



City of Waltham

Jeannette A. McCarthy
Mayor

CITY OF WALTHAM
CITY CLERK'S OFFICE
2017 JUN -8 A 11: 50
RECORDED

June 8, 2017

TO: The City Council
RE: Appropriation Request Water & Sewer Plotter/Scanner/Copier System

Dear Councillors:

I respectfully request an appropriation of funds in the amount \$27,202.00 to purchase a new large format Plotter/Scanner/Copier System for the Water/Sewer Department. The current machine is ten years old and is no longer supported by the manufacturer with parts replacement or software updates.

FROM:

Water Retained Earnings	#610-450-3590-3590	\$27,202.00
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TO:

Water Admin – Plotter/Scanner/Copier	#610-452-5800-6413	\$27,202.00
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Attached is a copy of a memorandum dated June 7, 2017 received from the City Engineer. Mr. Casazza will be available to answer any questions concerning this appropriation request.

Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure

cc: Stephen Casazza

CITY OF WALTHAM
Engineering Department



Stephen A. Casazza, P.E.
City Engineer

MEMORANDUM

To: Mayor Jeannette A. McCarthy
From: Stephen Casazza, P.E., City Engineer SAC
Date: June 7, 2017
Re: Request for Funding – KIP 860 Plot/Copy/Scan System
Copy: Paul Centofanti, City Auditor
Ginny Bergin, Assistant City Auditor

I respectfully request an appropriation of \$27,202 to fund the acquisition of a new large format Plotter/Scanner/Copier System for the Water-Sewer Department. The current machine is ten years old, and is no longer supported by the manufacturer with parts replacement or software updates.

We have obtained a quote from B. L. Makepeace for a KIP 860 2-roll 36" Color Plotter/Copier/Scanner Machine system, which is attached. The pricing reflects a trade-in allowance for the current Oce TDS450 machine. The funding request also includes one full year of service maintenance, and additional toner supplies.

KIP 860 Plot/Copy/Scan System (with trade-in)	\$ 26,162.00
KIP Full Service Agreement (based on 15,000 sq. ft.)	\$ 450.00
Toner (2 cases @ \$295 each)	<u>\$ 590.00</u>
Total	\$ 27,202.00

We have funding available in the following account for this purchase:

Water Retained Earnings 610-450-3590-3590

I am available to discuss this request should you have any questions at x3830. Thank you for your consideration of this matter.

SC/jhm

Engineering Department
119 School Street
Waltham MA 02451
TEL: (781) 314-3830 FX: (781) 314-3844
scasazza@city.waltham.ma.us



B.L. Makepeace, Inc.
575 University Ave, Suite D
Norwood, MA 02062
Ph: 617.782.3800
Fax: 617-782-9768
sales@makepeace.com
<http://www.makepeace.com>

February 24, 2017

Ian McKenzie
City of Waltham
169 Lexington Street
Waltham., MA 02451

Dear Ian:

We are pleased to submit the following quotation per your recent request:

	List Price	Sale Price
KIP 860 2-roll 36" Color Plot/Copy/Scan System	\$34,130.00	\$26,162.00

Includes:

12" Color Touch Screen
2-roll
Integrated CIS Scanner
Top Stacker (Holds up to 50 Sheets)
PDF Postscript Printing Kit
Windows and AutoCAD Drivers
KIP System K Print Management Suite Software
Starter Supplies
Auto voltage regulator EQAC109
Delivery (Dock-to-Dock Delivery)
Trade-in allowance for your Oce TDS450
Installation and training

KIP Full Service Maintenance Agreement	\$.03 SF
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Covers on-call service labor, travel and parts (excluding toner and media) for a full Year.

Supplies

Toner (all colors), 2 x 1,000g cartridges per case	\$295.00 per case
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Terms of sale are cash with order or Net 15 Days for established and current Makepeace accounts. Specifications are believed to be correct but may be changed by the manufacturer without notice. Prices are valid for orders received within 15 days.

Very truly yours,
B. L. MAKEPEACE, INC.

Rick Attaya
Account Executive

B.L. MAKEPEACE, Inc.