

# City of Waltham

*Jeannette A. McCarthy*  
*Mayor*

CITY OF WALTHAM  
CITY CLERK'S OFFICE

2017 JUN -8 A 11: 50

RECORDED

June 8, 2017

TO: The City Council  
RE: Transfer Request – Building Repairs & Maintenance

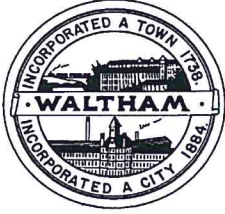
Dear Councillors:

I respectfully request a transfer in the amount of \$35,000.00 from account #001-193-5200-5210 Building - Utilities to account #001-192-5200-5245 Building – Repairs & Maintenance. The funds will be used to pay repair bills incurred and anticipated expenses to June 30, 2017.

Attached is a copy of a letter that was received from the Superintendent of Buildings. Mr. Forte will be available to answer questions concerning this funding request.

Sincerely,

Jeannette A. McCarthy  
JAM/ccb  
Enclosure  
cc: William Forte



Waltham Building Department  
William L. Forte  
Inspector of Buildings  
Superintendent of Public Buildings

## City of Waltham Massachusetts

### Operating Budget Funding Request

June 6, 2017

The Honorable Jeannette A. McCarthy  
Waltham City Hall  
610 Main Street  
Waltham, MA 02451

Dear Mayor McCarthy,

The Building Department respectfully requests a funding transfer of \$35,000.00 from the Utility Account # 001-193-5200-5210 to be transferred to the Repairs to Buildings account # 001-192-5200-5425. Since the money for utilities is in excess of what was estimated, it should make no difference in the yearly estimated overall operating costs for the Building Department.

Said funding request is revised from the request submitted to you on May 18, 2017. After reviewing all outstanding invoices and depleting the operating fund to a minimum amount, the balance of the outstanding invoices is approximately \$16,000.00.

In addition, the departments anticipated operating costs should be relatively low for the month of June (\$19,000.00) unless an emergency occurs between now and June 30, 2017. We currently have received new invoices for HVAC totaling close to \$5,000.00 that are being processed. Thank you for your consideration of this important request.

Respectfully,

William L. Forte  
Inspector of Buildings  
Superintendent of Public Buildings

RECEIVED  
JUN 07 2017  
MAYOR'S OFFICE

**FISCAL 16-17 INVOICES TO BE PAID**

<b>INVOICE</b>				
<b>DATE</b>	<b>VENDOR</b>	<b>INVOICE #</b>	<b>AMOUNT</b>	
10/20/2016	Waltham Appliance Services	none	\$277.60	
11/21/2016	Waltham Appliance Services	none	\$79.95	
1/20/2017	Falite Bros., Inc.	3568	\$1,722.38	
3/20/2017	Waltham Appliance Services	none	\$79.95	
1/23/2017	Falite Bros., Inc.	3611	\$4,608.93	
3/7/2017	Falite Bros., Inc.	4029	\$4,996.79	
3/29/2017	NW Pest Control Inc.	485568	\$72.00	
3/30/2017	NW Pest Control Inc.	400641B	\$195.00	
3/30/2017	NW Pest Control Inc.	400642B	\$169.00	
3/30/2017	NW Pest Control Inc.	400643B	\$151.66	
3/30/2017	NW Pest Control Inc.	400644B	\$151.66	
3/30/2017	NW Pest Control Inc.	400645B	\$173.33	
3/30/2017	NW Pest Control Inc.	none	\$375.00	
3/31/2017	Door Concepts	35123	\$188.00	
1/3/2017	Johnson Paint	K0330452	\$47.58	
1/5/2017	Casey	165329	\$75.00	
1/7/2017	NW Pest Control Inc.	490446	\$95.00	
1/10/2017	Joseph Chisholm Door	41722	\$239.85	
1/10/2017	Moody & Regan	17-175	\$296.00	
1/10/2017	Moody & Regan	17-176	\$215.80	
1/10/2017	Moody & Regan	17-207	\$440.00	
1/11/2017	Ideal Concrete Block	2699	\$29.83	
1/11/2017	Johnson Paint	K0330452	\$47.58	
1/11/2017	Lituri & Son Locksmith	26331	\$149.45	
1/12/2017	Hoodco Systems Inc.	HC13279	\$109.00	
1/19/2017	Keane Fire & Safety	00530503	\$75.00	
1/19/2017	Keane Fire & Safety	00530505	\$75.00	
1/19/2017	Keane Fire & Safety	00530504	\$105.14	
1/19/2017	Keane Fire & Safety	00530506	\$52.00	
1/14/2017	Ideal Concrete Block	3898	\$5.49	
1/14/2017	Ideal Concrete Block	3903	\$32.45	
1/17/2017	Gregg Schoener	none	\$116.63	
1/19/2017	NW Pest Control Inc.	489695	\$39.00	
1/19/2017	WB Mason	143530721	144.76	
1/19/2017	Keane Fire & Safety	530502	\$75.00	
1/20/2017	NW Pest Control Inc.	489692	\$39.00	
1/20/2017	NW Pest Control Inc.	489697	\$39.00	
1/24/2017	RPF Environmental	177967-2	\$112.75	
1/25/2017	Orkin	158829650	\$59.00	
1/25/2017	Orkin	158829651	\$59.00	
1/25/2017	Orkin	158829652	\$59.00	
1/25/2017	Orkin	158829653	\$59.00	
1/25/2017	Orkin	158829655	\$59.00	
1/25/2017	Orkin	158829656	\$59.00	



