

**FINANCE COMMITTEE**  
Minutes of the Meeting  
June 19, 2017

1. Chairwoman McMenimen called the meeting to order at 8:45 pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Councillors Fowler, Giordano, Romard, Vidal and McMenimen were present.
3. Councillor Vidal moved to accept the minutes of the meeting held on June 5, 2017. The motion was adopted on a voice vote and the minutes were accepted.
4. A request was received from the Mayor to transfer \$35,000 from account #001-193-5200-5210 Building-Utilities to account #001-192-5200-5245 Building Repairs/Maintenance. Councillor Giordano moved to request to hear from the Superintendent of Buildings, William Forte. The motion was adopted on a voice vote. Mr. Forte explained the reasons for the additional funds, primarily due to aging HVAC systems and the rodent infestation in public buildings. Councillor Romard asked specific questions about the rodent problem and what steps have been taken to address it. Councillor Giordano moved to approve the appropriation request. The motion was adopted on a voice vote and the \$35,000 appropriation was approved.
5. A request was received from the Mayor to appropriate \$27,202 to purchase a new large format Plotter/Scanner/Copier System for the Water/Sewer Department. The current machine is ten years old and is no longer supported by the manufacturer with parts replacement or software updates.

FROM:

Water Retained Earnings	#610-450-3590-3590	\$27,202
-------------------------	--------------------	----------

TO:

Water Admin - Plotter/Scanner/Copier	#610-452-5800-6413	\$27,202
--------------------------------------	--------------------	----------

It was noted that the City Engineer was not in attendance to answer questions about the appropriation request. Councillor Giordano moved to table the matter. The motion was adopted on a voice vote and the matter was tabled.

6. A request was received from the Mayor to appropriate \$7,000 from Unreserved Fund Balance to account #001-175-5800-6630 Planning-Survey (Hazardous Materials Abatement-Greene Bldg). Chairwoman McMenimen recused herself from the discussion/vote on the matter and Councillor Giordano assumed the Chair. Councillor Romard moved to hear from the Planning Director, Catherine Cagle. The motion was adopted on a voice vote. Ms. Cagle gave an explanation of the funding request and stated that two other buildings, Shriver and Kelly, were included in the survey but the

funds for that portion of the project were from a CPA account. Councillor Romard asked several follow up questions about the nature of the work and its duration. Councillor Romard moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$7,000 was approved. Chairwoman McMenimen returned to the Chair.

7. A request was received from the Mayor to transfer \$29,000 from account #001-135-5400-5111 Auditor-Collective Bargaining Contingency to various salary/expense accounts of those departments who have employees in the Managers' Union. Councillor Romard moved to hear from the City Auditor, Paul Centofanti. The motion was adopted on a voice vote. Mr. Centofanti explained the specifics of the settlement, including the cost of living was consistent with other unions, the agreement on the City's OPEB proposal for medical insurance and GPS proposal for City vehicles. Mr. Centofanti also explained this request was for the FY2017 funding of year 1 of the contract and with the adoption of the FY2018 budget, the transfer request for the FY2018 funding for year 2 of the contract would be requested at the June 26 meeting. Councillor Romard moved to approve the transfer request. The motion was adopted on a voice vote and the transfer of \$29,000 was approved.
8. Councillor Fowler moved to take the matter of the funding request of \$1,000 for a residential sticker program from the table. The motion was adopted on a voice vote. Councillor Fowler moved to hear from the Traffic Engineer, Michael Garvin. The motion was adopted on a voice vote. Mr. Garvin gave an explanation of the program and how it would work. Councillor Romard asked questions to get more specific details including the cost and if the program would be extended into other areas in the City. Councillor Fowler expressed some concern about how visitors to a residence, such home health care individuals, would be treated and if there would be any exceptions. Councillor Giordano moved to approve the appropriation request. The motion was adopted on a voice vote and the \$1,000 appropriation was approved.
9. A request was received from the Mayor to accept the bid of \$309,000 for Unit #105 at the Banks School condominium project. Councillor Giordano moved to hear from the Mayor. The motion was adopted on a voice vote. Councillor Giordano asked the Mayor several questions about project. The Mayor stated this was the last unit to be sold and thanked Councillor Giordano for his support and efforts to help make this a successful project. Councillor Romard asked questions about the City's further interest and involvement in the property. The Mayor stated that the Master Deed articulated the conditions, but basically the City only has access to the gym as a voting place and 10 parking spaces for the day of the election. Councillor Vidal asked about the closing date for the final unit. Councillor Giordano moved to accept the bid of \$309,000 on Unit #105. The motion was adopted on a voice vote and the bid was accepted.

10. A motion to act on two remaining agenda items – approval of invoices that were incurred by the City Council (WCAC-TV \$240 & Gracie’s Kitchen \$194) was adopted on a voice vote. The Auditor explained the invoices were for the cable channel tapes for several meetings and the food/provisions for the Finance Committee budget hearings. A motion to approve the payment of the two invoices was adopted on a voice vote and the payment of the invoices for \$240 and \$194 were both approved.
  
11. Chairwoman McMenimen moved to take the matter of the resolution concerning the Foundation Budget from the table. The motion was adopted on a voice vote. Chairwoman McMenimen moved to file the matter. The motion was adopted on a voice vote and the matter was filed.
  
12. Councillor Romard moved to take the matter of the resolution regarding “bills on warrant” from the table. The motion was adopted on a voice. Councillor Romard expressed his concern about the level of detail and time being spent on approving bills of the City Council. Councillor Romard moved to have the City Auditor work on a system that would make the approval of City Council bills more efficient. The motion was adopted on a voice vote. Councillor Romard move to place the matter back on the table. The motion was adopted on a voice vote and the matter was tabled.
  
13. A motion to adjourn by Councillor Giordano was approved by a voice vote and Chairwoman McMenimen declared the Committee adjourned – 9:40 pm.

Paul G. Centofanti – Clerk to the Finance Committee