

City of Waltham

Jeannette A. McCarthy
Mayor

CITY OF WALTHAM
CITY CLERK'S OFFICE

2017 JUN 22 A 11:43

RECORDED

June 22, 2017

TO: The City Council
RE: Appropriation Request – Green Energy Application Expert Services

Dear Councillors:

I respectfully request an appropriation in the amount of \$27,000.00 from Unreserved Fund Balance to account #001-175-5800-6640 Planning-Energy Application Expert Services. These funds will be used to engage the services of a professional to complete an energy reduction plan (ERP) that includes the following elements:

- Update energy use baseline
- Updates to Mass Energy Insight online energy tracking system
- ASHRAE Level 1 type energy audits for target facilities to create an energy reduction plan
- Energy Reduction Plan write, identifying 15%-20% energy reduction in five years.

Attached is a copy of a proposal that was received from SPARK Energy Conservation.

The City Planner and the Purchasing Agent will be working on this project. The Purchasing Agent, Mr. Pedulla, will be available to answer questions concerning the proposal.

Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure

cc: Joseph Pedulla
Catherine Cagle



City of Waltham
Jeannette A. McCarthy, Mayor
City Hall
610 Main Street
Waltham, Massachusetts 02452

June 14, 2017

Dear Mayor McCarthy,

Spark Energy Conservation is pleased to submit the following proposal to complete an Energy Reduction Plan (ERP), appropriate for submission to qualify for designation in the Green Communities Program. Deliverables for this project are the elements of the ERP:

- Updated energy use baseline
- Updates to Mass Energy Insight online energy tracking system
- ASHRAE Level 1 type energy audits for target facilities* to create an energy reduction plan.
- Energy Reduction Plan write up, identifying 15%–20% energy reduction in five years.

Work will be complete by October 16th, in time for inclusion in a Green Communities application for fall 2017.

The City of Waltham will provide access to facilities and facilities' staff at mutually agreeable times for audits and plan design. The City will provide information for baseline and ERP completion such as fuel costs, usage, square footage, solar production, etc. as needed. A City staff person to be assigned as liaison to Spark Energy Conservation for the duration of the project, to facilitate information flow and access to facilities and building personnel, estimated time required 2-4 hours/week.

This project will be completed for \$27,000, with 50% due upon agreement to proceed, invoiced by Spark Energy Conservation, LLC and payable within 30 days net. Balance due upon submission to the City of Waltham of the ERP prepared by Spark Energy Conservation, LLC, at which point an invoice will be issued and that the amount shall be payable within 30 days net.

Thank you for the opportunity to submit a proposal – I look forward to working with you and the Waltham team to save energy and become a Green Community.

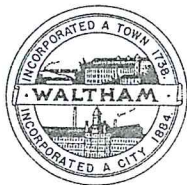
Sincerely,

Susan G. McPhee



***Target facilities for energy audits:**

- Waltham Public Library,
- Town Hall,
- Community Center,
- Senior Center,
- John W. McDevitt Middle School,
- Northeast Elementary School,
- William F. Stanley Elementary School,
- James Fitzgerald Elementary School,
- Thomas R. Plympton Elementary School,
- Douglas MacArthur Elementary School.



City of Waltham

Jeannette A. McCarthy
Mayor

712
CITY OF WALTHAM
CITY CLERK'S OFFICE

2017 JUN -8 A 11: 54

RECORDED

June 8, 2017

TO: The City Council
RE: Green Energy Initiatives Request for Ordinances

Dear Councillors:

We applied for the Green Energy Grant, and were not accepted the first time.

Many of the initiatives required by the application were enacted by the adoption of the stretch code by the City Council and Mayor, policy decisions by the Executive Branch, and funding of those initiatives by the City Council, such as purchase of energy efficient vehicles, solar panels, led lighting, etc. We worked with the Mayor's Energy Action Committee.

What I am requesting is a general ordinance on green initiatives and a zoning ordinance where applicable on the five criteria, so we can codify the green energy initiatives.

I am also getting an estimate from the consultant who spoke at a recent meeting at the First Parish Church to assist us in this process, so we can apply again.

The members of the Law Department, Energy Action Committee, and hopefully the consultant once on board, and I are available to work with a Council Committee regarding these requests.

Thank you.

Sincerely,

Jeannette A. McCarthy
JAM/ccb
Enclosure

City Council Docket
June 12, 2017

City Council Rule 58
For Informational Purposes Only

1. Communication from the Mayor regarding claim against City of Waltham
2. Green Energy Initiatives Request for Ordinances
3. Enclosed please find a copy of bond counsel's opinion regarding the \$18M bond authorization for the Stigmatine property. The \$18M cannot be used for a conservation restriction.