

## How to locate hydrants using the City of Waltham's Online Mapping System – Maps Online

With the frequent snow storms occurring over the past several weeks many of the City's residents have been asking about finding locations of hydrants near their residences. Hydrants within the city can be located using the City's online mapping system, "Maps Online". Maps Online provides access to the City's GIS data and property Information 24 hours a day seven days a week. Through Maps Online you will be able to view selected property records, utility information, make your own maps, and view selected scanned data. You can search for a property by selecting a street, entering an address, Parcel ID or owner name. Below are a series of instructions designed to assist users in finding hydrants using the City's online mapping system.

### 1) Accessing Maps Online

Maps Online can be accessed from the City of Waltham's website <http://www.city.waltham.ma.us>. Once you have accessed the main page of the City's Website you can open the property search page by clicking on "Maps Online" (Circled in red).

The screenshot shows the City of Waltham website homepage. At the top is a navigation bar with links: Home, Where Do I Go For...?, City Council, Mayor's Office, Departments, and Boards/Committees. Below this is a sidebar on the left with a section titled "ADDITIONAL LINKS" containing buttons for Social Media Info, Community Links, City Ordinances, Job Opportunities, City Calendars, Waltham Schools, Subscribe to E-Alerts, Phone Directory, City Bids, and Send Us Comments. Below the sidebar is a large image of the Waltham Town House. The main content area features a red banner for a "SNOW EMERGENCY & PARKING BAN NOW IN EFFECT - CLICK FOR MORE INFO." with a "Read more" link. Below this is a "LIVE VIDEO STREAMING" section with a camera icon and a "Click to Watch!" button. Further down is a blue banner for the "WINTER WEATHER ALERT CENTER" with a "CLICK HERE TO ENTER" link. Below the banner is text: "Click on the image above for Updates & Information on Shelter, School Alerts, Cancellations/Closures, Trash & Recycling Schedule, Parking, Plowing, & more!". At the bottom is a "QUICK LINKS" section with a grid of links: Pay/View Taxes & Bills Online, Snow Emergency FAQ, Winter Weather Center, Trash Disposal Index, New Resident Info, Traffic & Parking Regulations, City Budget Reports, Maps Online (circled in red), City Council Meetings Online, and Work Order Request Form.

Home Where Do I Go For...? City Council Mayor's Office Departments Boards/Committees

**ADDITIONAL LINKS**

- Social Media Info
- Community Links
- City Ordinances
- Job Opportunities
- City Calendars
- Waltham Schools
- Subscribe to E-Alerts
- Phone Directory
- City Bids
- Send Us Comments

**SNOW EMERGENCY & PARKING BAN NOW IN EFFECT -**  
**CLICK FOR MORE INFO.** [Read more](#)

**LIVE VIDEO STREAMING**  
View City Council Meetings From Web Here  
[Click to Watch!](#)

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[A](#) [A](#) [A](#)

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**WINTER WEATHER ALERT CENTER**  
**CLICK HERE TO ENTER**

Click on the image above for Updates & Information on Shelter, School Alerts, Cancellations/Closures, Trash & Recycling Schedule, Parking, Plowing, & more!

**QUICK LINKS**

<a href="#">Pay/View Taxes &amp; Bills Online</a>	<a href="#">Snow Emergency FAQ</a>	<a href="#">Winter Weather Center</a>
<a href="#">Trash Disposal Index</a>	<a href="#">New Resident Info</a>	<a href="#">Traffic &amp; Parking Regulations</a>
<a href="#">City Budget Reports</a>	<a href="#">Maps Online</a>	<a href="#">City Council Meetings Online</a>
	<a href="#">Work Order Request Form</a>	

## 2) Searching for an address

After clicking on the “Maps Online” link on the City’s main page the “Maps Online” search page will appear. To search by address, simply type an address number of the “Street No.” box and then select a street name by clicking the arrow in the “Street Name:” drop-down menu. Below is an example of the Property Search window configured to search for a property located at 945 Main Street. Once the Street Number and Street Name fields are populated click the “Search” button (circled in red).

Street No:

Street Name:

[Go Directly to Map.](#)

**Welcome to Waltham's New GIS Data Viewer!** The site is still in the beta testing phases so please bear with us while we continue to refine the functionality. If you have any questions or need assistance with the site you can contact our GIS Administrator by clicking [here](#).

Before you begin using the site you may want to review the attached help document: [Getting Started](#).

