

FINANCE COMMITTEE
Minutes of the Meeting
January 17, 2017

1. Chairwoman McMenimen called the meeting to order at 9:10 pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll - committee members Fowler, Giordano, Romard, Vidal and McMenimen were present.
3. Chairwoman McMenimen thanked the Committee members for their support and choice to elect her as the Committee Chair.
4. A request was received from the Mayor to appropriate \$82,611 from Unreserved Fund Balance #001-000-3590-3590 to account Building - Repairs & Maintenance #001-192-5200-5245. Councillor Vidal moved to hear from an off-committee individual, Superintendent of Buildings William Forte. The motion was adopted on a voice vote. Mr. Forte explained there have been several large unexpected repairs that were necessary and these funds would replenish his building repair budget. Councillor Giordano moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$82,611 was approved.
5. A request was received from the Mayor to accept a donation in the amount of \$300 from the New Light Koran Church for the Fire Department. Councillor Fowler moved to accept the gift. The motion was adopted on a voice vote and the gift was accepted and that a thank you note is to be sent to the donor.
6. A request was received from the Mayor to accept a donation in the amount of \$300 from the New Light Korean Church for the Police Department. Councillor Fowler moved to accept the gift. The motion was adopted on a voice vote and the gift was accepted and that a thank you note is to be sent to the donor.
7. A request was received from the Mayor to appropriate \$7,550 from Water Retained Earnings #610-450-3590-3590 to Water Administration Computers #610-450-5800-6540 to fund the purchase of three (3) computers and related workstation equipment. These computers will be furnished with the capability to operate AutoCAD, GIS and other high usage systems required for the Engineering Department for the Assistant City Engineer, Junior Civil Engineer and the Water/Sewer Superintendent employees. A motion to hear from an off-committee individual, City Engineer Steve Casazza was adopted on a voice vote. Mr. Casazza answered questions from the Committee concerning the use of the computers, the life span of the computers and the cost of the

computers. Councillor Giordano moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$7,550 was approved.

8. A request was received from the Mayor to appropriate \$25,000 from Unreserved Fund Balance #001-000-3590-3590 to Assessor-Hybrid Vehicle #001-141-5800-6411 to fund the purchase of a Ford Fusion Hybrid vehicle for the Assessing Department. A motion to hear from an off-committee individual, City Assessor Joe Goode was adopted on a voice vote. Mr. Goode answered questions from the Committee concerning the use of the vehicle and the disposition of the existing vehicle. Councillor Giordano moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$25,000 was approved.
9. Councillor Romard moved that that the minutes of the meeting held on December 27, 2016 be accepted. The motion was adopted on a voice vote and the minutes were accepted.
10. Councillor Fowler moved that that the minutes of the special meeting held on January 17, 2017 be accepted. The motion was adopted on a voice vote and the minutes were accepted.
11. A motion to adjourn by Councillor Giordano was approved by a voice vote and Chairwoman McMenimen declared the Committee adjourned - 9:25 pm.

Paul G. Centofanti - Clerk to the Finance Committee