

*Long Term Debt Committee
August 3, 2015
Minutes of the Meeting*

Attendance

Councillor Darcy	Present
Councillor Fowler	Present
Councillor McLaughlin	Present
Councillor McMenimen	Present
Chairman Waddick	Present

Chairman Waddick called the meeting to order.

Councilor Fowler moved for approval of the June 22, 2015 minutes. Motion was adopted on a voice vote.

1. I respectfully request a transfer of funds totaling \$520,500 as itemized below to fund several capital improvement items for the School Department.

FROM:

Stabilization Fund – Reserve for School CIP #250-135-7414-5205	\$520,500
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TO:

School – Data Communication Switch Upgrade	
\$30,000	
School – Wireless – WHS & Northeast School	
\$200,000	
School – Expanded 1:1 Initiative for Grade 6 Students and WHS Grade10 Teachers)	
\$290,500	

This item was tabled at the June 22, 2015 meeting.

Councillor McMenimen made a motion to take item from the table. Motion was approved on a voice vote. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

2. I respectfully request a transfer of capital improvement funds totaling \$2,405,366.36 as itemized on the attached worksheet. This amount represents the excess funds from capital projects that have been completed or no longer needed according to the department head. The funds will be transferred in a dollar for dollar manner to a general capital improvement account to be established for each of the departments that have surplus funds. Once the funds have been transferred into each

department's general capital improvement account, they will be applied to another item in the recommended capital improvement program for their department.

This item was tabled at the June 22, 2015 meeting.

Councillor McMenimen made a motion to take item from the table. Motion was approved on a voice vote. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

3. I respectfully request adoption of the attached loan order in the amount of \$144,200 to provide funding for the third year of the tri-annual data verification of real property for FY2016.

Also attached is a copy of a letter dated July 20, 2015 that was received from the Chairman of the Board of Assessors. Mr. Goode will be available to answer questions concerning this request.

Board of Assessor's chairman Joseph Goode appeared before the committee. Councillor McMenimen asked Mr. Goode to provide some additional information. Mr. Goode said this is a Department of Revenue requirement. This process needs to be done every three years. Patriot Properties will be assisting with this service.

Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

4. I respectfully request an appropriation of funds in the amount of \$22,000 from the Stabilization Fund to CPW – Paving Projects (Hawthorne Road) #001-420-5800-6740. These funds will be used for the paving of the private way portion of Hawthorne Road.

Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

5. I respectfully request a transfer of capital improvement funds in the amount of \$85,000 to fund the design and bidding services of a water replacement project for Bear Hill Road and Second Avenue.

FROM:

#613-450-2010-7400 Water Improvements – General
\$85,000

TO:

#613-450-2010-7470 Water Improvements – Design (Bear Hill Rd/Second Ave) \$85,000

Attached is a copy of a memo that was received from the City Engineer. Mr. Casazza will be available to answer questions concerning this request.

Attached is a copy of a letter dated July 30, 2015 that was received from the CPW Assistant Director. Mr. Chiasson will be available to answer questions concerning this request.

Under separate cover, I attach the Order for the Estimated Assessments.

Councillor McMenimen asked Mr. Casazza about the future paving process that would take place once the utility work is completed. Mr. Casazza said that Mr. Chiasson is handling that portion of the project. Since Mr. Chiasson had left for the evening Councillor McMenimen made a request to invite Mr. Chiasson into the September 21, 2015 meeting. Motion was adopted on a voice vote. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

6. I respectfully request approval of the attached loan authorization in the amount of \$2,200,000. The funds will be used for the street and sidewalk reconstruction and sewer and drain utilities of Cedar Street and Oak Street. This matter is out to bid. The bid amount will be forwarded as soon as available.

Attached is a copy of a letter that was received from the City Engineer. Mr. Casazza will be available to answer questions concerning this request.

Off committee member Robert Logan spoke in support of this project funding. Councillor Logan said this repair work is much needed. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

7. I respectfully request a transfer of capital improvement funds in the amount of \$62,113.39 to fund the soil removal cost of the Beaver Street Culvert Reconstruction project as follows.

From: #603-440-2006-7300 (Sewer/Drain – General)
To: #603-440-2006-7370 (Beaver St Culvert Project)
Amount
\$14,865.26

From: #603-440-2010-7300 (Sewer/Drain – General)

To: #603-440-2010-7370 (Beaver St Culvert Project)

Amount

\$47,248.13

Total Transfer Amount

\$62,113.39

Attached is a copy of a letter that was received from the City Engineer. Mr. Casazza will be available to answer questions concerning this request. Councillor McMenimen asked Mr. Casazza if the contaminated soil has been removed from the original site. Mr. Casazza said yes. Councillor McMenimen asked what is left to be done. Mr. Casazza said they need to get rid of the soil. Councillor McMenimen asked where will the soil be delivered to. Mr. Casazza said to a registered land site. Councillor McLaughlin asked how long has the contaminated soil been on site. Mr. Casazza said since May. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

Chairman Waddick made a motion to take his May 26, 2015 resolution off the table. Motion was adopted on a voice vote. Chairman Waddick made a motion to invite the Mayor and the City Engineer into the September 21, 2015 meeting for an update on this resolution. Motion was adopted on a voice vote.

Councillor Fowler moved to adjourn. Motion was adopted on a voice vote.

Respectfully submitted,
Thomas J Magno - Clerk