INVOICE				
DATE	VENDOR	INVOICE #	AMOUNT	
4/25/2017	Orkin	158829657	\$59.00	
4/25/2017	Orkin	158829658	\$59.00	
4/25/2017	Orkin	158829436	\$69.00	
4/25/2017	Orkin	158829565	\$79.00	
4/25/2017	Orkin	158829566	\$79.00	
4/25/2017	Orkin	158829567	\$79.00	
4/26/2017	Keane Fire & Safety	00530996	\$148.45	
4/26/2017	Keane Fire & Safety	00530999	\$146.68	
4/26/2017	Keane Fire & Safety	00530998	\$52.00	
4/26/2017	Keane Fire & Safety	00530997	\$75.00	
4/26/2017	Keane Fire & Safety	00531001	\$75.00	
4/26/2017	Keane Fire & Safety	00531000	\$75.00	
4/26/2017	Keane Fire & Safety	005311002	\$75.00	
4/25/2017	Orkin	158359848	\$360.00	
4/25/2017	Orkin	156746475	\$69.00	
4/25/2017	Orkin	158829437	\$69.00	
4/25/2017	Orkin	158359873	\$69.00	
4/25/2017	Orkin	156746476	\$69.00	
4/25/2017	Orkin	158359874	\$69.00	
4/25/2017	Orkin	158829439	\$69.00	
4/25/2017	Orkin	158829440	\$69.00	
4/25/2017	Orkin	158830174	\$59.00	
4/25/2017	Orkin	158830175	\$59.00	
4/25/2017	Orkin	158830176	\$59.00	
4/25/2017	Orkin	158830177	\$59.00	
4/25/2017	Orkin	158830178	\$59.00	
4/25/2017	Orkin	158830179	\$59.00	
4/27/2017	NW Pest Control Inc.	491798	\$72.00	
4/27/2017	NW Pest Control Inc.	491648	\$55.00	
4/27/2017	NW Pest Control Inc.	53243	\$39.00	
4/28/2017	NW Pest Control Inc.	489696	\$72.00	
4/28/2017	FM Generator	193168	\$607.93	
4/28/2017	FM Generator	193168	\$607.93	
4/30/2017	FM Generator	193527	\$342.47	
4/30/2017	Eastern	2577505	\$382.62	
4/30/2017	Orkin	158829568	\$79.00	
4/30/2017	Lituri & Son Locksmith	26342	\$95.00	
4/30/2017	Joe Warren & Sons	162884	\$123.75	
4/3/2017	Lituri & Son Locksmith	26347	\$240.20	
4/4/2017	NW Pest Control Inc.	405097B	\$173.33	
4/4/2017	Mechanical Air Control	25044	\$403.94	
4/5/2017	Mechanical Air Control	25048	\$291.00	
4/5/2017	Mechanical Air Control	25052	\$582.00	
4/5/2017	Porter Plumbing	13004	\$112.07	
4/5/2017	Porter Plumbing	13005	\$359.21	

