funds and stated that the Planning Department would look into the matter. A small discussion on if the Snap benefit was documentation enough to prove that the recipients were low income and how the clients use a snap debit card. Ms. Flanagan asked if clients were asked for identification when presenting the SNAP cards and the answer was no.

*Can the Planning Department provide agencies with copies of past applications?* Ms. Chiacchio responded that she could provide past applications via electronic mail.

Attendees received a proposal packet and a copy of the 2013-2014 CDBG Budget.

As there were no additional questions or comments, Planning staff adjourned the meeting at 3:35pm.



HOME INVESTMENT PARTNERSHIP  
PROGRAM

LEGAL NOTICE  
CITY OF WALTHAM  
Planning Department

PUBLIC MEETING NOTICE

HOME INVESTMENT PARTNERSHIP  
PROGRAM (HOME) PROGRAM  
Wednesday, March 5, 2014,  
at 6:30 P.M.  
Waltham Government Center -  
Auditorium  
119 School Street,  
Waltham, MA 02452

Public Hearing Items:

1. The budget transfer of HOME fund-  
ing from inactive projects from FY13  
and FY14.
2. Amendments to the Consolidated  
Plan for the City of Waltham to include  
the creation of a HOME TBRA  
Security Deposit Program and the  
close out of the HOME Down Payment  
Assistance Program.

The location of this meeting is accessi-  
ble to people with disabilities and rea-  
sonable accommodations will be pro-  
vided to persons requiring assistance.  
If you have a special accommodation  
need or you need language transla-  
tion, please contact Deborah Flanagan  
at (781) 314-3383; via email at [dflanagan@city.waltham.ma.us](mailto:dflanagan@city.waltham.ma.us).

La ubicación de esta reunión es acce-  
sible a las personas con discapacidad  
y las adaptaciones razonables se pro-  
porcionará a las personas que necesi-  
tan ayuda. Si usted tiene una necesi-  
dad de instalaciones especiales o  
necesita la traducción de idiomas, por  
favor póngase en contacto con  
Deborah Flanagan al (781) 314-3383;  
por correo electrónico a  
[dflanagan@city.waltham.ma.us](mailto:dflanagan@city.waltham.ma.us).



EQUAL HOUSING  
OPPORTUNITY



AD#13076168  
NTR 2/27/14



*City of Waltham*  
*Planning Department*  
*Housing Division*

119 School Street  
Waltham, MA 02451  
ph(781)314-3380 fax(781)314-3385

Home Investment Partnership Program (HOME)

Public Hearing  
March 5, 2014

Agenda

1. Transfer of HOME funds from FY 13 and 14

HM13-7B	Downpayment Asst.	\$50,814.31
HM14-7B	Downpayment Asst.	\$229,965.75
HM14-7C	CHDO set-aside	\$36,144.00
HM14-7D	CHDO Admin	\$12,048
HM14-7E	Loan repayment	\$44,755
Total funds to be transferred		\$373,727.06

Transferred funds will be transferred to Brookline loan account. Brookline loan will be repaid to Waltham in three consecutive years beginning in July of 2015. As members of the west Metro HOME Consortium, HOME funding is used to provide permanent housing to contiguous communities within the consortium. Consortium : Bedford, Belmont, Brookline, Concord, Framingham, Lincoln,



**City of Waltham**  
**Planning Department**  
**Housing Division**

119 School Street  
Waltham, MA 02451  
ph(781)314-3380 fax(781)314-3385

6:30 PM -

7:00 PM

No Attendees.

*D. Danagan*

**Home Investment Partnership Program (HOME)**

Public Hearing  
March 5, 2014

Sign In Sheet

1. \_\_\_\_\_
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18. \_\_\_\_\_

**CDBG PROGRAM  
LEGAL NOTICE  
NOTICE OF PUBLIC HEARING  
CITY OF WALTHAM  
COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) PROGRAM  
AND  
2014-2015 ANNUAL ACTION PLAN**

**Wednesday, March 19, 2014  
at 6:30 pm  
Waltham Government Center  
Public Meeting Room #06  
119 School Street,  
Waltham, MA 02451**

Planning Department staff will conduct a public hearing to solicit comments and input from residents about the City's housing and community development projects for the upcoming Program Year 2014-2015 Annual Action Plan. Past performance and amendments to the Consolidated Plan will be discussed, which will include additional new projects and budget changes for 2013-2014 funding.

The public is invited to review and comment on the DRAFT Annual Action Plan beginning Tuesday, April 1, 2014 for Program Year 40 covering the period from July 1, 2014 to June 30, 2015. Draft copies of the Plan will be available in the Planning Department at 119 School Street, Waltham, and at the Waltham Public Library. The City of Waltham expects to receive \$894,250 in new CDBG funds and estimates an additional \$50,000 in Program Income for a total 2014-2015 estimated budget of \$944,250. Comments on the proposed budget and Annual Action Plan will be accepted in writing to Nancy Chiacchio, Waltham Planning Department, 119 School St., Waltham, MA 02452, or via email to [Nchiacchio@city.waltham.ma.us](mailto:Nchiacchio@city.waltham.ma.us). The Deadline for submitting comments is May 1, 2014 @ 4 pm.

The location of this meeting is accessible to people with disabilities and reasonable accommodations will be provided to persons requiring assistance. If you have a special accommodation or need language translation, please contact Nancy Chiacchio at (781) 314-3370; via email at [Nchiacchio@city.waltham.ma.us](mailto:Nchiacchio@city.waltham.ma.us).

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