

FINANCE COMMITTEE  
Minutes of the Meeting  
April 3, 2017

1. Chairwoman McMenimen called the meeting to order at 11:00 pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Fowler, Giordano, Romard, Vidal and McMenimen were present.
3. Councillor Vidal moved to accept the minutes of the meeting held on March 20, 2017. The motion was adopted on a voice vote and the minutes were accepted.
4. A request was received from the Mayor to appropriate \$16,978 from Unreserved Fund Balance to account #001-175-5800-6620 Planning-Archeological Survey at Fernald to award the low bid to conduct an archeological study at the Fernald School site. Chairwoman McMenimen rose and recused herself from discussion of the matter and Councillor Romard was chosen as Chair pro-tem. Councillor Fowler moved to hear from Planning Director Catherine Cagle. The motion was adopted on a voice vote. Councillor Fowler asked several questions including the impact to the site whether or not the Waltham High School is situated at the Fernald. Councillor Giordano stated there is an obligation to investigate the site. Councillor Vidal asked about the timeline for the proposed project. Chair pro-tem Romard asked if this type of work has ever been overseen by the Planning Director. A motion to approve the appropriation request was adopted on a voice vote and the appropriation of \$16,978 was approved.
5. A request was received from the Mayor to appropriate \$30,000 from Unreserved Fund Balance to account #001-420-5400-5394-47 CPW – Paving Projects to provide asphalt for the street crew to use to fill potholes and make repairs to street/sidewalks for the remainder of fiscal year 2017. Councillor Giordano moved to hear from CPW Director Michael Chiasson. The motion was adopted on a voice vote. Councillor Giordano asked about the City's policy concerning the type of material used on sidewalk replacements – asphalt or concrete. Councillor Romard asked several questions about how the work is performed and the schedule for streets to be repaired. Councillor Giordano moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$30,000 was approved.
6. The Auditor reminded the Committee that the independent auditor would attend the next Finance Committee meeting to discuss the FY2016 audit.

7. A motion to adjourn by Councillor Fowler was approved by a voice vote and Chairwoman McMenimen declared the Committee adjourned - 11:30 pm.

Paul G. Centofanti - Clerk to the Finance Committee