



# WALTHAM POLICE CADET EXAM

*Are you considering a career in law enforcement?*



**Last Date to Apply: Friday, April 26, 2019**

**Examination Date: Tuesday, May 7, 2019**

**Location: Government Center, 119 School Street, Waltham, MA 02451**

**Exam Time: 6:00 P.M.**

The Waltham Police Department will be holding an exam for Cadets. The results of this examination will be used as a recruitment resource to fill vacancies for the Waltham Police Department Cadet Program.

**ENTRANCE REQUIREMENTS:** A Cadet is a person who is interested in a career in law enforcement and must be interested in serving the community. Must be a licensed Massachusetts driver with a good driving record. Must be willing to work nights, weekends and holidays. Must be a high school graduate. Must be willing to attend college and take law enforcement courses towards a degree if she or he hasn't already done so. The age requirement for cadet is regulated by MGL Ch. 147, S 21A. A person may be appointed as a police cadet, for a period of full-time "on the job" training, who is not less than eighteen nor more than twenty-three years of age. Employment is to be terminated on your 25<sup>th</sup> birthday, however no person shall be too old for appointment as a cadet if he or she was of qualifying age at the time of application to a cadet program. An appointment to a cadet program shall not be terminated for age unless the cadet has completed 2 years of service. Employment may be terminated whenever a cadet fails to maintain a passing grade in any course of study the appointing authority determines he should undertake. Must be a Waltham resident at time of application and duration of employment.

**DUTIES:** As a Police Cadet you will perform the following duties as well as gain the opportunity to jump-start your career in law enforcement:

- Handle prisoner checks and releases
- Fingerprint and photograph prisoners
- Answer business and emergency phone calls
- Take police reports
- Maintain records
- Conduct warrant checks
- Make frequent contact with citizens, police and supervisors

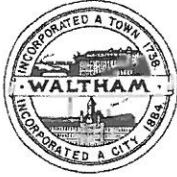
**YOU MUST PASS:**

- Written exam
- Oral board interview
- Background investigation
- Medical exam & drug test
- Strength and agility test
- Psychological exam

**BENEFITS:**

- Salary \$45,053
- Health benefits
- Paid vacations
- Paid holidays
- Paid sick benefits

**TO APPLY:** Deadline to apply is Friday, April 26, 2019 at 4:30 in the Human Resources Dept., Government Center, 119 School Street, Waltham. Registration forms are available at the Human Resources Department, and may be downloaded from our website. If you have any questions, please contact the Human Resources Department at 781-314-3355.



**CITY OF WALTHAM**  
**LOCATION: GOVERNMENT CENTER,**  
**119 SCHOOL STREET, WALTHAM, MA 02451**  
**TUESDAY, MAY 7, 2019**  
**DEADLINE TO REGISTER: FRIDAY, APRIL 26, 2019**  
**CADET EXAM**  
**6:00 PM**  
**PLEASE PRINT**

FIRST NAME: \_\_\_\_\_ LAST: \_\_\_\_\_ MIDDLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TELEPHONE: HOME: \_\_\_\_\_ CELL: \_\_\_\_\_

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**TO REGISTER:** Return this form and the completed employment application to the Human Resources Department, Government Center, 119 School Street, Room 13, Waltham, MA 02451, or email it to [mgullotti@city.waltham.ma.us](mailto:mgullotti@city.waltham.ma.us), fax 781-314-3358 by **April 26, 2019**.

**BUILDING DOORS WILL BE LOCKED EXACTLY AT THE START TIME OF THE EXAM, THERE WILL BE NO ADMITTANCE ONCE THE EXAM HAS BEGUN.**

**TESTING ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES:** If you need special testing accommodations due to a documented impairment please contact Human Resources immediately. You must also submit a letter of support from a qualified professional detailing what type of accommodation you require at the exam site. Without such a letter, we cannot guarantee that we will be able to grant your accommodation. This information is requested only to provide reasonable accommodation for exams, and will not be used for any other purposes.

You must bring with you photo identification and two number 2 pencils with erasers on the day of the exam. No calculators. The examination will take approximately 2.5 hours.

I hereby declare all statements and answers made as part of this application are true and are made under the penalties of perjury.

I understand that by completing this form I guarantee I will be attending the exam on May 7, 2019, and in the event of an emergency I will notify Human Resources if I am unable to attend. The exam is limited to the first 30 registrants, in the event we have more than 30 registrants we will schedule another exam. You will be contacted if registration is full.

Do you meet the entrance requirements listed above?     Yes     No

Signature \_\_\_\_\_ Date \_\_\_\_\_