

*Long Term Debt Committee
December 5, 2016
Minutes of the Meeting*

Attendance

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| Councillor Darcy | Present |
| Councillor Fowler | Present |
| Councillor McMenimen | Present |
| Councillor Vidal | Present |
| Chairman Waddick | Present |

Chairman Waddick called the meeting to order at 6:00 p.m.

Councilor Fowler moved approval of the November 21, 2016 amended minutes. Motion was adopted on a voice vote.

1. The Mayor respectfully requests a transfer of capital improvement funds in the amount of \$40,000 to fund the installation of four (4) rapid rectangular flashing beacon (RRFB) crosswalk lights. They will be installed at the DCR Bike Path crossings on the northern side of the Charles River at the following locations:

- Prospect Street at Charles River Bridge
- Moody Street at Charles River Bridge
- Newton Street at Charles River Bridge
- Farwell Street at Charles River Bridge

Councillor McMenimen moved to hear from an off committee member. Motion was adopted on a voice vote. City Traffic Engineer Michael Garvin appeared before the committee. Mr. Garvin informed the committee of the four locations where the RRFB would be installed. Councillor Logan asked when this equipment would be up and running. Mr. Garvin said that due to the winter season most likely in the spring. Councillor Fowler asked if there would be any street digging. Mr. Garvin said all the work would be done on the sidewalk. Chairman Waddick asked if these would also be used on the proposed bike trail in the future. Mr. Garvin said he would assume the area would warrant the same use of equipment. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

2. FY22 Capital Budget - City Council.

Councillor Fowler moved to hear from an off committee member. Motion was adopted on a voice vote. Council Vice President Diane Leblanc presented some proposal for the Council's CIP budget. Councillor Leblanc requested that funding come from either the existing Charles River Festival account (46k balance) or another more appropriate funding source if necessary.

Carpet Account – transfer / appropriate \$ 22,000 to replace the rugs in the Council room, Council Chamber, and Henry Hoover Room. Councillor McMenimen noted that for health reasons this work would need to be done in an environment friendly manner. Councillor Fowler moved approval of the transfer / appropriation. Motion was adopted on a voice vote.

Create Council Space – transfer / appropriate \$ 5,000 to create a separate space in the Council room dedicated specifically for Council / constituent business. Councillor McMenimen said she does not see a need for this and would not support this request. Councillor Darcy said he doesn't believe the room is big enough to be split into two separate rooms. Councillor Leblanc said that some of the equipment could be relocated, and the room should be used more for Council business. Councillor Vidal said this location should be a room for Council business and constituent meetings. Councillor McMenimen asked if the City Clerk had been spoken with. Councillor Leblanc said yes, indirectly. Chairman Waddick said the use of this room for committee meetings was recommended by the Council ad hoc committee. Off committee, Councillor Logan mentioned that this location use to be the Purchasing Department. And, the Council has previously approved this location for the City Council. Councillor Fowler made a motion to transfer / appropriate \$ 5,000 for this purpose. A roll call was requested. Councillor Darcy – no, Councillor Fowler – yes, Councillor McMenimen – no, Councillor Vidal – yes, Chairman Waddick – yes. Motion was adopted.

Equipment - Transfer / appropriate \$ 19,000 to purchase furniture and equipment for the Council rooms. Councillor Darcy mentioned that some of this money should be used to place monitors in the Council Chamber to benefit the public. Councillor Darcy estimated that ten thousand dollars should be sufficient. Councillor Fowler made a motion to transfer / appropriate \$ 10,000 for monitors in the Council chambers, and \$ 9,000 for furniture and equipment. A roll call was requested. Councillor Darcy – yes, Councillor Fowler – yes, Councillor McMenimen – yes, Councillor Vidal – yes, Chairman Waddick – yes. Motion was adopted.

3. CPC Recommendation for an appropriation \$95,000 of CPA Funds for French American Victory Club.

Councillor Fowler informed the committee that he is a member of the French Club, and has been cleared by the State Ethics Commission to participate in this matter. Councillor Fowler moved to hear from an off committee member. Motion was adopted on a voice vote. CPC Chairperson Diana Young appeared before the committee. Ms. Young said this application consist of;

1. Installing a sprinkler system at this location, and a fire suppression system in the kitchen.
2. Building a ramp to make the club more associable to the public.

Chairperson Young said this application was supported, and approved by the Waltham Historic Commission. Off committee, Councillor Logan spoke in support of this application. Councillor Fowler noted that the original request was for \$ 112,000. Chairperson Young said the approved funds should be sufficient. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

Councillor Fowler moved to adjourn. Motion was adopted on a voice vote.

Respectfully submitted,
Thomas J Magno - Clerk