INVOICE				
DATE	VENDOR	INVOICE #	AMOUNT	
5/5/2017	Porter Plumbing	13043	\$130.50	
5/5/2017	Porter Plumbing	13044	\$96.78	
5/5/2017	Porter Plumbing	13055	\$154.48	
5/5/2017	Porter Plumbing	13013	\$261.00	
5/10/2017	Mechanical Air Control	225062	\$97.00	
5/10/2017	Lituri & Son Locksmith	26352	\$94.75	
5/11/2017	Lituri & Son Locksmith	26353	\$75.80	
5/12/2017	NW Pest Control Inc.	4966676	\$95.00	
5/17/2017	NW Pest Control Inc.	495909	\$55.00	
5/17/2017	NW Pest Control Inc.	495903	\$39.00	
5/17/2017	NW Pest Control Inc.	496766	\$173.33	
5/17/2017	NW Pest Control Inc.	495912	\$39.00	
5/19/2017	NW Pest Control Inc.	495910	\$39.00	
5/24/1901	Lituri & Son Locksmith	26351	\$160.50	
5/25/2017	Gregg Schoener		\$141.41	
5/15/2017	Kean Fire & Safety	00532159	\$86.01	
5/15/2017	Kean Fire & Safety	00532160	\$53.31	
5/14/2017	M.F. Stankard & Son	164	\$286.00	
5/15/2017	Casey	168725	\$248.38	
5/11/2017	Mechanical Air Control	25063	\$291.00	
5/17/2017	Mechanical Air Control	25085	\$196.41	
5/17/2017	Mechanical Air Control	25083	\$427.92	
5/17/2017	Mechanical Air Control	25084	\$754.25	
5/17/2017	Poter Plumbing	13111	\$87.00	
5/17/2017	Poter Plumbing	13118	\$274.17	
5/17/2017	Poter Plumbing	13132	\$87.00	
5/17/2017	Poter Plumbing	13135	\$87.00	
5/17/2017	Poter Plumbing	13173	\$130.50	
5/17/2017	Poter Plumbing	13149	\$108.98	
5/17/2017	Poter Plumbing	13150	\$87.00	
5/17/2017	Poter Plumbing	13119	\$463.70	
5/18/2017	Poter Plumbing	13211	\$113.16	
5/18/2017	Poter Plumbing	13212	\$113.16	
5/18/2017	Poter Plumbing	13209	\$87.00	
5/19/2017	Ideal Concrete Block	13235	\$302.40	
5/26/2017	Ideal Concrete Block	15354	\$5.85	
5/26/2017	Mechanical Air Control	25110	\$302.45	
5/26/2017	Mechanical Air Control	25118	\$197.41	
5/26/2017	Mechanical Air Control	25117	\$391.45	
5/26/2017	Mechanical Air Control	25120	\$801.86	
5/26/2017	Mechanical Air Control	25119	\$320.98	
5/26/2017	Mechanical Air Control	25109	\$291.00	
5/30/2017	Mechanical Air Control	25122	\$293.45	
5/30/2017	Mechanical Air Control	25123	\$194.00	
5/25/2017	Orkin	158829316	\$79.00	



<b>INVOICE</b>				
<b>DATE</b>	<b>VENDOR</b>	<b>INVOICE #</b>	<b>AMOUNT</b>	
5/25/2017	Orkin	158829317	\$79.00	
5/25/2017	Orkin	158829318	\$79.00	
5/25/2017	Orkin	158829319	\$79.00	
5/25/2017	Orkin	158829320	\$79.00	
5/25/2017	Orkin	158829322	\$79.00	
6/1/2017	My Alarm Center	8938011	\$157.80	
6/1/2017	Home Depot	none	\$635.46	
6/1/2017	Home Depot	none	-\$49.97	<b>Credit</b>
6/1/2017	Home Depot	none	\$69.00	
6/1/2017	Home Depot	none	\$34.13	
6/1/2017	Home Depot	none	\$227.62	
		<b>TOTAL</b>	<b>\$33,441.53</b>	