



City of Waltham

Jeannette A. McCarthy
Mayor

CITY OF WALTHAM
CITY CLERK'S OFFICE
2017 SEP -7 A 10:49
RECORDED

September 7, 2017

TO: The City Council
RE: Appropriation Request - Library

Dear Councillors:

I respectfully request an appropriation in the total amount of \$48,100.00 from the Library State Aid account to the accounts itemized below.

FROM:	Library State Aid	#224-610-1065-5205	\$48,100.00
TO:	Library – Educational Supplies	#001-610-5200-5510	\$40,000.00
	Library – Training	#001-610-5200-5312	\$ 3,100.00
	Library – Out of State Travel	#001-610-5700-5720	\$ 2,000.00
	Library – Carpeting	#001-610-5800-6202	\$ 3,000.00

The funding request for the educational supplies account is to meet our FY2018 materials budget requirement from the State. These appropriations will continue to be used to maintain and update the collections of books, magazines, audio, e-books and online subscriptions. The Library makes these items available to the public free of charge and for the first time ever will include the DVD collection.

The funding request for the training account is to send 6 professional librarians to a leadership conference in Waltham. The funding request for the out-of-state travel account is to send one professional librarian to the Internet Librarian technology training conference in California.

The funding request for the carpet account is to replacing the carpet in the Young Adult (YA) Room on the Ground Floor as part of our final steps in transitioning all youth services to the ground floor.

These appropriations are the results of over a years' worth of planning and the Library Board of Trustees fully supports this use of State Aid.

Attached is a copy of a letter that was received from the Library Director. Ms. Linehan will be available to answer question concerning this request.

Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure

cc: Kelly Linehan



WALTHAM PUBLIC LIBRARY

Window to the World

August 21, 2017

The Honorable Jeannette A. McCarthy, Mayor
City of Waltham
610 Main Street
Waltham, MA 02452

Dear Mayor McCarthy,

With your support, Waltham Public Library (WPL) respectfully requests the following appropriations from the "Library State Aid" account:

\$40,000.00 from our State Aid account 001-610-5200-5510 "General Expenses – Educational Supplies" to meet our FY18 Materials Budget Requirement from the state. In order to continue to qualify for State Aid, our materials budget for FY18 needs to be \$327,184. These appropriations will continue to be used to maintain and update the collections of books, magazines, audio, e-books, and online subscriptions the library makes available free of charge to the public, as well as the DVD collection for the first time ever.

\$3100.00 from our State Aid account to account 001-610-5200-5312 (Library-Training) and \$2000 to account #001-610-5700-5720 (Library-Out of State Travel). This to send 6 professional librarians to a Leadership Conference in Waltham, and to send one professional librarian to Internet Librarian, a technology conference in California. This amount will allow us to still use our FY18 training budget to send other staff to library conferences.

\$3000.00 from our State Aid account to our Capital Account 001-610-5800-6202 (Library – Building upgrades) for replacing the carpet in the Young Adult (YA) Room on the Ground Floor as part of our final steps in transitioning all youth services to the ground floor.

These appropriations are the results of over a years' worth of planning and the Board of Trustees is in full support of this use of State Aid.

We are grateful for the City of Waltham's continued support.

Sincerely,

Kelly Linehan
Library Director

cc: Paul Centofanti

RECEIVED

AUG 29 2017

MAYOR'S OFFICE