

*Long Term Debt Committee
June 22, 2015
Minutes of the Meeting*

Attendance

Councillor Darcy	Present
Councillor Fowler	Present
Councillor McLaughlin	Present
Councillor McMenimen	Present
Chairman Waddick	Present

Chairman Waddick called the meeting to order at 11:15 p.m.

Councilor Fowler moved for approval of the June 15, 2015 minutes. Motion was adopted on a voice vote.

**1. TO: The City Council
RE: Arterial Streets**

Dear Councillors:

I respectfully request approval of the attached loan authorization in the amount of \$5,749,000 for the paving of the streets itemized below.

Streets

Bacon Street/full length plus sidewalk repairs	\$412,000
Lexington Street (Lexington Line to Bacon St.) Guard rail and sidewalk ridge – Windsor	\$850,000 \$ 50,000
Moody Street/full length	\$610,000
Newton Street	\$368,000
Prospect Street	\$272,000
South Street/full length plus portion sidewalk repair	\$663,000
Trapelo Road (Smith St. to Lexington St.)	\$489,000
Trapelo Road (Lexington Street to Marguerite)	\$433,000
Trapelo Road (west) sidewalks north side and south side survey and sidewalk	\$975,000
Waverley Oaks Road	<u>\$627,000</u>
TOTAL	\$5,749,000

Councillor McMenimen moved to hear from off committee members. Motion was adopted on a voice vote. CPW Director Michael Chiasson appeared before the committee. Councillor McMenimen asked Mr. Chiasson to explain the difference between this list of Streets and the list they approved at the last meeting. Mr. Chiasson said this list went through a separate process. Councillor McMenimen asked for a list indicating the last time each street had been paved. Councillor McLaughlin asked about Waverly oaks road. Specifically, the raising of the parking lot at the Duffy building. Councillor Darcy requested that a neighborhood meeting be set up before the paving takes place on Trapelo Road. Councillor Waddick asked Mr. Chiasson to price out granite curbing and concrete sidewalks for Bacon Street. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

2. TO: The City Council
RE: South Street/Highland Street Traffic Signal Project

Dear Councillors:

I respectfully request a transfer of capital funds in the total amount of \$150,000 as itemized below. This amount will be combined with existing funds in several traffic impact accounts to award the construction bid and provide a 5% contingency for the South Street/Highland Street traffic signal project.

FROM:

Traffic – Paint Machine Trailer	#310-480-2005-6441	\$ 0.51
Traffic – Winter St Bridge	#310-480-2006-6610	\$21,627.75
Traffic – Trapelo/Forest	#310-480-2010-6730	\$12,605.57
Traffic - Trapelo/Forest Signals	#310-480-2010-6830	\$32,867.13
Traffic – Summer/Lyman Signals	#310-480-2010-6840	\$ 15.00
Traffic – Prospect Hill Diversion	#310-480-2006-6620	\$82,884.04

TO:

Traffic – South/Highland Signals	#310-480-0000-6850	\$150,000
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Off Committee, Councillor Logan spoke in favor of this project / funding request. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

3. TO: The City Council
RE: Transfer of CIP Funds

Dear Councillors:

I respectfully request a transfer of capital improvement funds totaling \$2,405,366.36 as itemized on the attached worksheet. This amount represents the excess funds from capital projects that have been completed or no longer needed according to the department head. The funds will be transferred in a dollar for dollar manner to a general capital improvement account to be established for each of the departments that have surplus funds. Once the funds have been transferred into each department's general capital improvement account, they will be applied to another item in the recommended capital improvement program for their department.

Councillor McMenimen moved to hear from an off committee member. Mayor McCarthy appeared before the Committee. Mayor McCarthy indicated that this transfer would move all these funds to a general account within each department. Councillor MCMenimen asked if this would eliminate the current use of these funds. Mayor McCarthy said yes, but then the funds could be re-appropriated. Off Committee Councillor Rourke asked what would come next? Would the department have to make a request to use the funds ? Coucillor Waddick asked the Mayor if this request was time sensitive. He indicated that there were numerous transfers being requested and he would like some additional time to review. The Mayor said it was not time sensitive. Councillor McMenimen made a motion to table. Motion was adopted on a voice vote.

4. TO: The City Council
RE: School Department CIP

Dear Councillors:

I respectfully request a transfer of funds totaling \$520,500 as itemized below to fund several capital improvement items for the School Department.

FROM:

Stabilization Fund – Reserve for School CIP	
#250-135-7414-5205	\$520,500

TO:

School – Data Communication Switch Upgrade	\$ 30,000
School – Wireless – WHS & Northeast School	\$200,000

School – Expanded 1:1 Initiative for Grade 6 Students
and WHS Grade10 Teachers)

\$290,500

Since there was nobody from the School Department in attendance for this item the item was tabled until the August meeting. Councillor McMenimen made a motion to table. Motion was adopted on a voice vote.

Councillor Fowler moved to adjourn. Motion was adopted on a voice vote.

Respectfully submitted,
Thomas J Magno - Clerk