



Community Preservation Committee

CITY OF WALTHAM
2018 NOV 21 A 11:28

RECORDED

Date: November 20, 2018

M. Justin Barrett, Jr.
Chair

To: The Waltham City Clerk & Clerk of the City Council

Erika Jerram
Vice-Chair

From: M. Justin Barrett, Jr., Chair
Community Preservation Committee (CPC)

Daniel Melnechuk
Clerk

Subject: CPC Assessors Estimated Collection FY2019

The CPC Assessors Estimated Collection FY2019 is \$2,800,000.00.

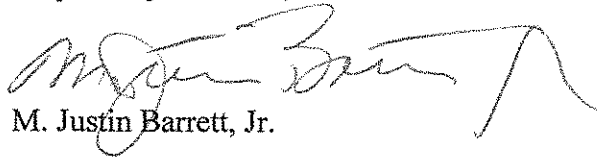
Tom Creonte
Member

Note: If this estimate is not approved by the CPC and the City Council, it can not be spent until the following fiscal year.

Bill Doyle
Member

Respectfully submitted,

Bob LeBlanc
Member

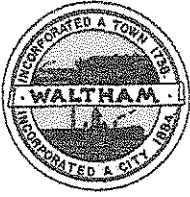


M. Justin Barrett, Jr.

Roberta McClary
Member

Sean Wilson
Member

Pending
Member



Motion Roll Calls
 Community Preservation Committee
 Clark Government Center
 119 School St.
 Waltham, MA 02451

Date: 11-20-2018 Motion Sponsor: _____

Motion: APPROVE THE ASSESSORS ESTIMATED
COLLECTION FOR FY2019 AS
PER ATTACHED DOC.

	<u>Motion</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>Abstain</u>	<u>Absent</u>
<i>Chair</i>						
M. Justin Barrett, Jr.			✓			
<i>Vice-Chair</i>						
Erika Jerram	✓		✓			
<i>Clerk</i>						
Dan Melnechuk			✓			
<i>Member</i>						✓
Tom Creonte						
<i>Member</i>						
Bill Doyle			✓			
<i>Member</i>						
Bob LeBlanc		✓	✓			
<i>Member</i>						
Loretta McClary			✓			
<i>Member</i>						
Sean Wilson			✓			
<i>Pending Member</i>						
Vacant						
			<u># YEA</u>	<u># NAY</u>	<u>#Abstain</u>	<u>#Absent</u>
			7	0	1	1

Motion Ruling: ✓
 Passed _____
 Failed _____

Signature/Clerk 



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order # _____

Ordered:

That the FY2019 CPA Estimated Surcharge in the amount of \$2,800,000 be allocated as follows:

Community Housing Reserve	(10%)	\$280,000.00
Historic Preservation Reserve	(10%)	\$280,000.00
Open Space Reserve	(10%)	\$280,000.00
CPC Administration Reserve	(5%)	\$140,000.00
CPA Budget Reserve	(65%)	\$1,820,000.00

Read and Adopted:



Community Preservation Committee

CITY CLERK'S OFFICE

2018 NOV 21 A 11:30

Date: November 20, 2018

RECORDED

M. Justin Barrett, Jr.
Chair

To: The Waltham City Clerk & Clerk of the City Council

Erika Jerram
Vice-Chair

From: M. Justin Barrett, Jr., Chair
Community Preservation Committee (CPC)

Daniel Melnechuk
Clerk

Subject: CPC Unallocated Reserve of FY2018

Tom Creonte
Member

The total of the CPC Unallocated Reserve of FY 2018 is \$757,706.23.

Allocation of the FY 2018 Estimated Surcharge:

Bill Doyle
Member

Community Housing Reserve	(10%)	\$75,770.62
Historic Preservation Reserve	(10%)	\$75,770.62
Open Space Reserve	(10%)	\$75,770.62
CPC Administration	(0%)	\$0
Unallocated General Reserve	(70%)	<u>\$530,394.37</u>
Total Estimated Surcharge		\$757,706.23

Bob LeBlanc
Member

Note: Administrative Reserve funds can only be allocated during the fiscal year in which they were collected, therefore the CPC Administrative funds shown in the Administrative Reserve are only allocated from the FY 2018 Surcharge.

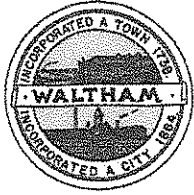
Roberta McClary
Member

Respectfully submitted,

Sean Wilson
Member

M. Justin Barrett, Jr.

Pending
Member



Motion Roll Calls
 Community Preservation Committee
 Clark Government Center
 119 School St.
 Waltham, MA 02451

Date: 11-20-2018 Motion Sponsor: _____

Motion: APPROVE THE CPC UNALLOCATED
RESERVE OF FY 2018 AS PER
THE ATTACHED DOCUMENT.

