

**FINANCE COMMITTEE**  
Minutes of the Meeting  
June 22, 2015 (scheduled)

1. Chairman Brasco called the meeting to order at 12:10 am on June 23, 2015.
2. Chairman Brasco requested that attendance be taken by a roll call. The Clerk called the roll – Councillors Giordano, McMenimen, Romard, Vizard and Chairman Brasco were present.
3. Councillor Giordano moved that the minutes of the meeting June 15, 2015 be accepted. The motion was adopted on a voice vote.
4. A request was received from the Mayor to transfer funds totaling \$14,990 for structural improvements to the Veterans’ Rink roof for the purpose of installing wood in three (3) areas of the Veterans Skating Rink roof trusses. This remediation work was identified and recommended in the inspection report conducted this past March by an independent structural engineer as part of a safety assessment by the City of Waltham.

FROM:

#643-630-2010-6464	Rink – Boards/Hot Water Tank	\$ 443
#640-630-5800-6423	Rink – Safety Systems	\$ 3,005
#640-630-5800-6710	Rink – Walkway	\$ 6,272
#640-630-5800-6464	Rink – Equipment	\$ 5,270

TO:

#643-630-2010-6423	Rink – Safety Systems	\$ 443
#640-630-5800-6423	Rink – Safety Systems	\$14,547

A motion by Councillor Vizard to approve the transfer request was adopted on a voice vote.

5. A request was received from the Mayor to accept the MASSDEP Sustainable Materials Recovery Program grant in the amount of \$2,000 for increasing the participation of the recycling program in the elementary school cafeterias. A motion by Councillor Giordano to approve the transfer request was adopted on a voice vote.

6. A request was received from the Mayor to transfer and appropriate funds totaling \$94,227 for the Mechanics' Union collective bargaining agreement for the period July 1, 2013 – June 30, 2016.

APPROPRIATE FROM:

Unreserved Fund Balance \$22,241

TRANSFER FROM:

Mayor – Collective Bargaining #001-121-5400-5111 \$34,186  
 Auditor – Collective Bargaining #001-135-5400-5111 \$37,800

TO:

CPW (FY2015) #001-220-5100-5112 \$49,401  
 CPW (FY2016) #001-420-5100-5112 \$37,800  
 CPW Snow (FY2015) #001-421-5100-5131 \$ 7,026

The Auditor gave a brief explanation to the Committee. A motion by Councillor Vizard to approve the transfer and appropriation request was adopted on a voice vote.

7. A request was received from the Mayor to transfer and appropriate funds totaling \$643,185 for the Managers' Union collective bargaining agreement for the period July 1, 2013 – June 30, 2016.

APPROPRIATE FROM:

Unreserved Fund Balance \$152,352

TRANSFER FROM:

Mayor – Collective Bargaining #001-121-5400-5111 \$200,826  
 Auditor – Collective Bargaining #001-135-5400-5111 \$290,007

TO:

		<u>FY2015</u>	<u>FY2016</u>
Building	#001-192-5100-5111	\$57,663	\$56,961
City Clerk	#001-161-5100-5111	\$15,631	\$12,196
Voter Reg	#001-163-5100-5111	\$ 9,407	\$ 6,816
CPW	#001-420-5100-5111	\$53,406	\$44,727
CPW-Snow	#001-421-5100-5131	\$ 2,113	\$ 0
Engineer	#001-410-5100-5111	\$11,751	\$18,354
Water Adm	#610-450-5100-5111	\$45,080	\$34,577
Health	#001-510-5100-5111	\$39,125	\$29,376
IT	#001-155-5100-5111	\$68,570	\$51,588
Paine Estate	#001-670-5100-5111	\$ 8,797	\$ 6,230
Parking Meters	#232-480-5100-5111	\$ 2,943	\$ 0
Police – Animal	#001-210-5100-5111	\$ 9,313	\$ 6,774
Dispatch	#001-215-5100-5111	\$ 9,716	\$ 7,382
Wires	#001-245-5100-5111	\$19,663	\$15,026

The Auditor gave a brief explanation to the Committee. A motion by Councillor Vizard to approve the transfer and appropriation request was adopted on a voice vote.

8. A request was received from the Mayor to transfer and appropriate funds totaling \$2,228,536 for the Firefighters' Union JLMC arbitration award for the period July 1, 2013 - June 30, 2016.

APPROPRIATE FROM:

Unreserved Fund Balance	\$ 591,464
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TRANSFER FROM:

Mayor - Collective Bargaining	#001-121-5400-5111	\$ 614,072
Auditor - Collective Bargaining	#001-135-5400-5111	\$1,023,000

TO:

Fire Salary FT (FY2015)	#001-220-5100-5111	\$ 476,823
Fire Salary FT (FY2016)	#001-220-5100-5111	\$ 410,000
Fire Wage FT (FY2015)	#001-220-5100-5112	\$ 728,713
Fire Wage FT (FY2016)	#001-220-5100-5112	\$ 613,000

The Auditor gave a brief explanation to the Committee. A motion by Councillor Giordano to approve the transfer and appropriation request was adopted on a voice vote.

9. A request was received from the Mayor to transfer and appropriate funds totaling \$1,910,259 for the Police Superior Officers' Union collective bargaining agreement for the period July 1, 2010 - June 30, 2013 and July 1, 2013 - June 30, 2016.

APPROPRIATE FROM:

Unreserved Fund Balance	\$1,006,038
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TRANSFER FROM:

Mayor - Collective Bargaining	#001-121-5400-5111	\$ 345,921
Auditor - Collective Bargaining	#001-135-5400-5111	\$ 558,300

TO:

Police Salary FT (FY2015)	#001-210-5100-5111	\$1,345,459
Police Salary FT (FY2016)	#001-210-5100-5111	\$ 555,000
Police Uniforms (FY2015)	#001-210-5500-5190	\$ 6,500
Police Uniforms (FY2016)	#001-210-5500-5190	\$ 3,300

The Auditor gave a brief explanation to the Committee. A motion by Councillor Giordano to approve the transfer and appropriation request was adopted on a voice vote.

10. A request was received from the Mayor to appropriate funds in the amount of \$1,975 from Unreserved Fund Balance to Planning – Salaries #001-175-5100-5111. These funds will be used to pay the accrued vacation time owed to an employee retiring on June 26, 2015. The Auditor gave a brief explanation to the Committee. A motion by Councillor Giordano to approve the appropriation request was adopted on a voice vote.
11. A request was received from the Mayor to transfer and appropriate funds totaling \$200,000 to fund the City’s match (1.45% of salary) of the FICA Medicare payroll tax to June 30, 2015. This is a mandatory payroll tax withholding for employees who were hired on or after April 1, 1986.

APPROPRIATE FROM:

Unreserved Fund Balance	\$ 90,000
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TRANSFER FROM:

Auditor – Certification Charges	#001-750-5200-0000	\$ 40,000
Auditor – Interest on BANS	#001-750-5200-5925	\$ 30,000
Auditor – Interest on Tax Refunds	#001-750-5200-5930	\$ 40,000

TO:

Auditor – FICA Medicare	#001-914-5200-5185	\$200,000
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The Auditor gave a brief explanation to the Committee. A motion by Councillor Vizard to approve the transfer and appropriation request was adopted on a voice vote.

12. A motion by Councillor Giordano to adjourn was approved by a voice vote and Chairman Brasco declared the committee adjourned – 12:30 am.

Paul G. Centofanti – Clerk to the Finance Committee