

FINANCE COMMITTEE
Minutes of the Meeting
June 6, 2016

1. As Chairman Brasco was absent, the Clerk of the Committee called the meeting to order at 8:35pm.
2. A motion to nominate Councillor McMenimen as Chairman pro-temp was adopted on a voice vote.
3. Chairman pro-temp McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll - all Committee members except Chairman Brasco were present.
4. A request was received from the Mayor to transfer funds in the amount of \$85,000 from and to the following accounts. The purpose of this funding request is to install a crosswalk light at Falzone Field located at 901 Trapelo Road.
FROM:
Traffic Impact-Pulte Homes (Jefferson) #259-480-2908-5205 \$85,000
TO:
Traffic Impact - Falzone Crosswalk Light #259-480-2968-5205 \$85,000

Councillor Vizard moved to hear from an off-committee individual, Wires Inspector Tim Kelly. The motion was adopted on a voice vote. Mr. Kelly gave an overview of the intended project and the appropriateness to use the traffic impact fee account to fund the project. Councillor Vizard moved to approve the transfer request. The motion was adopted on a voice vote and the transfer of \$85,000 was approved.

5. A request was received from the Mayor to appropriate funds in the amount of \$3,500,000 from account #217-121-1015-3590 Mayor-Sale of City Owned Land to account #310-000-2000-3920 Other Financing Sources-Capital Projects. These funds were generated from the sale proceeds of ten (10) condo units at the former Banks School property and will be used to pay off the short term note in the amount of \$3,500,000 that was used towards the financing of this project. Councillor Vizard moved to hear from an off-committee individual,

City Auditor Paul Centofanti. The motion was adopted on a voice vote. The Auditor explained the temporary notes were the funding source of the Banks School condo project and that a sufficient number of units had been sold to use the sale proceeds to pay off the temporary note. Councillor Vizard moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$3,500,000 was approved.

6. A request was received from the Mayor to appropriate funds totaling \$2,212,000 to fund compensation increases for the Non-Union employees for the period July 1, 2013 to June 30, 2016.

FROM:

Unreserved Fund Balance	\$2,098,000
Unreserved Fund Balance - Parking Meters	\$ 31,300
Retained Earnings - Water	\$ 82,700

TO:

Assessor - FT Salary	#001-141-5100-5111	\$ 86,100
Auditor - FT Salary	#001-135-5100-5111	\$ 113,200
Building - FT Salary	#001-192-5100-5111	\$ 68,100
Clerk - FT Salary	#001-161-5100-5111	\$ 45,700
Voter Reg - FT Salary	#001-163-5100-5111	\$ 30,700
Conservation - PT Salary	#001-171-5100-5111	\$ 5,200
COA - FT Salary	#001-541-5100-5111	\$ 83,700
CPW - FT Salary	#001-420-5100-5111	\$ 162,000
Emergency Mgmt - PT Salary	#001-291-5100-5121	\$ 11,600
Engineering - FT Salary	#001-410-5100-5111	\$ 41,500
Fire - FT Salary	#001-220-5100-5111	\$ 75,300
Health - FT Salary	#001-510-5100-5111	\$ 87,300
Historical Comm - PT Salary	#001-691-5100-5121	\$ 2,400
IT - FT Salary	#001-155-5100-5111	\$ 108,600
Law - FT Salary	#001-151-5100-5111	\$ 183,400
Library - FT Salary	#001-610-5100-5111	\$ 83,300
Mayor - FT Salary	#001-121-5100-5111	\$ 47,000
Personnel - FT Salary	#001-152-5100-5111	\$ 50,100
Planning - FT Salary	#001-175-5100-5111	\$ 63,900
Housing - FT Salary	#001-183-5100-5111	\$ 53,400
Paine Estate - FT Salary	#001-670-5100-5111	\$ 32,000
Police - FT Salary	#001-210-5100-5111	\$ 173,000
Purchasing - FT Salary	#001-138-5100-5111	\$ 47,400
Recreation - FT Salary	#001-630-5100-5111	\$ 126,400
Traffic - FT Salary	#001-480-5100-5111	\$ 50,200

Treasurer – FT Salary	#001-145-5100-5111	\$ 191,300
Veterans – FT Salary	#001-543-5100-5111	\$ 37,900
Wires – FT Salary	#001-245-5100-5111	\$ 37,300
Parking Mgmt – FT Salary	#232-480-5100-5111	\$ 31,300
Water Admin – FT Salary	#610-450-5100-5111	\$ 50,700
Wat/Sew Billing – FT Salary	#610-451-5100-5111	\$ 32,000

Councillor Romard moved to hear from an off-committee individual, City Auditor Paul Centofanti. The motion was adopted on a voice vote. Councillor Romard asked questions about the merit for awarding the raises and expressed concern of rewarding all employees in the same manner regardless of their job performance. The Auditor explained the non-union raises were the same percentage and effective dates that were approved for all of the City/School bargaining units. Councillor Romard moved to table the funding request. On a roll call vote of two in favor (Romard, Giordano) and one opposed (Vizard), the motion to table did not pass. Councillor Vizard explained the ordinance to change the compensation tables for non-union employees had been approved by the City Council a few weeks ago and the request that was before the Finance Committee this evening was to fund the approved change to the compensation ordinance. Councillor Vizard moved to approve the appropriation request. On the motion, Councillor Romard stated he would support the motion but would have questions of the Mayor concerning compensation for employees during the Mayor’s budget review with the Finance Committee. The motion to approve the appropriation request of \$2,212,000 was adopted on a voice vote.

7. Councillor McMenimen moved to take the matter of the “traffic impact fee” resolution (4/11/2016) from the table. The motion was adopted on a voice vote. Councillor McMenimen again spoke of the legislative bill before the Senate Ways and Means Committee concerning zoning/land use. Councillor McMenimen again expressed concern of the impact it may have on the City and if it would be in the City’s best interest. Councillor McMenimen asked the Clerk of the Committee about the status of her information request on “traffic impact fees”. The Clerk of the Committee stated that the Traffic Engineer had prepared a detailed analysis report of the traffic impact fee accounts and a copy was provided to each Finance Committee member. Councillor McMenimen asked the Clerk to provide a copy of the information to all other councillors. Councillor McMenimen move to place the matter back on the table. The motion was adopted on a voice vote and the matter was tabled. Councillor Vizard moved to

file the resolution. The motion was adopted on a voice vote and the resolution was filed.

8. A motion to adjourn by Councillor Vizard was approved by a voice vote and Chair pro-temp McMenimen declared the Committee adjourned - 9:30pm.

Paul G. Centofanti - Clerk to the Finance Committee