

City of Waltham

Jeannette A. McCarthy
Mayor

CITY OF WALTHAM
CITY CLERK'S OFFICE
2017 JUN -8 A 11: 50
RECORDED

June 8, 2017

TO: The City Council
RE: CIP Transfer Request – Building – Central Fire HVAC

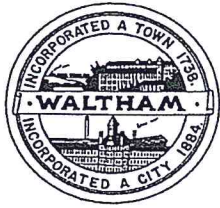
Dear Councillors:

I respectfully request a transfer of capital improvement funds in the amount of \$11,000 from account #310-192-2010-6000 Building-General to account #310-192-2010-6260 Building-Central Fire Station. The funds will be used to install a new control system at the Central Fire Station for their HVAC system.

Attached is a copy of a letter that was received from the Superintendent of Buildings. Mr. Forte will be available to answer questions concerning this funding request.

Sincerely,

Jeannette A. McCarthy
JAM/ccb
Enclosure
cc: William Forte



City of Waltham
Massachusetts

Waltham Building Department
William L. Forte
Inspector of Buildings
Superintendent of Public Buildings

May 18, 2017

The Honorable Jeannette A. McCarthy
Waltham City Hall
610 Main Street
Waltham, MA 02451

RE: Funding for HVAC Repairs/Fire Chiefs Office

Dear Mayor McCarthy,

The Building Department respectfully requests a funding transfer of Building Capital Improvement Funds in the amount of \$10,723.79 from account #310-192-2010-6000 to Building-General account #001-192-5800-6260 Central Fire Station.

These funds will be used to split the control systems and allow better air balance and control for the Fire Chiefs office which has been the topic of numerous complaints and problems in the last year. Enclosed is a copy of an estimate that was received from the City's HVAC contractor MAC for these services. Thank you for your attention to this important request.

Respectfully,

William L. Forte
Inspector of Buildings
Superintendent of Public Buildings

MECHANICAL AIR CONTROLS, INC.

MAC

NEW CONTROLS

RECEIVED

APR 27 2017

WALTHAM BUILDING DEPT

City of Waltham

Att: Mike

4-26-17

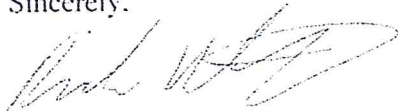
Replace Chief Office Control System
Central Fire Station 175 Lexington St. Waltham MA

With regards to the cost to install a new control system at the Waltham Central Fire Station 175 Lexington St. for the Chief's Office. The materials would not exceed \$2963.79. We also would estimate the cost of labor would not exceed \$7760.00. (2 Men 40 Hours each) The Total Cost is \$10,723.79.

Please keep in mind that Mechanical Air Controls has traditionally invoiced Waltham on an actual Time & Material Used Basis and therefore the final cost may well be less than quoted above.

I hope we have provided the information that you required. Please let us know if you require any more information. As soon as you approve this quote we can order the materials needed to start this project.

Sincerely,



Rich White