

City of Waltham

Jeannette A. McCarthy
Mayor

CITY OF WALTHAM
CITY CLERK'S OFFICE

2017 APR 20 A 11: 27

RECORDED

April 20, 2017

TO: The City Council
RE: Connors Bench Request and Gift

Dear Councillors:

I respectfully request approval of a bench request from Attorney Michael R. Connors. The donation is in the amount of \$1,500.00.

Enclosed please find a letter from Attorney Connors, as well as information from the Planning Department. Once approved and the final cost is obtained, I will be sending a funding request in.

A member of the Planning Department will be available to answer any questions you may have regarding this request.

Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure

cc: Catherine Cagle
Attorney Michael Connors

CONNORS & CONNORS LLP
ATTORNEYS AT LAW
6 LEXINGTON STREET, THIRD FLOOR
WALTHAM, MASSACHUSETTS 02452-4416
TEL: 781-894-6000 • FAX: 781-894-6848



email: mconnors@connorslaws.com

MICHAEL R. CONNORS, ESQ.

ALSO ADMITTED IN
NEW HAMPSHIRE

April 7, 2017
Hand Delivered

Catherine Cagle, Director of Planning
Planning Department
119 School Street
Waltham, Massachusetts 02451

Re: Bench – Corner of Main Street & Moody Street on the Common

Dear Ms. Cagle:

Pursuant to my meeting with James LaCrosse of your office, please accept this letter as a request to move forward with the necessary steps to dedicate a bench to my father, Robert E. Connors, Jr. Esq.

If anything else is needed please let me know

Very truly yours,

Michael R. Connors

cc Mayor Jeannette A. McCarthy

RECEIVED
APR 07 2017
MAYOR'S OFFICE

DocW

Monaghan, Julie A.

From: LaCrosse, James
Sent: Tuesday, April 11, 2017 4:35 PM
To: Monaghan, Julie A.; 'Colette Casey-Brenner'
Subject: Connors Family Bench Quote
Attachments: Q_234661_1 City of Waltham-Phase20.pdf

Good afternoon Mayor,

Please find attached requested quote for bench donations for use in the Connors Family request.

This fee includes the bench, plaque and delivery. The installation costs are separate as you know, in the past they have averaged between \$1,400 - \$1,600.

If you want to include installation as part of the family's donation, I am more than happy to get a quote from M.F. Stankard for his current rate. His last completed bench costs us a total of \$1,570.00

Let me know if I can be of more assistance.

Best,
Jimmy

Jimmy LaCrosse
Principal Planner

City of Waltham Planning Department

Government Center

119 School Street, Suite 25

Waltham, MA 02451

Tel (781) 314-3370 Fax (781) 314-3376

jlacrosse@city.waltham.ma.us

From: Landscape Forms East Coast Sales [mailto:eastcoast@landscapeforms.com]
Sent: Tuesday, April 11, 2017 4:20 PM
To: LaCrosse, James <jlacrosse@city.waltham.ma.us>
Cc: Nadene Worth <nadenew@landscapeforms.com>
Subject: City of Waltham-Phase20 -Landscape Forms Q# 234661

Hello,

Thank you for the opportunity to quote our product!

Our quotation is attached and reflects NET pricing. Pricing is valid for 60 days.

** PLEASE NOTE: LANDSCAPE FORMS is a manufacturer/supplier only. Plans and specifications are not in our office. The purchaser is responsible for confirming that product, material, options and quantities conform to the project specifications.

- Formal lead-time will be determined at the time of an order.
- Subject to any required approvals.

Freight is FOB Destination and has been quoted as dock-to-dock.

- Shipping and handling charges are shown at the end of the quote.
- Unloading is the consignee's responsibility.
- Lift gate service (not an option for large items) is available for an additional fee.

You may begin the order process by sending your purchase order*:


- Via fax to 269.337.1387
- Via email to eastcoast@landscapeforms.com
- Via ground to **Landscape Forms, Inc., 7800 E. Michigan Avenue, Kalamazoo, Michigan 49048**

**If you do not issue purchase orders and wish to sign our document, PLEASE contact us to provide the billing and shipping address information and we will revise our quotation; we cannot accept a signed generic bidders quote.*

Thanks again for your interest in Landscape Forms! Our quality products and superior service have earned us the loyalty and trust of customers worldwide. We appreciate the opportunity to quote our products and services to you.

Good luck with your project!

DESIGN. CULTURE. CRAFT.

The logo for Landscape Forms, featuring the words "landscapeforms" in a lowercase, sans-serif font, with a registered trademark symbol (®) to the upper right of the word "forms". The text is white and set against a dark grey rectangular background.