**Disclaimer:**

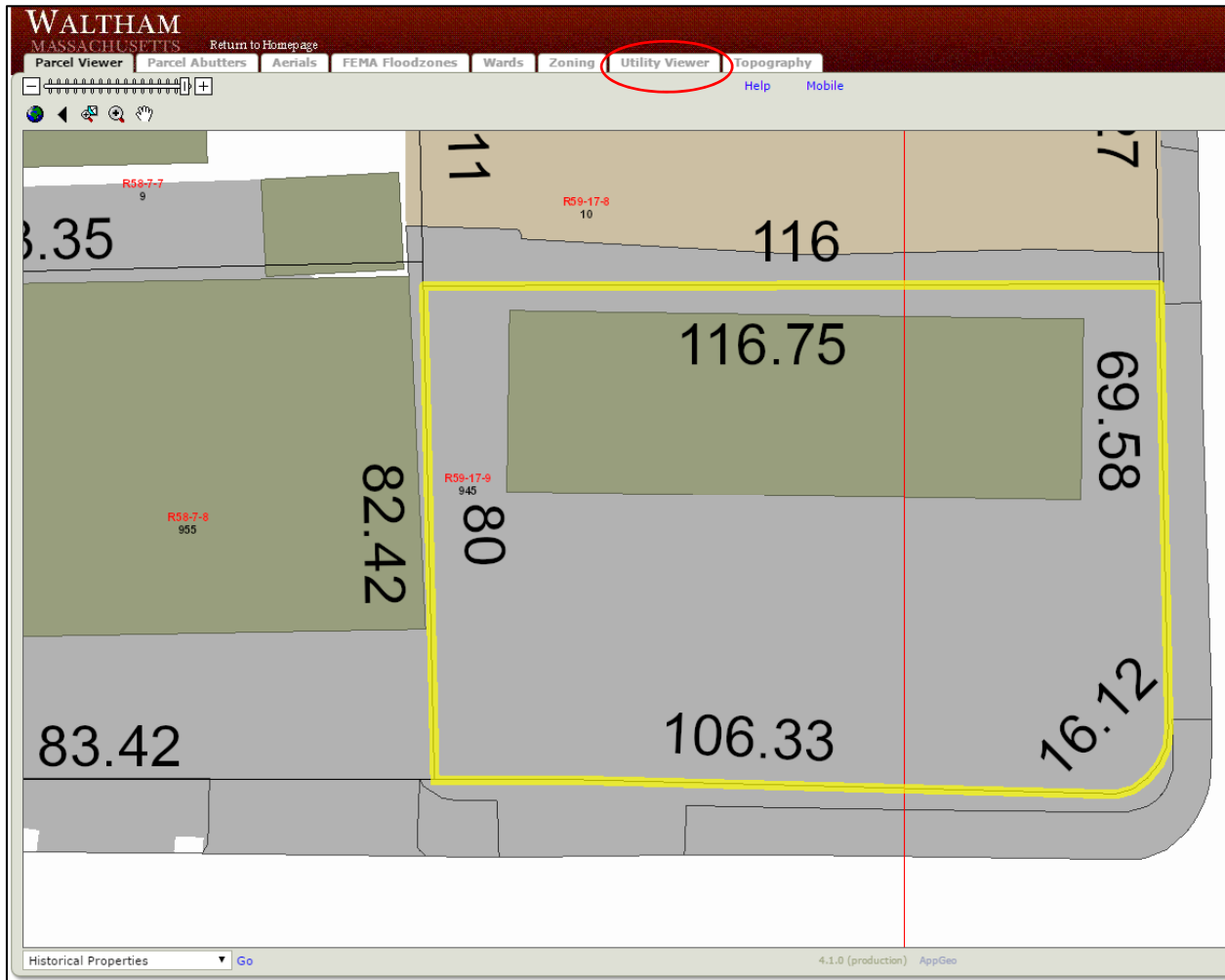
The City of Waltham does not make any warranty, expressed or implied, nor assure any legal Liability or responsibility for the accuracy, completeness, or usefulness of the Geographic Information System Data provided herein. The data do not take the place of a professional survey and have no legal bearing on the true shape, size, location, or existence of a geographic feature, property line, or political representation. The City of Waltham requests that any use of this information be accompanied by a reference to its source and the City of Waltham's caveat that it makes no warranties or representations as to the accuracy of said information. Any use of this information is at the recipient's own risk.

Once the “Search Button is clicked a list of addresses matching your search criteria will appear. To display a map showing the property located at 945 Main Street click the “Map It!” link (Circled in red).

