

Waltham Energy Action Committee

Thursday 7pm, January 12, 2012

Public Meeting Room, Government Center, 119 School St.

Minutes

Members Present:

Kathy Randel, Leo Keightley, Andy Greene, Eileen Zubrowski, Melissa Downs, Councilor Steven Rourke, Tony Dover

Others Present:

Jim Mneice
Emily Starr

agenda in [blue](#)

Ms. Randel called the meeting to order at 7PM.

Welcome

text

Accept Minutes from previous meeting(s)

We need to accept the minutes from December. Please go to <https://sites.google.com/site/ceecaw/file-cabinet> and look under Meeting Minutes '11 to find the applicable file.

Must members had not reviewed the December '11 minutes draft so there was no action on this item.

Waltham Energy Action Forum (Melissa)

Status:

- Visited Paine Estate and secured IT equipment.
- The Waltham Chamber of Commerce (C of C) Small Business Sustainability Committee will donate \$ for appetizers. We purchase appetizers and will be reimbursed up to \$200. Possibly people can donate homemade or additional purchased items.
- Headcount for the 31-Jan. Forum meeting, so far, is 34 total. 8 are from this WEAC meeting, so there are 26 people outside of WEAC members and volunteers.
- Kathy will be timekeeper and moderator. Tony will help with timekeeping.
- Kathy: From the invitation list, are there certain people we should be sure to contact by phone to encourage their attendance? Answer from several meeting attendees: Yes. Melissa volunteered to make calls.

Refreshments

- Melissa passed around a sheet of paper for attendees to write suggestions and record offers to bring something.

Media:

- For the purpose of media discussion the 31-Jan. Forum meeting objective was stated as "our coming out party .. to explain what we do."
- Using energy as focal point, look into where we want Waltham look like in 10 years?

- Leo and Kathy suggested it may be better to control event reporting this first time and not invite media.
- Tony will take pictures.
- Emily will write an article.

Open Discussion segment of the Forum meeting:

(Using energy as focal point, look into where we want Waltham look like in 10 years?)

- How would your organization contribute to the ideas discussed.
 - Andy, be sure to allow others to come up with their own ideas: not just pick from a list of WEAC's
- Tony: Next steps: how will we setup ways to continue Forum activity (another meeting, etc.)
- Andy: This is something we don't know and may get from the meeting. Maybe we include it as a discussion item.
 - Steve: maybe there can be a vehicle for next steps on line.

Emily: Facebook business sites can have "Walls" for individual topics

Discussion of Forum approach:

- Steve: Here we are, this is how we're organized, how can we help all of the attending organizations?
- Andy: How can they help us and we help them?

5 presentations (WEAC and 4 others)

- Discussion to add WATCH as 6th presentation. Approved unanimously by the Committee.

There was discussion of who would moderate the various sections.

- Melissa and Kathy will review.

Anne Clifford (Paine Estate) offered to lead a tour showing energy conservation aspects of the building. This will probably be at end of forum as an option during networking time.

Introduction of the brochure and business cards (Janna and Kathy)

Kathy reviewed the WEAC brochure and showed copy on the screen of her computer which she passed around.

- There will be 300 photocopied for the forum.

Business cards:

- With additional Vista charges, the fee is \$36 for 250 cards at VistaPrint. There is a Vista-Free version (no logo). Kathy mentioned that people were not interested in getting a generic WEAC card on which people write their own names.
- Tony suggested we all pitch in for one set of the generic and get one set for Kathy (Chair).

PV Update (Andy)

Andy mentioned the fire at the MacArthur Elementary School. A wiring error the likely cause. An investigation is underway. All systems have been shut down awaiting outcome of the investigation. This is a problematic bump in the road but not a show stopper.

Christ Church Solar Update (Jim)

No update due to time constraint.

Green Communities Update (Kathy)

Kathy has received 2 emails from Mayor:

- One asked questions about the purchase of fuel efficient vehicles.
- The other asked how Steve is coming with criteria 1 and 2

We continue to move forward.

- Criteria status:
 - 4 and 5 are set
 - For 1 & 2 the State was satisfied, but the Mayor is looking for improvements in these sections. Steve will be looking into this.
 - 3: The ERP Table 4 includes updates at School buildings and the Mayor needs permission from the School Committee.

Discussion: We should work backwards from the new May deadline and make a schedule of steps.

Hubway Update (Melissa)

No update due to time constraint.

Action Plan (Kathy)

We started building one when Pat was chair, if you have a copy please bring it, it might give us some ideas to raise if we have a visioning session at the Forum

- No discussion due to time constraint.

Additional Item

Steve suggested putting together a list of people in energy-sustainability positions in Waltham businesses who may be helpful.

- For example: If these people want to give money we could connect them with WATCH.
- There was discussion of likely related contacts through the C of C Sustainability Committee.

Andy suggested an alternate structure for WEAC, possibly as a non-profit group.

- He noted several non profit sustainability groups in other towns.

Closing

Next Meeting – Tuesday, January 31, 2012 - Paine Estate, 100 Robert Treat Paine Drive, Waltham, MA 02451, 6:30-9:00pm

The committee adjourned at 9:15 PM.