	<u>Motion</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>Abstain</u>	<u>Absent</u>
<i>Chair</i>						
M. Justin Barrett, Jr.			✓			
<i>Vice-Chair</i>						
Erika Jerram			✓			
<i>Clerk</i>						
Dan Melnechuk			✓			
<i>Member</i>						
Tom Creonte						✓
<i>Member</i>						
Bill Doyle			✓			
<i>Member</i>						
Bob LeBlanc	✓		✓			
<i>Member</i>						
Loretta McClary			✓			
<i>Member</i>						
Sean Wilson		✓	✓			
<i>Pending Member</i>						
Vacant						

# YEA	# NAY	# Abstain	# Absent
7	0	—	1

Motion Ruling: ✓
 Passed _____
 Failed _____

Signature/Clerk *Desi...*



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order # _____

Ordered:

That the FY2018 CPA Unallocated Reserve in the amount of \$757,706.23 be allocated as follows:

Community Housing Reserve	(10%)	\$75,770.62
Historic Preservation Reserve	(10%)	\$75,770.62
Open Space Reserve	(10%)	\$75,770.62
CPA Budget Reserve	(70%)	\$530,394.37

Read and Adopted:



2018 NOV 21 A 11:24

Community Preservation Committee

RECORDED

Scheduled Public Meeting
City Hall, City Council Chambers
610 Main Street, Waltham MA 02452.

M. Justin Barrett, Jr.
Chair

Date: November 20, 2018

To: The Waltham City Clerk and Clerk of the City Council

Erica Jerram.
Vice-Chair

From: M. Justin Barrett, Jr, Chair
CC: The Honorable Jeannette A. McCarthy, Mayor

Daniel Melnechuk
Clerk

Subject: CPC Allocation of the CPA FY 2018 State Matching Funds

Tom Creonte
Member

The City of Waltham received a State Preservation Fund matching grant of \$550,314.00 on November 16, 2018. At its CPC Meeting on November 20, 2018 the CPC voted to recommend to the City Council that the State match \$550,314.00 be allocated as follows:

Bill Doyle
Member

Community Housing Reserve (10%)	55,031.40
Historic Preservation Reserve (10%)	55,031.40
Open Space Reserve (10%)	55,031.40
CPC Administration Reserve (5%)	27,515.70
CPA Undesignated Budget Reserve (65%)	<u>357,704.10</u>

Bob LeBlanc
Member

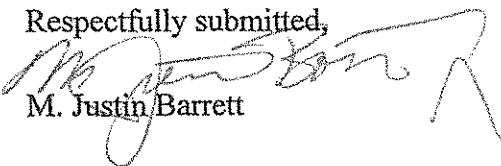
Loretta McClary
Member

Total FY 2018 State Preservation Fund Matching Grant \$550,314.00

Sean Wilson
Member

Vacant
Member

The CPC Notes that the allocation of the State match must be approved by the City Council prior to setting the FY2019 Real Property Tax Rate. If the allocation is not made, the funds may not be spent during FY 2019. Therefore, it is requested that the recommendation of the CPC be placed on the City Council docket for November 26 and be approved without committee reference and approved at the City council meeting on Monday, November 27 before the FY2019 Real Property Tax Rate is set.

Respectfully submitted,

M. Justin Barrett



Motion Roll Calls
 Community Preservation Committee
 Clark Government Center
 119 School St.
 Waltham, MA 02451

Date: 11-20-2018 Motion Sponsor: _____

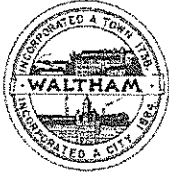
Motion: ALLOCATE CPA FY 2018 STATE
MATCHING FUNDS AS PER ATTACHED
DOCUMENT.

	<u>Motion</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>Abstain</u>	<u>Absent</u>
<i>Chair</i>						
M. Justin Barrett, Jr.	_____	_____	✓	_____	_____	_____
<i>Vice-Chair</i>						
Erika Jerram	_____	_____	✓	_____	_____	_____
<i>Clerk</i>						
Dan Melnechuk	_____	_____	✓	_____	_____	_____
<i>Member</i>						
Tom Creonte	_____	_____	_____	_____	_____	✓
<i>Member</i>						
Bill Doyle	_____	✓	✓	_____	_____	_____
<i>Member</i>						
Bob LeBlanc	_____	_____	✓	_____	_____	_____
<i>Member</i>						
Loretta McClary	_____	_____	✓	_____	_____	_____
<i>Member</i>						
Sean Wilson	✓	_____	✓	_____	_____	_____
<i>Pending Member</i>						
Vacant	_____	_____	_____	_____	_____	_____

# YEA	# NAY	# Abstain	# Absent
7	0	—	1

Motion Ruling: Passed ✓
 Failed _____

Signature/Clerk Dan Melnechuk



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order # _____

Ordered:

That the FY2018 CPA State Preservation Matching Funds in the amount of \$550,314 be allocated as follows:

Community Housing Reserve	(10%)	\$55,031.40
Historic Preservation Reserve	(10%)	\$55,031.40
Open Space Reserve	(10%)	\$55,031.40
CPC Administration Reserve	(5%)	\$27,515.70
CPA Budget Reserve	(65%)	\$357,704.10

Read and Adopted: