

# City of Waltham

*Jeannette A. McCarthy*  
*Mayor*

CITY OF WALTHAM  
CITY CLERK'S OFFICE  
2017 MAR 22 P 2:39  
RECORDED

March 23, 2017

TO: The City Council  
RE: Waltham Board of Cemetery Commissioners Appointment

Dear Councillors:

Pursuant to the provision of Section 4-2 of the City Ordinance, I respectfully request the appointment of Roger O'Connell of 114 Greer Street, Waltham, MA as a member of the Waltham Board of Cemetery Commissioners. This appointment is to fill a vacancy left by a resignation.

Enclosed please find his application, resume and City Council Rule 35.

I am available to answer any questions you may have regarding this matter.

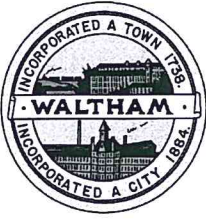
Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosures

cc: Roger O'Connell  
Charles Bastarache  
Michael Chiasson



# CITY OF WALTHAM BOARD & COMMISSION APPLICATION

The Mayor is seeking citizens who wish to serve on City Boards and Commissions established to assist and advise the City on specific matters. Please complete this application in full (attach a resume and other information which may assist the Mayor and the City Council in making its selection) and file it with the Mayor's Office. The Mayor reserves the right to reject any applications. Some appointments are subject to confirmation by the City Council.

Name: Roger O'Connell Email: MSTREDW@co1.com

Home Telephone: 2075953773 Work Telephone: \_\_\_\_\_

Residence Address: 114 Greer St Waltham Zip: 02452

Present Occupation & Place of Employment: Retired

Educational Background: AA

Memberships in Community Organizations or Professional Groups: \_\_\_\_\_

City Boards and/or Commissions on which you have previously served: \_\_\_\_\_

The reasons why you wish to be considered for appointment by the Mayor:

Worked for city 40 years 10 of which was at cemeteries

Please detail specific areas of expertise: Cemetery ~~10~~ 20 years

Please detail specific areas of interest: want to continue to serve the citizens of Waltham

Available for meetings in the daytime  evenings  both  (check one)

Resident of the City since what year: 1956

Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council Rules or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Waltham. Please return your completed application to the Personnel Department, 119 School Street, Waltham, MA 02451 or email [kmurphy@city.waltham.ma.us](mailto:kmurphy@city.waltham.ma.us)

**The City will keep applications on file for one year.**

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

Signature of Applicant: [Signature] Date: 3/16/17

Name: Roger O'Connell Date: 3/16/17

Place a number next to your preferred position(s) (up to four choices) with #1 being your first priority.

### WALTHAM BOARDS AND COMMISSIONS

<b>Committee Name</b>	<b>Appointing Authority</b>
<input type="checkbox"/> Ambulance Service Review Committee	Mayor *
<input checked="" type="checkbox"/> Board of Cemetery Commissioners	Mayor *
<input type="checkbox"/> Board of Health	Mayor *
<input type="checkbox"/> Board of Library Trustees	Mayor *
<input type="checkbox"/> Board of Registrars of Voters	Mayor *
<input type="checkbox"/> Board of Survey and Planning	Mayor *
<input type="checkbox"/> Cable Advisory Board	Mayor
<input type="checkbox"/> Commissioners of Trust Funds	Mayor *
<input type="checkbox"/> Conservation Commission	Mayor *
<input type="checkbox"/> Council on Aging	Mayor *
<input type="checkbox"/> Handicapped Services Commission	Mayor *
<input type="checkbox"/> License Commission	Mayor *
<input type="checkbox"/> Municipal Awards Program Committee	Mayor *
<input type="checkbox"/> Municipal Commission on Cultural Affairs	Mayor
<input type="checkbox"/> Park and Recreation Board	Mayor *
<input type="checkbox"/> Waltham Cable Advisory Board	Mayor
<input type="checkbox"/> Waltham Community Access Corporation Board	Mayor
<input type="checkbox"/> Waltham Cultural Council	Mayor
<input type="checkbox"/> Waltham Historical Commission	Mayor *
<input type="checkbox"/> Waltham Housing Authority	Mayor *
<input type="checkbox"/> Waltham Retirement Board	Mayor *
<input type="checkbox"/> Zoning Board of Appeals	Mayor *

\* Appointed by Mayor McCarthy and requires City Council confirmation.

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Name: Roger O'Connell Date: 3/16/17

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Rule 35

Received

JAN 09 2006

Mayor's Office

Rule 35

Rewrite as follows:

All appointments of persons as regular employees of the City submitted for confirmation, by the Mayor, to the City Council, shall be accompanied by a written resume of the appointee's background and qualifications for that position. The resume shall include the appointee's full name and residential address, educational history, work background and experience, and any current certifications or licenses held by the appointee. The resume shall also include the names and addresses of all current employers, and shall disclose the names and addresses of any corporations, businesses, partnerships, trust, or other entities in which the appointee has any material interest, is an officer or board member, or officially represents in any capacity.

In addition, all appointments of persons as regular employees of the City submitted for confirmation, by the Mayor, to the City Council, shall be accompanied by a certification indicating that satisfactory CORI and background checks were conducted by the Mayor or his designee, reviewed and signed by the Mayor, and in the following format:

Name of Candidate: Roger O'Connell  
Appointed To: \_\_\_\_\_  
Date of Appointment: \_\_\_\_\_

\_\_\_\_\_ A background investigation has been conducted for this candidate.  
Type of investigation: Police \_\_\_\_\_ Private \_\_\_\_\_  
Date investigation was completed: \_\_\_\_\_  
Results: Satisfactory \_\_\_\_\_ Unsatisfactory \_\_\_\_\_

\_\_\_\_\_ A Criminal Offender Record Information (CORI) report was obtained.  
Results: Satisfactory \_\_\_\_\_ Unsatisfactory \_\_\_\_\_

\_\_\_\_\_  
Mayor's Signature Date

All other appointments of persons, not as regular employees of the City, submitted for confirmation, by the Mayor, to the City Council, shall be accompanied by a written resume of the appointee's background and qualifications for that position. The resume shall include the appointee's full name and residential address, educational history, work background and experience, and any current certifications or licenses held by the appointee where such certifications and licenses are relevant to the appointed position. The resume shall also include the names and addresses of all current employers, and shall disclose the names and addresses of any corporations, businesses, partnerships, trust, or other entities in which the appointee has any material interest, is an officer or board member, or officially represents in any capacity, where any such relationship would create a conflict of interest involving the appointed position.

*Malone*

Read & Adopted October 28, 2002

Attest Rosario C. Malone, City Clerk

NONE 3/16/17

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The City Council shall conduct a personal interview of all new appointees. The interview shall be held not less than seven (7) days after the date of original presentation to the Council, and no confirmation of any new appointee shall be voted until seven (7) days after the completion of the interview. The City Council reserves the right to request a personal interview with respect to all re-appointments.

Read & Adopted October 28, 2002

Attest Rosario C. Malone, City Clerk