

City of Waltham

Jeannette A. McCarthy
Mayor

CITY OF WALTHAM
CITY CLERK'S OFFICE

2017 APR -6 A 11: 51

RECORDED

April 6, 2017

TO: The City Council

RE: Building Department Request – Code Enforcement Transfer of Funds

Dear Councillors:

I respectfully request an appropriation of funds in the amount of \$4,700.00 from an existing account #261-192-1015-5202 Building Code Enforcement Special Revenue to a new account #001-192-5400-5850 Building Code Enforcement Equipment.

These funds will be used to purchase a new computerized tablet to record inspections in the field in real time and provide an analysis and testing of an updated version of the permitting software that is currently being used in the Building Department. Attached is a copy of the quote for said equipment.

In addition, the department must observe and practice safety protocol for inspectors on the job with entry into hazardous conditions such as building fires (post inspection), unsafe structures and conditions that pose health and safety concerns. Attached is a copy of the quote for safety equipment that is needed for each inspection vehicle (4) so that all inspectors in the field will be ready for any conditions that may be adverse.

The account balance of the funds generated under "code enforcement fines" is currently \$35,250.00. According to the City Auditor these funds can be used for "enforcement" and the use of the appropriation request is consistent with that purpose.

Attached is a copy of a letter that was received from the Inspector of Buildings. Mr. Forte will be available to answer questions concerning this request.

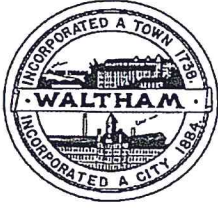
Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure

cc: William Forte
Paul Centofanti



City of Waltham *Massachusetts*

Waltham Building Department
William L. Forte
Inspector of Buildings
Superintendent of Public Buildings

Fund Appropriation Request

April 5, 2017

The Honorable Jeannette A. McCarthy
Waltham City Hall
610 Main Street
Waltham, MA 02451

Dear Mayor McCarthy,

The Waltham Building Department respectfully requests an appropriation of funds in the amount of \$5,000 from account #261-192-1015-5202 Building Code Enforcement Special Revenue to a new account #001-192-5400 Building Code Enforcement Uses. These funds will be used to purchase a new computerized tablet to record inspections in the field in real time and provide an analysis and testing of an updated version of the permitting software that is currently being used in the Building Department. I have attached a copy of the quote for said equipment. The additional monies not part of the calculated estimate which total \$362 will be used for flashlights, measuring tapes and duffle bags.

In addition, the Department must observe and practice safety protocol for inspectors on the job with entry into hazardous conditions such as building fires (post inspection), unsafe structures and conditions that pose health and safety concerns. Therefore, I have included a quote for safety equipment that is needed for each inspection vehicle (4) so that all inspectors in the field will be ready for any conditions that may be adverse. The quote includes a general outline of what is required by OSHA.

The account balance of the funds generated under the "Code Enforcement Fines" statute is currently \$35,250. These funds can be used for "enforcement" and the appropriation request falls under this category. Thank you for your consideration.

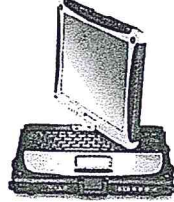
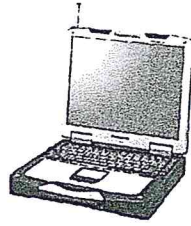
Respectfully,

William L. Forte
Inspector of Buildings
Superintendent of Public Buildings



"Fast Response. Forward Thinking."

101 North Plains Industrial Road
 P.O. Box 780
 Wallingford, CT 06492
 GSA# GS-35F-455CA
 (203) 284-0566 1-800-537-0509
 FAX (203) 294-0835



QUOTE	Q0019345
PAGE	1
DATE	03/30/2017

QUOTE TO

8116
 City of Waltham
 Attn: Mark Towne
 21 Lexington Street
 Waltham, MA 02452

Quotation Provided By:

Roseann Mayo
 Executive Sales Account Manager
 (203) 284-5226 Phone
 (203) 294-6051 Fax
 rmayo@telrepcO.com

REFERENCE # G1 quote

Item	Description	Quantity	Price	Extension
FZ-G1P2699VM	TOUGHPAD/i5-6300U/2.40ghz/8GB/ 10.1"GLOVED MULTI+DIG/WIN10PRO 256GB SOLID STATE DRIVE/BT/WI-FI/4G LTE MULTI- CARRIER/DUAL PASS (CH:1WWAN/CH:2:GPS)/ROTATING HAND STRAP/TALL CORNER GUARDS/CAMERA/WEBCAM/LONG LIFE BATTERY/	1 EA	2795.00 EA	2,795.00
FZ-SVCTPNF3Y	PROTECTION PLUS - TOUGHPAD PC (YEAR 1,2 &3)/PANASONIC	1 EA	230.00 EA	230.00

TelrepcO is a GSA Sub Agent for Synnex Corporation -
 Please be sure to reference the GSA contract number on
 all purchase orders.
 GSA Schedule 70 GS-35F-0143R

QUOTED BY: rmayo
 QUOTED TO: Mark Towne
 EXPIRES: 04/29/2017

PAYMENT TERMS			
N30			
SUBTOTAL	ADD ON CHARGE	TAX	TOTAL
3,025.00	0.00	0.00	3,025.00

ULINE 1-800-295-5510

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Model #	Description	Qty	Price	Total	Remove
S-15782	Message Tape - "Caution Do Not Enter", 3" x 60' 20 rolls/case	<input type="text" value="16"/>	\$18.00/RL	\$288.00	<input type="checkbox"/>
S-5685	Everest™ Safety Glasses	<input type="text" value="16"/>	\$3.25/EA	\$52.00	<input type="checkbox"/>
S-10512W	Hard Hat - White	<input type="text" value="4"/>	\$10.00/EA	\$40.00	<input type="checkbox"/>
S-21093	Headlamp	<input type="text" value="4"/>	\$27.00/EA	\$108.00	<input type="checkbox"/>
S-10486-14	Rubber Boots - Size 14	<input type="text" value="8"/>	\$23.00/PR	\$184.00	<input type="checkbox"/>
S-19714-X	Ansell Sol-Vex® Chemical Resistant Nitrile Gloves - Extended Cuff, 18", XL 12 pairs/carton	<input type="text" value="12"/>	\$12.00/PR	\$144.00	<input type="checkbox"/>
H-3388	3M 5303 Half-Face Respirator - Large	<input type="text" value="8"/>	\$22.00/EA	\$176.00	<input type="checkbox"/>
S-21675-X	Hi-Vis Bomber Jacket - XL	<input type="text" value="4"/>	\$49.00/EA	\$196.00	<input type="checkbox"/>
S-20208	Conductive Shoe Covers 150 pairs/carton	<input type="text" value="1"/>	\$69.00/CT	\$69.00	<input type="checkbox"/>
S-9647B-XX	Tyvek® Lab Coat Bulk Pack - 2XL 30/box	<input type="text" value="1"/>	\$140.00/CT	\$140.00	<input type="checkbox"/>
H-6469	Uline ANSI Approved First Aid Kit - Class A, 25 person	<input type="text" value="4"/>	\$54.00/EA	\$216.00	<input type="checkbox"/>

SUBTOTAL = \$1,613.00

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