Street No.	Ref.	Streetname	Owner Name	Parcel ID	Map It!
945		MAIN ST	945 WALTHAM REALTY TRUST	R059 017 0009	<a href="#">Map It!</a>
948		MAIN ST	BANKS SCHOOL	R059 018 0022	<a href="#">Map It!</a>
955		MAIN ST	PAOLINI, JOSEPH & LOUISE M. &	R058 007 0008	<a href="#">Map It!</a>

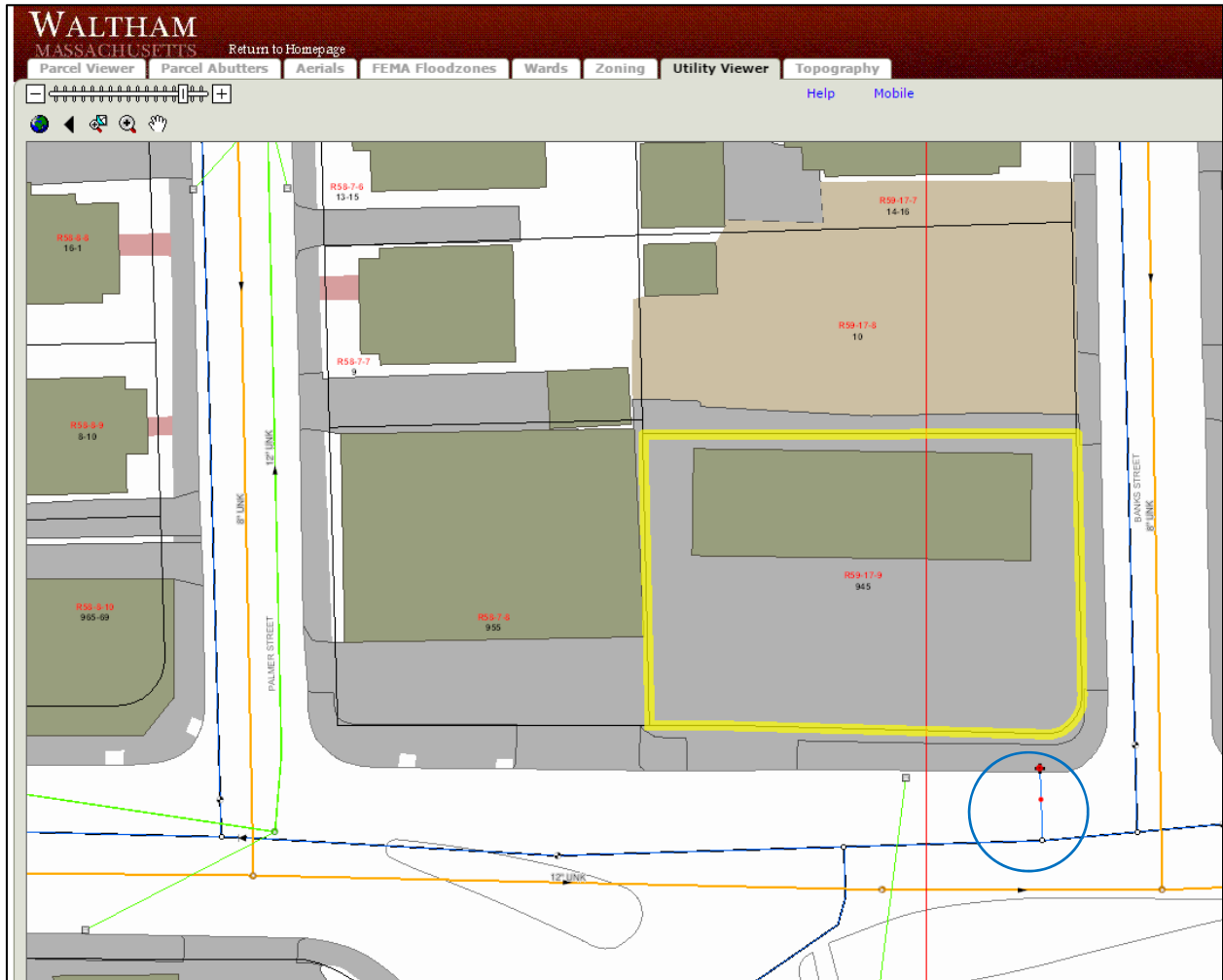
### 3) Displaying the Map

After clicking on the “Map It!” text in the previous step a map displaying the property you selected will now appear on the screen. Maps Online is comprised of a series of “Tabs” or themes that allow users to view a variety of different types of maps. To view hydrant and utility data for the selected property simply click on the “Utility Viewer” tab (circled in red).



#### 4) Displaying Hydrant information

Once the “Utility Viewer” tab is clicked you will notice the theme of the map has been changed. You are now viewing the hydrant/utility information near the property you have selected. The hydrants (circled in blue) appear as red circles on top of a black cross.



#### 5) Changing the Map Display

When viewing the map display on the “Utility Viewer” tab you can pan and zoom-in/out of the map display by using the navigation tools shown on the toolbar below.

