

*Long Term Debt Committee*  
*June 26, 2017*  
*Minutes of the Meeting*

**Attendance**

Councillor Darcy	Present
Councillor LeBlanc	Absent
Councillor McLaughlin	Present
Councillor McMenimen	Present
Chairman Marchese	Present

Chairman Marchese called the meeting to order at 12:15 a.m.

Councilor McMenimen moved approval of the June 19, 2017 minutes. Motion was adopted on a voice vote.

1. The Mayor respectfully requests the following financing transaction totaling \$120,000.00 for the HVAC system at City Hall. This item was recommended by the Mayor for FY2017 in the FY2017-FY2021 Capital Improvement Program. Attached is a copy of an excerpt from the FY2017-FY2021 Capital Improvement Program for the Building Department at City Hall.

Transfer From: #001-192-5800-6000	Bldg-General	\$ 9,418.68
Transfer From: #310-192-2009-6000	Bldg-General	\$ 3,210.82
Transfer From: #310-192-2010-6000	Bldg-General	\$25,788.57
Appropriate From: Unreserved Fund Balance		\$81,581.93

Transfer To:	#001-192-5800-6241	Bldg-City Hall HVAC	\$ 9,418.68
Transfer To:	#310-192-2009-6241	Bldg-City Hall HVAC	\$ 3,210.82
Transfer To:	#310-192-2010-6241	Bldg-City Hall HVAC	\$25,788.57
Appropriate To:	#001-192-5800-6241	Bldg-City Hall HVAC	\$81,581.93

Councillor McMenimen moved to hear from an off committee member. Motion was adopted on a voice vote. Inspector of buildings Bill Forte appeared before the committee. Mr. Forte said the current HVAC system at City Hall is old and needs to be replaced. The system has been in need of replacement for many years. Mr. Forte said the estimated cost of installation is \$ 63,378 for each unit. The building needs two units, Mr. Forte said the additional funds needed will come out of his general budget account. Councillor McLaughlin asked if the price included the controls needed. Mr. Forte said yes. Councillor McMenimen moved approval of the matter. Motion was adopted on a voice vote.

2. The Mayor respectfully requests a transfer of capital improvement funds totaling \$3,275,000.00 to fund the construction phase of the ACO Area 5A (Beaver Street) Sewer Improvements and Lyman Street Relief Sewer project. The project was publically bid and the responsible and responsive bidder with the lowest price was Aqua Line Utility Corporation.

Aqua Line Utility Corporation	\$3,118,470.44
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5% Contingency	<u>\$ 156,529.56</u>
Total	<u>\$3,275,000.00</u>

FROM:

#603-440-2008-7305	Sewer-Sump Pump Program	\$1,989,580.52
#603-440-2010-7320	Sewer-Area 15	\$1,285,419.48

TO:

#603-440-2008-7335	Sewer-ACO Area 5A	\$1,989,580.52
#603-440-2010-7335	Sewer-ACO Area 5A	\$1,285,419.48

Councillor McLaughlin moved to hear from an off committee member. Motion was adopted on a voice vote. City Engineer Steve Casazza appeared before the committee. Mr. Casazza said these funds are needed for the construction phase of the ACO in area 5A (Pigeon Hill) for sewer improvements, and for the sewer relief project at Beaver and Lyman Street. Councillor McLaughlin moved approval of the matter. Motion was adopted on a voice vote.

3. The Mayor respectfully a transfer and an appropriation in the total amount of \$325,000.00 to pay the trash/recycling collection costs for the remainder of FY2017. These additional funds are needed as the result of a new trash/recycling collection contract that was effective January 1, 2017.

Councillor McMenimen moved to hear from an off committee member. Motion was adopted on a voice vote. CPW Director Michael Chiasson and City Auditor Paul Centofanti appeared before the committee. Mr. Chaisson said that all the trash accounts have always been treated as “bottom line” accounts from a budget standpoint. Mr. Chiasson said the shortfall is a result of the department not generating as much recycling credits as they projected. Councillor McMenimen moved to hear from an off committee member. Motion was adopted on a voice vote. Off committee, Councillor Logan asked City Auditor Paul Centofanti how the new trash contract was signed last October when the department did not had sufficient funding in place for the entire year of the contract. Councillor Logan also asked if these budget accounts were line item account. Mr. Centofanti said yes they are line item accounts. Mr. Centofanti said these budget accounts have always been treated as one “bottom line” account. Councillor Logan said the law, chapter 44, section 31 doesn’t allow you to award a contract endless you have enough money appropriated. Councillor Logan said the Council should have had an opportunity at the time before the contract started to see if they wanted to approve the 35% increase in contract costs. Councillor Logan urged Auditor Centofanti to reconsider this budgeting practice. Councillor McMenimen moved approval of the matter. Motion was adopted on a voice vote.

Councillor McMenimen moved to adjourn. Motion was adopted and the meeting was adjourned at 12:45 a.m.

Respectfully submitted,

Thomas J Magno - Clerk