Laurie Burkhardt
Sales Support Specialist, East Coast Team
Landscape Forms Inc.
Office: 800.441.1945 ext 1337
Fax: 269.337.1387
eastcoast@landscapeforms.com
www.landscapeforms.com

Quote

Date: 04/11/2017
LF Quote#: 0000234661
PO#:
Project: City of Waltham-Phase20

Bill To: City of Waltham
ATTN: James Lacrosse
119 School St.
Waltham, MA 02451

CORPORATE
7800 E. Michigan Avenue
Kalamazoo, MI 49048-9543
P: 800.521.2546 F: 269.381.3455
www.landscapeforms.com
Federal I.D.# 38-1897577

Ship To: City of Waltham
ATTN: James Lacrosse - (781) 314-3371
119 School St.
Waltham, MA 02451

Ship Via: Common Carrier
F.O.B.: Destination

| Qty | Description | Unit Price | Total Price |
|--|--|-------------|-------------------------------|
| | Tagging Instructions: Bill of Lading Instructions: | | |
| When ordering please confirm: | | | |
| <ul style="list-style-type: none">Shipping address and contact information (name and ph#)Billing address and contact informationIs your firm or the project tax exempt? If so, exemption certificate must accompany orderDelivery schedule: | | | |
| <input type="checkbox"/> Immediately upon completion | | | |
| <input type="checkbox"/> Target delivery date: _____ | | | |
| 1 | Plainwell Bench Length: 72" Insert Style: Aluminum Powdercoat Color: Black Standard Features: Freestanding/Surface Mountable | \$ 2,085.00 | \$ 2,085.00 |
| 1 | PL999-06032-BD PLAQ: Plaque for Plainwell bench, 2 X 10, acid etched stainless steel plaque-surface mount | \$ 175.00 | \$ 175.00 |
| | | | Item Total \$ 2,260.00 |
| | | | Shipping & Handling \$ 325.00 |
| | | | Sub Total \$ 2,585.00 |
| | | | Estimated Tax \$ 0.00 |
| | | | Document Total \$ 2,585.00 |

Payment Terms: NET 30 DAYS

Landscape Forms, Inc. reserves the right to change payment terms based on payment history as well as information obtained from commercial credit reporting agencies.

- Purchaser is responsible for confirming options, materials, quantities, etc., for completeness and conformity to plans and specifications.

Page: 1 of 2

Ship Date:

Cust #: 0MGCA
SSR: Laurie Burkhardt
Rep: Nadene Worth NE2

Landscape Forms Sales Service

Purchaser

Seller

landscapeforms®

Quote

Date: 04/11/2017
LF Quote#: 0000234661
PO#:
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- Changes to or cancellations of orders may incur a penalty charge of 30% or more. Special orders may not be changed or cancelled.
- Studio 431 (custom) orders cannot be cancelled once purchase order is received and approved.
- Studio 431 orders are subject to price increase after engineering/product development is complete and approved by designer, end user and purchaser. Modifications in price will be handled via Change Order.
- No merchandise can be returned without authorization from Landscape Forms. Returns may be subject to a disposition fee of 30-100%.
- Prices based on quantities shown and quantity changes may affect price.
- QUOTED prices are held for 60 days. After receipt of a written ORDER, prices will be held for up to one year from receipt of the order. Changes in quantity or specification may affect pricing.
- Landscape Forms is a supplier only and ships via common carrier. Customer is responsible for offloading and installing unless otherwise indicated above.
- Mounting hardware is only available on a limited number of products. Please consult the installation recommendations or contact our corporate office to confirm. In the event hardware is provided, it MUST be used for proper installation.
- Refer to Care and Maintenance guidelines for more detailed information and instructions.
- All orders ship upon completion of fabrication. A one-week grace period may be available, after which storage fees will apply.
- This Agreement contains the entire understanding between the parties. All prior communications are merged into this Agreement. The terms of this Agreement shall control any conflict between documents.
- This Agreement may be signed by the parties separately and by facsimile, and together they shall be deemed one binding, original Agreement.
- Purchaser shall pay all costs and expenses paid or incurred by Landscape Forms, Inc. in collecting any amounts due for goods purchased by Purchaser, including without limitation, reasonable attorneys' fees and collection costs. Balances on invoices not paid within 30 days of date of invoice, or within an alternate period of time as determined and indicated by Landscape Forms, shall incur interest at a rate of 18% per annum. Cash discounts are not offered.
- Pricing includes selection from our standard color palette. Optional colors and custom color matches are available for an additional fee and will extend lead-time. Please contact our corporate office for more information.
- Tax is estimated. Actual tax will be charged on final invoice and shall be payable by the Purchaser. U.S. customers must provide a valid sales tax exemption or resale certificate to remove liability.
- To the extent purchaser supplies or modifies the standard specifications for any products, Landscape Forms, Inc. expressly disclaims all representations and warranties related to such products or their design whether express or implied except that the products shall be manufactured in accordance with purchaser's specifications.
- **REMITTANCE OPTIONS:** For information on paying via credit card, ACH, direct bank transfer, or wire please email us at AR@landscapeforms.com.
Mail payments to:

USD Checks
Landscape Forms, Inc.
Dept 78073
PO Box 78000
Detroit, MI 48278-0073
USA

CAD Cheques
Landscape Forms, Inc.
PO Box 2408
Station A
Toronto, Ontario M5W 2K6
CAN

Page: 2 of 2

Ship Date:

Cust #: 0MGCA
SSR: Laurie Burkhardt
Rep: Nadene Worth NE2

Landscape Forms Sales Sonia

Purchaser

Seller

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