

## City of Waltham OF WALTHAM CITY CLERK'S OFFICE

Jeannette A. McCarthy 2017 SEP -7 A 8: 36

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September 7, 2017

TO:

The City Council

101R Elm Street Draft Phase 1 Report RE:

Dear Councillors:

Enclosed please find a letter from Planning Director Catherine Cagle regarding the Draft Phase 1 Report for 101R Elm Street. A pdf of the 283 page report was sent to the City Clerk electronically.

Please advise if you have any comments.

The Planning Director and First Assistant City Solicitor are available to answer any questions you may have.

Sincerely,

Jeannette A. McCarthy

JAM/ccb **Enclosure** 

Catherine Cagle CC:

Patricia Azadi, Esq.



## CITY OF WALTHAM PLANNING DEPARTMENT

119 SCHOOL STREET
WALTHAM, MASSACHUSETTS 02451
781-314-3370 781-314-3376 (fax)

CATHERINE CAGLE
PLANNING DIRECTOR

## **MEMORANDUM**

TO:

Mayor Jeannette A. McCarthy

FROM:

Catherine Cagle

DATE:

August 30, 2017

RE:

Draft Copy Phase I Report 101R Elm Street

Attached is the Draft Phase 1 Report for 101R Elm Street prepared by GZA.

Please advise if you have any comments for the consultant before they send the final document.

Thank you.