

Waltham Community Preservation Committee  
 Supplemental Budget Information for Administrative Funds  
 Fiscal year beginning July 1, 2016

Items	Update		FY16 Budget	Spending-to-date 12/31/15	Proposed FY17 Budget	Source or Comment
	Spending FY14	Spending FY15				
Salary, Program Director	34,618	34,835	35,397	17,019	35,968	Best estimate, Waiting for actual information.
Translators, temporary assistance	0	0	5,000	0	5,000	
Administrative Expenses						Based on prior years' spending.
Advertising (legal notices)	3,433	2,214	3,600	1,604	4,300	Total of eight meetings, only three by December
Printing	-	428	400	-	400	
Office Supplies	579	418	1,000	112	300	CPC paying a portion of Planning Dept. copier costs
Office Support	109	-	500	-	500	
Dues and Subscriptions	7,500	7,900	7,900	7,900	7,900	FY17 amount provided by the Community Preservation Coalition
Conferences and training	-	-	400	-	400	
Office Equipment Repair			-	301	600	CPC responsible for repair of large printer
	<u>11,621</u>	<u>10,960</u>	<u>13,800</u>	<u>9,917</u>	<u>14,400</u>	
Conservation Restrictions		-	65,000		67,000	\$34,500 recently approved for Arcadia and Trapelo properties. In FY 17, expect to put C/R on 287 Aft Grove Street and both conservation and historic restriction on Arrigo.
Appraisals	6,400	3,000	35,800	9,000	35,000	Best estimate
Environmental (C. 21E)	2,250	12,000	12,000	12,000	16,000	Assume that Fernald will require multiple studies, including more of Wetlands Study.
Surveys		4,900	4,000	4,900	6,000	
Total	<u>54,889</u>	<u>65,695</u>	<u>170,997</u>	<u>52,836</u>	<u>179,368</u>	(179,368)

Note that administrative funds can be used for additional costs such as a closing costs, grant writing to obtain matching funds, and other studies.