

FINANCE COMMITTEE
Minutes of the Meeting
February 1, 2016

1. Chairman Brasco called the meeting to order at 10:15 pm.
2. Chairman Brasco requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll - all Committee members were present.
3. Councillor Vizard moved that that the minutes of the meeting January 19, 2016 be accepted. The motion was adopted on a voice vote and the minutes were accepted.
4. A request was received from the Mayor to transfer the amount of \$13,340.79 for the purchase of a copy machine for the Treasurer's Office.

From:

CIP - General	#310-000-2000-6400	\$ 482.69
CIP - General	#310-000-2000-6200	\$12,858.10

To:

Treasurer - Copy machine	#310-145-2000-6413	\$13,340.79
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Councillor Giordano moved to hear from an off-committee member, Treasurer Tom Magno. The motion was adopted on a voice vote. Councillor Giordano asked the Treasurer to explain the need for the purchase, with the Treasurer citing the age and condition of the existing copier. Councillor Giordano moved to approve the transfer of funds. The motion was adopted on a voice vote.

5. A request was received from the Mayor to accept a grant from the Executive Office of Public Safety and Security's Highway Safety Division (EOPSS/HSD) in the amount of \$9,982.62 for the FFY2016 Underage Alcohol Enforcement Grant Program for the Police Department. Councillor Giordano moved to hear from an off-committee member, Police Chief Keith MacPherson. The motion was adopted on a voice vote. Chief MacPherson explained the purpose of the grant and the use of the grant funds. Councillor Giordano inquired if matching funds were needed and the Chief stated it would be absorbed within the existing

Police Department operating budget. Councillor Giordano moved to accept the grant. The motion was adopted on a voice vote.

6. A request was received from the Mayor to accept two grants from the Executive Office of Public Safety to receive funding in the total amount of \$10,552 for the Student Awareness of Fire Education (SAFE) Program and the Senior SAFE programs for the Fire Department. The funds will be used to provide materials and training sessions for children (\$7,237) and seniors (\$3,315). Councillor McMenimen inquired if the Fire Chief or his designee was in attendance to answer questions. Since no one from the Fire Department was in attendance, Councillor McMenimen moved to table the request and to have the Fire Chief or his designee attend the next Finance Committee meeting. The motion was adopted on a voice vote and the matter was tabled.
7. The Clerk advised the Committee that the mid-year budget would be included in this Thursday's packet to be addressed at the next Finance Committee meeting. The Clerk informed the Committee that the School Department mid-year is January 31 and the School Committee would need to first review it. The Chairman suggested the School Department appear at the Finance Committee meeting of March 7 or March 21. The Clerk asked the Committee if they would like to request the independent auditor to appear before the Finance Committee to discuss the FY2015 independent audit. The Chairman indicated that a resolution would need to be brought in at the next meeting.
8. A motion to adjourn by Councillor Giordano was approved by a voice vote and Chairperson Brasco declared the committee adjourned - 10:30 pm.

Paul G. Centofanti - Clerk to the Finance Committee